

## GENERAL MEETING AGENDA

Friday 9<sup>th</sup> December 2016

12.30pm – 2.30pm

Mount Gambier, City Hall

### PROGRAM

12.30pm	Registration and Lunch
1.00pm	Opening of the LC LGA General Meeting
1.15pm	National Resources Management Board NRM Work Plan
1.30pm	Michelle McLaughlin <b>Ambassador</b> <b>Little Blue Dinosaur Foundation</b>
1.45pm	Resumption of the LC LGA General Meeting
2.30pm	Close of the LC LGA General Meeting

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION,  
TO BE HELD AT THE CITY HALL, MOUNT GAMBIER ON FRIDAY 9<sup>TH</sup> DECEMBER 2016 AT 1.00PM**

President's Welcome

Welcome by City of Mount Gambier's Mayor Andrew Lee

1.05pm – 1.10pm

Regional Development Australia Limestone Coast Update – Mr. David Wheaton

## **1.0 MEMBERS/DEPUTY MEMBERS**

### **1.1 Present**

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee Cr Penny Richardson
District Council of Grant	Mayor Richard Sage
Wattle Range Council	Cr Robert Dycer Mayor Peter Gandolfi
Naracoorte Lucindale Council	Cr Craig McGuire
Kingston District Council	Cr Kay Rasheed
District Council of Robe	Mayor Peter Riseley
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

### **1.2 In Attendance**

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Mr Mark McShane (CEO)
District Council of Grant	Mr Trevor Smart (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mrs Helen Macdonald (CEO)
Kingston District Council	
District Council of Robe	Mr Roger Sweetman (CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

### **1.3 Guests and Observers**

LC LGA	Ms Alice Macleod (Administration Officer) Mrs Michaela Bell (Project Manager) Mrs Biddie Shearing (Tourism Industry Development Manager) Mrs June Saruwaka (Regional Waste Management Coordinator) Mr Rob Forgan (Regional Community Road Safety Officer) Mr Tony Elletson (STARCLUB Field Officer)
RDA Limestone Coast	Mr David Wheaton (CEO)
LGA SA	Mr Stephen Smith (Director of Policy)



PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Electorate Officer)

#### 1.4 Apologies

Minister for Local Government and Regional Development	Hon Geoff Brock MP
Member for MacKillop	Mr Mitch Williams MP
Coorong District Council	Mr Vincent Cammell (CEO) Mr Neville Jaensch Mr Ben Jarvis Cr Peter Wright
LGA SA	Ms Lisa Teburea
LCLGA Media	Mr Alan Richardson
Kingston District Council	Mayor Reg Lyon Mr Andrew MacDonald (CEO)
Department of Planning, Transport and Infrastructure (Office of Local Government)	Ms Alex Hart

**“That the apologies be accepted.”**

**Moved,**

**Seconded,**

## 2.0 DISCLOSURE OF INTERESTS

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

## 3.0 MINUTES OF MEETINGS

- 3.1 Minutes of the October LC LGA General Meeting held in Kingston on Friday 14<sup>th</sup> October 2016 – *Refer to pages 2-10*

**“That the Minutes of the LC LGA General Meeting held on 14 October 2016 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved,**

**Seconded,**

## 4.0 MATTERS ARISING FROM THE MINUTES

Business arising from the Minutes of the General Meeting, 14<sup>th</sup> October 2016

## 5.0 ACTION SHEET

*Refer page 11-13.*

## 6.0 CORRESPONDENCE



Refer to page 14.

#### **6.1 Inwards and Outwards**

Correspondence register to 1 December 2016

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved,**

**Seconded,**

### **7.0 REPORTS**

#### **7.1 LC LGA President’s Report**

Mayor Erika Vickery

##### **7.1.1 LGA Board**

- (i) Key Outcomes of LGA Board Meeting held on Thursday 17<sup>th</sup> November 2016  
*Late Item*

##### **7.1.2 SAROC**

- (i) Key Outcomes of SAROC Meeting held on Wednesday 16<sup>th</sup> November 2016  
*Refer to page 15-16.*

#### **7.2 Local Government Association of SA**

#### **7.3 Report from LC LGA STARCLUB Field Officer**

Tony Elletson

*Refer to pages 17-18.*

#### **7.4 Report from LC LGA Tourism Industry Development Manager**

Biddie Shearing

*Refer to pages 19-20.*

#### **7.5 Report from Regional Waste Management Coordinator**

June Saruwaka

*Refer to pages 21-24.*

**“That the reports from the LC LGA President, Local Government Association SA, Office of Local Government, Starclub Field Officer, Tourism Industry Development Manager and the Regional Waste Management Coordinator be received and noted.”**

**Moved,**

**Seconded,**

### **8.0 RECOMMENDATION REPORTS**

#### **8.1 LCLGA Audited Letter**



Executive Officer  
*Refer pages 25-28.*

“It is recommended that LC LGA:

1. Note the report.
2. That the amended Audit Letter be adopted and appended to the Association’s 2015-2016 Annual Report.
3. That a copy of the Amended Audit Letter be provided to each Constituent Council.

**Moved,**

**Seconded,**

## **8.2 LCLGA Office Agreement**

Executive Officer  
*Refer page 29.*

“It is recommended that LCLGA:

1. The President and Executive Officer of the LCLGA to negotiate and finalise the signing of an office agreement with the RDA Limestone Coast for a period of 12 months commencing on the 1st January 2017 with an option to extend dependent on the terms of any Head Lease Agreement.

**Moved,**

**Seconded,**

## **8.3 LCLGA NDRP Funding**

Executive Officer  
*Refer pages 30-33.*

“It is recommended that LC LGA:

1. The Executive Officer of the LCLGA to coordinate with member Councils to identify key areas where the backup generators could be utilised. If a need is identified determine the appropriate size and type of generator and the quantity of generators required.
2. Prepare an application by the due date.

**Moved,**

**Seconded,**

## **8.4 Limestone Coast Collaborative and Limestone Coast Brand**

Project Officer



*Refer pages 34-36.*

“It is recommended that LC LGA:

1. Endorse the LC LGA association as the custodian of the Limestone Coast Brand
2. Endorse a new LC LGA Committee to be known as the Limestone Coast Collaborative that will form a subcommittee to the Limestone Coast Economic Development Group

**Moved,**

**Seconded,**

#### **8.5 LCLGA General Meeting Dates**

Executive Officer

*Refer pages 37-38.*

“It is recommended that LC LGA:

1. Receive and note the report.

**Moved,**

**Seconded,**

### **9.0 FINANCIAL**

#### **9.1 Financial Reports**

*Refer to pages 39-46.*

1. The Profit and Loss Statements for the period 1 July 2016 to 31<sup>st</sup> October 2016 be received and noted.
2. That the Balance Sheet for the period ending 31<sup>st</sup> October 2016 be received and noted.”

**Moved,**

**Seconded,**

### **10.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

#### **10.1 South East NRM Board**

#### **10.2 Regional Development Australia Limestone Coast**

“That LC LGA receives and note the Reports.”

**Moved,**

**Seconded;**

### **11.0 LCLGA SUB-COMMITTEE MINUTES**

#### **11.1 Limestone Coast Economic Development Group**

*Refer to pages 47-49.*



“That the Minutes of Limestone Coast Economic Development Group Meeting held on 14<sup>th</sup> November 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

### **11.2 Limestone Coast Zone Emergency Management Committee**

*Refer to pages 50-65.*

“That the Minutes of the Limestone Coast Zone Emergency Management Committee Meeting held on 25<sup>th</sup> August 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

“That the Minutes of the Limestone Coast Zone Emergency Management Committee Meeting held on 10<sup>th</sup> November 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

### **11.3 Regional Waste Management Steering Committee**

*Refer to pages 66-67.*

“That the Minutes of the Regional Waste Management Steering Committee Meeting held on 18<sup>th</sup> October 2016 having first been circulated amongst members, be adopted.”

**Moved,**

**Seconded,**

## **12.0 OTHER BUSINESS**

### **13.0 ANTICIPATED MEETING CLOSURE – 2.30 p.m.**

The next LC LGA General Meeting and Annual General Meeting is to be held at Wattle Range Council on **Friday 10<sup>th</sup> February 2017**. Acceptances and apologies to LC LGA Administration Officer, Alice Macleod  
Phone 87231057 or Email [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)



## LC LGA CALENDAR

Date	Meeting	Location
24 <sup>th</sup> January 2017	SAROC	LGA, Adelaide
10 <sup>th</sup> February 2017	LC LGA AGM & GM	Wattle Range Council
15 <sup>th</sup> March 2017	SAROC	LGA, Adelaide
7 <sup>th</sup> April 2017	LC LGA GM	District Council of Robe
20 <sup>th</sup> & 21st April 2017	Council Best practice Showcase LGA Ordinary GM	Adelaide Convention Centre
17 <sup>th</sup> May 2017	SAROC	Regional Location, TBC
16 <sup>th</sup> June 2017	LC LGA GM	Tatiara District Council
19 <sup>th</sup> July 2017	SAROC	LGA, Adelaide
11 <sup>th</sup> August 2017	LC LGA GM	Grant District Council
TBC August 2017	LGA Roads & Works Conference	TBC
27 <sup>st</sup> September 2017	SAROC	LGA, Adelaide
13 <sup>th</sup> October 2017	LC LGA	Naracoorte Lucindale Council
TBC October 2017	LGA Conference & AGM	TBC
15 <sup>th</sup> November 2017	SAROC	Regional Location, TBC
8 <sup>th</sup> December 2017	LC LGA	Kingston District Council
10 <sup>th</sup> February 2018	LG LGA AGM & GM	City of Mount Gambier

*Please contact LC LGA Executive Officer for information on any of the above meetings*





# **LCLGA GENERAL MEETING**

**9 December  
2016**

**Agenda Attachments**

**MINUTES FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL  
GOVERNMENT ASSOCIATION, HELD AT THE COUNCIL CHAMBERS, KINGSTON, ON  
FRIDAY 14<sup>TH</sup> OCTOBER 2016.**

**MEETING OPENED 10.01AM**

President's Welcome

Welcome by Kingston District Council's Mayor Reg Lyon.

10.05AM – David Wheaton, Executive Officer, Regional Development Australia Limestone Coast

10.40AM – resumption of LCLGA General Meeting

**1.0 MEMBERS/DEPUTY MEMBERS**

**1.1 Present**

LC LGA President	Mayor Erika Vickery
City of Mount Gambier	Mayor Andrew Lee Cr Penny Richardson
District Council of Grant	Mayor Richard Sage
District Council of Robe	Cr Harvey Nolan
Wattle Range Council	Cr Gwenda Lawlor
Naracoorte Lucindale Council	
Kingston District Council	Mayor Reg Lyon Cr Kay Rasheed
Tatiara District Council	Mayor Graham Excell Cr Robert Mock

**1.2 In Attendance**

LC LGA	Mr Dominic Testoni (EO)
City of Mount Gambier	Mr Mark McShane (CEO)
District Council of Grant	
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mrs Helen Macdonald (CEO)
Kingston District Council	Mr Andrew MacDonald (CEO)
District Council of Robe	Mr Nick Brown (Deputy CEO)
Tatiara District Council	Mr Robert Harkness (CEO)

**1.2 Guests and Observers**

LC LGA	Ms Alice Macleod (Administration Officer) Mrs Biddie Shearing (Tourism Industry Development Manager) Mrs Michaela Bell (Project Manager) Mr Rob Forgan (Regional Community Road Safety Officer)
LGA SA	Mr Stephen Smith (Director of Policy)
RDA Limestone Coast	Mr David Wheaton (CEO)

**1.3 Apologies**



Minister for Local Government and Regional Development	Hon Geoff Brock MP
Member for MacKillop	Mr Mitch Williams MP
Local Government Association SA	Ms Lisa Teburea (Executive Director Public Affairs)
District Council of Robe	Mayor Peter Riseley Mr Roger Sweetmann (CEO)
Naracoorte Lucindale Council	Cr Scott McLachlan Cr Craig McGuire
Wattle Range Council	Mayor Peter Gandolfi Cr Robert Dycer
District Council of Grant	Mr Trevor Smart (CEO)
LC LGA	Mr Tony Elletson (STARCLUB Field Officer) Mrs June Saruwaka (Regional Waste Management Coordinator)
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Coorong District Council	Mr Vincent Cammell (CEO) Mr Ben Jarvis Mr Neville Jaensch Cr Peter Wright
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Electorate Officer)
Federal Member for Barker	Mr Tony Pasin MP
LC LGA Media	Mr Alan Richardson

**“That the apologies be accepted.”**

**Moved,** Tatiara District Council

**Seconded,** District Council of Robe

**CARRIED**

## **2.0 DISCLOSURE OF INTERESTS**

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

## **3.0 MINUTES OF MEETINGS**

- 3.1 Minutes of the August LC LGA General Meeting held in Naracoorte Lucindale Council on Friday 12<sup>th</sup> August 2016.
- 3.2 Minutes of the September LCLGA Special Meeting held via teleconference on Monday 5<sup>th</sup> September 2016.
- 3.3 Confirmation of the Minutes of the September LCLGA Special Meeting held via teleconference on Monday 12<sup>th</sup> September 2016.



**“That the Minutes of the LC LGA Special Meeting held on 12 September 2016 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved,** Tatiara District Council

**Seconded,** City of Mount Gambier

**CARRIED**

#### **4.0 MATTERS ARISING FROM THE MINUTES**

Business arising from the Minutes of the General Meeting, 12<sup>th</sup> September 2016

NIL

#### **5.0 ACTION SHEET**

#### **6.0 CORRESPONDENCE**

##### **6.1 Inwards and Outwards**

Correspondence register to 5 October 2016

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved,** Kingston District Council

**Seconded,** Tatiara District Council

**CARRIED**

#### **7.0 REPORTS**

##### **7.1 LC LGA President’s Report**

Mayor Erika Vickery provided an update on:

- Wellbeing and resilience program
- Attendance at RDA meetings
- Presented to the LC Round Table
- Met with the Ministers from the Country Cabinet

##### **7.1.1 LGA Board**

- (i) Key Outcomes of LGA Board Meeting held on Thursday 29<sup>th</sup> September 2016

##### **7.1.2 SAROC**

- (i) Key Outcomes of SAROC Meeting held on Wednesday 28<sup>th</sup> September 2016

##### **7.2 Local Government Association of SA**

Mr Stephen Smith provided an update on:

- Rate Capping
- Litter and Nuisance Control Act
  - o Being presented for consideration on Monday 17<sup>th</sup> October



- Changes to the NRM Levy
- Building Fire Safety Management
- RDA review system
- New Senior Policy Officer
- DACO (Dogs and Cats online)

### 7.3 Report from LC LGA Starclub Field Officer

Dominic Testoni provided an update on:

- Female Facilities Funding Program

### 7.4 Report from the Tourism Industry Development Manager

Biddie Shearing provided an update on:

- Limestone Coast Collaborative
- Tourism Management Group
- Trailfinders
- Hosting of a Hong Kong Media Crew together with Tourism Australia

### 7.5 Report from LC LGA Regional Community Road Safety Officer

Rob Forgan provided an update on:

- Driving on beaches
- Little Blue Dinosaur Foundation
  - o Signage to be managed by each council to be put up during peak seasons especially in coastal areas
  - o An Ambassador at a local level to go to schools and discuss the Foundation and road safety
  - o Send information out to schools about the signage and to get the message across

### 7.6 Report from Regional Waste Management Coordinator

Dominic Testoni provided an update on:

- KESAB Program
- Local Schools waste program

“That the reports from the LC LGA President, Local Government Association SA, Starclub Field Officer, Tourism Industry Development Manager, Regional Community Road Safety Officer and Regional Waste Management Coordinator be received and noted.”

**Moved,** City of Mount Gambier

**Seconded,** District Council of Robe

**CARRIED**

## 8.0 RECOMMENDATION REPORTS

### 8.1 Board Process

Executive Officer

“It is recommended that LC LGA:



1. Note the previous error in voting, agree that the previous motions passed by the Board during this period remain binding and agree to ensure compliance with the Charter in the future.

**Moved,** Kingston District Council

**Seconded,** Tatiara District Council

**CARRIED**

## 8.2 LCLGA Audited Financial Statements

Executive Officer

**“It is recommended that LCLGA:**

1. The provision of signatures by the President and the EO to the audited accounts be endorsed.
2. That the audited accounts as presented be adopted and appended to the Association’s 2015-2016 Annual Report.
3. That a copy of the Annual Report along with the audited financial statements be provided to each Constituent Council on or before the 31<sup>st</sup> October 2016 in accordance with the Local Government (Financial Management) Regulations 2011.
4. Note the acceptance of the Audit Management Letter and instruct the executive Officer to provide a formal response to Galpins as requested.

**Moved,** District Council of Grant

**Seconded,** Tatiara District Council

**CARRIED**

## 8.3 LCLGA Project Audit reports

Executive Officer

**“It is recommended that LC LGA:**

1. Note and receive the Audit reports for the Limestone Coast and Coorong Coastal Action Plan Project #: B00700000830G and Implementing the Limestone Coast Coastwatchers Project #: IDTAF 14-00295.

**Moved,** Naracoorte Lucindale Council

**Seconded,** City of Mount Gambier

**CARRIED**

## 8.4 LCLGA Annual Report 2015-16

Executive Officer

**“It is recommended that LC LGA:**

1. Endorse the Annual Report 2015-16.

**Moved,** District Council of Grant

**Seconded,** Tatiara District Council

**CARRIED**



## 8.5 LCLGA Sponsorship Policy

Executive Officer

**"It is recommended that LC LGA:**

1. Adopt the Limestone Coast Local Government Associations Sponsorship Policy.

**Moved,** Kingston District Council

**Seconded,** City of Mount Gambier

**CARRIED**

## 8.6 LC Climate Adaptation Committee Terms of Reference

Executive Officer

**"It is recommended that LC LGA:**

1. Delegate one member from each of the 7 LCLGA Constituent Councils (note a member is not intended to infer an Elected Member of Council) to join the Limestone Coast Climate Change Adaptation Committee.
2. Adopt the Terms of Reference for the Limestone Coast Climate Adaptation Committee in principal upon satisfactory acceptance from DEWNR.

**Moved,** Naracoorte Lucindale Council

**Seconded,** District Council of Robe

**CARRIED**

## 8.7 Regional Transport Plan Update

Executive Officer

**"It is recommended that LC LGA:**

1. Accept the proposal from HDS Australia for a maximum value as proposed in quotation: MKTG1\SAT619\001 dated 5 October 2016 for;
  - a. Stage 1 – 2030 Regional Transport Plan 2016 Update
  - b. Stage 2 – Regional Road Deficiency Assessment and Prepare Regional Road Action Plan
  - c. Stage 3 – Prepare 2017 SLRP Roads Database
2. Fund the project utilizing the funds received from the Rubble Royalties program.
3. Delegate the oversight of the project to the Roads and Transport Management Group.
4. Request that a full report of the project outcomes be tabled for the LCLGA Boards consideration upon completion of the project.

**Moved,** District Council of Grant

**Seconded,** City of Mount Gambier

**CARRIED**

## 8.8 Real Care Babies Program

Executive Officer



**"It is recommended that LC LGA:**

1. Instruct the LCLGA Executive Officer to have further discussions with the Wattle Range Council and report further at the December 2016 LCLGA General Meeting.

**Moved,** Wattle Range Council

**Seconded,** City of Mount Gambier

**CARRIED**

**12.10pm** – Break

**12.15pm** – Resumption of the LCLGA General Meeting

## **9.0 FINANCIAL**

### **9.1 Financial Reports**

1. The Profit and Loss Statement for the period 1 July 2016 to 30<sup>th</sup> September 2016 be received and noted.
2. That the Balance Sheet for the period ending 30<sup>th</sup> September 2016 be received and noted."

**Moved,** Kingston District Council

**Seconded,** City of Mount Gambier

**CARRIED**

## **10.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

### **10.1 Regional Development Australia Limestone Coast**

Mr David Wheaton provided an update at the beginning of the meeting.

**"That LC LGA receives and notes the Report."**

**Moved,** District Council of Robe

**Seconded,** District Council of Grant

**CARRIED**

## **11.0 LCLGA SUB-COMMITTEE MINUTES**

### **11.1 Limestone Coast Economic Development Group**

**"That the Minutes of the Limestone Coast Economic Development Group Meeting held on 6<sup>th</sup> October 2016 having first been circulated amongst members, be adopted."**

**Moved,** Tatiara District Council

**Seconded,** City of Mount Gambier

**CARRIED**





### 11.2 Limestone Coast and Coorong Coastal Management Group Meeting

“That the Minutes of the Limestone Coast and Coorong Coastal Management Group Meeting held on 31<sup>st</sup> August 2016 having first been circulated amongst members, be adopted.”

**Moved,** Tatiara District Council

**Seconded,** District Council of Robe

**CARRIED**

### 11.3 Limestone Coast Local Government Tourism Management Group

“That the Minutes of the Limestone Coast Local Government Tourism Management Group Meeting held on 7<sup>th</sup> September 2016 having first been circulated amongst members, be adopted.

**Moved,** Kingston District Council

**Seconded,** Tatiara District Council

**CARRIED**

### 11.4 Regional Waste Management Steering Committee

“That the Minutes of the Regional Waste Management Steering Committee Meeting held on 17<sup>th</sup> August 2016 having first been circulated amongst members, be adopted.”

**Moved,** Tatiara District Council

**Seconded,** City of Mount Gambier

**CARRIED**

### 11.5 Roads and Transport Working Group

“That the Minutes of the Roads and Transport Working Group Meeting held on 14<sup>th</sup> September 2016 having first been circulated amongst members, be adopted.”

**Moved,** Tatiara District Council

**Seconded,** District Council of Grant

**CARRIED**

### 11.6 Southern Border Fire Coordination Association

“That the Minutes of the Southern Border Fire Coordination Association Meeting held on 28<sup>th</sup> April 2016 having first been circulated amongst members, be adopted.”

**Moved,** District Council of Grant

**Seconded,** Tatiara District Council

**CARRIED**

## 12.0 LATE ITEMS

### 12.1 LCLGA Regional Community Road Safety Pilot Project

Regional Community Road Safety Officer



**“It is recommended that LC LGA:**

1. Recommend to the South Australian Regional Organisation of Councils (SAROC) that the LGASA Secretariat enter discussion with MAC to consider adopting the Limestone Coast model for Regional Community Road Safety Awareness throughout rural and regional South Australia.
2. Receive and note the ‘My Road Safety Partnership Annual Report 2015-2016.

**Moved,** District Council of Grant

**Seconded,** District Council of Robe

**CARRIED**

## 12.2 South East Water Demand and Supply Statement Taskforce

Executive Officer

**“It is recommended that LC LGA:**

1. Appoint the Executive Officer of the LCLGA to the Taskforce.

**Moved,** District Council of Grant

**Seconded,** Tatiara District Council

**CARRIED**

## 13.0 OTHER BUSINESS

## 14.0 MEETING CLOSURE – 12.45PM

The next LC LGA General Meeting is to be held in the City of Mount Gambier on Friday 9 December 2016. Acceptances and apologies to LC LGA Administration Officer, Alice Macleod  
Phone 87231057 or Email [admin@lclaga.sa.gov.au](mailto:admin@lclaga.sa.gov.au)

Passed as a true and correct record

Signed.....Date.....



## 5.0 ACTION SHEET

Item	ACTION	STATUS
	<b>14 October 2016</b>	
8.2	Follow up the Audit letter with Galpins as we have concerns over it not being compliant.	Complete
8.7	Update to the Regional Transport Plan	Ongoing
8.8	Real Care babies. EO to discuss further with Wattle Range Council.	Complete
12.1	Request the LGA SA to enter discussions with MAC to consider adopting the Limestone Coast model for Regional Community Road Safety Awareness throughout rural and regional South Australia.	Complete
	<b>12 August 2016</b>	
12.2	<ol style="list-style-type: none"> <li>1. Gives strong support the SE NRM Board's Aerial Survey and Control Programme by advocating for continued Federal Government National Landcare Programme funding beyond 2018.</li> <li>2. Advocates for expanded landholder participation in the Aerial Survey and Control Programme and that advocacy to include the Australian Deer Association and associated properties.</li> <li>3. Advocate and lobby relevant Government departments to co-operate and add their support to the SE NRM Board's enforcement of the ERD Court's Order or to seek variation to that Order to make a binding and effective ruling with regard to standards of fencing of the deer enclosures.</li> </ol>	<p>Ongoing</p> <p>Held a meeting with Tony Pasin MP and held a meeting with the NRM</p>
	<b>12 February 2016</b>	
7.4	Develop International Engagement Strategy	<i>In progress</i>
	<b>9 October 2015</b>	
7.3	<b>Speed Limits – Princes Highway</b> Write to the Transport Minister, Opposition Transport Minister and Member for McKillop.	<i>Letters drafted and sent 13/10/15</i>
7.6	<b>Planning, Development and Infrastructure Bill 2015</b> Concerns raised over whether there has been any financial modelling carried out of implementing the Bill and further concerns of Local Council's involvement in the Planning system. LCLGA to request further information and time to adequately discuss the proposed changes.	<i>Letter sent to Lisa Teburea 13/10/15</i> <i>Meeting to be held 3/12/15</i> <i>Implementation Group</i>
9.1	<b>Coastal Protection for Rural Coastal Councils</b> Provide a Notice of Motion to be out to the LGA AGM seeking a review of State Government funding arrangements.	<i>Letter sent to Lisa Teburea 13/10/15 and tabled at LGA AGM</i>
9.2	<b>Save our Voices Campaign</b> Write to Southern Cross Radio and WIN TV and request details on how changes to the Act will improve local media coverage.	<i>Letters sent 13/10/15</i> <i>Sent follow up request 17/12/15</i> <i>no reply</i>

<b>9.3</b>	<b>Access to the Federal Government Rural and Regional Teaching Infrastructure Grant</b> Write to the Federal Minister for Health expressing concern and write to SAROC requesting that the survey rural and regional communities.	<i>Letters sent to The Hon. Susan Ley MP on 13/10/15</i> <i>Letter sent to SAROC 13/10/15</i>
	<b>14 August 2015</b>	
<b>9.2</b>	<b>Cuts to Health Care</b> That SELGA note the concerns regarding cuts to health services in the Limestone Coast, particularly palliative care, and on behalf of the region advocate for the retention of health funding and services.	<i>In progress</i>
<b>9.3</b>	<b>Loss of Karobran rehab centre</b> That SELGA: 1. Review the closure of the Karobran New Life Centre drug and alcohol rehabilitation facility, seeking opportunities whereby the centre or a similar facility can be retained to provide services to the Limestone Coast community; 2. Engage with relevant stakeholders on this matter, including but not limited to South Australian Health Services, Non Government Organisations and other Service Providers. 3. Convene a small working party, incorporating available expertise to assist SELGA on this matter. 4. Prepare a report to be submitted to all constituent Councils for consideration as an extremely urgent matter. 5. Request a report from Pangula Mannamurna to be presented at the February 2016 general meeting of the LCLGA.	<i>In Progress</i>
	<b>12 June 2015</b>	
<b>9.1</b>	<b>CWMS Reporting</b> That SELGA write to SAROC and the LGA highlighting its concern regarding the large workload required by councils to meet the extensive requirements of ESCOSA, the Department of Health and the Office of the Technical Regulator in relation to Community Wastewater Management Systems and water supply schemes.	<i>In Progress</i> <i>Working with the LGA to determine approach with other regional LGAs</i>
<b>9.2</b>	<b>Rural Road Speed Limits</b> 1. That SELGA advocate on behalf of the region for the retention of 110km speed limits on arterial regional roads, and for appropriate funding for the upkeep of regional roads to a fit for purpose standard." 2. That SELGA write to the Coorong District Council to seek feedback regarding Council's view on reinstating the 110km/h speed limit on the Princes Highway, between Meningie and Salt Creek.	<i>In Progress</i>
	<b>8 August 2014</b>	

<p><b>8.5</b></p>	<p><b>Unconventional Gas – Forum and Taskforce</b>          “That SELGA, having regard to issues raised in the LGA and Eyre Peninsula Local Government Association Mining Study:          1. Conduct a forum and establish a Taskforce with relevant Ministers, senior representatives from State Government, Local Government, the mining sector involved and other groups as identified by SELGA;          2. The Taskforce address research, community engagement and legislative matters during the consideration of the impact of mining activity in the South East; and          3. Delegate the preparation of Taskforce Terms of Reference to the Executive Officer for Board consideration.”</p>	<p><i>In Progress</i></p>
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## CORRESPONDENCE REGISTER 5<sup>TH</sup> OCTOBER TO 1<sup>ST</sup> DECEMBER

### INWARD

- 08/10/16 Margaret Howard, Manager, Safer Travel and Behavioral Change, Department of Planning, Transport and Infrastructure, re 2016 Community Grants.
- 10/10/16 Daryl Morgan, Engineering Manager, City of Mount Gambier, re 2030 Regional Transport Plan – Updated Plans.
- 17/10/16 John Rymill, Managing Director, Old Penola Pastoral Co., Andrew Cheesman, General Manager, Rymill Coonawarra, re Shareholder Structure.
- 20/10/16 Kerry Treuel, Communications and Media Adviser, Motor Accident Commission, re Media Release: Safe Cycling Awards.
- 25/10/16 Hon Jack Snelling MP, Minister for the Arts, Hon Leon Bignell MP, Minister for Tourism, Government of South Australia, re Media Release: Mount Gambier to have its own Fringe Festival.
- 07/11/16 Rachel Dow, Office Manager, Office of the Minister for Communities and Social Inclusion, re correspondence dated 26 September 2016.
- 09/11/16 Tim Bond, Manager, Planning and Evaluation, Natural Resources South East, re Invitation to provide input to the review of the Tatiara, Padthaway and Tintinara-Coonawarra Water Allocation Plans.
- 10/11/16 Nick Brown, Deputy Chief Executive, District Council of Robe, re LCLGA Limestone Coast Climate Adaptation Committee.
- 14/11/16 Kylie Potts, Office Manager to the Hon Ian Hunter MLC, re FOI Consultation – Limestone Coast LGA.
- 16/11/16 Cr Karen Stephens, Chair, Green Triangle Freight Action Committee, re Roads Funding Announcement for the Glenelg Shire.
- 17/11/16 Mark McShane, Chief Executive Officer, City of Mount Gambier, re appointment of new Deputy Mayor for the City of Mount Gambier.
- 21/11/16 Tony Pasin MP, Federal Member for Barker, re Feral Deer Aerial Survey and Control Program.
- 30/11/16 Tim Muhlhausler CA, Registered Company Auditor, Galpins, re Independent Auditors Report.
- 30/11/16 Ben Gower, Chief Executive Officer, Wattle Range Council, re Limestone Coast Collaborative Project Handover.
- 30/11/16 Ben Gower, Chief Executive Officer, Wattle Range Council, re Limestone Coast Collaborative Project Handover.

### OUTWARD

- 09/10/16 Various recipients, re World Remembrance Day for Road Traffic Victims – Limestone Coast 20 November 2016.
- 19/10/16 Sally Klose, Naracoorte Lucindale Council, re The Little Blue Dinosaur Foundation Safe Holiday Time Campaign and product packages.
- 19/10/16 Sue McMillan, Coordinator School Community Partnerships Safety and Services, Department of Planning, Transport and Infrastructure, re DPTI Way2Go Program.
- 25/10/16 Matthew Hanton, Manager, Partnership and Community Engagement, Motor Accident Commission, re Regional Community Road Safety Project Update.
- 27/11/16 Various Recipients, re Environment and Sustainability Champions Training Flyer.
- 02/11/16 Media Release, re RAP comes to the Naracoorte Town Hall.
- 08/11/16 Padthaway Apex Club, re Road Awareness Program.
- 08/11/16 Tony Pasin MP, Federal Member for Barker, re appointment of Chair of the South Australian Black Spot Consultative Panel.
- 10/11/16 Michelle McLaughlin, Little Blue Dinosaur Foundation, re LBDF Road safety Order form.
- 21/11/16 Kylie Potts, Office Manager to the Hon Ian Hunter MLC, re FOI Consultation – Limestone Coast LGA.
- 22/11/16 Tony Pasin MP, Federal Member for Barker, re Fire Safety Requirements for Buildings.



## **SA Regional Organisation of Councils Committee Meeting – Key Outcomes Summary – 16 November 2016**

### **OPAL Wellbeing**

The SA Regional Organisation of Councils (SAROC) Committee endorsed the approach of the LGA President to advocate for a funding partnership with the state and federal governments for funding mechanisms for establishment of a Community Wellbeing program to be embedded in the regional and metropolitan LGA structures. Also to request the state government to release the OPAL Program “evaluation report” to the LGA for circulation to regional LGA’s and constituent councils.

### **Speed Management and Road Safety**

Members endorsed the Limestone Coast LGA as the trial region for the proposed pilot approach to the regional road safety management strategy.

### **SAROC Noted**

The following were noted by the Committee:

- the LGA President’s report
- progress in the campaign to remove Rubble Royalty payment requirements.
- Special Local Road Program (SLRP) update

### **Other Business**

- Outgoing members Mayors Ferguson and Agnew conveyed appreciation to the SAROC members and the Committee acknowledged their services.
- Mayor Vickery acknowledged Mayor Burgess for his term of office as LGA President.

## **Recommendations to the LGA Board**

### **Speed Management and Road Safety**

That the LGA President contact the Minister for Road Safety to seek a timely and supportive decision for the establishment of a joint local/state government working group to develop a regional road safety management strategy.

### **Road Safety**

That it requests the LGA SA Secretariat to enter discussions with the Motor Accident Commission to consider adopting the Limestone Coast model for Regional Community Road Safety Awareness throughout rural and regional South Australia.

## State Power Supplies

That the Board requests the LGA President to:

- a. subject to outcomes of the COAG Energy Council meeting called in relation to the security of the SA power network, write to the Australian Energy Market Operator expressing urgency on requiring explanations for the causes of the recent State Black Out Event;
- b. correspond with Electranet requesting the status of their asset replacement program and intentions to increase energy supply capacity on the Eyre Peninsula. In addition, requesting the status of the old line and if or how it will be maintained and used;
- c. correspond with SAPOL requesting a report from emergency services organisations, detailing outcomes from event debriefs and what learnings/changes have arisen from the power outage event;
- d. request that the State Government supply their future emergency management planning strategies/ actions to mitigate future communication blackout events such as experienced on Eyre Peninsula and other regions of the state as this could result in life threatening situations. (ie. no 000 available for emergencies); and
- e. correspond with Peter Malinauskas MLC suggesting that State Government resourcing for advertising on what to do in the event of a fire, be broadened to include other emergency situations and that there be an expansion of the Community Education Officer role especially with regards to communication.



## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** STARCLUB Field Officer  
**RE:** LCLGA Update

### HIGHLIGHTS

- The Limestone Coast has over half of the state's entire Fully Registered STARCLUBS. Recently
- The LCLGA Sporting Grants are now closed. These grants offer Limestone Coast Clubs, that are fully recognised STARCLUBS, the chance to apply for up to \$1,000. This money can be used for equipment, uniforms, training, minor facility upgrades, etc. Successful clubs will be available at the meeting
- Coaching Excellence Seminar was held in Mount Gambier on the 29<sup>th</sup> November. 64 attended the seminar, which heralds the start of an exciting elite sporting pathways program that will be available to coaches, clubs, families, schools and athletes in the coming months

### BACKGROUND

- Funded by the Office of Recreation and Sport and the 7 Limestone Coast Councils
- Provides ongoing support, training and resources to recreation clubs in the Limestone Coast with Governance, Funding, Volunteer protection, recruitment and retention, Child Safe Laws, Strategic Planning and general sustainability of a sporting club. This is done in partnership and with resources from the Office of Recreation and Sport.

### DISCUSSION

- The template for the Facilities Checklist is now available and will hopefully be used in the region as a guide to our future planning of facilities. Also for discussion is the use of the



## INFORMATION REPORT

SOUTH AUSTRALIAN REGIONAL LEVEL RECREATION AND SPORT FACILITIES PLANNING GUIDELINES as a tool for our region. Along with Masterplan discussion.

- I am currently compiling data for councils on numbers of people that visit our towns for sport
- The STARCLUB Field Officer has provided support to roughly 200 clubs and associations in the past 18 months. This position is providing vital governance support, funding education and information, links to State Sporting Organisations, facility advice, training opportunities and many other services to sporting and recreation bodies in the Limestone Coast

### RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



## INFORMATION REPORT

**TO:** LC LGA DELEGATES

**FROM:** TOURISM INDUSTRY DEVELOPMENT MANGER (TIDM)

**RE:**

1. A co-operative approach to improve the Digital Footprint of the Limestone Coast
2. Funding Programs and Assistance

### 1. A co-operative approach to improve the Digital Footprint of the Limestone Coast

The LCLGA has been given an exclusive opportunity to tap into marketing funds through the SATC. Up to \$20k + GST (matched) has been made available to each region across South Australia. Given the work of the industry-led LC Collaborative, 24 tourism groups and 875 tourism operators in the region, the most tangible marketing work will be to activate these operators and industry groups to improve their own websites, social media and virtually take on a 'curator' role of limestone coast messages. The project will see an element of training and development specifically with tourism operators and organisations, plus include some one-on-one mentoring. This will include targeted training around we-chat, hashtags and importantly how to share a story with only 140 characters. Another element of the project will be to create themed itineraries that can be translated to various languages especially our key markets of Europe and Asia. These can be used for consumer facing activity and also our trade activities.

The LCLGA will be looking to partner with industry across the region, SATC, SA Tourism Industry Council, local groups like the LC Collaborative and the LC Food Group.

In addition to this work, the LCLGA has entered a strategic partnership with The Australian Tourism Export Council who has a leadership program. This year of the leadership groups has focused their group project on developing a social media strategy for the Limestone Coast. This will be presented on a national and international stage on 29<sup>th</sup> November 2016 in Canberra. The LCLGA will be presented with the strategy which will be able to implement in the above project.

### 2. Funding programs

TIDM was kept busy with applicants from right across the region applying for the PIRSA Wine Industry Development Scheme which had 2 streams of funding

- Cellar Door Grants up to \$25k , closed on the 25<sup>th</sup> November 2016
- Regional Wine Industry Association Grant Program up to \$50k closing 25<sup>th</sup> November 2016

Just announced the Building Better Regions Fund which has already sparked some interest as there is real tourism application for both streams.



## INFORMATION REPORT

In early 2017, the SATC will release the Regional Events & Festivals Fund.

### RECOMMENDATION

1. Note and receive the report;

Moved:

Second:



## INFORMATION REPORT

**TO: LC LGA DELEGATES**  
**FROM: REGIONAL WASTE MANAGEMENT COORDINATOR**  
**RE: LC LGA WASTE MANAGEMENT UPDATE**

### HIGHLIGHTS

- Projects
- Garage Sale Trails
- Information exchange and coordination

### DISCUSSION

#### Projects

##### School Waste Reduction and Recycling Challenge

Registration for the Limestone Coast School Waste Reduction and Recycling Challenge opened on the 25<sup>th</sup> of October. Information was disseminated through DECD, DEWNR, posters, the radio, local and Lifestyle magazines. Uptake has been very low as only 3 schools have registered to date. Unfortunately, 2 childcare facilities had to be turned down as the challenge is open to primary and secondary schools in its first year. The RWMC has resorted to contacting the schools directly with assistance from the seven constituent councils to encourage schools to take part in the challenge. The closing date for registrations has been extended to 16 December 2016. Councils have agreed to support schools during the challenge by providing short educational sessions and distribute information.

Louise Adams the runner up of X-factor Australia 2015 agreed to be the ambassador of the challenge.



## INFORMATION REPORT

### Keep Australia Beautiful (KAB) Beverage Container Recycling Grant

The KAB project is currently underway. Nine sport clubs have been engaged so far and these are clubs where summer sports such as baseball, basketball, tennis, cricket and summer netball are played. The majority of these sports do not attract big crowds and therefore an extension to the project has been requested so as to include winter sports such as hockey, netball, football and soccer, which are big crowd pullers. The project intended to raise awareness on correct waste disposal at sporting clubs with the hope that these behaviours translate to the home setting. It is envisaged that a large number of the community will be educated through the campaign.

Project activities done to date include bin audits, and design of bin stickers, fence signs, canteen signs and banners. From bin audits done, it was clear that sporting clubs are actively collecting beverage containers, although at one club over 100 containers were collected from 2 general waste bins. There is an opportunity as well to collect more recyclables at sporting clubs as these constituted over 40% of waste in the general waste bins, *(Please see Attachment 1 for photos taken during a bin audit).*

Clubs are indicating that they would want their waste bins labelled clearly to ease confusion and prompt the community to use the correct bin.

### Business Waste Reduction

10 businesses volunteered to participate in the Business Waste Reduction Pilot Project. Participating businesses are She's Apple representing fruit and vegetable businesses; OK Pie Shop and Homestyle Bakery, representing bakeries; Bottega, representing hair salons; Mount Gambier Hotel and South Eastern Hotel, representing hotels; Grantville Court Fish Shop' representing fast food and restaurants; Chapmans Newsagency, representing retail; and Gavin McEachern Accountants and Hawkins Medical Clinic representing offices. The Sustainability Officer, Carmel Ron, from City of Mount Gambier together with the RWMC visited the participating businesses to introduce themselves and discuss activities that will be undertaken in the project.



## INFORMATION REPORT

The project is intended to engage with businesses and offer services to conduct a 'snap shot' of their waste in order to help businesses understand the waste they are producing and suggest how businesses can better manage their waste.

A survey will also be conducted throughout the region to understand business behaviour towards waste management.

### Garage Sale Trails

8 Councils in South Australia participated in the Garage Sale Trail on 22 October 2016 and 4 of these were from the Limestone Coast Region. The 4 Councils which participated are Naracoorte Lucindale Council, City of Mount Gambier, Wattle Range Council and the latest council to join the event, District Council of Grant. A total 123 garage sales/stalls were recorded for the region which is an increase of 16 garage sales/stalls from the previous year. This year 11,200 pre-loved items went on sale, which is an increase of over 40% from last year's 6,700. The impact of the Garage Sale Trail on waste is that, illegal dumping is reduced as all participants who took part in the event pledged not to illegally dump. It is projected that 2,036 sellers and shoppers will have a change in their attitude towards waste.

### Information exchange and coordination

A meeting was held for the Regional Waste Management Steering Committee (RWMSC) on 18 October 2016. Simon Thompson from LGA SA was invited as a guest speaker and he gave a presentation on South Australia Waste Industry – LGA Perspective, and an update on the Local Nuisance and Litter Control Act Implementation (*Please note: The presentation is available on the LC LGA website*).

The RWMC assisted EPA SA and Green Industries SA (GISA) in preparing for their consultation sessions. EPA SA held a consultation session in Mount Gambier on the 18<sup>th</sup> of October on the Waste Reform Bill. GISA's consultation session on the Draft Waste and Resource Recovery Infrastructure





## INFORMATION REPORT

Plan was held in Naracoorte on the 9<sup>th</sup> of November. A submission has been prepared for the Waste Resource Recovery Infrastructure Plan.

### Appendix 1



### RECOMMENDATION

it is recommended that LC LGA receive and note the report.

Moved:

Seconded:





## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LCLGA Audited Letter

### BACKGROUND

At the October meeting of the LCLGA the Subsidiary's audited financial statements and Audit Letter for the period 1<sup>st</sup> July 2015 to 30<sup>th</sup> June 2016 were provided for adoption by the Board. Whilst it was recommended to accept the tabled reports the Executive Officer of the LCLGA and the CEO of the Wattle Range Council raised concerns about the compliance of the Audit Letter.

The Executive Officer of the LCLGA, whilst noting the acceptance of the report in line with what has been accepted in previous years, held discussions post the October meeting with the Auditors and requested that the Audit Letter be amended to comply with the requirements of the *Local Government Act (1999)* and the *Local Government (Financial Management) Regulations (2011)*.

Attached is the amended Audit Letter received from Galpins

Whilst noting the acceptance of the amended Audit Letter I would also like to advise that at the February meeting of the LCLGA Board I intend to table a re-formatted Financial Report that will bring our Associations Annual Financial reporting in line with the standard that is generally accepted.

I will work with the Finance Committee on the preparation of this report in the coming months.

### RECOMMENDATION

It is recommended that LCLGA Board endorse;

1. Note the report.
2. That the amended Audit Letter be adopted and appended to the Association's 2015-2016 Annual Report.
3. That a copy of the Amended Audit Letter be provided to each Constituent Council.

**Moved:**

**Seconded:**





Accountants, Auditors  
& Business Consultants

David Chant FCPA  
Simon Smith FCPA  
David Sullivan CPA  
Jason Seidel CA  
Renaë Nicholson CA  
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## INDEPENDENT AUDITOR'S REPORT

To the members of Limestone Coast Local Government Association

### Report on the Financial Report

We have audited the accompanying financial report of Limestone Coast Local Government Association (the association), which comprises the statement of financial position as at 30 June 2016 and statement of comprehensive income, statement of cash flows, statement of changes in members equity, notes comprising a summary of significant accounting policies and other explanatory information, and the certification by the members of the committee on the annual statements presenting fairly the financial position and performance of the association.

### Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Local Government Act (1999)* and the *Local Government (Financial Management) Regulations (2011)* and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Audit Opinion**

In our opinion, the financial report presents fairly, in all material respects, the financial position of Limestone Coast Local Government Association and the *Local Government (Financial Management) Regulations (2011)* as at 30 June 2016, and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the *Local Government Act (1999)* and the *Local Government (Financial Management) Regulations (2011)*.

### **Opinion of Financial Statements**

In our opinion, the financial report of Limestone Coast Local Government Association is in accordance with the requirements of the *Local Government Act (1999)* and the *Local Government (Financial Management) Regulations (2011)*, including:

- i. presenting fairly, in all material respects, the association's financial position as at 30 June 2016, and of its performance and its cash flows for the year ended on that date; and
- ii. complying with Australian Accounting Standards as disclosed in Note 1.

### **Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

### **Going Concern**

The association is dependent on ongoing support from member contributions. These financial statements have been prepared on the going concern basis which contemplates the realisation and payments of liabilities in the ordinary course of business. The Association's ability to continue as a going concern is dependent upon its ability to attain profitable operations and generate funds there from and to maintain the ongoing support from the entity's member councils, sufficient to meet current and future obligations.

### **Basis of Accounting and Restriction on Distribution**

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial report has been prepared to assist Limestone Coast Local Government Association to meet the requirements of the *Local Government Act (1999)* and the *Local Government (Financial Management) Regulations (2011)*. As a result, the financial report may not be suitable for another purpose.

### **GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**



**Tim Muhlhausler** CA, Registered Company Auditor  
Partner

18 / 08 / 2016

**AUDITOR'S INDEPENDENCE DECLARATION UNDER REGULATION 22(5) OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 2011 TO THE MEMBERS OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2016 there has been:

- i. no contraventions of the auditor independence requirements as set out in the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 in relation to the audit; and,
- ii. no contraventions of Section 290 of APES 110—Code of Ethics for Professional Accountants or any other applicable code of professional conduct in relation to the audit.

**GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS**



**Tim Muhlhausler** CA, Registered Company Auditor  
Partner

233 Commercial Street West, Mount Gambier. SA 5290

Dated this 18th day of August 2016

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LCLGA Office Agreement

### BACKGROUND

As the Board and member Councils are aware the LCLGA staff are located within the Forestry SA Complex in Mount Gambier effectively sub-leasing an area from the RDA Limestone Coast. As the RDA Limestone Coast have held the Head Lease Agreement with Forestry SA for the past two years this agreement is coming up for renewal prior to the term expiring on the 31<sup>st</sup> December 2016.

In discussions with the CEO of the RDALC David Wheaton, he has informed us that whilst the terms of the renewal have not yet been finalized, it is expected to be resolved shortly at which time an agreement can be reached with the LCLGA.

Further, in the course of our discussions we have also identified that there has been no formal agreement in place between our two parties in the form of a sub-lease or license agreement other than an ad-hoc agreement. For proper governance and business controls both David and myself recommend that our two organisations formalize our accommodation arrangements in the form of a sub-lease or license agreement in line with the Head Lease Agreement with Forestry SA.

Given the fact that the RDALC is yet to finalise their arrangements with Forestry SA, I am not in a position to present a detailed sub-lease or license proposal to the Board for consideration but am confident that we can continue with similar conditions that we have in place today.

### RECOMMENDATION

It is recommended that LCLGA Board endorse;

1. The President and Executive Officer of the LCLGA to negotiate and finalise the signing of an office agreement with the RDA Limestone Coast for a period of 12 months commencing on the 1<sup>st</sup> January 2017 with an option to extend dependent on the terms of any Head Lease Agreement.

**Moved:**

**Seconded:**



## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LCLGA NDRP Funding

### BACKGROUND

As member Councils recall the loss of energy to the State electricity grid on 28 September 2016 and resultant blackout identified many issues, not least of which was the need for better business continuity planning.

Debriefs and communications from councils to the LGA since the event have indicated that the impact on council operations was wide and varied and will require an examination at how this type of disruptive event will be managed in the future.

Councils and communities have raised particularly the loss of telecommunications and the significant stress that the situation caused; for example loss of Alert SA and Triple Zero and access to vulnerable people and medical assistance.

At the November 10 meeting of the Limestone Coast Zone Emergency Management Committee (ZEMC) meeting held in Naracoorte the committee discussed this issue at length with many of the agencies and Councils present raising concerns at the unpreparedness of the region in dealing with a complete loss of power.

Chairman of the ZEMC Mr David Hood brought to the committees attention, the Natural Disaster Resilience Program that is in place to support projects that improve the ability of organisations and individuals to prepare for, respond to and recover from natural disasters and emergency events. Up to \$250,000 per annum can be sought as a contribution toward the total cost of each project.

**Non-Government and Community Organisations** can seek grant funding for up to 95% of total project costs

**Local Government** can seek grant funding for up to 70% of total project costs

**State Government** can seek grant funding for up to 50% of total project costs

Priority will be given to projects that:

- are consistent with the National Strategy for Disaster Resilience;





## RECOMMENDATION REPORT

- identify and/or address emergency risk;
- support networks partnerships within communities and across sectors;
- commence on or before 1 July 2017;
- will be completed within two years; and
- deliver sustainable benefits beyond the grant funded period.

**Application Guidelines are appended to this report and must be received by COB Friday 13 January 2017**

As a result of the discussion the following motion was passed by the committee;

### *9.2 NDRP Fundraising*

*David put forward that as a ZEMC we send an email to the limestone coast LGA to request that they put an application for councils to have backup generators for work depots to support response during emergencies.*

*Moved: Peter Little Seconded: Rob Harkness*

### **RECOMMENDATION**

It is recommended that LCLGA Board endorse;

1. The Executive Officer of the LCLGA to coordinate with member Councils to identify key areas where the backup generators could be utilised. If a need is identified determine the appropriate size and type of generator and the quantity of generators required.
2. Prepare an application by the due date.

**Moved:**

**Seconded:**



## Guidelines for COMPETITIVE NDRP Grants

### 2015-17 Natural Disaster Resilience Program

<b>SAFECOM Emergency Management Office welcomes all inquiries regarding any aspect of the NDRP and its related processes</b>		
Website	<a href="http://www.safecom.sa.gov.au">www.safecom.sa.gov.au</a>	
Email	<a href="mailto:SAFECOM.NDRPCoordinator@sa.gov.au">SAFECOM.NDRPCoordinator@sa.gov.au</a>	
Contacts	NDRP Coordinator Angela Smith	Phone: 8463 4147
	Project Officer Linda Haskins	Phone: 8463 4150

#### Introduction

Natural disasters are a feature of the Australian climate and landscape and will continue to have a significant impact on individuals, communities, the economy, infrastructure and the environment.

Dealing with natural disasters is the collective responsibility of all sectors of society, including all levels of government, business, critical infrastructure providers, non-government organisations, community organisations and the individual.

On behalf of the Commonwealth and State Governments, SAFECOM administers the Natural Disaster Resilience Program (NDRP) which provides grant funds on a shared contribution basis.

#### **The NDRP supports projects that:**

- **will increase community resilience before, during or after emergency events and/or supports emergency management volunteers;**
- **seek up to \$250,000 per annum in grant funding; and**
- **will commence on or before 1 July 2017; and**
- **will be completed within two years.**

SAFECOM provides assistance to potential applicants including preliminary discussions, feedback on draft applications and seeking additional information to inform the deliberations of the State Assessment Panel.

#### Indicative dates

<b>Applications CLOSE 5PM</b>	<b>13 January 2017</b>
<b>Applicants announced 30 notified</b>	<b>30 April 2017</b>
<b>Successful Funding agreements in place</b>	<b>30 June 2017</b>
<b>Projects commence</b>	<b>1 July 2017</b>

#### Eligibility

All applications must meet the following criteria:

- An Australian Business Number (ABN) for the sponsor organisation;
- Alignment with the priority outcomes of the National Strategy for Disaster Resilience (NSDR);
- Alignment with the State Emergency Management Arrangements (if applicable);
- Alignment with the National Action Plan for Emergency Management Volunteers 2012 (if applicable)



## Guidelines for COMPETITIVE NDRP Grants

Priority will be given to projects that:

- Align with South Australia's Reforming Democracy Policy and the Better Together Program incorporating the Public Value Framework;
- Align with the principles outlined in the NSDR Community Engagement Handbook 6 (as applicable)
- Address emergency risk, identified in National Emergency Risk Assessment Guideline (NERAG) risk assessments;
- Utilise and/or develop partnerships between relevant government, business, non-government, communities and/or individuals to deliver sustainable benefits across geographic areas;
- Demonstrate effective governance structures to support the delivery of project outputs.

Projects considered ineligible are those that:

- Reimburse works and measures already undertaken
- Duplicate, subsume, reimburse or off-set the cost of tasks that are part of the applicant's or other organisation's pre-existing core function, business or responsibility, unless the submission is to develop or pilot a new initiative
- Remediate, restore or reconstruct roads and other infrastructure to pre-existing standard
- Undertake measures that are part of normal land management responsibilities
- Undertake ongoing maintenance of existing works, functions or measures; or
- Deliver commercial advantage.

As a guide, previously supported projects are listed on the SAFECOM website:

[http://www.safecom.sa.gov.au/site/emergency\\_management/natural\\_disaster\\_resilience\\_program.jsp](http://www.safecom.sa.gov.au/site/emergency_management/natural_disaster_resilience_program.jsp)

### Financial co-contribution

Cash match funding requirements vary dependent upon the capacity of applicants to co-contribute funding. The typical match funding contribution is shown below:

Funding Organisation	Grant funds	Applicant match funds
State Government Agencies and Authorities	Up to 50%	At least 50% plus in kind
Local Government	Up to 70%	At least 30% plus in kind
Non-Government, community/volunteer groups	Up to 95%	At least 5% plus in kind

The Assessment Panel may consider alternative match funding models by exception.

### Completing the Application Form

Forms can be downloaded from:

[http://www.safecom.sa.gov.au/site/emergency\\_management/natural\\_disaster\\_resilience\\_program.jsp](http://www.safecom.sa.gov.au/site/emergency_management/natural_disaster_resilience_program.jsp)

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** PROJECT MANAGER  
**RE:** LIMESTONE COAST COLLABORATIVE & LIMESTONE  
COAST BRAND

### BACKGROUND

The Limestone Coast Collaborative is coming towards the end of its project to develop a sustainable regional brand. The Limestone Coast Collaborative is a group of organisations and individuals from the food, wine, tourism and agricultural sectors who joined together in to promote the Limestone Coast region.

The aims of the Collaborative have been to raise the profile of the Limestone Coast region through the development, promotion and integration of the food, wine, tourism and agricultural sectors.

The focus of the Collaborative over the past two years has been to create a sustainable brand proposition for the region and to encourage capacity building among commercial level and farm gate food, wine and agricultural producers.

The funding to date has been administered by the Wattle Range Council on behalf of the Collaborative.

### DISCUSSION

The Limestone Coast Local Government Association (LCLGA) were approached to host and provide the governance model to the Limestone Coast Collaborative (LCC) as the group transitions from its original objectives including, but not limited to, building business capacity and developing regional brand.

The Limestone Coast Collaborative recently voted on handing the project over to the LC LGA. This was ratified by the Wattle Range Council at its November 2016 meeting.

It is proposed that the LC LGA will oversee the ongoing governance and support along with the implementation and management of the regional brand from 1st January 2017. The responsibility of the contract with PIRSA will remain with the Wattle Range Council until the acquittal on March 2017.

The administration and governance of managing the Limestone Coast brand can be absorbed utilising current LC LGA resources & finances. The Brand registration will be hosted on the LC



## RECOMMENDATION REPORT

LGA website. The only ongoing costs will be the hosting of the current Limestone Coast Collaborative website for two years as part of an agreement with HelloFriday to take ownership of the domain name [www.thelimestonecoast.com.au](http://www.thelimestonecoast.com.au).

Whilst the LC LGA will oversee the progressing of the LC brand, it is envisaged that other agencies will be engaged to assist with the further rollout across the region and along with the various industry sectors

It is recommended that the LC LGA establish a sub Committee of the Limestone Coast Economic Development group to be known as the Limestone Coast Collaborative (LCC). The Limestone Coast Collaborative (LCC) will be a group of enthusiastic like-minded organisations and individuals seeking to raise the profile of the Limestone Coast region through the development, promotion and integration of the food, wine tourism and agricultural sectors. Membership of the Committee shall comprise:

- Up to 7 industry representatives, ideally from various sectors from across the region;
- A member nominated by Regional Development Australia Limestone Coast;
- The Executive Officer or his delegate of the Limestone Coast Local Government Association (LCLGA);
- An independent Chair Person.

The role of Limestone Coast Collaborative will be to drive direction, specifically -

- Develop a Business Plan
- Plan & Organise a minimum of 4 committee meetings per calendar year
- Drive membership as identified in the Business Plan
- Manage Output for website and social media channels
- Manage the brand collateral and its uptake
- Assist to disseminate information to membership and its broader industry groups.

### RECOMMENDATION

It is recommended that LC LGA:

1. Endorse the LC LGA association as the custodian of the Limestone Coast Brand
2. Endorse a new LC LGA Committee to be known as the Limestone Coast Collaborative that will form a subcommittee to the Limestone Coast Economic Development Group

Moved:

Seconded:



Our Ref: GF/4.14.2/17 & LP769  
coulet ceo limestone coast collaborative handover 301116



30 November 2016

PO Box 27, Millicent SA 5280  
[www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au)

Dominic Testoni  
Executive Officer  
Limestone Coast Local Government Association  
PO Box 1445  
MOUNT GAMBIER SA 5290

Dear Dominic

### **Limestone Coast Collaborative Project Handover**

I am writing on behalf of Council regarding the proposed handover of the Limestone Coast Collaborative Project to the Limestone Coast Local Government Association (LCLGA).

Wattle Range Council successfully applied for the Regional Development Fund Small Grants Program in 2014. The aim of the project was to create a regional brand that brings together our primary, food, wine and grape producers and the tourism industry under a recognisable and united brand message.

The project has successfully engaged industry to not only comment on the development of the Limestone Coast brand but to be immersed within the process of this development. It is hoped that this will ensure industry buy-in for the next phase of the project.

A Limestone Coast Collaborative meeting recently voted on handing the project over to the LCLGA and this was ratified by the Wattle Range Council at its November meeting (excerpt of minutes attached). If the LCLGA agree to this project being handed over, it is anticipated that much of the project can be handed on from 1 January 2017. The responsibility of the contract with PIRSA remains with Wattle Range Council until acquittal on 31 March 2017.

Wattle Range Council is happy to see this project handed onto the LCLGA for brand execution and consumer facing activities and looks forward to working with the Board and Staff of the LCLGA to ensure a smooth transition. Into the future, Wattle Range Council is keen to stay involved with the project.

Yours sincerely

Ben Gower  
Chief Executive Officer

Telephone: (08) 8733 0900  
Email: [bjg@wattlerange.sa.gov.au](mailto:bjg@wattlerange.sa.gov.au)

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LC LGA GENERAL MEETING DATES

### BACKGROUND

The Limestone Coast Local Government Association General Meetings are held bimonthly on the second Friday of the month.

### DISCUSSION

The dates for all LC LGA, SAROC and LGA Board Meetings for 2017:

Date	Meeting	Location
24 <sup>th</sup> January 2017	SAROC	LGA, Adelaide
10 <sup>th</sup> February 2017	LC LGA AGM & GM	Wattle Range Council
15 <sup>th</sup> March 2017	SAROC	LGA, Adelaide
7 <sup>th</sup> April 2017	LC LGA GM	District Council of Robe
20 <sup>th</sup> & 21st April 2017	Council Best practice Showcase LGA Ordinary GM	Adelaide Convention Centre
17 <sup>th</sup> May 2017	SAROC	Regional Location, TBC
16 <sup>th</sup> June 2017	LC LGA GM	Tatiara District Council
19 <sup>th</sup> July 2017	SAROC	LGA, Adelaide
11 <sup>th</sup> August 2017	LC LGA GM	Grant District Council
TBC August 2017	LGA Roads & Works Conference	TBC
27 <sup>st</sup> September 2017	SAROC	LGA, Adelaide



## RECOMMENDATION REPORT

13 <sup>th</sup> October 2017	LC LGA	Naracoorte Lucindale Council
TBC October 2017	LGA Conference & AGM	TBC
15 <sup>th</sup> November 2017	SAROC	Regional Location, TBC
8 <sup>th</sup> December 2017	LC LGA	Kingston District Council
10 <sup>th</sup> February 2018	LG LGA AGM & GM	City of Mount Gambier

### RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:



**LIMESTONE COAST LOCAL GOVERNMENT ASSOC**

**Profit & Loss Budget Analysis  
July 2016 To October 2016**

Account Name	July	August	September	October	Total	Budget to Oct	Variance	Notes	Commentary
<b>INCOME</b>									
City of Mount Gambier	178,369.00	-	-	-	178,369.00	178,368.60	0.40		
District Council of Grant	77,283.00	-	-	-	77,283.00	77,282.80	0.20		
Wattle Range Council	133,057.00	-	-	-	133,057.00	133,056.30	0.70		
Naracoorte Lucindale Council	89,080.00	-	-	-	89,080.00	89,079.70	0.30		
District Council of Robe	43,080.00	-	-	-	43,080.00	43,079.70	0.30		
District Council of Tatiara	75,025.00	-	-	-	75,025.00	75,024.70	0.30		
District Council of Kingston	39,996.00	-	-	-	39,996.00	39,995.20	0.80		
SATC	-	45,000.00	-	-	45,000.00	30,000.00	15,000.00		Additional funds received from SATC unbudgeted
LGA Funding	-	-	50,000.00	38,997.00	88,997.00	90,000.00	-		
RDA Funding	-	-	10,000.00	-	10,000.00	10,000.00	-		
Starclub Funding	5,000.00	-	-	50,000.00	55,000.00	55,000.00	-		
MAC Funding	-	-	-	-	-	29,875.00	-	29,875.00	Not received to date
Interest	378.87	351.67	592.90	298.56	1,622.00	4,000.00	-	2,378.00	Term deposits mature in 2017
Sundry Income	-	-	-	11,195.01	11,195.01	-	-	11,195.01	1 SLRP recoveries from Councils FY2016
Unbudgeted Project Grants	65,535.45	-	12,370.00	2,000.00	79,905.45	-	-	79,905.45	2 Rubble Royalty and KESAB
<b>Total INCOME</b>	<b>\$706,804.32</b>	<b>\$45,351.67</b>	<b>\$72,962.90</b>	<b>\$102,490.57</b>	<b>\$927,609.46</b>	<b>\$854,762.00</b>	<b>\$72,847.46</b>		
<b>EXPENSES</b>									
Advertising & Marketing	424.55	630.00	1,857.05	1,002.50	3,914.10	6,200.00	-	2,285.90	
Advocacy	-	-	-	-	-	1,600.00	-	1,600.00	
Audit Fees	-	-	-	-	-	3,000.00	-	3,000.00	
Bank Fees	6.25	391.50	9.40	15.58	422.73	200.00	-	222.73	
Computing & IT	1,298.82	532.91	-	511.39	2,343.12	3,000.00	-	656.88	
Financial/Admin/Rent	-	8,369.55	-	-	8,369.55	16,920.00	-	8,550.45	
Governance	-	314.18	190.00	1,259.54	1,763.72	2,000.00	-	236.28	
Insurances	7,912.57	-	131.35	-	7,781.22	6,900.00	-	881.22	
Legal Fees	-	-	-	2,430.41	2,430.41	400.00	-	2,030.41	Fees related to checking voting members as previously presented
Meeting Expenses	-	-	45.45	-	45.45	-	-	45.45	
Miscellaneous Expenses	-	-	-	583.24	583.24	600.00	-	16.76	
Postage	24.51	-	47.28	13.14	84.93	520.00	-	435.07	
Printing/Stationery	281.73	-	573.37	471.82	1,326.92	4,520.00	-	3,193.08	
Projects	1,904.54	31,709.18	12,969.09	51,484.65	98,067.46	153,896.00	-	55,828.54	3 Timing of project expenditure
Seminars	375.82	190.00	-	-	565.82	600.00	-	34.18	
Subscriptions	80.91	-	900.00	28.45	1,009.36	400.00	-	609.36	
Telephones	842.75	190.91	524.82	430.10	1,988.58	3,120.00	-	1,131.42	
Trade/Consumer Shows	363.64	1,448.00	2,750.22	2,446.62	7,008.48	3,000.00	-	4,008.48	
Training	-	-	200.00	-	200.00	2,200.00	-	2,000.00	
Travel/Accommodation/Meals	2,511.52	629.31	3,477.96	1,323.98	7,942.77	6,400.00	-	1,542.77	
Vehicles - Fuel	1,300.31	1,045.25	884.06	834.71	4,064.33	5,200.00	-	1,135.67	
Vehicles - Leasing	3,693.78	3,693.78	3,693.78	3,693.78	14,775.12	16,400.00	-	1,624.88	
Vehicles - Repairs/Maintenance	13.64	11.36	41.82	1,148.91	1,215.73	-	-	1,215.73	4 Vehicle end of lease expenses
Wages	36,264.75	42,092.35	48,838.05	32,467.15	159,662.30	158,992.00	-	670.30	
Wages - Superannuation	3,414.90	3,744.30	4,587.60	3,058.40	14,805.20	15,105.00	-	299.80	
Wages - Workcover	396.75	396.85	534.40	355.35	1,683.35	1,567.00	-	116.35	
<b>Total EXPENSES</b>	<b>\$61,111.74</b>	<b>\$95,389.43</b>	<b>\$81,993.00</b>	<b>\$103,559.72</b>	<b>\$342,053.89</b>	<b>\$412,740.00</b>	<b>(\$70,686.11)</b>		
<b>Net Profit/(Loss)</b>	<b>\$645,692.58</b>	<b>(\$50,037.76)</b>	<b>(\$9,030.10)</b>	<b>(\$1,069.15)</b>	<b>\$585,555.57</b>	<b>\$442,022.00</b>	<b>\$143,533.57</b>		

**Notes**

1. SLRP applications and assessment conducted by HDS Australia in March/April 2015, successful Councils are billed for the HDS costs.
2. Additional funds received from KESAB for waste program, expenses to follow in future months, received first lot of additional funds from Rubble Royalty to be expending on Transport Plan update, road deficiency study and SLRP database.
3. Additional projects mentioned in note 2 will have expenses flow through in future months additional to approved budget. This variance is related to approved budget and timing of those expenses.
4. We had a vehicle lease expire in September and these costs are related to tyre replacement, car detailing and minor body work repairs.

**Job Profit & Loss Statement**

July 2016 To October 2016

 PO Box 1445  
 MOUNT GAMBIER SA 5290  
 Ph: 08 87231057 Fax: 0887231286

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
<b>ADM</b>	<b>ADMINISTRATION</b>	
<b>Income</b>		
City of Mount Gambier	\$72,985.00	\$72,985.00
District Council of Grant	\$35,530.00	\$35,530.00
Wattle Range Council	\$58,493.00	\$58,493.00
Naracoorte Lucindale Council	\$39,958.00	\$39,958.00
District Council of Robe	\$15,758.00	\$15,758.00
District Council of Tatiara	\$34,458.00	\$34,458.00
District Council of Kingston	\$17,820.00	\$17,820.00
Interest	\$1,622.00	\$1,622.00
Sundry Income	\$750.00	\$750.00
<b>Total Income</b>	<b>\$277,374.00</b>	<b>\$277,374.00</b>
<b>Expense</b>		
Advertising & Marketing	\$2,361.60	\$2,361.60
Bank Fees	\$201.75	\$201.75
Computing & IT	\$581.90	\$581.90
Financial/Admin/Rent	\$5,745.85	\$5,745.85
Governance	\$1,763.72	\$1,763.72
Insurances	\$7,781.22	\$7,781.22
Legal Fees	\$2,430.41	\$2,430.41
Miscellaneous Expenses	\$583.24	\$583.24
Postage	\$14.91	\$14.91
Printing/Stationery	\$1,020.37	\$1,020.37
Seminars	\$190.00	\$190.00
Subscriptions	\$28.45	\$28.45
Telephones	\$744.07	\$744.07
Travel/Accommodation/Meals	\$2,782.97	\$2,782.97
Vehicles - Fuel	\$1,997.96	\$1,997.96
Vehicles - Leasing	\$9,400.56	\$9,400.56
Vehicles - Repairs/Maintenance	\$1,175.27	\$1,175.27
Wages	\$77,882.10	\$77,882.10
Wages - Superannuation	\$7,092.65	\$7,092.65
Wages - Workcover	\$788.40	\$788.40
<b>Total Expense</b>	<b>\$124,567.40</b>	<b>\$124,567.40</b>
<b>Net Profit/(Loss)</b>	<b>\$152,806.60</b>	<b>\$152,806.60</b>

This report includes Year-End Adjustments.



**Job Profit & Loss Statement**

July 2016 To October 2016

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ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
<b>PROJECTS</b>	<b>PROJECTS - Minor</b>	
<b>Income</b>		
City of Mount Gambier	\$47,792.00	\$47,792.00
District Council of Grant	\$13,716.00	\$13,716.00
Wattle Range Council	\$28,408.00	\$28,408.00
Naracoorte Lucindale Council	\$17,592.00	\$17,592.00
District Council of Robe	\$14,888.00	\$14,888.00
District Council of Tatiara	\$13,377.00	\$13,377.00
District Council of Kingston	\$8,114.00	\$8,114.00
LGA Funding	\$88,997.00	\$88,997.00
Sundry Income	\$10,445.01	\$10,445.01
Unbudgeted Project Grants	\$65,535.45	\$65,535.45
Total Income	\$308,864.46	\$308,864.46
<b>Expense</b>		
Projects	\$81,938.96	\$81,938.96
Total Expense	\$81,938.96	\$81,938.96
Net Profit/(Loss)	\$226,925.50	\$226,925.50

This report includes Year-End Adjustments.

**Job Profit & Loss Statement**

July 2016 To October 2016

 PO Box 1445  
 MOUNT GAMBIER SA 5290  
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ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
<b>ROAD</b>	<b>ROAD SAFETY (MAC)</b>	
<b>Income</b>		
Unbudgeted Project Grants	\$2,000.00	\$2,000.00
Total Income	\$2,000.00	\$2,000.00
<b>Expense</b>		
Advertising & Marketing	\$1,422.50	\$1,422.50
Bank Fees	\$55.98	\$55.98
Computing & IT	\$1,256.80	\$1,256.80
Financial/Admin/Rent	\$416.65	\$416.65
Postage	\$10.96	\$10.96
Printing/Stationery	\$111.20	\$111.20
Projects	\$7,382.64	\$7,382.64
Telephones	\$315.22	\$315.22
Travel/Accommodation/Meals	\$1,021.35	\$1,021.35
Vehicles - Fuel	\$482.29	\$482.29
Wages	\$13,221.90	\$13,221.90
Wages - Superannuation	\$1,255.95	\$1,255.95
Wages - Workcover	\$144.90	\$144.90
Total Expense	\$27,098.34	\$27,098.34
Net Profit/(Loss)	-\$25,098.34	-\$25,098.34

This report includes Year-End Adjustments.

**Job Profit & Loss Statement**

July 2016 To October 2016

 PO Box 1445  
 MOUNT GAMBIER SA 5290  
 Ph: 08 87231057 Fax: 0887231286

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
<b>STAR</b>	<b>STARCLUB PROGRAM</b>	
<b>Income</b>		
City of Mount Gambier	\$13,270.00	\$13,270.00
District Council of Grant	\$6,460.00	\$6,460.00
Wattle Range Council	\$10,635.00	\$10,635.00
Naracoorte Lucindale Council	\$7,265.00	\$7,265.00
District Council of Robe	\$2,865.00	\$2,865.00
District Council of Tatiara	\$6,265.00	\$6,265.00
District Council of Kingston	\$3,240.00	\$3,240.00
Starclub Funding	\$55,000.00	\$55,000.00
<b>Total Income</b>	<b>\$105,000.00</b>	<b>\$105,000.00</b>
<b>Expense</b>		
Bank Fees	\$55.00	\$55.00
Computing & IT	\$168.14	\$168.14
Financial/Admin/Rent	\$895.20	\$895.20
Postage	\$44.64	\$44.64
Printing/Stationery	\$32.90	\$32.90
Projects	\$3,115.04	\$3,115.04
Telephones	\$240.00	\$240.00
Training	\$200.00	\$200.00
Travel/Accommodation/Meals	\$407.21	\$407.21
Vehicles - Fuel	\$709.72	\$709.72
Vehicles - Leasing	\$2,477.96	\$2,477.96
Vehicles - Repairs/Maintenance	\$13.18	\$13.18
Wages	\$23,906.15	\$23,906.15
Wages - Superannuation	\$2,214.90	\$2,214.90
Wages - Workcover	\$261.10	\$261.10
<b>Total Expense</b>	<b>\$34,741.14</b>	<b>\$34,741.14</b>
<b>Net Profit/(Loss)</b>	<b>\$70,258.86</b>	<b>\$70,258.86</b>

This report includes Year-End Adjustments.

**Job Profit & Loss Statement**

July 2016 To October 2016

 PO Box 1445  
 MOUNT GAMBIER SA 5290  
 Ph:08 87231057 Fax: 0887231286

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
<b>TOUR</b>		
<b>TOURISM</b>		
<b>Income</b>		
City of Mount Gambier	\$29,194.00	\$29,194.00
District Council of Grant	\$14,212.00	\$14,212.00
Wattle Range Council	\$23,397.00	\$23,397.00
Naracoorte Lucindale Council	\$15,983.00	\$15,983.00
District Council of Robe	\$6,303.00	\$6,303.00
District Council of Tatiara	\$13,783.00	\$13,783.00
District Council of Kingston	\$7,128.00	\$7,128.00
SATC	\$45,000.00	\$45,000.00
RDA Funding	\$10,000.00	\$10,000.00
<b>Total Income</b>	<b>\$165,000.00</b>	<b>\$165,000.00</b>
<b>Expense</b>		
Advertising & Marketing	\$130.00	\$130.00
Bank Fees	\$55.00	\$55.00
Computing & IT	\$168.14	\$168.14
Financial/Admin/Rent	\$895.20	\$895.20
Postage	\$14.42	\$14.42
Printing/Stationery	\$133.78	\$133.78
Projects	\$3,648.18	\$3,648.18
Seminars	\$375.82	\$375.82
Subscriptions	\$980.91	\$980.91
Telephones	\$545.48	\$545.48
Trade/Consumer Shows	\$7,008.48	\$7,008.48
Travel/Accommodation/Meals	\$2,692.42	\$2,692.42
Vehicles - Fuel	\$856.54	\$856.54
Vehicles - Leasing	\$2,896.60	\$2,896.60
Vehicles - Repairs/Maintenance	\$27.28	\$27.28
Wages	\$31,033.35	\$31,033.35
Wages - Superannuation	\$2,947.95	\$2,947.95
Wages - Workcover	\$339.75	\$339.75
<b>Total Expense</b>	<b>\$54,749.30</b>	<b>\$54,749.30</b>
<b>Net Profit/(Loss)</b>	<b>\$110,250.70</b>	<b>\$110,250.70</b>

This report includes Year-End Adjustments.

**Job Profit & Loss Statement**

July 2016 To October 2016

 PO Box 1445  
 MOUNT GAMBIER SA 5290  
 Ph:08 87231057 Fax: 0887231286

ABN: 42 930 727 010

Account Name	Selected Period	Year To Date
<b>WASTE</b>	<b>WASTE MANAGEMENT</b>	
<b>Income</b>		
City of Mount Gambier	\$15,128.00	\$15,128.00
District Council of Grant	\$7,365.00	\$7,365.00
Wattle Range Council	\$12,124.00	\$12,124.00
Naracoorte Lucindale Council	\$8,282.00	\$8,282.00
District Council of Robe	\$3,266.00	\$3,266.00
District Council of Tatiara	\$7,142.00	\$7,142.00
District Council of Kingston	\$3,694.00	\$3,694.00
Unbudgeted Project Grants	\$12,370.00	\$12,370.00
Total Income	\$69,371.00	\$69,371.00
<b>Expense</b>		
Bank Fees	\$55.00	\$55.00
Computing & IT	\$168.14	\$168.14
Financial/Admin/Rent	\$416.65	\$416.65
Meeting Expenses	\$45.45	\$45.45
Printing/Stationery	\$28.67	\$28.67
Projects	\$1,982.64	\$1,982.64
Telephones	\$143.81	\$143.81
Travel/Accommodation/Meals	\$1,038.82	\$1,038.82
Vehicles - Fuel	\$17.82	\$17.82
Wages	\$13,618.80	\$13,618.80
Wages - Superannuation	\$1,293.75	\$1,293.75
Wages - Workcover	\$149.20	\$149.20
Total Expense	\$18,958.75	\$18,958.75
Net Profit/(Loss)	\$50,412.25	\$50,412.25

This report includes Year-End Adjustments.

**Balance Sheet**

As of October 2016

ABN: 42 930 727 010

<b>Assets</b>		
Cheque Account		\$30,300.23
Business Access Saver		\$417,715.38
Term Deposit 1		\$650,000.00
Term Deposit 2		\$300,000.00
Petty Cash		\$250.00
Trade Debtors		\$60,592.62
<b>Total Assets</b>		<b>\$1,458,858.23</b>
<b>Liabilities</b>		
Trade Creditors		\$2,603.29
<b>CREDIT CARDS</b>		
Executive Officer	\$957.45	
Starclub Field Officer	\$161.22	
Regional Waste Management	\$30.00	
Tourism Industry Dev Officer	\$595.03	
Road Safety Officer	\$176.58	
<b>Total CREDIT CARDS</b>		<b>\$1,920.28</b>
<b>GST LIABILITIES</b>		
GST Control Account	\$3,271.00	
<b>Total GST LIABILITIES</b>		<b>\$3,271.00</b>
<b>PAYROLL LIABILITIES</b>		
PAYG Payable	\$6,114.00	
Workcover Payable	-\$2,768.07	
Leave Provisions	\$22,182.16	
<b>Total PAYROLL LIABILITIES</b>		<b>\$25,528.09</b>
<b>PROJECT LIABILITIES</b>		
Star Club Field Officer	\$38,453.39	
MAC Road Safety	\$57,462.22	
Regional Waste Management	\$50,123.51	
Planning	\$65,004.00	
Tourism	\$162,079.79	
Procurement	\$7,000.00	
Training	\$3,000.00	
Attraction & Retention	\$25,000.00	
<b>Total PROJECT LIABILITIES</b>		<b>\$408,122.91</b>
<b>Total Liabilities</b>		<b>\$441,445.57</b>
<b>Net Assets</b>		<b>\$1,017,412.66</b>
<b>Equity</b>		
Retained Earnings	\$431,857.09	
Current Year Earnings	\$585,555.57	
<b>Total Equity</b>		<b>\$1,017,412.66</b>

This report includes Year-End Adjustments.

## Minutes for Limestone Coast Economic Development Group Naracoorte Lucindale Council Chamber, Monday 14<sup>th</sup> November 2016

**Meeting Opened:** 10.00am

### **Attendance**

Mayor Erika Vickery  
Ben Gower  
Mayor Richard Sage  
Mark McShane

Dr Helen Macdonald  
Mayor Graham Excell  
David Wheaton  
Mayor Peter Riseley

Peta Crewe  
Biddie Shearing  
Dom Testoni  
Marcus Kuller

### **1. Apologies**

Andrew MacDonald  
Callena Rawlings

Allan Richardson  
Mike Ryan

Trevor Smart

### **2. Previous Minutes**

Adoption of the previous minutes held on Wednesday 6<sup>th</sup> October 2016.

### **3. Matters arising from previous minutes**

Nil

### **4. Resignation from committee Cr Steve Perryman**

Mayor Erika Vickery thanked Cr Perryman for his time on the committee and for his valuable input. It was decided to not fill the vacant position until the AGM in February 2017.

### **5. RDA Regional Plan update**

David Wheaton provided an update with 20 consultation sessions being held with feedback being sought in the near future with the view to publishing the revised plan by 30 June 2017.

### **6. Draft Waste Resource Recovery Infrastructure Plan**

Dom Testoni provided the committee with details of a recent forum held in Naracoorte about submission being sought the Waste Resource Recovery Infrastructure Plan. The forum was conducted by Green Industries SA and provided details on the infrastructure requirements for waste management in the Limestone Coast in future years.



Whilst the waste committee is the primary committee that will deal with the submission discussion was held about the expected increase in waste and the potential economic opportunities around waste management in years to come.

Some key opportunities noted;

- Increasing power prices almost at a point where bio-energy is starting to look attractive.
- Greenwaste opportunities and diverting from landfill.
- A need to include waste management in long term work plans.

## **7. The Business of Climate Change**

Dom Testoni provided an update on the formation of the Limestone Coast Climate Change committee that will hold their first meeting in early December. Whilst there will be significant challenges in dealing with an adapting to a changing environment there are opportunities with economic development in this space.

## **8. Export and Regional Wine Support Package**

Marcus Kuller provided details of the package and has sent the details out to a number of his contacts. Questions were asked whether there is a strategic group that has been formed to look at submissions rather than individual submissions. It was also discussed to link key commodities together to build the story such as beef and wine. Marcus and Peta Crewe will discuss the issue further and provide further advice on the best way to approach handling the submissions.

## **9. Profile of the LCEDG**

Peta Crewe spoke about the need to increase the profile of the group and the work the group has done and will continue to do. Some key questions included;

- Who is the target audience?
- What are the messages?
- What mediums do we use?

It was decided that once we update the work plan for the group we consider developing a communication plan as part of the update.

## **10. Education (Primary and secondary)**

Peta Crewe provided an update on discussions that have been held with Adam Box Regional Manager of DECD as they have interest in linking in with the work that the LCEDG is doing.

## **11. PIRSA Functional and Luxury Foods Project**

Peta Crewe spoke about the outcomes of the report and highlighted the opportunity around culinary tourism and what is required for better food practices. Marcus spoke about the export potential of agtech and foodtech business opportunities.

## **12. Limestone Coast Collaborative Brand Launch**



Peta Crewe spoke about the work the LC Collaborative have done over the previous two years are had settled on a brand for the Limestone Coast. The launch is planned for Friday 9<sup>th</sup> December. Discussion took place on how the brand could be used and the benefits of utilising a common brand across all sectors.

The LCLGA had been approached to take over the administration and governance of the brand as the project is nearing completion towards the end of 2016.

### 13. Work Plan Updates

- a. Tourism – Biddie Shearing presented to the group the draft strategic plan that the LC Management Group has been working on and informed the meeting that a series of consultations with industry groups was about to take place. LCLGA has asked the RDA CEO to assist in running these planning workshops. LCLGA are planning on completing the Regional Strategy and presenting to the LCLGA Board in February 2017.
- b. Leadership Program – David Wheaton informed the meeting that a planned meeting for last week was postponed.
- c. Red Meat Cluster – Helen Macdonald said that the 2<sup>nd</sup> financial management workshop course with MacKillop Group has been completed. The cluster is continuing to work well with processors and producers and they also have a number of planned extension programs planned for the future.
- d. Investor and Export Ready – David Wheaton said that the RDA are continuing to work on the regional prospectus. There is a planned FTA workshop being held at The Barn on Tuesday next week and they was a recent delegation from Inner Mongolia.
- e. Bio-economy – David Wheaton informed the meeting that the steering committee has begun to match business with consultants across a range of sectors and it was recognised that the Limestone Coast is a potential hotspot for the bio-economy.

### 14. Other Business

- a. Mayor Peter Riseley provided an update on the Pai Feng event planned for next year and said that plans for the event were progressing well. The RDA were assisting to facilitate how business can be included in the event.

**Closed:** 12.00pm

Next meeting TBC



Government  
of South Australia

**Limestone Coast**  
**ZONE EMERGENCY MANAGEMENT COMMITTEE**  
**MEETING MINUTES**

**25 August, 2016 - 10:30am**

**Naracoorte CFS Region 5 Headquarters, 46 Smith Street, NARACOOORTE**

**1. Welcome and introductions**

**Chair**

**1.1 Apologies**

- Andrew Thomas
- Andrew MacDonald
- Daryl Sexton
- Robert Harkness
- Steve Bourne
- Trevor Smart
- Trevor Twilley
- Leith McEvoy
- Wayne Fennel

**1.2 Welcome**

- Derek Ferguson
- Michael Scrutton
- Surya Prakash
- Ewa Jaruzelski
- Pippa Pech
- Dominic Testoni
- David Hood
- Susan McCormick
- Brad Flew
- John Probert

**2. Minutes of previous meeting**

**Chair**

**2.1 Approve minutes from meeting 26 May, 2016**

**Moved - Susan McCormick      Seconded – Bob Bates      CARRIED**

### 3. Outstanding Action Items from Previous Meetings

Chair

**16/05/2016, Animal and Plant Disease – Action:** Pirsu will Provide a Summary of the Presentation for inclusion in the Limestone Coast ZEMP

### 4. Correspondence

Chair

In - Nil

Out - Nil

### 5. National / State / Local & Other Zone(s) EM Updates

#### National /State Report

Liz Connell

#### National Issues – Nil to report

#### State -Snippets from State Mitigation Advisory Group Hazard Leader Reports

DEWNR; The **Flood** Reform Taskforce has been working away on implementing recommendations including

Infrastructure;

Crown advice was received on 18th May regarding responsibilities for management of levee banks and watercourses in private ownership. The advice proposed a need for policies to be developed to provide clarity regarding management arrangements, which may need to be supported with relevant legislative change. Steps forward to develop potential policies are currently being explored.

#### Planning

- The issues relating to land use planning and flood risk have been delayed due to the development and passing of the Planning, Development and Infrastructure Act 2016.
- It is anticipated that issues of flood risk (and other emergency management issues) will be developed as a 'Planning and Design Code' under this new legislation.
- It is anticipated that this Code will be developed over the coming months and years.

#### ICT Failure DPC - Office of Digital Government

- The Control Agency ICT Failure responded to a widespread phishing/malware outbreak affecting multiple government agencies, the Incident occurred on 1 June 2016 and disrupted business of many agencies
- In terms of mitigation, this incident provides a timely reminder of the importance of a recovery plan, including a thorough back-up and restoration process for government information systems. It also raises the need to continue to work with users to raise awareness of how to identify and handle phishing e-mails.

#### Earthquake

Exercise Team Spirit will be an Earthquake exercise this year.

Earthquake discussion exercises have been offered to all agencies in preparation for Team Spirit 16 on 12/10/16

So far Adelaide City Council, Adelaide Airport, Flinders Ports, DPTI, Emergency Relief Functional Service, MFS and the State Recovery office have accepted the invitation

Exercises will commence in August and conclude in October.

There is still time if other agencies want to accept this offer, please contact Abigail Walters (abigail.walters@sa.gov.au or 0427 270 088) for more details.

### **Animal Plant Disease**

Mass Carcass Disposal Project – South Australia was a pilot site in a national program looking at how to identifying land which could be used for various methods of livestock carcass disposal (burning, deep burial and composting) and the best ways to engage regional communities on improving their preparedness. The scenarios used were based on a Foot and Mouth disease incident in the south east of the state. Consideration will be given to how the project recommendations impact on the FMD risk assessment undertaken in 2013.

### **CFS - Bushfire**

In February the EMC requested that a feasibility study be undertaken into the signage of Bushfire Safer Places in South Australia. A working group was established to review the Bushfire Safer Places Strategy and made the following recommendations that were put to the Minister for Emergency Services and the Minister for Local Government in June for presentation to the 24 June meeting of the EMC;

- CFS to reduce the number of categories of Bushfire Safer Places from 3 to 2. The categories will now be Bushfire Safer Places and Last Resort Refuges and CFS will commence the work to re-map and promote the change. This will be in place by the start of the 2016-17 summer season.
- That Last Resort Refuges be sign posted. Work has commenced with a plan to commence this signage before the 2016-17 Fire Danger Season.
- A Local Government Fire Prevention Officer's Course is scheduled for the week of the 1 August 2016.

### **Human Disease Health SA**

The annual Seasonal Preparedness programme for bushfire with Country Health is currently being developed. Programme includes briefings from all emergency services with hospital staff. Programme runs from August to November. Regions are:

- Murray Mallee
- Barossa Light and Lower North
- Far North
- Eyre and Western

### **Extreme Weather -SES**

Work is ongoing with SASES and URPS (consulting firm) to prepare a business case for the Extreme Weather Risk Mitigation Project. The project reference group will meet 11 July. The business case will propose two phases, the first being mitigation strategies led by SASES and the second, mitigation strategies which need to be led by other agencies.

SASES and DEWNR have approved a tender for the new flood information system and work is ongoing to collect flood data to assist with planning for flood response in specific catchment areas.

### **Communicating risk**

The Emergency and safety topic on the SA.GOV.AU website went live on 1 June 2016. The topic covers all-hazard and specific hazard (extreme heat, extreme storm, flood, bushfire, house fire, human disease, animal and plant disease, terrorism and chemical emergencies) content for —before, during and after— an emergency.

- A soft launch of the topic was undertaken in early June
- SAFECOM has commenced the next stage of work on the project. This stage provides an opportunity to capitalise on investment and to build on the momentum of achievements to date. These opportunities include:
- integrating the Emergency and safety topic through local government websites
- providing additional content to fill identified information gaps/deficits

### **Animals in Emergencies Framework**

- The first round of key stakeholder and community engagement (through yourSAy) is now complete. Industry groups, government agencies (state and local) and committees (i.e. zone emergency management committees) have been very interested and supportive of the project. Analysis of the community survey is underway. A separate survey to local councils is currently underway to gain a clearer understanding of the level of information and support they provide to animal/livestock owners along the preparedness/response/recovery continuum.
- Development of the draft framework is well underway. The intent is to verify the accuracy of captured arrangements as well as identify and gaps through a desktop exercise with PIRSA's participating agencies and representatives from key emergency service sectors in late August 2016 before the draft framework is circulated for review in October/November 2016.

### **State**

#### **National Partnership Agreement /NDRP**

The current NPA expired on 30 June 2015. The new NPA has been signed by the PM and is on offer to the states the term is for two years. Once signed by the Premier, the funding for NDRP is released to the States and SA will announce its new round of NDRP funding possibly in opening in October/ November 2016. So it's a good time to start planning now.

#### **Regional Capability Community Fund**

- The Minister for Emergency Services announced 273 approvals for 2016-17 funds on 24 June 2016. All applicants have been advised in writing. Letters of Offer will be sent by 8 July 2016 and reimbursements will be finalised before the commencement of the 2016-17 summer season.
- The co-funding arrangement will see more than \$1 million of equipment

purchased and installed across the state, including 159 Farm Fire Units, 93 large water storage tanks, 60 water transfer pumps and personal and vehicle safety equipment.

#### **Amendments to the EM ACT 2004**

Changes include naming ZEMC and Local government and inclusion of Hazard Leaders

(b) the appointment of a specified agency to take the lead in planning emergency management activities for inclusion in the SEMP relating to the prevention of, preparedness for, response to and recovery from a particular hazard; and

(c) the division of the State into zones (***Emergency Management Zones***) (which may be comprised of 1 or more, or a part of 1 or more, areas of a council and any other area of the State); and

(d) for each Emergency Management Zone—the establishment of a management committee with responsibility for preparing, keeping under review and maintaining local planning for the Zone for the purposes of the SEMP; and

#### **Note—**

See also section 7(d) of the *Local Government Act 1999* which provides that 1 of the functions of a council is to take measures to protect its area from natural and other hazards and to mitigate the effects of such hazards.

(e) the appointment of a co-ordinator for each Emergency Management Zone; and

#### **SEMP Review**

The State Emergency Management Plan (SEMP) is undergoing a substantial review in 2016. The Terms of Reference seek to review the structure, responsibilities, authorities and mechanisms within the Plan, and encompass national strategies and relevant practices in other jurisdictions, as well as lessons learnt, improvements to format and design, and digital options.

It is expected that the draft SEMP will be tabled at the Nov SEMC meeting.

#### **Zone Emergency Risk Management Program**

- Ongoing funding has been secured through the state budget process for the ZERM Program and the ZERM program has transition to SES. The program has four FTEs, the CO Chris Beattie has met with staff and various chairs to provide a a commitment to continue the program on 'business as usual approach'
- All 11 ZEMC's now have the first iteration of their ZEMP and they have progressed through the approval process as outlined in the SEMP. Letters have been sent from the SMAG Chair to ZEMC members re the ZEMP approval and the security classification.
- ZERMS Phase Two is progressing with Hazard Leaders providing presentations to ZEMC that provide an assurance on the risk to the zone. Discussions with SAPOL have commenced on Terrorism presentation to ZEMCs.
- We have been unsuccessful in resolving the issue of Flood Risk Management Reports (RMR) being provided to ZEMC. The RMR summarise the findings of the risk assessments and risk treatment workshops. Ongoing meetings between SAFECOM and DEWNR including CE to CE representation has not been able to deliver a positive outcome, the most recent communication on 6 May indicated the reports

were ready for sign off, to date they have not been received. A least two ZEMC Chairs have indicated the ongoing delays have escalated their concern to the point of them writing to SEMC and the Minister.

## **ZEMPO report – Limestone Coast – 25 August 2016 - Pippa Pech**

- Priority 2 hazards still to be done
  - Escape of hazardous materials – Booked for August meeting
  - Urban Fire – to come
  - Terrorism – to come
- Need to review other hazards listed in the SEMP to see which are relevant to the Zone and should be considered as priority 3 hazards.
- Control improvements and treatments – ZEMPOs have reviewed the top 20 control improvements and top 20 treatments across all zones and hazards. Seven have been selected for further investigation by ZEMPOs for this year's NDRP funding round and a number of these will be progressed to funding applications after discussions with stakeholders. Those selected are:

### **Control Improvements:**

1. Community Education Programs (Flood Safe, Storm Safe, Firey Women, etc)
2. BCPs – Local Government

### **Treatment Options**

1. Promote Mitigation Research
2. Community Education – General Resilience
3. Lifeline Study of Critical Services
4. Engaging Industry Specific Organisations
5. Post Incident Recovery Exercises

All others were either ticked off as already improved/implemented by the relevant agencies or put aside for 2017 or 2018 NDRP rounds. A report on all control improvements and treatments considered will be distributed soon.

- As the SEMP is under review, the requirements for what must be included in a ZEMP may change. Once this is finalised the ZEMPs will need to be reviewed. The ZEMPO meeting will look at what parts of the ZEMPs need to be reviewed (e.g. statistics, risk assessments, etc.); however any actual work will wait until the SEMP review is finalised. We will hold off on adding priority 2 hazard summaries (such as escape of hazardous materials) to the LC ZEMP until this is sorted.
- LC Rural Fire Risk Management Report – Signed off by Hazard Leader. This will be circulated to the committee. Please provide feedback by 15 September.
- While now employed by SES, I can still be contacted at:

[pippa.pech@sa.gov.au](mailto:pippa.pech@sa.gov.au),

(08) 7522 6048, or

0407 561 837.

I currently work Mondays, Wednesdays and Thursdays, but this can be flexible where required.

## **6. Reports from ZEMC Members**

### **6.1 State Recovery Office - Susan McCormick**

#### **Emergency event relief and recovery information sheet:**

I advised that as a result of an issue that arose from the Pinery fire and raised through the Yorke & Mid North ZEMC, I have prepared a 2-page relief and recovery ready reference sheet for councils. While it was prepared for Y&MN zone, it is suitable for any council, so SRO will make it more broadly available. The committee discussed distribution channels and expressed the view that it would be better to distribute via LGA.

#### **Zone Recovery Operations Plan:**

I have simplified and shortened the template without loss of content. I advised that I will need assistance with preparation of the local content for the LC's ZROP and asked the committee how it wishes to compile that information. The committee delegated the task to Dominic Testoni and tasked me to liaise with Dominic to inform him of what information was required.

#### **“First contact” relief and recovery card:**

After Pinery fire CFS crews reported that residents asked them how to access assistance and the crews did not have information for them. This issue was raised in CFS's formal Pinery debrief. To address this issue, I have developed in consultation with CFS a card that will include static information about how to access assistance. Distribution protocols have also been agreed. The cards will be implemented with CFS in October 2016 and also will be made available to other early responders.



## 6.2 Bushfire Management Committee - John Probert

The BMAP Is moving forward, working well, have had acceptance of it, discussions around how critical infrastructure is determined and how that fits in.

Fire risk for the coming fire season dependant on upcoming weather but is likely to be a standard Fire Season.

Media in the past hadn't been using the term Fire Ban in media release but have been saying it's severe, extreme and catastrophic.

### 7. ZEMC Responsibilities

Chair

7.1 NIL

### 8. Reports and Recommendations from Working Groups

Chair

8.1 NIL

### 9. Programmed Presentation / Discussion Topics

**9.1 The Escape of Hazardous Materials Presentation** - Michael Sutton  
Safework SA

A presentation was presented to the group.

#### **Discussion:**

Tanker spill,

Incident controller – Fire Service

SafeWork – Is the hazard leader, Looking after investigation of Storage facilities, Driver qualifications etc.

Post incident, it is most likely the vehicles from the same company as the vehicle involved will be grounded. Other vehicles may go through an inspection program. This can have an impact on such things as fuel supply should the issue related to fuel tankers.

#### **Group Discussion**

Hazard spills is something that is not un common in the zone with a number of examples discussed.

Safework SA have larger fines than a number of other Services can act on.  
Penalties can include WHS penalties.

## **10. General Business**

**Chair**

Nil

## **11. Next Meeting & Close**

**Chair**

Next Meeting – 10.30am Thursday 10 November 2016 at CFS Region 5  
Headquarters, 46 Smith Street, NARACOORTE

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Meeting Closed – 1150



Government  
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## Limestone Coast

### ZONE EMERGENCY MANAGEMENT COMMITTEE

#### MEETING AGENDA

10 November 2016 - 10:30am

Naracoorte CFS Region 5 Headquarters, 46 Smith Street, NARACOOORTE

1.	Welcome and introductions	Chair
1.1	Apologies Andrew Thomas Steve Bourne Trevor Smart Daryl Sexton Surya Prakash Andrew MacDonald	
1.2	Welcome  First meeting <b>Grant Moyle</b> – Superintendent Officer, in Charge Limestone Coast LSA <b>Ben Gower</b> - Chief Executive Officer WATTLE RANGE COUNCIL  <b>Attendees</b> Dereck Ferguson Michael Scrutton Ewa Jaruzelski Pippa Pech Dominic Testoni Peter Little John Probert David Hood Susan McCormick Ben Gower Grant Moyle Tim Bond Robert Harkness Leith Mcevoy	

<b>2.</b>	<b>Minutes of previous meeting</b>	<b>Exec Officer</b>
2.1	Approve minutes from meeting 25 August 2016	
	Moved: Dominic Testoni Seconded: Peter Little	
	Motion Carried	
<b>3.</b>	<b>Outstanding Action Items from Previous Meetings</b>	<b>Chair</b>
	Nil	
<b>4.</b>	<b>Correspondence</b>	<b>Chair</b>
4.1	In	
	Emails	
	<ul style="list-style-type: none"><li>• NDRP Fundraising</li><li>• SEMP Assurance Process</li><li>• LG EM Exercise – Communications</li><li>• Zone Symposium 2016, Save the Date 1 December 2016</li></ul>	
4.2	Out	
	Nil	
<b>5.</b>	<b>National / State / Local &amp; Other Zone(s) EM Updates</b>	<b>Chair</b>
5.1	National /State Report	Liz Connell
	National Issues	
5.2	ZEMPO report – Limestone Coast	Pippa Pech
	Urban Fire presentation to be done today, terrorism presentation to be conducted in 2017. That is all priority hazards addressed for Limestone Coast Zone. The new SEMP states:	
	<b>ZONE EMERGENCY MANAGEMENT PLAN</b>	
	Each Zone will have a Zone Emergency Management Plan (ZEMP). A Zone Emergency Management Committee (ZEMC) will ensure that a ZEMP will be developed using an all-hazards approach across the full PPRR spectrum (i.e. prevention,	

preparedness, response and recovery). A ZEMP will include a summary of the risk management processes conducted in the zone. A ZEMP shall be reviewed by the ZEMC and subject to assurance by the advisory groups prior to approval by the ZEMC chair on a biennial basis.

So it has changed, but the LC ZEMP won't have to. Therefore, once urban fire presentation received then we can add all hazards assessed and have the updated ZEMP signed. Then updated again once terrorism presentation received.

Apologies to DEWNR who provided comments on the Limestone Coast Rural Fire Risk Management Report. I had passed this on, but have forgotten to chase it up. As the report belongs to the Hazard Leader, they have final say on what is included. I will not be presenting the report to the committee to be noted until getting a response from CFS. The committee can then decide whether to progress further based on the outcome.

There have been ongoing discussions between SAFECOM (now SES) and DEWNR about the flood risk management reports for all zones. In September I sent out the Limestone Coast Flood Risk Management Report as provided by DEWNR (based on work done in 2012 and 2013). I have conducted a review of the Report given no comments were received by the Committee during the consultation period. The document is lengthy and the delay in DEWNR producing the amended report has led to a level of fatigue from stakeholders and Committee members. I would like to raise to the Committee's attention the following points for consideration and noting in the ZEMC minutes:

- My main concern with the report is that it was suggested in the report that the confidence could be increased across 10 of the 15 "intolerable" and "ALARP 2" risks, and the result of these changes were presented in the Executive Summary as the findings (e.g. here are the 5 risks to be considered). This gives the impression that these risks represent the outcomes of the Committee's work... which they do not.
- While the report proposes an increase in confidence, doing so would result in a significant reduction of the number of "priority risks" across the sources of floods identified. A reduction of priority risks could be viewed as a reduction of overall risk. While further amendments to the confidence and other workings with the findings are not opposed, the lack of a transparent consultation is concerning. Once identified as a risk which could have the confidence increased and therefore tolerability increased, the risk is not mentioned further. There does not appear to be a strategy in place to actually increase the confidence of these 10 risks, other than "further analysis".
- I would suggest that DEWNR agree to meet with the ZEMC to discuss all changes made and justify those changes. DEWNR have agreed to do this if committees wish. Discuss items could include:

- Changes to the prioritisation of risks, so that they are now prioritised by ‘confidence’ and not via tolerability (as they are with every other hazard in every other zone). This reduces the ability for the end user to compare across hazards and across zones (one of the purposes of NERAG). Would DEWNR be willing to work with stakeholders to assist in queries relating to comparability across hazards, as the flood report is now not comparable.
- Changes to recommended treatments listed in the Executive Summary, reformatting and treatment added - Minimising the flood impacts by installing long-term infrastructure such as raising roads above certain flood levels. This treatment was not assessed by the Committee.
- Further analysis. What strategies are/will be put in place to conduct further analysis of the remaining 10 risks, to ensure their confidence can be increased.
- Page 34 states there is only 1 risk considered suitable for potential treatment following evaluation. There are no details as to what this further analysis was or when “second priority treatments” will be assessed.

Finally, there are some improvements to the report in several areas, including new maps and some new data (which may not have been available at the time of the risk assessments).

6. Reports from ZEMC Members	Chair
<p>6.1 Chair – David</p> <ul style="list-style-type: none"> <li>• LGA are having a Iresponder follow up on recovery processes</li> <li>• Debriefing on local recovery</li> <li>• NDR Funding</li> <li>• ZEMC symposium 1st December</li> </ul>	
<p>6.2 Zone Coordinator – Grant</p> <p>N/A</p>	
<p>6.3 Recovery Planner – Susan</p> <p>See attachment for report</p>	
<p>6.4 Zone Recovery Operations Plan – Susan</p> <p>The Zone recovery Operations Plan</p> <p>One of the appendices also includes a recovery services list.</p> <p>If a recovery officer is in place they would be the main user of this list.</p>	

The plan hasn’t been released as yet as it will need to be go through the State Recovery Committee. As soon as possible it will

be sent out to ZEMC

There are a few points/areas that will be sent out the ZEMC for comment and feedback to assist in the development of the document.

Content/features of the Zone that may have a relationship with recovery, Susan would like 30 minutes at the next meeting to discuss.

## 6.5 Other members

### **CFS Update** - John Probert

Fire danger season dates now declared

15<sup>th</sup> of November upper south east

20<sup>th</sup> of November lower South East

Training and vehicle servicing has now been completed

It will be an average fire season although fuel loads are high

Expecting forest areas to absorb some moisture

We still have fatalities on days of severe fire danger days could this please be reminded to members contacts.

### **DC Grant**

Grant been given for Upgrades to Mount Gambier Airport

Assisted with the ZEC during the September and October

Project working Protecting properties and pelican point due to Sea Erosion.

### **DEWNR** – Tim Bond

Minister signed of the regional

Limestone coast will run with that.

Minister commissioned the flood monitoring system in Bordertown

A proposal was put forward for Naracoorte but was able to get through this round will re try for this year

Mosquito creek, highest flow rates on record.

A lot of work to manage the flows between national parks and Drainage board.

Storm water issues around Naracoorte and Naracoorte Airport

Working with Naracoorte council around a plan for the southern side of Naracoorte.

<b>7.</b>	<b>ZEMC Responsibilities</b>	<b>Chair</b>
7.1	Nil	
<b>8.</b>	<b>Reports and Recommendations from Working Groups</b>	<b>Chair</b>
8.1	Nil	
<b>9.</b>	<b>General Business</b>	<b>Exec. Officer</b>
9.1	SE NRM Board's Regional NRM Plan A presentation was given, see attachment.	Tim Bond
9.2	NDRP Fundraising David put forward that as a ZEMC we send an email to the limestone coast LGA to request that they put an application for councils to have backup generators for work depots to support response during emergencies.  Moved: Peter Little Seconded: Rob Harkness Motion Carried	
9.3	Discussion around the Extreme Weather event of September/October, Power supply to mobile towers and GRN towers, it was noted that Telstra was the best telco available.  Local Contingencies currently in place for power outage communications <ul style="list-style-type: none"> <li>• MTG SES – has a GRN trailer to power a GRN tower (activated by the managers of the GRN Network)</li> <li>• CFS/SES can use simplex GRN and VHF for communications</li> <li>• CFS Group control centres have back up power, contingencies are to have enough fuel to run for 48 hrs,</li> <li>• SES has HF communications in MTG and a portable GRN repeater which is line of site but will extend the use of simplex</li> <li>• Discussion around the life of fuel in storage and mitigation strategies.</li> </ul> Primary health network, has an office in Naracoorte, the person could be helpful for ZEMC and an introduction to the ZEMC. Chair requested he be invited to the next meeting via Brad Flew	



10.	Programmed Presentation / Discussion Topics	Chair
	10.1 Urban Fire – Metropolitan Fire Service – Kevin Eckermann See attachment presentation Discussion -	

11.	Next Meeting & Close	Chair
	Next Meeting 09/02/2016	

### ACTIONS SUMMARY SHEET

Action	Responsibility
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Meeting closed 1241

**MINUTES FOR THE REGIONAL WASTE MANAGEMENT STEERING COMMITTEE MEETING  
No. 12 HELD AT CITY OF MOUNT GAMBIER CIVIC CENTRE ON THE 18<sup>th</sup> OF OCTOBER  
2016, 9:15am to 10:45am.**

**MINUTES**

Welcome to members and guests – Committee Chair Daryl Sexton.

**1. Present**

Nicole Dodds (Environmental Health Manager)	District Council of Grant
Bob Bates (Manager Works and Engineering Services)	Kingston District Council
Lauren Oxlade (Manager Environmental Services)	Wattle Range Council
Andrew Pollock (Operations Manager)	Tatiara District Council
Daryl Sexton (Director Operational Services)	City of Mount Gambier
June Saruwaka (Regional Waste Management Coordinator)	LCLGA

**Guests**

Simon Thompson (Policy Officer – Environment)	LGA
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**2. Apologies**

Dominic Testoni (Executive Officer)	LCLGA
Nick Brown (Deputy CEO)	District Council of Robe
Cr Desmond Mutton	City of Mount Gambier
Peter Halton (Director Engineering Services)	Wattle Range Council
Steve Bourne (Director Operations)	Naracoorte Lucindale Council

**3. Confirmation of the Minutes**

**“That the Minutes of the meeting held on 17 August 2016 be taken as read and confirmed as a true and correct record of the proceedings at the meeting.”**

Moved: Bob Bates

Seconded: Andrew Pollock  
Carried



#### **4. Matters arising from the Minutes**

Nil.

#### **5. Presentation – Simon Thompson**

- Simon Thompson gave a presentation on what the organisation is currently involved in. See attached presentation for more information.

#### **6. Regional Waste Management Coordinator Report – June Saruwaka**

- June Saruwaka gave a brief presentation of the work she has done since the last meeting. This included information on the School Waste Reduction and Recycling Challenge and the distribution of the flyers to schools in each council area; the continuous work surrounding sporting facilities in particular concentrating now on summer sports; and some information on regional waste volumes comparison.

#### **7. Discussion on the Waste Reform Bill Consultation**

- No contribution to this discussion by members as a forum was held post meeting in regards to this topic.

#### **8. Any other business**

- Statistics found about regional waste volumes mentioned and the way in which this data is collected – seasonal aspects could determine the green waste bins.
- Louise Adams to be the possible ambassador for the School Waste Recycling and Reduction Challenge.
- Discussion surrounding the SKM recycling in Geelong and the possible benefits and limitations to our regions recycling being sent there.
- Collection of scrap metal tender has been released in Wattle Range Council.

#### **9. Meeting Close**

The meeting ended at 10.40am.

