



Limestone Coast  
Local Government  
Association

## GENERAL MEETING AGENDA

Friday 14<sup>th</sup> June 2019

10.00am – 1.00pm

**Host – Wattle Range Council**

Supper Room, Civic Centre, Millicent  
George Street, Millicent, SA 5280

### Program

9.30am	Registration and Morning Tea
10.00am	Open of the LC LGA General Meeting and President's Welcome
10.05am	Welcome Mayor Des Noll, Wattle Range Council
10.15am	Guest Speakers  Anita Crisp, Coastal Alliance Project  Alex Hart, Office of Local Government
11.30am	LC LGA General Meeting continues
1.00pm	Close of the LC LGA General Meeting
1.10pm	Lunch

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION  
TO BE HELD ON FRIDAY 14<sup>th</sup> JUNE 2019 FROM 10.00AM IN THE WATTLE RANGE COUNCIL, CIVIC  
CENTRE, MILLICENT**

**1.0 MEMBERS/DEPUTY MEMBERS**

**1.1 Present**

Naracoorte Lucindale Council	Mayor Erika Vickery (President)
City of Mount Gambier	Mayor Lynnette Martin Cr. Sonya Meznic
Wattle Range Council	Mayor Des Noll Cr. Moira Neagle (Deputy Mayor)
District Council of Grant	Mayor Richard Sage (Vice President)
Kingston District Council	Mayor Kay Rasheed Cr. Chris England
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell

**1.2 In Attendance**

City of Mount Gambier	Mr Andrew Meddle (CEO)
District Council of Grant	Mrs Jane Fetherstonhough (Acting CEO)
Wattle Range Council	Mr Ben Gower (CEO) Mr Paul Duka (Deputy CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Mrs Heather Schinckel (Acting CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mr Tony Wright (EO)

**1.3 Guests and Observers**

Member for Mount Gambier	Mr Troy Bell MP
LGA SA	Mr Lea Bacon (Director – Policy)
DPTI, Office of Local Government	Ms Alex Hart (Director)
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
RDA Limestone Coast	Mr David Wheaton (CEO)
LC LGA	Mrs Biddie Shearing, Tourism Industry Development Manager. Mr Tony Elletson (STARCLUB Field Officer & LC Regional Sporting Academy Manager) Mrs June Saruwaka (Regional Waste Management Coordinator) Mrs Prae Wongthong (Regional Waste/Climate Adaptation Project Officer) Mrs Michaela Bell (Project Manager) Ms Ali Auld (Special Projects Officer – Road Safety & Leadership) Ms Sophie Bouchier (Project Officer, Substance Misuse Limestone Coast) Ms Mae Steele (Executive Support Officer)

## 1.4 Apologies

Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Travis Fatchen (Office Manager)
Member for MacKillop	Mr Nick McBride MP
UniSA	Mr Ian McKay

**“That the apologies be accepted.”**

**Moved,**

**Seconded,**

## 2.0 DISCLOSURE OF INTERESTS

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

## 3.0 MINUTES OF MEETINGS

3.1 Confirmation of the Minutes of the April LC LGA General Meeting held in the City of Mount Gambier on 5<sup>th</sup> April 2019 – *Refer to pages 10-22*

**“That the Minutes of the LC LGA General Meeting held on 5<sup>th</sup> April 2019 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved,**

**Seconded,**

## 4.0 MATTERS ARISING FROM THE MINUTES

Business arising from the Minutes of the General Meeting, 5<sup>th</sup> April 2019.

## 5.0 ACTION SHEET

*Refer pages 23-24*

## 6.0 CORRESPONDENCE

*Refer to pages 25-27*

### 6.1 Inwards and Outwards

Correspondence register to 7<sup>th</sup> June 2019.

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved,**

**Seconded,**



## **7.0 REPORTS**

### **7.1 LC LGA President's Report**

*To be tabled*

#### **7.1.1 LGA Board**

- (i) Draft Minutes of LGA Ordinary General Meeting held on Friday 12<sup>th</sup> April 2019, LGA Board of Directors Meetings held on Wednesday 17<sup>th</sup> April 2019 and Thursday 16<sup>th</sup> May 2019. *Refer to pages 28-54*

(ii)

#### **7.1.2 SAROC**

- (iii) Draft Minutes and Key Outcomes of SAROC Meeting held on Thursday 16<sup>th</sup> May 2019  
*Refer pages 55-59*

### **7.2 Local Government Association of SA Lea Bacon**

### **7.3 Report from Coastal Alliance Project Coordinator Anita Crisp *To be tabled***

### **7.4 Report LC LGA Climate Adaptation Project Officer Prae Wongthong *Refer to pages 60-61***

### **7.5 Report from LC LGA Starclub Field Officer Tony Elletson *Refer to pages 62-65***

### **7.6 Report from LC LGA Tourism Industry Development Manager Biddie Shearing *Refer to pages 66-70***

### **7.7 Report LC LGA Regional Waste Management Coordinator June Surawaka *Refer to pages 71-74***

### **7.8 Report from LC LGA Regional Community Road Safety Officer Ali Auld *Refer to pages 75-78***

### **7.9 Report from Special Projects Officer Ali Auld *Refer to pages 79-91***

### **7.10 Report from LC Substance Misuse Project Officer Sophie Bouchier *Refer to pages 92-96***





### 7.11 Report from LC LGA Project Manager

Michaela Bell

*Refer to pages 97-104*

It is recommended that LC LGA:

“That the reports from the LC LGA President, Local Government Association SA, Coastal Alliance Project Coordinator, Climate Adaptation Project Officer, Starclub Field Officer, Tourism Industry Development Manager, Regional Waste Management Coordinator, Regional Community Road Safety Officer, Special Projects Officer, Substance Misuse Project Officer and Project Manager be received and noted.”

**Moved,**

**Seconded,**

## 8.0 RECOMMENDATION REPORTS

### 8.1 LCLGA Draft Business Plan & Draft Budget 2019.2020

Executive Officer

*Refer pages 105-117*

It is recommended that LCLGA;

1. Receives and notes the report.
2. Sets the annual LCLGA President honorarium at \$8,000
3. Refer the draft Business Plan & Draft Budget to a member workshop.
4. Present the final Business Plan & Budget for endorsement at the LCLGA Board meeting on the 9<sup>th</sup> August 2019.

**Moved,**

**Seconded,**

### 8.2 Joint Planning Board – Planning Agreement

Executive Officer

*Refer pages 118-119*

It is recommended that LC LGA:

1. Receive and note the report.
2. Provide in principle support for the Business Case to begin concurrent work on
  - a. Drafting a Limestone Coast Planning Agreement with the Minister for Planning, which will be presented back to the LCLGA Board on 9<sup>th</sup> August 2019 for consideration and referral to member councils,
  - b. Create a mechanism to explore operational models for development assessments to occur in the region under the new Planning Agreement.

**Moved,**

**Seconded,**



### 8.3 Heritage Advisory Services

Executive Officer

*Refer pages 120-149*

It is recommended that LC LGA:

1. Receive and note the report,
2. Endorse the summary of the annual review of the Local Heritage Advisory Services Agreement 2016-21,
3. Authorise the Executive Officer to advise the Habitable Places Architects of the revised budget effective 1<sup>st</sup> July 2019.
4. Endorse and accept the Conditions of the Grant Offer for Heritage Advice in the Limestone Coast region from the Department for Environment and Water for \$5,000,
5. Delegate the LCLGA President Mayor Erika Vickery to authorise the Grant Offer.

**Moved,**

**Seconded,**

### 8.4 Sponsorship Request – LC Grape & Wine Council

Executive Officer

*Refer pages 150-153*

It is recommended that LC LGA:

1. Receive and note the report.
2. Supports the request for sponsor of the 2019 Limestone Coast Wine Show to the value of \$2,500 (plus GST) as detailed in the attached letter.

**Moved,**

**Seconded,**

### 8.5 LC Sporting Academy – Advisory Group

Executive Officer

*Refer pages 154-157*

It is recommended that LC LGA:

Receives and notes the report.

1. Endorse the formation of the LCRSA Advisory Committee.
2. Endorse the LCLGA Executive Officer and the STARCLUB Field Officer to appoint the appropriate people to form the committee.

**Moved,**

**Seconded,**

### 8.6 Parliamentary Inquiry into Recycling Industry

Executive Officer

*Refer pages 158-159*



It is recommended that LC LGA:

1. Receives and notes the report
2. Authorise Regional Waste Management Steering Committee to prepare a submission to the Parliamentary Inquiry into the Recycling Industry.
3. Authorise the LCLGA President and Executive Officer to finalise the submission.

**Moved:**

**Seconded:**

#### **8.7 Appointments to LCLGA Working Parties & Outside Organisations – Additional Nominations.**

Executive Officer

*Refer to pages 160-162*

On the 3<sup>rd</sup> May 2019 a call for nominations was requested from constituent councils for the vacancies on the following LCLGA committee and outside organisations;

##### **Limestone Coast Leadership Program – One representative from LCLGA**

As of Tuesday 4<sup>th</sup> June 2019, nominations were received from:

Cr Kate Amoroso – City of Mount Gambier  
Mrs Jayne Miller – District Council of Grant

It is recommended;

**“That the \_\_\_\_\_ be the delegates.”**

**Moved,**

**Seconded,**

##### **Anglican Community Care (AC Care)**

As of Tuesday 4<sup>th</sup> June 2019, nominations were received from:

Cr Kate Amoroso – City of Mount Gambier

Noting the previous appointment to AC CARE Board was the Executive Officer of the LCLGA.

It is recommended

**“That the \_\_\_\_\_ be the delegates.”**

**Moved,**

**Seconded,**

##### **Group Training Employment (GTE)**

As of Tuesday 4<sup>th</sup> June 2019, nominations were received from:

Cr Paul Jenner – City of Mount Gambier  
Cr. Julie Reis - District Council of Grant



Noting the previous appointment to GTE Board was Cr. Julie Reis, District Council of Grant.

It is recommended;

“That the \_\_\_\_\_ be the delegates.”

Moved,

Seconded,

## **9.0 FINANCIAL**

### **9.1 Financial Statements** *Refer to pages 164-167*

It is recommended that LC LGA:

1. Receive and note the reports:
  - a. The Consolidated Profit and Loss Budget Analysis for the period 1<sup>st</sup> July 2018 to 30<sup>th</sup> April 2019 be received and noted.
  - b. The Balance Sheet for the period ending 30<sup>th</sup> April 2019 be received and noted.
  - c. The Jobs Profit and Loss Report to the 30<sup>th</sup> April 2019 be received and noted.

Moved,

Seconded,

## **10.0 LCLGA SUB-COMMITTEE MINUTES**

### **10.1 LCLGA Tourism Management Group May 2019** *Refer to pages 168-171*

### **10.2 LCLGA Regional Waste Management Committee** *Refer pages 172-174*

It is recommended that LC LGA:

“The Minutes and reports from the LCLGA Tourism Management Group, LCLGA Regional Waste Management Committee Minutes having first been circulated amongst members, be adopted.”

Moved,

Seconded,

## **11.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

### **11.1 Regional Development Australia Limestone Coast** *David Wheaton - Chief Executive Officer*

### **11.2 LC Heritage Advisory Services** February, March & April 2019 reports *Refer to pages 175-188*



It is recommended that LC LGA;

“Receives and note the Reports.”

Moved,

Seconded,

## 12.0 OTHER BUSINESS

12.1 Productivity Commission Inquiry into Local Government Costs Efficiency

*Refer to pages 189-190*

## 13.0 ANTICIPATED MEETING CLOSURE – 1pm

The next LC LGA General Meeting is to be held in the District Council of Robe **Friday 9<sup>th</sup> August 2019**. Acceptances and apologies to Mae Steele, LC LGA Executive Support Officer  
Phone 8723 7310 or Email [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)

## LC LGA CALENDAR

Date	Meeting	Location
17 <sup>th</sup> & 18 <sup>th</sup> July 2019	SAROC	Whyalla
9 <sup>th</sup> August 2019	LC LGA GM	District Council of Robe
14 <sup>th</sup> - 16 <sup>th</sup> August 2019	LGA Roads & Works Conference	Renmark.
19 <sup>th</sup> September 2019	SAROC	LGA House, Adelaide
11 <sup>th</sup> October 2019	LC LGA	Grant District Council
31 <sup>st</sup> October 2019	LGA Conference & AGM	Adelaide Oval, Adelaide.
21 <sup>st</sup> November 2019	SAROC	LGA House, Adelaide
13 <sup>th</sup> December 2019	LC LGA GM & Christmas Lunch	Tatiara District Council
TBA January 2020	SAROC	TBA
14 <sup>th</sup> February 2020	LG LGA AGM & GM	Naracoorte Lucindale Council



# MINUTES OF THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION HELD ON FRIDAY 5<sup>TH</sup> APRIL 2019 IN THE CITY OF MOUNT GAMBIER AT CITY HALL.

Meeting opened at 10.00am by LCLGA President Mayor Erika Vickery

## Welcome by Mayor Lynette Martin, City of Mount Gambier

- Graeme Maxwell – Interim CEO has been with City of Mount Gambier for 7 weeks and will conclude his contract on the 17<sup>th</sup> May 2019.
- New CEO Appointed - Mr Andrew Meddle. Commences on the 27<sup>th</sup> May 2019. More information on the City of Mount Gambier Website [here](#)
- Federal Member for Barker Tony Pasin's announcement that \$15 million in Federal grant funding for the Mount Gambier Community and Recreation Hub project under the Regional Growth Fund (RGF) has been approved. Council is in the process of finalising the funding agreement with the Department of Infrastructure, Regional Development and Cities.
- New Developments – Demolition of the Fidler & Webb Building to make way for the New ALD and retail complex, the Relocation of Coles to the proposed redevelopment of the Existing Target store, a proposed new KFC, On the Run Service Station plus New Residential developments.
- Fringe Festival success attracted approximately 16,000 attendees.

## Guest Speakers

- Emma Herriman, HWL Ebsworth recently partnered with the LGASA. Presentation given regarding the consultation on the new planning regulations. Discussed how the new regulations will impact the regions. <https://hwlebsworth.com.au/>
- Karen Raffan, CEO of Brand SA presented an overview of the Regional Showcase Program which shines a spotlight on Regional South Australia by uncovering, telling and showcasing stories of success. The top 15 stories across South Australia will be shared at a celebration evening on Friday 11<sup>th</sup> October at the Commodore Motel, Mount Gambier, with three pear trophies awarded. <https://www.brandsouthaustralia.com.au/programs-events/regional-showcase/>

## 1.0 MEMBERS/DEPUTY MEMBERS

### 1.1 Present

Naracoorte Lucindale Council	Mayor Erika Vickery (President)
City of Mount Gambier	Mayor Lynnette Martin
Wattle Range Council	Mayor Des Noll Cr Glenn Brown
District Council of Grant	Cr Bruce Bain
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell

### 1.2 In Attendance

City of Mount Gambier	Mr Graeme Maxwell (Interim CEO)
District Council of Grant	Mr David Singe (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr Nick Brown (Interim CEO)

Kingston District Council	Mr Andrew MacDonald (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mrs Biddie Shearing (Interim EO)

### 1.3 Guests and Observers

Member for Mount Gambier	Mr Travis Fatchen (Office Manager)
LGA SA	Mr Stephen Smith (Director – Policy)
City of Mount Gambier	Deputy Mayor Sonya Mezinec Cr Kate Amoroso Cr Paul Jenner
Limestone Coast Leadership Program	Mr Michael Millhouse Mr Perter Mitchell
Tate Consulting	Mr Jeff Tate
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
RDA Limestone Coast	Mr Alan Richardson (Deputy Chair) Mr David Wheaton (CEO)
DPTI	Mr David Lake (Principal Planner, Planning and Land Use Services)
Substance Misuse Limestone Coast	Ms Sophie Bouchier (Project Officer)
Brand SA	Ms Karen Raffin Miss Chelsea Bowring
LC LGA	Mrs Biddie Shearing, Tourism Industry Development Manager. Ms Ali Auld (Special Projects Officer – Road Safety & Leadership) Ms Mae Steele (Executive Support Officer)

### 1.4 Apologies

District Council of Grant	Mayor Richard Sage (Vice President)
Tatiara District Council	Cr Robert Mock
Kingston District Council	Cr Jodie Gluyas
Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP
Member for MacKillop	Mr Nick McBride MP
UniSA	Mr Ian McKay
LC LGA	Mr Tony Elletson (STARCLUB Field Officer & LC Regional Sporting Academy Manager) Mrs June Saruwaka (Regional Waste Management Coordinator) Mrs Prae Wongthong (Regional Waste/Climate Adaptation Project Officer) Mrs Michaela Bell (Project Manager)

**“That the apologies be accepted.”**

**Moved,** City of Mount Gambier

**Seconded,** District Council of Robe

**CARRIED**



## 2.0 DISCLOSURE OF INTERESTS

Any Delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

## 3.0 MINUTES OF MEETINGS

- 3.1 Confirmation of the Minutes of the February LC LGA General Meeting held in Kingston SE on 8<sup>th</sup> February 2019.

**“That the Minutes of the LC LGA General Meeting held on 8<sup>th</sup> February 2019 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved**, District Council of Robe **Seconded**, Wattle Range Council

**CARRIED**

## 4.0 MATTERS ARISING FROM THE MINUTES – Refer to Action Sheet

Business arising from the Minutes of the General Meeting, 8<sup>th</sup> February 2019.

## 5.0 ACTION SHEET

8<sup>th</sup> February 2019

### **8.3.2 – Mayor Lynette Martin Reported**

Further to the recommendation of the LCLGA Meeting of 8 February 2019, the ICAC Commissioner has advised his willingness to come to the Limestone Coast to conduct a Regional Elected Member Forum on the Officer’s role.

The following dates are provided for your consideration, to enable a choice of the most convenient date(s) for all Councils to be forwarded to the Commissioner.

- Tuesday 25 June
- Wednesday 26 June
- Thursday 27 June
  
- Tuesday 2 July
- Wednesday 3 July
- Thursday 4 July

Email to be circulated by LCLGA to set a suitable date and advise Mayor Lynette Martin.

**8.4 - The LCLGA has developed a Waste and Resource Recovery Infrastructure Plan by engaging RAWTEC as consultants.**

This report and it’s technical appendices were presented to the LCLGA Board in Confidence at the LCLGA General Meeting on Friday 8<sup>th</sup> February.

A motion was passed to request for RAWTEC to provide a full briefing to the LCLGA Board members together with members from the Limestone Coast Waste Management Steering Committee.





This briefing was held on Tuesday 12<sup>th</sup> March 2019, in Naracoorte.

As a result of the briefing and broad discussion the following Motion was made and now seeks endorsement via e-mail a vote to carry the motion.

#### **RECOMMENDATION**

1. The LCLGA Board receives and endorses the 'Limestone Coast Region Waste and Resource Recovery Infrastructure Plan' and the 'Technical Appendices'.
2. The LCLGA Board resolves that the 'Technical Appendices' remain In Confidence. The 'Limestone Coast Region Waste and Resource Recovery Infrastructure Plan' be released from confidence.
3. The LCLGA Board authorises the Regional Waste Management Steering Committee to prepare an Implementation Plan for the Limestone Coast Region Waste Resource and Recovery Plan.

Moved: Naracoorte Lucindale

Seconded: District Council of Grant

**CARRIED**

## **6.0 CORRESPONDENCE**

### **6.1 Inwards and Outwards**

Correspondence register to 29<sup>th</sup> March 2019.

- Note the Motion/Resolution circulated to Member councils regarding the Waste and Resource Recovery Infrastructure Plan.
- Letters received from City of Mount Gambier and District Council of Robe regarding updates to LCLGA committees and outside organisations.
- New LCLGA Executive Officer Appointment Mr Tony Wright to commence on the 3<sup>rd</sup> June 2019.

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**"That correspondence be received and noted by LC LGA delegates."**

Moved, District Council of Robe **Seconded**, Tatiara District Council

**CARRIED**

## **7.0 REPORTS**

### **7.1 LC LGA President's Report**

27/2/19 Met with Tony Pasin MP and members of the Substance Misuse Limestone Coast Committee re Federal Government funding for next three years. The LCLGA has agreed to auspice the Substance Misuse Limestone Coast committee at its February 8<sup>th</sup> 2019 meeting. The Federal Minister for Health, Greg Hunt announced that the Substance Misuse Limestone Coast will receive \$175,000 per annum for three years to establish a sustainable community-based collaborative that will incorporate public education programs, training and education for professionals and reactive treatment programs.

28/2/19 Country Arts SA Meeting



- 6/3/19 SAROC –First meeting of South Australia Region Organisation of Council (SAROC) under the new constitution. There have been several workshops since January to develop the SAROC Strategic Plan and Annual Business Plan for 2019-2020. The draft plan was sent to all Councils for consultation which commenced on 1st April and close on 3rd May. The SAROC meeting also considered motions submitted by Councils to be included in the LGA SA General Meeting agenda.
- 6/03/19 LGASA Board Special meeting to consider motions submitted by Councils to be included in the LGA SA General Meeting agenda.
- 12/3/19 LC LGA Board and Waste Management Committee – Presentation of Waste Management Plan by Rawtec. Limestone Coast Economic Development Group meeting
- 13/3/19 Limestone Coast Local Government Association /Substance Misuse Limestone Coast to develop Memorandum of Understanding for the group to be under the auspice of LCLGA.
- 14/3/19 BBRF – Limestone Coast Red Meat Cluster photo shoot. A grant of \$15,000 will allow the LCRMC to develop a Strategic Plan for the future of the organisation.
- 20/3/19 SA Regional LGA's EO meeting at LGFA office Adelaide
- 21/3/19 LGASA Board – media training & LGASA Board meeting
- 26/3/19 Australian Migrant Resource Centre Board meeting

#### 7.1.1 LGA Board

- (i) Draft Minutes of LGA Board of Directors Meetings held on Thursday 21<sup>st</sup> February 2019, Wednesday 6<sup>th</sup> March & Thursday 21<sup>st</sup> March 2019.

#### 7.1.2 SAROC

- (ii) Draft Minutes of SAROC Meeting held on Wednesday 6<sup>th</sup> March 2019

### 7.2 Local Government Association of SA

Stephen Smith

- Strong advocacy from the LGA, ALGA and councils has resulted in the extension of supplementary road funding for South Australia, announced in 2019-20 Federal Budget. More information [here](#)
- SAROC 2019-2020 Annual Business Plan Circular resolution on the SAROC draft Strategic Plan and draft Annual Business Plan has resulted in two recommendations contained within the report have been carried. LGA to seek to commence consultation with councils within the coming week.
- Federal Drought Assistance
- LGA Reform – Have your say by 26<sup>th</sup> April 2019 more information [here](#)
- Landscapes SA Bill introduced to Parliament on the 20<sup>th</sup> March 2019. More information [here](#). Summary of the Bill can be found here.
- LGA SA AGM & Best Practice Showcase 12&13<sup>th</sup> April

### 7.3 Report from Coastal Alliance Project Coordinator

Anita Crisp & Prae Wongthong

- Note Action for Member Councils - the Jetty Management Summary Paper requiring individual council feedback, can be provided to the Coastal Alliance Research Support – Prae Wongthong at LCLGA by Friday 26<sup>th</sup> April 2019.



**7.4 Report LC LGA Climate Adaptation Project Officer**

Prae Wongthong

- Note the Current Funding Agreement with RDALC, DEW and LCLGA expires on the 30<sup>th</sup> June 2019.

**7.5 Report from LC LGA Starclub Field Officer**

Tony Elletson

**7.6 Report from LC LGA Tourism Industry Development Manager**

Biddie Shearing

- SATC Winter Campaign is featuring the Limestone Coast which includes a high volume of Familiarisation tours and media content production.
- Attended Destination SA – Corporate & Business event secured 19 appointments with event planners, 17 of which are seeking further engagement with the Limestone Coast region for pre and post touring.

**7.7 Report LC LGA Regional Waste Management Coordinator**

June Saruwaka

**7.8 Report from LC LGA Regional Community Road Safety Officer**

Ali Auld

- Final 12months funding agreement for MAC regional Road Safety Officer for 2019/20 year received.

**7.9 Report from Special Projects Officer**

Ali Auld

- Segra Conference Bid and secured funding with conditions
- Hosting the Famil in early May 2019

**7.10 Report from LC LGA Project Manager**

Michaela Bell

- Attending the Regional Australia Institute Regions Rising 2019 Conference

It is recommended that LC LGA:

“That the reports from the LC LGA President, Local Government Association SA, Coastal Alliance Project Coordinator, Climate Adaptation Project Officer, Starclub Field Officer, Tourism Industry Development Manager, Regional Waste Management Coordinator, Regional Community Road Safety Officer, Special Projects Officer and Project Manager be received and noted.”

**Moved,** Wattle Range Council **Seconded,** City of Mount Gambier

**CARRIED**

**8.0 RECOMMENDATION REPORTS**

**8.1 LCLGA Business Plan & DRAFT Budget 2019.2020**

Interim Executive Officer

It is recommended that LCLGA;

1. Receive and note the report.



2. Refer the Draft Business Plan and Budget to member councils for comment prior to final adoption at the June meeting of the LCLGA Board.
3. Request any comments and/or amendments to the Draft Business Plan and Budget be communicated back to the Interim Executive Officer by Friday 31<sup>st</sup> May 2019.
4. Note the Interim Executive Officer will be presenting the Draft Budget and Business Plan to member councils throughout the months of April & May 2019.

**Moved**, District Council of Grant **Seconded**, Wattle Range Council

**CARRIED**

## 8.2 Limestone Coast Joint Planning Board

Jeff Tate

- Planning Reform - Joint Planning Boards more information [here](#)  
More Information at DPTI SA Planning Portal [here](#)

It is recommended that LC LGA:

1. Receive and note the report.
2. Refer the Draft Business Case for proposed Planning Agreement to member councils for comment prior to final adoption at the 14<sup>th</sup> June 2019 meeting of the LCLGA Board.
3. Request any comments and/or amendments to the Business Case be communicated back to the Interim Executive Officer by Friday 31<sup>st</sup> May 2019.
4. Note the Interim Executive Officer will be presenting the Draft Business Case to member councils throughout the months of April & May 2019.

**Moved**, Kingston District Council **Seconded**, District Council of Robe

**CARRIED**

12.11pm LCLGA President with the leave of the meeting deferred the meeting for a refreshment break.

12.25pm Meeting recommenced.

## 8.3 Regional Development Australia Limestone Coast – Funding

Interim Executive Officer

It is recommended that LC LGA:

1. Receive and note the report.
2. Note the inclusion of the request by the RDA Limestone Coast for funding in the LCLGA Draft Business Plan and FY 2019 Draft Budget.

**Moved**, Wattle Range Council **Seconded**, District Council of Grant

**CARRIED**



## 8.4 Limestone Coast Economic Development Group

### Interim Executive Officer

It is recommended that LC LGA:

#### Recommendation 1

1. Receive and note the report.
2. Consider the Proposal for LCLGA to host the Limestone Coast Red Meat Cluster under the Sub-Committee of LC Economic Development Group (LCEDG).
3. LCLGA endorses the LC Economic Development Group to host a subcommittee for the LC Red Meat Cluster and the interim executive officer draft terms of reference for consideration by the LCEDG.
4. The LC Red Meat Cluster comes under the auspice of the LCLGA.
5. Authorise the LCLGA President and Interim Executive Officer to work with the Naracoorte Lucindale Council to transfer the funds, contracts and other arrangements relevant to the LC Red Meat Cluster.

**Moved,** Wattle Range Council **Seconded,** District Council of Robe

**CARRIED**

#### Recommendation 2

1. Receive and note the report.
2. Adopt the Terms of Reference (TOR) for the LC Leadership Program Committee
3. Refer the TOR for the LC Leadership Program to member councils to seek nominations for appointment to the LC Leadership Program Committee.

**Moved,** City of Mount Gambier **Seconded,** Tatiara District Council

**CARRIED**

## 8.5 LC LGA Bank Signatories

### Interim Executive Officer

It is recommended that LC LGA:

1. Authorise the cancelation of Dominic Testoni as LCLGA Bank Signatory and cancel the Credit Card in Dominic Testoni's name.
2. Authorise the cancelation of Jan Shanahan as a LCLGA Bank Signatory.
3. Authorise the LC LGA Bank Signatories on all LCLGA Bank Accounts including the Term Deposit, Business Saver Account and Society Cheque Account. Authorise Online Banking access/ authority to all accounts to all Signatories below:
  - a. Tony Wright, newly appointed Executive Officer (Commencing 3<sup>rd</sup> June 2019)
  - b. Erika Vickery, President
  - c. Richard Sage, Vice President
  - d. Mae Steele, Executive Support Officer



4. Authorise the LC LGA Bank Signatories to approve a Credit Card with a balance of \$4000 per month Tony Wright, newly appointed Executive Officer (Commencing 3<sup>rd</sup> June 2019).
5. The LCLGA Board authorises the President, Vice President and Executive Support Officer to complete the appropriate Bank SA Amendment to Authority forms and Credit Card Application forms for Tony Wright.

**Moved**, Tatiara District Council **Seconded**, Kingston District Council

**CARRIED**

## **9.0 FINANCIAL**

### **9.1 Financial Statements**

It is recommended that LC LGA:

1. Receive and note the reports:
  - a. The Consolidated Profit and Loss Budget Analysis for the period 1<sup>st</sup> July 2018 to 28<sup>th</sup> February 2019 be received and noted.
  - b. The Balance Sheet for the period ending 28<sup>th</sup> February 2019 be received and noted.
  - c. The Jobs Profit and Loss Report to the 28<sup>th</sup> February 2019 be received and noted.
  - d. Note the term deposit matured at 19<sup>th</sup> March with a balance of \$691,798.72 and has been rolled over for 4 months with an interest rate of 2.35% (\$5433.94) paid at maturity in July/August 2019.

**Moved**, District Council of Robe **Seconded**, Wattle Range Council

**CARRIED**

## **10.0 LCLGA SUB-COMMITTEE MINUTES & REPORTS**

### **10.1 LCLGA Tourism Management Group 18<sup>th</sup> March 2019**

### **10.2 LCLGA Roads & Transport Management Group 14<sup>th</sup> March 2019**

UPDATE: as of 2nd April 2019

- John Olsen from HDS circulated via email the updated LCLGA SLRP Priority List as required from the Meeting Actions.
- R&TMG members endorsed the updated list via email.

### **10.3 LCLGA Economic Development Group**

### **10.4 LCLGA Regional Waste Management Committee**

### **10.5 LCLGA Climate Adaptation Committee**

### **10.6 LCLGA Sport & Recreation Advisory Group – Draft Terms of Reference**

- Note and endorse the Terms of Reference.

It is recommended that LC LGA:



“The Minutes and reports from the LCLGA Tourism Management Group, LCLGA Roads and Transport Management Group, LCLGA Economic Development Group, LCLGA Regional Waste Management Committee, LCLGA Climate Adaptation Committee and LCLGA Sport & Recreation Advisory Group Terms of Reference having first been circulated amongst members, be adopted.”

**Moved**, Tatiara District Council **Seconded**, District Council of Grant

**CARRIED**

## **11.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

### **11.1 Regional Development Australia Limestone Coast**

David Wheaton - Chief Executive Officer

- Designated Area Migration Agreement Contract
- 181 workers have been supported by the Forest Industry Employment Project to upgrade their skills and qualifications. HC target has been met.
- Manager Business and Workforce development position interviews conducted. Thanked Biddie for sitting on the Panel on behalf of LCLGA as a valued partner.

### **11.2 Substance Misuse Limestone Coast**

Sophie Bouchier Project Officer

Funding Confirmation

- Alcohol and Drug Foundation with a grant of \$9,925
- Grants SA Department of Human Services with a grant of \$28,949
- Federal Health Department with \$175,000 per annum for three years to establish a sustainable community based collaborative that will incorporate public education programs, reactive treatment programs and training and education for professionals.
- SMLC will be transitioning our ‘home’ to the LCLGA offices in the near future and that the LCLGA will act as the auspicing agency for all SMLC grant funding. All acquittals will be managed between the City of Mount Gambier and LCLGA.

### **11.3 Limestone Coast Heritage Adviser**

It is recommended that LC LGA:

“Receives and note the Reports.”

**Moved**, Kingston District Council **Seconded**, Wattle Range Council

**CARRIED**

## **12.0 OTHER BUSINESS**

### **PIRSA - Peta Crewe, Regional Coordinator, Limestone Coast**

- SA Regional Growth Fund – \$500,000 Shield Intermodal at Bordertown
- National Institute for Forest Product Innovation (Mount Gambier) – Commonwealth & State Government have provided \$2.4M funding for \$5M worth of research across the forest sector in the Green Triangle.
- South Australia Red Meat & Wool Industry project - \$7.5M new investment from the State Government’s Economic and Business Growth Fund. The funding will focus on three areas:





- Improve Productivity
- Install Infrastructure
- Enhance Market Access
- The 'improving productivity' component of project – expect to see good part of that in the Limestone Coast, with the work of the LCRMC heavily informing the project scope
- RDA LC & PIRSA's Regional Coordinator have been building closer ties with RDA & Regional Development Victoria (State Government) colleagues in South West Victoria. This included a recent visit to Horsham to hear 5 PhD students present their interim findings on a variety of regional development issues, and a meeting with RDA Grampians, RDA Barwon South West & RDA Loddon Mallee
- State Landcare Conference: to be held in Bordertown, 28 – 30 October 2019. Peta Crewe is on the steering committee

### **Limestone Coast Mayors - Informal Gathering**

- Discussed LCLGA Communication from LCLGA Committees and representatives on outside organisations including the process for information sharing.
- Discussed the role of council representatives appointed to represent their council or the LCLGA. Encouraged Mayors and councilors to connect with the representatives to develop understanding of the workplans or projects being undertaken by the LCLGA Committees and Groups.

### **Local Government Reform**

Communication from Alex Hart, Manager, Office of Local Government - DPTI Minister Knoll has started a Local Government Reform Program, that will be running over 2019, with an intention to have reform legislation in Parliament in the first quarter of 2020.

There's more information on the Reform Program on this website – [https://www.dpti.sa.gov.au/local\\_govt/local\\_government\\_reform](https://www.dpti.sa.gov.au/local_govt/local_government_reform)

In summary, it will have two stages – Stage One is 'Ideas for Reform', during which we are seeking reform ideas from councils and the community. All ideas are welcome; however, the Minister has identified four 'Reform Areas' where reform is needed:

1. Stronger council member capacity and better conduct
2. Lower costs and enhanced financial accountability
3. Efficient and transparent local government representation
4. Simpler regulation

Councils are reminded to visit the 'YourSay page' by Friday 26 April. These Reform ideas will contribute to discussion papers that we will be released in July, that will contain 'Reform Proposals'. The second stage of the process will be to discuss and debate these proposals to inform a reform Bill. A guest speaker will attend the next LCLGA Meeting on the 14<sup>th</sup> June 2019 to discuss the process and proposals further.





### **Wattle Range Council – Mayor Des Noll & CEO Ben Gower**

- 18 months ago, WRC was approached by the industry raising concerns about the ongoing log supply for pulp wood.
- MP Troy Bell's has introduced a bill in state parliament Thursday 4<sup>th</sup> April to attempt to establish an inquiry/ parliamentary committee to examine the economic impact of wood fibre exports on the South East.
- WRC has led cross boarder collaboration on a regional Timber Industry media strategy to raise the awareness of the shortage of supply and the impact it may have on the ability for the industry to grow and on the communities within the region.
- Presented councils with a Research report on the Contribution of Forest Industry to the Wattle range Council Economy prepared by BDO EconSearch.
- The forest industry is a key driver of economic activity for the Wattle Range economy. The report key points
  - Over one-fifth of Green Triangle forest industry jobs are located in the Wattle Range LGA.
  - Over one-third of Green Triangle forest industry direct gross regional product is generated within the Wattle Range LGA.
  - More workers travel to Wattle Range to work in forest businesses than from it.
  - Regulatory burden, skills shortage and security of forest resource are key barriers to increasing processing volume.
- Although a formal motion was not received WRC sought comment from the member councils to gauge the level of support from the LCLGA member councils for the strategy. District Council of Grant and City of Mount Gambier have resolved to support this at council meetings. Wattle Range Council and District Council of Robe will consider this at their April Council Meetings. Tatiara District Council Mayor and Naracoorte Lucindale Council Mayor said there is in principal support however this has not been considered with council. Kingston District Council Mayor to discuss at council meeting in April.

### **Farewell Kingston District Council CEO – Andrew McDonald**

The LCLGA Board farewelled and acknowledged the contributions made to the LCLGA Board and Committees of outgoing Kingston District Council, CEO – Andrew MacDonald.

### **13.0 MEETING CLOSURE – 1.05pm**

The next LC LGA General Meeting is to be held in the Wattle Range Council area **Friday 14<sup>th</sup> June 2019**. Acceptances and apologies to Mae Steele, LC LGA Executive Support Officer  
Phone 8723 7310 or Email [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)



## LC LGA CALENDAR

Date	Meeting	Location
16 <sup>th</sup> May 2019	SAROC	LGA House, Adelaide
14 <sup>th</sup> June 2019	LC LGA GM	Wattle Range Council
18 <sup>th</sup> July 2019	SAROC	LGA House, Adelaide
9 <sup>th</sup> August 2019	LC LGA GM	District Council of Robe
14 <sup>th</sup> - 16 <sup>th</sup> August 2019	LGA Roads & Works Conference	Renmark.
19 <sup>th</sup> September 2019	SAROC	LGA House, Adelaide
11 <sup>th</sup> October 2019	LC LGA	Grant District Council
31 <sup>st</sup> October 2019	LGA Conference & AGM	Adelaide Oval, Adelaide.
21 <sup>st</sup> November 2019	SAROC	LGA House, Adelaide
13 <sup>th</sup> December 2019	LC LGA GM & Christmas Lunch	Tatiara District Council
TBA January 2020	SAROC	TBA
14 <sup>th</sup> February 2020	LG LGA AGM & GM	Naracoorte Lucindale Council

Passed as a true and correct record

Signed.....Date.....



Item	5.0 ACTION LIST	STATUS
	<b>5<sup>th</sup> April 2019</b>	
7.3	Email Member Councils - the Jetty Management Summary Paper requiring individual council feedback, can be provided to the Coastal Alliance Research Support – Prae Wongthong at LCLGA by Friday 26 <sup>th</sup> April 2019.	
8.4	LCLGA to host the Limestone Coast Red Meat Cluster under the Sub-Committee of LC Economic Development Group.	Ongoing
8.5	<ol style="list-style-type: none"> <li>1. Cancel Dominic Testoni as LCLGA Bank Signatory and cancel the Credit Card in Dominic Testoni's name.</li> <li>2. Cancel Jan Shanahan as a LCLGA Bank Signatory.</li> <li>3. Update LC LGA Bank Signatories on all LCLGA Bank Accounts including the Term Deposit, Business Saver Account and Society Cheque Account. Authorise Online Banking access/ authority to all accounts to all Signatories below: <ol style="list-style-type: none"> <li>a. Tony Wright, newly appointed Executive Officer (Commencing 3<sup>rd</sup> June 2019)</li> <li>b. Erika Vickery, President</li> <li>c. Richard Sage, Vice President</li> <li>d. Mae Steele, Executive Support Officer</li> </ol> </li> <li>4. LC LGA Bank Signatories to approve a Credit Card with a balance of \$4000 per month Tony Wright, newly appointed Executive Officer (Commencing 3<sup>rd</sup> June 2019).</li> <li>5. LCLGA President, Vice President and Executive Support Officer to complete the appropriate Bank SA Amendment to Authority forms and Credit Card Application forms for Tony Wright.</li> </ol>	Ongoing
	<b>8<sup>th</sup> February 2019</b>	
8.3.2	City of Mount Gambier Mayor Lynette Martin to write to the ICAC Commissioner inviting him, the Ombudsman and the Auditor-General to present the forum on their office's role in the Limestone Coast Region, to ensure regional Councils can access this important information on behalf of LCLGA.	Ongoing
	<b>14<sup>th</sup> December 2018</b>	
7.2	LCLGA President and Executive Officer to Continue to advocate for monitoring of the Solid Waste Levy on behalf of Limestone Coast Councils.	Ongoing
	<b>15<sup>th</sup> June 2018</b>	
8.1.2	Present and refer the Regional Growth Strategy Action Plan to the Economic Development Reference Group to determine prioritisation of projects and allocation of resources and project leads.	Ongoing
8.1.3	Arrange further discussions with RDA LC regarding Limestone Coast Regional Growth Strategy project funding that supports the Actions identified in the Limestone Coast Regional Growth Strategy.	Ongoing
8.1.4	Consider the development of an effective communication plan to support the identified outcomes and under pin the importance of the Limestone Coast Regional Growth Strategy.	Ongoing

8.2.5	Develop a consultation plan for the review of the Limestone Coast Strategic Plan and present to the August Board meeting. The review is to also include a review of the annual Subscriptions to align with the Strategic Plan, Resourcing Plan and long-term Financial Plan.	Ongoing
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In/Out	Date	Subject	Name & Title	Organisation/ Location
In	23/05/2019	eNVision Limestone Coast Update	Laki Kondylas	Flinders University - Envision
In	16/04/2019	Sports Safety and Risk Management	Gabrielle Fisher	SSARM
In	6/05/2019	2019-20 State Budget	Zoe Bettison	CANONC3330
In	22/05/2019	LCLGA - Draft 2019-2020 Business Plan & Budget	Judy O'Hehir	DC Grant
In	22/05/2019	LCLGA - Nominations to Working Parties & Outside Organisations	Judy O'Hehir	DC Grant
In	4/06/2019	SA Refugee Week Calendar of Events 2019	Sunshine Carumba	AMRC
Out	17/05/2019	Agenda - Tourism Management Group Meeting	Various Recipients	Tourism Management Group
In	2/05/2019	#aussietimberjobsfirst Media Strategy	Ben Gower	Wattle Range Council
In	14/05/2019	Grant Offer for Heritage Advice in the Limestone Coast Region 2019-20		DEW - Heritage SA
In	5/06/2019	LGA CEOS Update - Productivity Commission Local Government Inquiry	Matt Pinnegar	LGA SA
Out	8/05/2019	SLRP 2019/2020 Funding Submission from LCLGA	Patricia Coonan	Think Purple
In	6/05/2019	Limestone Coast Heritage Adviser annual review	Richard Woods	Habitable Places
In	3/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT	Anne Champness	Tatiara DC
In	3/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT	Andrew Mc Donald	Kingston DC
In	3/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT	Nick Brown	DC Robe
In	3/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT	Ben Gower	Wattle Range Council
In	3/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT	Trevor Smart	Naracoorte Lucindale
In	3/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT	Jane Fetherstonhaugh	DC Grant
In	3/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT	Graeme Maxwell	City of Mount Gambier
In	17/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS	Ben Gower	Wattle Range Council
	7/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS	Andrew Mc Donald	Kingston DC
In	3/05/2019	APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS	Trevor Smart	Naracoorte Lucindale
In	3/05/2019	LCBMC Meeting postponement	Tracey Wilson	CFS
In	2/05/2019	Media Releases LCLGA	Michelle Etheridge	The Advertiser
In	30/04/2019	New CEO James Holyman - Upcoming LCLGA Committee Meetings	Natalie Skeer	DC Robe
In	29/04/2019	SLRP - Special Local Road Program 2019-2020 - Post Office Road - District Council of Grant	Melissa Mortensen	DC Grant
In	30/04/2019	Funding Agreement	Renee Tichbon	RDALC
In/Out	26/04/2019	Sublease to Limestone Coast Local Government Assoc	Mark Wilkinson	McGees
In	24/04/2019	Limestone Coast Heritage Advisory Service Report for March 2019	Richard Woods	Habitable Places
Out	24/04/2019	Building Better Regions Fund - Community Investments Progress Report BBRF65500	bbrfreports@industry.gov.au	BBRF
Out	13/05/2019	Letter of offer to Auspice the SMLC	Various Recipients	Substance Misuse Committee

In/Out	Date	Subject	Name & Title	Organisation/ Location
Out/In	23/04/2019	RDALC / LCLGA Funding Agreement	Renee Tichbon	RDALC
In/Out	18/04/2019	Seeking Clarification - Eligible Criteria	Judy Nagy	Substance Misuse Committee
Out	18/04/2019	MAC Signed Agreement - LCLGA	Matt Hanton	MAC
In	5/04/2019	Contribution of Forestry to WRC Draft	Ben Gower	Wattle Range Council
Out	4/04/2019	Limestone Coast Leadership Program Graduation Event SAVE THE DATE Invitation	Various Recipients	LCLGA Leadership Contacts
In	4/04/2019	FDS closure dates for the USE and LSE	Druwitt, Jason	CFS
Out	8/04/2019	LGA Showcase - LCLGA Representation	LCLGA Mayors	LCLGA
In	2/04/2019	Press Release - New CEO District Council of Robe	Anne-Marie Peters	DC Robe
In	1/04/2019	Follow Up Actions from Last Roads & Transport Management Meeting	Trevor Hondow	DC Robe
In	1/04/2019	Follow Up Actions from Last Roads & Transport Management Meeting	Peter Halton	Wattle Range Council
In	1/04/2019	Follow Up Actions from Last Roads & Transport Management Meeting	Steve Bourne	Naracoorte Lucindale Council
In	1/04/2019	Follow Up Actions from Last Roads & Transport Management Meeting	Adrian Schutz	DC Grant
In	1/04/2019	ATE19 - New or Refurbished rooms	Emma Raidis	Raidis Estate
In	31/03/2019	Follow Up Actions from Last Roads & Transport Management Meeting	John Olson	HDS Australia
Out	13/05/2019	LCRMC - Auspice Under LCLGA	Meg Bell	LC Red Med Cluster
Out	3/05/2019	Council Workshops - LC LGA 2019-20 Business Plan, Draft Budget, , Regional Joint Planning Board &	Various Recipients	LCLGA Councils
Out	3/05/2019	ICAC Commissioner Visit - Proposed Dates	Various Recipients	LCLGA Councils
Out	18/04/2019	LCLGA Board April 2019 GM Meeting Minutes	Various Recipients	LCLGA Councils
Out	18/04/2019	Proposed Council Workshops - LC LGA 2019-20 Business Plan, Draft Budget, , Regional Joint Planning	Various Recipients	LCLGA Councils
In	11/04/2019	LCLGA Board April 2019 GM Meeting - Key Outcomes	Various Recipients	LCLGA Councils
In/Out	16/05/2019	ORSR State Wide Consultation Workshops	Vikor, Gabriella (ORSR)	Office of Rec and Sport
In	24/05/2019	Limestone Coast Heritage Adviser Report for April 2019	Richard Woods	Habitable Places
Out	28/05/2019	Meeting Follow Up - LCLGA Business Plan, Budget and JPB	Mayor Martin	City of Mount Gambier
Out	27/05/2019	Progress report reminder for NDRP1718-09 project	Butler, Gina	SAFECOM
In	27/05/2019	City of Mount Gambier - Nominations for LCLGA positions	Michael McCarthy	City of Mount Gambier
In/Out	16/05/2019	Accommodation in Wattle Range Region.	Millicent VIC	Wattle Range Council
Out	28/05/2019	Invitation: Insights into Sports Administration 07/06/2019	Various Recipients	Sport and Rec Database
Out	4/06/2019	Summary of Feedback - LCLGA Business Plan & Budget	Various Recipients	LCLGA Councils
Out	4/06/2019	Summary of Council feedback relating to the Joint Planning Board Business Case	Various Recipients	LCLGA Councils
Out	4/06/2019	Working with Children Checks (WWCC) Update	Various Recipients	Sport and Rec Database
In	30/05/2019	Proposed LCLGA & RDALC Joint Board Meeting dates.	Various Recipients	LCLGA Members Councils
In	29/05/2019	Invitation - Welcome Function - Wednesday 19 June 2019	Lynne Dowling	City of Mount Gambier
In	31/05/2019	UniSA Regional Scholarship	Chris Ronan	UniSA
In	6/05/2019	Building Better Regions Fund - Communities Stream - Waiver of event requirement	BBRF	BBRF Events
In	27/03/2019	Letter from CEO to Ms Biddie Shearing Interim EO LCLGA - LCLGA Roads and Transport Working Group	Graeme Maxwell	City of Mount Gambier
In	5/04/2019	Important Update: Marsh & McLennan Companies Complete JLT Transaction	Tony Gray	LGRS
In	27/05/2019	Circular Resolution - 2019-2020 SAROC Budget - Response required by 3 June 2019	Danielle Bailey	LGA
Out	22/05/2019	Limestone Coast Road Safety Strategy and Action Plan - Working Party Expression of Interest.	Various Recipients	LCLGA Councils

In/Out	Date	Subject	Name & Title	Organisation/ Location
In	22/05/2019	Endorsement of draft business plan and business case for proposed Planning Agreement	Heather Schinckel	Kingston DC
In	22/05/2019	LCLGA - Nominations to Working Parties & Outside Organisations	Judy O'Hehir	DC Grant
In	22/05/2019	LCLGA - Draft 2019-2020 Business Plan & Budget	Judy O'Hehir	DC Grant
In	4/06/2019	May ATDW Report	Various Recipients	Tourism Management Group
In	4/06/2019	SA Refugee Week 2019 - Calendar of Events and invitation to the Launch of the Youth Poster Awards and Exhibition, and the Launch of SA Refugee Week 2019	Sunshine Carumba	AMRC
In	5/05/2019	Schedule 25 - Sohpie Bourchier	Janine Amoroso	City of Mount Gambier
Out	6/06/2019	Australian Traveller feature - Limestone Coast	Various Recipients	Tourism Industry Database
Out	6/06/2019	Minutes - Tourism Management Group	Various Recipients	Tourism Management Group

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## **Draft Minutes of the LGA Ordinary General Meeting held on Friday 12 April 2019 at 11.00am at the Adelaide Entertainment Centre, 98 Port Road, Hindmarsh**

### **1. Open & Welcome**

The President opened the meeting at 11:13am and welcomed members.

#### **Present:**

President	Mayor Sam Telfer
Chief Executive Officer	Matt Pinnegar
Executive Director Public Affairs	Lisa Teburea
Office Manager (Minutes)	Jacqui Kelleher
Director Corporate Services (Scrutineer)	Andrew Wroniak
Senior Finance Officer (Scrutineer)	Ben Swan
City of Adelaide	Town of Gawler
Adelaide Hills Council	Goyder Regional Council
Adelaide Plains Council	District Council of Grant
Alexandrina Council	Holdfast Bay City Council
The Barossa Council	District Council of Karoonda East Murray
Barunga West Council	Kingston District Council
Berri Barmera Council	Light Regional Council
City of Burnside	District Council of Lower Eyre Peninsula
Campbelltown City Council	District Council of Loxton Waikerie
City of Charles Sturt	City of Marion ( <i>until 12.13 pm</i> )
Clare & Gilbert Valleys Council	Mid Murray Council
District Council of Cleve	City of Mitcham
Coorong District Council	Mount Barker District Council
District Council of Copper Coast	City of Mount Gambier
District Council of Elliston	District Council of Mount Remarkable
The Flinders Ranges Council	Rural City of Murray Bridge



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Naracoorte Lucindale Council  
Northern Areas Council  
City of Norwood Payneham & St Peters  
City of Onkaparinga  
District Council of Orroroo/Carrieton  
City of Playford  
City of Port Lincoln  
Port Pirie Regional Council  
City of Prospect  
City of Salisbury  
District Council of Streaky Bay  
Tatiara District Council

District Council of Tumby Bay  
City of Unley  
City of Victor Harbor  
Wakefield Regional Council  
Town of Walkerville  
Wattle Range Council  
City of West Torrens  
City of Whyalla (*from 11.39 am*)  
Wudinna District Council  
District Council of Yankalilla  
Yorke Peninsula Council

## 2. **Apologies**

Berri Barmera Council  
District Council of Ceduna  
District Council of Coober Pedy  
District Council of Franklin Harbour  
Kangaroo Island Council  
District Council of Kimba (*until 11.25am*)  
District Council of Peterborough

City of Port Adelaide Enfield  
Port Augusta City Council  
Renmark Paringa Council  
District Council of Robe  
Municipal Council of Roxby Downs  
Southern Mallee District Council  
City of Tea Tree Gully

## 3. **Notice & Arrangements**

The Executive Director Public Affairs outlined the notices and arrangements for the meeting.

## 4. **President's Address**

The President provided a verbal report.  
Note: Copy attached to minutes.

# Draft

## 5. Minutes of Previous Meeting

### 5.1 Minutes of the Annual General Meeting held on 26 October 2018

Moved Northern Areas Seconded Naracoorte Lucindale that the Ordinary General Meeting confirms the minutes of the Annual General Meeting held on 26 October 2018 as a true and accurate record of the proceedings held

**Carried**

### 5.2 Resolutions and Actions from Previous Meetings

Moved Gawler Seconded Wudinna that the Ordinary General Meeting notes progress with resolutions resulting from the Annual General Meeting of 26 October 2018 and outstanding resolutions from earlier general meetings.

**Carried**

## 6. LGA Business

### 6.1 Local Government Reform

Moved Salisbury Seconded Unley that the Ordinary General Meeting:

1. notes the report; and
2. commits to working with the Parliament of South Australia to deliver sensible and effective reforms that will drive downward pressure on council rates, improve the financial sustainability of councils, and deliver lasting benefits to South Australian communities.

**Carried**

### 6.2 LGA Advocacy Update

Moved Gawler Seconded Wakefield Regional that the Ordinary General Meeting notes the report on the LGA's advocacy activities.

**Carried**

### 6.3 LGASA Commercial

Moved Wattle Range Seconded Naracoorte Lucindale that the Ordinary General Meeting notes the report on LGASA Commercial activities.

**Carried**

### 6.4 LGA Procurement Transformation Update

Moved Mount Barker Seconded Light Regional that the Ordinary General Meeting notes the report on the transformation of LGA Procurement services to the sector.

**Carried**

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6.5 LGASA Mutual Update

Moved Campbelltown Seconded Gawler that the Ordinary General Meeting notes the report.

**Carried**

**7. Recommendation Reports from the SAROC Committee**

7.1 State of Climate Change Emergency (Mount Barker)

Moved Mount Barker Seconded Gawler that the Ordinary General Meeting requests the LGA to investigate opportunities for giving a higher priority to lobbying state and federal governments on climate change, as well as facilitating appropriate responses from member councils, due to the escalating environmental, economic, social and risk related issues faced by the local government sector.

**Carried**

*11.22am Kimba left the meeting.*

7.2 Local Government Leadership in Climate Risk Management (Southern & Hills LGA)

Moved Alexandrina Seconded Adelaide Hills that the Ordinary General Meeting agrees to enhance Local Government leadership in climate risk management, by:

1. advocating that the South Australian Government (including the Department of Energy, Transport and Infrastructure and the Department for Environment and Water) establishes and manages a centrally coordinated climate hazard mapping framework to inform decision-making in collaboration with Councils;
2. advocating to ensure Local Government priorities on climate risk management are considered in the State Government's new cross-agency Climate Change Strategy; and
3. investigating opportunities for the LGASA to increase its support to councils to accurately assess the climate risk exposure of Council plans and projects.

**Carried**

*11.39am Whyalla arrived at the meeting.*

7.3 Jetties (Tumby Bay)

Moved Tumby Bay Seconded Yorke Peninsula that the Ordinary General Meeting requests that the LGA immediately begin negotiations with the current State Government to draft a lease or other agreement with local government collectively (for those councils that currently hold an existing lease agreement)

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to safeguard the future of jetties in South Australia without creating a financial burden on ratepayers, especially in rural and regional areas.

**Carried**

7.4 Lack of Medical Services to Regional Areas (Eyre Peninsula LGA)

Moved Streaky Bay Seconded Wudinna that the Ordinary General Meeting requests the LGA to lobby the State and Commonwealth governments for the provision of improved health services in regional and rural Australia.

**Carried**

7.5 Funding for Regional Road Safety (Alexandrina)

Moved Alexandrina Seconded Gawler that the Ordinary General Meeting asks the LGA to call on State Government to:

1. actively advocate to the Federal Government of the day to continue providing supplementary local roads funding for South Australia; and
2. allocate increased funds for the maintenance and upgrade of safe and high quality regional roads and establish a dedicated Regional Roads and Infrastructure Fund.

**Carried**

7.6 Regional Economic Growth and Development (Wattle Range)

Moved Wattle Range Seconded Grant that the Ordinary General Meeting asks that the LGA continue to lobby the State Government to develop and implement initiatives that will assist with the growth and development of regional South Australia.

**Carried**

7.7 Little Corella Management (Alexandrina)

Moved Alexandrina Seconded Salisbury that the Ordinary General Meeting asks the LGA to continue to advocate to State Government for:

1. the urgent adoption (in consultation with the local government sector) of a statewide strategy for the management of Little Corellas; and
2. a commitment to fund implementation of the strategy, which must include financial assistance to local governments for:
  - (a) the development of integrated local management plans; and
  - (b) the implementation of medium and long term management options at a local scale.

**Carried**

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## 8. Recommendation Reports from the GAROC Committee

### 8.1 Inclusion of Wine Bottles in the Container Deposit Legislation (Unley)

Moved Unley Seconded West Torrens that the Ordinary General Meeting requests the LGA to investigate whether there is sufficient support across Local Government to request the State Government amend the Container Deposit Legislation (incorporated into the Environment Protection Act 1993) to include wine bottles, and to achieve consistency with the treatment of other glass bottles in the waste stream, an increase in the recycling of bottles, and a reduction in the contamination of other recycled waste caused by broken glass.

**Carried**

### 8.2 Social Infrastructure that promotes liveable and healthy communities (Adelaide)

Moved Adelaide Seconded Gawler that the Ordinary General Meeting requests that the LGA:

1. supports and encourages councils to improve planning for community, sporting and cultural facilities and services/programs (social infrastructure) including through research, innovation, collaboration, skills and capacity development;
2. liaises with the South Australian Government to ensure councils are engaged and informed regarding social infrastructure planning associated with urban development and planning processes, with reference to implementation of the Planning, Development and Infrastructure Act 2016 (SA) (PDI Act) and the 30-year Plan for Greater Adelaide, and
3. requests that the South Australian government investigates opportunities to promote a more consistent and place-based approach to social infrastructure planning in the state, including development of a contemporary social infrastructure guideline/design standard for SA.

**Amendment** Moved Norwood Payneham St Peters Seconded Salisbury that the LGA OGM requests the LGA:

1. liaises with the South Australian Government to ensure councils are engaged and informed regarding social infrastructure planning associated with urban development and planning processes, with reference to implementation of the Planning, Development and Infrastructure Act 2016 (SA) (PDI Act) and the 30-year Plan for Greater Adelaide, and
2. requests that the South Australian government investigates opportunities to promote a more consistent and place-based approach to social infrastructure planning in the state, including development of a contemporary social infrastructure guideline/design standard for SA.

Draft

The Amendment was put and **carried**

The Amendment become the motion was put and **carried**

### 8.3 Movement and Transport Planning (Adelaide)

Moved Adelaide Seconded Barossa that the Ordinary General Meeting requests that the Local Government Association:

1. Establishes a Local Government Movement and Transport Planning Network with the intent to:
  - keep informed of current and future trends in movement and transport strategies, with relevance to metropolitan Adelaide and regions across the state;
  - identify priority movement and transport projects, with a key focus on mobility sharing, cycling, walking and public transport;
  - identify strategic, capital and operational funding opportunities at all levels of government as well as seek partnerships to deliver strategies and projects;
  - ensure movement and transport strategies are aligned and cohesive across council areas; and
  - discuss opportunities to partner on projects, cross-promote and share information, ideas, and learnings.
2. Membership could include all councils who elect to sign up to the group, the LGA, as well as representatives from the State Government (e.g. DPTI and ODASA)
3. The scope could include discussion of a metropolitan Adelaide without boundaries, and assisting councils and other key stakeholders (e.g. RAA, Bike SA, BISA, AILA, Engineers Australia, Property Council etc.) to create, influence and implement:
  - Major projects
  - Climate change adaptation
  - Green infrastructure provision
  - Customer centricity
  - Business cases and the process for Infrastructure Australia (IA)
  - Consistent approaches to design and infrastructure
  - Consistent approaches to transport mode integration

**Carried**

*12.13pm Marion left the meeting.*

Draft

8.4 Hardship Policy for council rates (Playford)

Moved Playford Seconded Salisbury that the Ordinary General Meeting requests the LGA work with its member councils to prepare guidelines to assist councils in developing Rates Hardship Policies.

**Carried**

**9. Recommendation Reports from the LGA Board of Directors**

9.1 Engineering Principles for Development (Campbelltown)

Moved Campbelltown Seconded Salisbury that the Ordinary General Meeting requests the LGA to investigate whether there is sufficient evidence across local government to change the Standards used to determine space allocation for parking on site and on street, including turning circles, given the wider use of SUV vehicles that require more space than standard vehicles.

**Carried**

**10. Late Reports**

Nil.

**11. Next Meeting**

The Annual General meeting will be held on Thursday 31 October 2019 at 11.00am at Adelaide Oval, War Memorial Drive, North Adelaide.

**12. Close**

The meeting was declared closed at 12.19 pm.

**Minutes confirmed**

.....

Chairperson

Date .....

# Draft

## 2019 LGA President's Ordinary General Meeting Report

It is my pleasure to provide the President's Report to the 2019 LGA Ordinary General Meeting.

I would like to particularly welcome and acknowledge the new council members who are here today, following the council elections last November.

Increasing the number – and diversity – of nominees was a key priority for the LGA and councils in the lead up to these elections, and I'm pleased to report we were successful on both counts.

A total of 1,375 nominations were received, which was the most we've had since 1995, when South Australia had 115 councils.

We also saw a 20% increase in nominations from women, which flowed through to a record number of female council members and Mayors being elected.

These results were driven by an outstanding marketing campaign, which was well supported by councils across the State.

Over the past six months the LGA has focused on a wide range of issues on behalf of its members.

As we covered extensively during yesterday's Showcase, increased costs around waste and recycling are putting pressure on council budgets, and generating concern in our communities.

China's National Sword Policy is now costing our sector at least \$8.8 million extra per year, and probably much more considering recent developments.

We're continuing to advocate for more support from the State Government, but we understand that we also have a part to play in establishing a circular economy in South Australia.

The LGA has established a pilot program looking at procurement targets for councils using recycled materials, and as we heard during yesterday's sessions, councils are also implementing their own programs.

The LGA is working with the EPA, Green Industries SA, and the waste and recycling industry, understanding that any effective solutions to the challenges we're facing will require a partnership approach.

We've also worked closely with members and the Government over the last six months to both advocate for and assist councils with the transition to the State's new planning system.

This has included extensive consultation with councils, and numerous submissions to the Government seeking improvements to many aspects of the system.

The State's new planning system will roll out in regional areas from November, and it's important that we're ready to hit the ground running.



Draft

The LGA will continue to work with all members over the next six months to provide advice and assistance as required, and negotiate the best outcomes possible for communities.

Emergency management has also been a recent focus, and over the past nine months the LGA has worked with more than 550 council staff members to undertake emergency management “health checks”.

These reviews have covered all 68 councils, and helped us better understand how the sector is prepared for emergencies.

What we learned is that local government makes its biggest contributions well before disasters strike - through everyday asset management, planning, public health, community development and coastal management.

We’ve now unlocked a further \$2.6 million of funding from the Natural Disaster Resilience Program and the LGA Mutual Liability Scheme for Stage 2, which will be used to further strengthen our planning for emergency management.

Internally, the LGA is moving forward with a new constitution and governance structure.

Our new LGA Board is working well, and SAROC and GAROC have released their first Strategic Plans and Annual Business Plans for consultation with members.

The CEO Advisory Group has been established and the Board looks forward to working with the 8 CEOs appointed to continue building the services and value delivered by the LGA.

The Federal Election is fast approaching, and our focus is on ensuring SA councils receive their fair share of funding.

Along with ALGA, and our members, the LGA has strongly advocated for the extension of supplementary road funding for South Australia.

We were thrilled to see this funding extended in last week’s Federal Budget, and thank the Government for supporting us with a two year \$40 million commitment.

However, a longer term solution is needed, and the Federal Election is an opportunity for us to make our case to all Parties.

South Australia has 11% of Australia’s local roads, and 7% of its population, but receives only 5.5% of identified local roads funding.

We’ve received top-up funding of around \$20 million almost every year since 2003, and while we’ve always appreciated this support, we need a permanent fix to provide certainty and equality for SA councils.

We also want to see the total value of Financial Assistance Grants increased.

The real value of these grants has declined from 1% of Commonwealth taxation in 1996 to around half a percent today.

Councils nationally collect only 4% of the total taxes paid in Australia, and our communities need fair funding from the Commonwealth to enable councils to provide the services and facilities they want and need.

Looking ahead, our biggest priority for the coming year is meaningful local government reform.

Draft

The Government are in the midst of an ambitious local government reform program, which is expected to culminate in a Bill being introduced to Parliament early next year.

The LGA and its members have been pushing for sensible, evidence-based reform for a number of years, and we welcome this opportunity to partner with the Government and Parliament on this process.

We recognise the need for change, and have identified a range of alternative reforms that will support councils to deliver better outcomes.

Many of these ideas were included in a proposal we gave to all parties ahead of the 2018 State Election.

Others have come from motions agreed to by members at our General Meetings.

Improving the code of conduct for council members is one of the changes we've identified as a priority.

The current code doesn't provide councils with the tools they need to deal with serious behavioral issues, and has also been used by both elected members and the public to make vexatious complaints.

The introduction of a comprehensive, online benchmarking system for local government is another priority.

Benchmarking would not only support increased transparency for ratepayers, but also help councils identify opportunities for continual improvement.

We've also proposed improvements to council elections, auditing processes, mandatory training requirements, caretaker policies, section 270 processes, and the rules around conflict of interest and informal gatherings.

Above all, we are looking to make changes that will help drive downward pressure on council rates.

Keeping rates increases low is a shared responsibility between state and local government.

Many of us are now in the midst of our 2019-20 Budget preparations, and understand the impact external factors can have on our planning.

When we are weighed down by excessive red tape, or burdened by escalating state government levies, it's hard to provide the services that our communities need, while keeping rate increases to a minimum.

Similarly, when the amount we are legislatively allowed to charge for certain services doesn't cover their true cost, this has an impact on our entire community.

It's time for us to have an open and honest conversation with our communities, the Government, and Parliament, about the legislative and regulatory framework that will help us to succeed.

The LGA has produced a discussion paper for councils on local government reform, and based on feedback we receive from members we will provide a submission to the Government outlining opportunities to cut red tape, improve transparency, and drive efficiencies.

Draft

I encourage every single one of you to take an active role in this reform process.

We look forward to strong engagement with our members over the next 18 months, and hearing your ideas and feedback on the reform options that are put on the table.

These opportunities to be a genuine partner in real and lasting change don't come along too often, and it's up to all of us to make the most of it.

Thank you.

Draft

## **Draft Minutes of the LGA Board of Directors Meeting held on Wednesday 17 April 2019 at 1:00pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide**

### **1. Welcome, Present & Apologies**

The President opened the meeting at 1.00pm and welcomed members and staff as well as CEO Advisory Group members and acknowledged that the land we meet on today are the traditional lands of the Kaurna people.

#### **1.1 Present**

Mayor Sam Telfer	Director / LGA President
Mayor Gillian Aldridge OAM	Director / Office of the Immediate Past President (from 1.12pm)
Mayor Peter Matthey	Director
Mayor Clare McLaughlin	Director
Mayor David O'Loughlin	Director
Mayor Keith Parkes	Director
Mayor Karen Redman	Director / Chair of GAROC ( <i>via teleconference</i> )
Mayor Erika Vickery OAM	Director / Chair of SAROC
Mayor Jan-Claire Wisdom	Director (from 1.12 pm)

#### **LGA Secretariat:**

Matt Pinnegar	Chief Executive Officer
Lisa Teburea	Executive Director Public Affairs
Steve Nolis	Executive Director Commercial
Andrew Haste	CEO, LGA Procurement (until 3.07pm)
Andrew Wroniak	Director Corporate Services
Ashlea Lyall	Executive Assistant to the CEO and President (minutes)

#### **1.2 Apologies & Absences**

Mayor Kevin Knight	Director
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#### **1.3 Workshop with CEO Advisory Group**

Mayor Sam Telfer welcomed members of the CEO Advisory Group:

# Draft

Andrew Aitken	Adelaide Hills Council
Cate Hart	City of Prospect
Deb Larwood	District Council of Kimba
Glenn Rappensberg	Alexandrina Council
Michael Sedgman	Rural City of Murray Bridge
Adrian Skull	City of Marion
David Stevenson	The Regional Council of Goyder
Mark Withers	City of Port Adelaide Enfield

and invited the Group Chair Adrian Skull to open the workshop discussion. The workshop session covered the role and priorities of the CEO Advisory Group, communication between the Board and the Group and associated resourcing.

- 1.12 pm Mayor Aldridge and Mayor Wisdom joined the meeting.
- 2.12 pm The CEO Advisory Group members left the meeting.
- 2.12 pm The meeting adjourned for afternoon tea.
- 2.23 pm The meeting resumed with the exception of Mayor Redman.

## 2. Minutes of Previous Meeting

### 2.1 Minutes of Meeting held 21 March 2019

Moved Mayor Aldridge Seconded Mayor Vickery that the LGA Board of Directors confirms the minutes of its meeting held on 21 March 2019 as a true and accurate record of the proceedings held.

**Carried**

### 2.2 Resolutions and actions from previous meetings

Moved Mayor McLaughlin Seconded Mayor Aldridge that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 21 March 2019 and outstanding resolutions from earlier meetings.

**Carried**

## 3. LGA Updates

### 3.1 Report from the LGA President – April 2019

The President provided a verbal update on the report.

2.26pm Mayor Redman returned to the meeting

Moved Mayor Wisdom Seconded Mayor O'Loughlin that the LGA Board of Directors notes the report.

# Draft

Carried

### 3.2 Report from the LGA CEO

The CEO provided a verbal update on the report.

Moved Mayor O'Loughlin Seconded Mayor Matthey that the LGA Board of Directors notes the report.

**Carried**

## 4. Reports from Bodies Established Pursuant to the LGA Constitution

The President sought and was granted the leave of the meeting to deal with Report 4.6 at Item 8.

## 5. Invited Guest Speakers

Nil.

## 6. Proposed Items of Business submitted by Member Councils

Nil.

## 7. Reports for Discussion

### 7.1 ECSA 2018 Local Government Election Review Consultation

2.38 pm Mayor Aldridge left the meeting

2.39 pm Mayor Aldridge returned to the meeting

Moved Mayor Wisdom Seconded Mayor Parkes that the LGA Board of Directors:

1. notes the report; and
2. authorises the LGA President and Chief Executive Officer to finalise an LGA submission to the Electoral Commission of South Australia regarding its evaluation of the 2018 local government elections.

**Carried**

### 7.2 State Disability Inclusion Plan

Moved Mayor Vickery Seconded Mayor McLaughlin that the LGA Board of Directors:

1. notes that consultation on the State Disability Inclusion Plan has commenced and that the LGA Secretariat is currently preparing a submission in response to the State Plan Discussion Paper, in consultation with member councils; and
2. authorises the LGA CEO and the LGA President to finalise the LGA's submission on the State Plan Discussion Paper as part of the development of the State Disability Inclusion Plan.

**Carried**

# Draft

## 7.3 3rd Quarterly KPI Strategic Report 2018/19

Moved Mayor Matthey Seconded Mayor Vickery that the LGA Board of Directors notes the report on the performance of the LGA to 31 March 2019 against the 2018/19 strategic objectives.

**Carried**

## 7.4 Stormwater Management Authority Nominations

Moved Mayor Matthey Seconded Mayor Wisdom that the LGA Board of Directors forward the following nominees to the Minister for Environment and Water for consideration for appointment to the Board of the Stormwater Management Authority for a term not exceeding 3 years, commencing 1 July 2019:

Presiding Member - Mr Stephen Hains; and

Board members:

Dr Helen Donovan	(City of Adelaide)
Mr Jonathan Foong	(City of Tea Tree Gully)
Cr Debbie Hibbert	(The Regional Council of Goyder)
Mr Wally Iasiello	(Campbelltown City Council)
Cr Kym McKay	(City of West Torrens)
Mr Simon Sherriff	(Light Regional Council)
Cr Damian Wyld	(City of Tea Tree Gully)

**Carried**

## 8. Confidential Reports

### 8.1 Grounds for moving into confidence

Moved Mayor Vickery Seconded Mayor Redman that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting.

1. Agenda Item 4.6 – LGA Procurement Update
2. Agenda Item 8.2 – Confidential Minutes of Meeting
3. Agenda Item 8.3 – Confidential Resolutions and Actions
4. Agenda Item 8.4 – Update on Audit Findings
5. Agenda Item 8.5 – Superannuation Guarantee
6. Agenda Item 8.6 – South Australian Productivity Commission

**Carried**

# Draft

There were no observers present to leave the meeting.

#### 4.6 LGA Procurement Update

2.54 pm Matt Pinnegar left the meeting

2.55 pm Matt Pinnegar returned to the meeting

#### 8.2 Confidential Minutes of Previous Meetings

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. confirms the confidential minutes of the meeting of 21 March 2019 as a true and accurate record of the proceedings held; and
3. having considered Agenda Item 8.2 - *Confidential Minutes of Previous Meetings* in confidence resolves to retain the attachment and discussion in confidence within the parameters of the original resolutions contained within.

**Carried**

#### 8.3 Confidential Resolutions and Actions from previous meetings

Moved Mayor Aldridge Seconded Mayor Matthey that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes progress of confidential resolutions resulting from the meeting of 21 March 2019 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.3 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the attachment in confidence within the parameters of the original resolutions contained within; and release the resolution.

**Carried**

#### 8.4 Update on Audit Findings

#### 8.5 Superannuation Guarantee

The President advised that this report had been withdrawn.

3.07 pm Andrew Haste left the meeting



## 8.6 South Australian Productivity Commission

## 9. Late Reports

### 9.1 Waste Action Plan – 2019-2020

Moved Mayor Redman Seconded Mayor Wisdom that the LGA Board of Directors:

1. notes the information included in this report about the LGA's actions in response to the China National Sword Policy; and
2. approves the LGA Waste Action Plan 2019-2020 incorporating the feedback provided.

**Carried**

### 9.2 Annual Business Plan Update – Confidential

The President advised that this report was still being finalised and would be presented to the next meeting.

### 9.3 Staffing Matter (confidential/in camera)

Dealt with after item 13.

## 10. Questions With / Without Notice

Nil

## 11. Any Other Business

### 11.1 Jim Hullick Award

The Board of Directors noted and supported the nomination criteria of the Jim Hullick Award being updated to enable nominations of State and Federal Government employees who have worked closely with councils across a region.

### 11.2 Timing of OGM / AGM and LGA Elections

The Board of Directors noted advice from the Secretariat that the timing of LGA elections will be reviewed as part of Stage 2 of the Governance Review.

### 11.3 LGA Meeting Procedures

The President advised that a report on the LGA meeting procedures would be presented to a future Board meeting prior to the Annual General Meeting in October 2019.

Draft

## **12. Calendar of Key LGA Dates**

GAROC Committee - 6 May

CEO Advisory Group - 9 May

SAROC Committee - 16 May

LGA Board of Directors - 16 May

Audit & Risk Committee - 5 June

## **13. Next Meeting**

The next meeting of the LGA Board of Directors will be held on Thursday 16 May 2019 at 1pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide.

## **9. Late Reports (cont'd)**

9.3 Staffing Matter (confidential/in camera)

## **14. Close**

The meeting was declared closed at 4:15.pm.

### **Minutes confirmed**

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Chairperson signature

Date .....

Draft

## **Draft Minutes of the LGA Board of Directors Meeting held on Thursday 16 May 2019 at 3:05pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide**

### **1. Welcome, Present & Apologies**

The President opened the meeting at 3.05pm and welcomed members.

#### **1.1 Present**

Mayor Sam Telfer	Director / LGA President
Mayor Kevin Knight	Director
Mayor Peter Matthey	Director
Mayor Clare McLaughlin	Director ( <i>until 4.43 pm</i> )
Mayor David O'Loughlin	Director ( <i>until 5.18 pm</i> )
Mayor Keith Parkes	Director
Mayor Karen Redman	Director / Chair of GAROC
Mayor Erika Vickery OAM	Director / Chair of SAROC

#### **LGA Secretariat:**

Matt Pinnegar	Chief Executive Officer
Andrew Johnson	Executive Director Corporate Governance / Mutual
Steve Nolis	Executive Director Commercial
Lisa Teburea	Executive Director Public Affairs
Andrew Wroniak	Director Corporate Services ( <i>until 4.43 pm</i> )
Jacqui Kelleher	Office Manager (minutes)

#### **1.2 Apologies & Absences**

Mayor Gillian Aldridge OAM	Director / Office of the Immediate Past President
Mayor Jan-Claire Wisdom	Director

Draft

## **2. Minutes of Previous Meeting**

### **2.1 Minutes of Meeting held 17 April 2019**

Moved Mayor Vickery Seconded Mayor Redman that the LGA Board of Directors confirms the minutes of the meeting held on 17 April 2019 as a true and accurate record of the proceedings held.

**Carried**

### **2.2 Resolutions and actions from previous meetings**

Moved Mayor Parkes Seconded Mayor O'Loughlin that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 17 April 2019 and outstanding resolutions from earlier meetings.

**Carried**

## **3. LGA Updates**

### **3.1 Report from the LGA President – May 2019**

The President provided a verbal update on the report.

Moved Mayor Matthey Seconded Mayor McLaughlin that the LGA Board of Directors notes the report.

**Carried**

### **3.2 ALGA Update**

Mayor David O'Loughlin (ALGA President) provided a verbal update on ALGA's federal election activities.

### **3.3 Report from the LGA CEO**

The CEO provided a verbal update on the report.

Moved Mayor McLaughlin Seconded Mayor Vickery that the LGA Board of Directors notes the report.

**Carried**

## **4. Reports from Bodies Established Pursuant to the LGA Constitution**

### **4.1 LGA Audit & Risk Committee**

Moved Mayor Redman Seconded Mayor Matthey that the LGA Board of Directors notes the draft minutes of the LGA Audit and Risk Committee meeting held on 18 April 2019.

**Carried**

### **4.2 Greater Adelaide Region Organisation of Councils (GAROC) Committee**

GAROC Committee Chairperson, Mayor Karen Redman, spoke to the key outcomes summary tabled at the meeting.

Draft

Moved Mayor Redman Seconded Mayor Parkes that the LGA Board of Directors notes the key outcomes summary of the Greater Adelaide Region Organisation of Councils (GAROC) Committee meeting held on 6 May 2019.

**Carried**

**4.3 South Australian Region Organisation of Councils (SAROC) Committee**

SAROC Committee Chairperson, Mayor Erika Vickery, provided a verbal update on the meeting held on 16 May 2019.

Moved Mayor Vickery Seconded Mayor O'Loughlin that the LGA Board of Directors notes the verbal update of the SAROC Committee meeting held on 16 May 2019.

**Carried**

**4.4 CEO Advisory Group**

The draft minutes of the meeting held on 9 May 2019 were tabled and LGA CEO Matt Pinnegar provided comments.

Moved Mayor Matthey Seconded Mayor O'Loughlin that the LGA Board of Directors notes the draft minutes.

**Carried**

The President sought and was granted leave of the meeting to deal with agenda item 8 – Confidential Reports.

## **8. Confidential Reports**

**8.1 Grounds for moving into confidence**

Moved Mayor Vickery Seconded Mayor Matthey that the LGA Board of Directors resolves to consider the following items in confidence:

1. Agenda Item 8.2 - *Confidential Minutes of Previous Meetings* being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. Agenda Item 8.3 - *Confidential Resolutions and Actions from Previous Meetings* being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
3. Agenda Item 8.4 – *LGA Audit and Risk Committee Confidential Minutes of Meeting* being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;

Draft

4. Agenda Item 8.5 - *Update on Audit Findings* being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
5. Agenda Item 8.6 - *LGA Schemes Review Update* being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
6. Agenda Item 8.7 - *Annual Business Plan Update* being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
7. Agenda Item 8.8 - *3rd Quarter Budget Review* being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;

and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting.

**Carried**

## 8.2 Confidential Minutes of Previous Meetings

Moved Mayor Vickery Seconded Mayor McLaughlin that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. confirms the confidential circular resolution of 11 April 2019 and the confidential minutes of the meeting of 17 April 2019 as true and accurate records of the proceedings held; and
3. having considered Agenda Item 8.2 - *Confidential Minutes of Previous Meetings* in confidence resolves to retain the report, attachment, resolution and discussion in confidence within the parameters of the original resolutions contained within.

**Carried**

## 8.3 Confidential Resolutions and Actions from previous meetings

Moved Mayor Matthey Seconded Mayor Parkes that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;

Draft

2. notes progress of confidential resolutions resulting from the meeting of 17 April 2019 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.3 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the attachment in confidence within the parameters of the original resolutions contained within; and release the resolution.

**Carried**

#### 8.4 LGA Audit & Risk Committee Confidential Minutes of Meeting

Moved Mayor O'Loughlin Seconded Mayor Knight that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the confidential minutes of the LGA Audit and Risk Committee meeting held on 18 April 2019; and
3. having considered Agenda Item 8.4 *LGA Audit and Risk Committee Confidential Minutes of Meeting* in confidence resolves to retain the attachment in confidence within the parameters of the original resolutions contained within.

**Carried**

#### 8.5 Update on Audit Findings

#### 8.6 LGA Schemes Review Update

#### 8.7 Annual Business Plan Update

4.31 pm Mayor McLaughlin left the room.

4.32 pm Mayor McLaughlin returned to the meeting.

4.34 pm Mayor Knight left the room.

4.36 pm Mayor Knight returned to the meeting.

4.43 pm Mayor McLaughlin and Andrew Wroniak left the meeting.

#### 8.8 3rd Quarter Budget Review

Moved Mayor Knight Seconded Mayor Vickery that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. approves the adjustments detailed in the report to the full year budget resulting in:
  - a) a favourable reduction to the LGA's operating budget deficit from \$366,000 to \$148,000; and

Draft

- b) budgeted projects surplus to increase by the end of the financial year from \$302,000 to \$670,000.
3. having considered Agenda Item 8.8 - *3rd Quarter Budget Review* in confidence resolves to release the report, attachment and resolution immediately.

**Carried**

## **5. Invited Guest Speakers**

Nil.

## **6. Proposed Items of Business submitted by Member Councils**

Nil.

## **7. Reports for Discussion**

- 7.1 LGA Submission: Improving Flood, Dam and Levee Bank Management in South Australia

Moved Mayor Redman Seconded Mayor Knight that the LGA Board of Directors:

1. notes the report on the LGA draft submission for council consultation on improving flood dam and levee bank management in South Australia; and
2. authorises the CEO and the President to finalise the LGA's submission on Improving flood, levee banks and dam management in South Australia.

**Carried**

- 7.2 LGA endorsement of the Vegetation Management around Powerlines Protocol

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors:

1. notes the report; and
2. endorses the SA Power Networks *Protocol for Vegetation Management near Powerlines 2019-2021*.

**Carried**

- 7.3 Local Government Reform Submission

Moved Mayor O'Loughlin Seconded Mayor Vickery that the LGA Board of Directors:

1. notes the report; and
2. approves the *LGA Local Government Reform Submission* as amended for circulation to the State Government and member councils.

**Carried**



Draft

7.4 Local Government Research & Development Scheme

Moved Mayor Parkes Seconded Mayor Matthey that the LGA Board of Directors:

1. notes the report; and
2. approves the Local Government Research & Development Scheme Advisory Committee's recommendations on:
  - a. continuation for two more years (2019-20 and 2020-21) of base-level Regional Capacity-Building allocations, indexed to the Adelaide CPI, subject to the Committee's recommendations on usage of the allocations as outlined in this report;
  - b. a proposed new allocation of \$100,000 each to GAROC and SAROC towards implementing their respective annual business plans;
  - c. the proposed R&D Scheme financial analysis and budget for 2019-20; and
  - d. LGA Secretariat applications for 12 projects totalling \$595,000.

**Carried**

5.18pm Mayor O'Loughlin left the meeting.

7.5 Items of Business carried at the 2019 Ordinary General Meeting

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors:

1. notes the report;
2. supports the LGA Secretariat incorporating the items of business from the April 2019 Ordinary General Meeting into its work plan and undertaking the actions proposed in the attachment to this report;
3. requests the LGA President write to the Mayor of the council that submitted the original item of business to inform them of the actions to be undertaken by the LGA; and
4. confirms the *Considering Proposed Items of Business for LGA General Meetings Guidelines* adopted by the LGA Board of Directors in February 2019.

**Carried**

The President sought and was granted leave of the meeting to deal with item 9.1.

9.1 Dog and Cat Management Board 2019-20 Operational Report and Budget - Confidential

Moved Mayor Matthey Seconded Mayor Parkes that due to time constraints at this meeting, the following agenda items be dealt with at the next meeting:

7.6 LGA Value Proposition 2019

7.7 Council elections – LGA evaluation report

# Draft

7.8 LGA Financial Results Year to 30 April 2019

7.9 LGA Nominations & Appointments to Outside Bodies — Recommended Policy Framework

**Carried**

## 9. Late Reports

Item 9.1 was dealt with under agenda item 7 - *Reports for Discussion*.

## 10. Questions With / Without Notice

Nil.

## 11. Any Other Business

11.1 LGA Board of Directors – Board governance related policies

The CEO advised members that draft governance related policies including reimbursement of expenses associated with attendance at meetings (ie travel, accommodation, carparking) would be presented for consideration to the June meeting.

## 12. Calendar of Key LGA Dates

Audit & Risk Committee	5 June
GAROC Committee special meeting	3 June
SAROC Committee	17 July (Whyalla)
CEO Advisory Group	8 August
Roads & Works Conference	14-16 August
LGA Conference & Annual General Meeting	30-31 October

## 13. Next Meeting

The next meeting of the LGA Board of Directors will be held on 20 June 2019 at Local Government House, 148 Frome Street, Adelaide, commencing at 1:00pm.

## 14. Close

The meeting was declared closed at 5.23 pm.

## Minutes confirmed

.....

Chairperson signature

Date .....

Draft

## **Draft Minutes of the South Australian Region Organisation of Councils Committee meeting held at 10:00am on Thursday 16 May 2019 in the Boardrooms at Local Government House, 148 Frome Street, Adelaide**

### **1. Welcome, Present & Apologies**

The Chairperson opened the meeting at 10:00am and welcomed members, Regional Executive Officers and staff.

#### **1.1 Present**

##### **SAROC Members**

Mayor Erika Vickery OAM*	Member / Chairperson
Mayor Dave Burgess	Member
Mayor Peter Hunt	Member
Mayor Dean Johnson	Member
Mayor Peter Matthey*	Member
Mayor Clare McLaughlin*	Member
Mayor Bill O'Brien	Member
Mayor Keith Parkes*	Member
Mayor Glen Rowlands	Member
Mayor Leon Stephens	Member
Mayor Sam Telfer*	Member / LGA President

##### **Regional Executive Officers**

Tony Irvine	Eyre Peninsula LGA
Simon Millcock	Legatus Group
Biddie Shearing	Limestone Coast LGA
Peter Bond	Murraylands & Riverland LGA

##### **LGA Secretariat**

Matt Pinnegar	Chief Executive Officer
Lisa Teburea	Executive Director, Public Affairs
Sean Holden	Senior Policy Advisor
Danni Bailey	Acting Administration & Research Coordinator (minutes)

\* LGA Board Director

#### **1.2 Apologies and Absences**

Mayor Richard Sage	Member
--------------------	--------

Draft

## **2. Minutes of Previous Meeting**

### **2.1 Minutes of meeting held 6 March 2019**

Moved Mayor Hunt Seconded Mayor Telfer that the SAROC Committee confirms the minutes of its meeting held on 6 March 2019 as a true and accurate record of the proceedings held.

**Carried**

### **2.2 Resolutions and Actions from previous meetings**

Members and Executive Officers spoke to item 6.5 in the previous resolutions – Socio-economic impacts from the NDIS on regional local governments.

Moved Mayor Burgess Seconded Mayor Johnson that the SAROC Committee seek a report from Regional Development SA and NDIA regarding the issues around the NDIS rollout and the financial service losses to regions as a result of delays.

**Carried**

Moved Mayor Matthey Seconded Mayor Rowlands that the SAROC Committee notes progress with resolutions resulting from the meeting of 6 March 2019 and previous meetings of the SAROC Committee.

**Carried**

## **3. Invited Guest Speakers**

Nil.

## **4. Proposed Items of Business Submitted by Member Councils**

Nil.

## **5. Reports for Discussion**

### **5.1 Consultation on the draft Strategic Plan 2019-2023 and draft Annual Business Plan 2019-2020**

Moved Mayor Burgess Seconded Mayor Stephens that the SAROC Committee:

1. notes the report on the consultation on the draft Strategic Plan 2019-2023 and draft Annual Business Plan 2019-2020;
2. endorses the draft Strategic Plan 2019-2023 and draft Annual Business Plan 2019-2020;
3. presents the draft Strategic Plan 2019-2023 and draft Annual Business Plan 2019-2020 to the Board of Directors for approval;
4. notes that a 2019-20 SAROC Budget will be prepared based on the costings provided within the draft Annual Business Plan 2019-2020

Draft

and within this report and circulated to SAROC Members for out of session approval prior to the LGA Board of Directors meeting in June 2019;

5. approves \$25,000 from the SAROC strategic plan for developing a coastal planning overlay to be re-allocated to support the work and resourcing of the Coastal Councils Alliance;
6. requests that the LGA provides the feedback from the Minister for Planning regarding the Rating Equity report to SAROC members, in order to allow for regions to continue to advocate for change; and
7. requests the LGA Secretariat to add “including advocating for a national water policy” as part of *Facilitate local government discussion relating to water policy* in the Annual Business Plan.

**Carried**

5.2 Evidence to inform local government advocacy for a strategic population policy

Moved Mayor Burgess Seconded Mayor McLaughlin that the SAROC Committee:

1. notes the report on “*Evidence to inform LG Advocacy for a Strategic Population Policy*”, and
2. notes the opportunity to use the information contained in the SACES report “*Evidence to inform local government advocacy for a strategic population policy*” to assist SAROC in delivery on the Objectives and Actions outlined in its draft Strategic Plan and draft Annual Business Plan.

**Carried**

5.3 SA Regional Visitor Strategy

Moved Mayor Stephens Seconded Mayor Matthey that the SAROC Committee notes the report on the SA Regional Visitor Strategy.

**Carried**

## **6. Any Other Business**

6.1 Regional LGA Executive Officers’ report

Moved Mayor Burgess Seconded Mayor O’Brien that the SAROC Committee note that the Executive Officers will collectively prepare a report in relation to drought impact for future consideration and action by SAROC.

**Carried**

Draft

6.2 Murray Darling Basin

Southern & Hills LGA noted its intent to request solidarity of all councils in relation to their support of the Murray Darling Basin Plan. SAROC members discussed that the LGA AGM would be the appropriate forum for this matter to be debated.

6.3 Abundant Species

Southern & Hills LGA has offered to lead the action on the management and control of native abundant species from the Annual Business Plan 2019-2020.

**7. Next Meeting**

The next meeting of the SAROC Committee will be held on Wednesday 17 July 2019 at 2:00pm at the City of Whyalla, Darling Terrace, Whyalla.

**8. Close**

The meeting was declared closed at 11:07am

**Minutes confirmed**

.....

Chairperson signature

Date .....

## SAROC Committee Meeting – 16 May 2019

### Key Outcomes Summary

#### Socio-economic impacts from the NDIS on regional local governments

SAROC Members and Regional Executive Officers discussed issues that regional councils are facing due to delays in the rollout of the NDIS and asked that information be provided by Regional Development SA and the NDIA about the impacts on regions.

#### Draft Strategic Plan 2019-2023 and draft Annual Business Plan 2019-2020

The Committee provided further feedback on the draft Strategic Plan and Annual Business Plan and requested that \$25,000 from the Plan for developing a coastal planning overlay to be re-allocated to support the work and resourcing of the Coastal Councils Alliance.

The Committee further requested that the action to facilitate local government discussion relating to water policy includes *advocating for a national water policy* as part of the plan.

With the above changes, the Committee endorsed the draft Strategic Plan 2019-2023 and Annual Business Plan 2019-2020 and will now seek the approval of the plans by the LGA Board of Directors, noting that the 2019-20 SAROC budget will be prepared based on the costings provided within the draft Annual Business Plan 2019-2020.

#### Evidence to inform local government advocacy for a strategic population policy

The SAROC Committee noted the report titled *Evidence to inform LG Advocacy for a Strategic Population Policy* and that this report will assist SAROC in the delivery of the objectives and actions contained within its draft Strategic Plan and draft Annual Business Plan.

#### SA Regional Visitor Strategy

The Committee noted a report on the SA Regional Visitor Strategy.

### Recommendations to the LGA Board 20 June 2019 meeting

That the LGA Board of Directors:

1. approves the SAROC Strategic Plan 2019-2023 and Annual Business Plan 2019-2020; and
2. approves the 2019-20 SAROC Budget based on the costings provided within the draft Annual Business Plan 2019-2020.

**TO:** LC LGA DELEGATES  
**FROM:** CLIMATE ADAPTATION PROJECT OFFICER  
**RE:** PROJECT UPDATES

### SEA LEVEL RISE FLOOD MAPPING

Projected sea level rise flood mapping along the coastline of the limestone coast

Milestone	Status
Development of spatial layers in raster and vector formats for priority settlements	completed
Development of mapping products aligned with 6 scenarios in pdf format	ongoing
Development of web application or most suitable interactive tools for public view	ongoing

- Project proceeding well on schedule. All of the scenarios have been calculated.
- Flood mapping product in pdf format for the priority settlements will likely be delivered as planned (end June 2019).
- Ongoing discussion with relevant stakeholders regarding the development of an online interactive tool or potential incorporation into an existing tool within the DEW.

### STATE OF CLIMATE EMERGENCY

The Project Officer attended the Climate Emergency *What it means for South Australia* at the Climate Resilient Regions forum held in Adelaide on 17<sup>th</sup> May.

The UK is the first national government to declare a Climate Emergency on 1 May 2019, followed by Ireland and now Canada is considering a Declaration. Over 50 councils in Australia have declared to date. In South Australia, Town of Gawler was the first to declare a Climate Emergency, followed by Light Regional Council and Adelaide Hills Council. A few councils (e.g. City of Adelaide, City of Marion, Alexandrina Council) are considering the motion.

District Council of Mount Barker put a motion to the LGA OGM entitled 'State of Climate Change Emergency' on 4 February 2019. The motion, which was endorsed unanimously by the LGA on 12 April 2019, was:

*That the Ordinary General Meeting requests the LGA to investigate opportunities for giving a higher priority to lobbying state and federal governments on climate change, as well as facilitating appropriate responses from member councils, due to the escalating environmental, economic, social and risk related issues faced by the local government sector.*





### FUTURE DIRECTION

With the Minister for Environment and Water prioritizing a new State Climate Change Strategy, the Resilient Regions (metro regions and Resilient Hills & Coasts) have submitted a letter requesting the Premier's Climate Change Council (PCCC) consider using Resilient Regions (regional coordinator) as a primary communication channel with local government on climate change priorities.

Representatives to meet with Martin Haese, chair of PCCC, to discuss potential for joint state and local government action.

At local government level, Resilient Hills and Coast submitted a motion to the 12 April OGM via S&HLGA to enhance LG leadership on climate risk management. The motion, which was endorsed unanimously by the LGA on 12 April 2019, was:

*That the Ordinary General Meeting agrees to enhance Local Government leadership in climate risk management, by:*

- *advocating that the South Australian Government (including the Department of Energy, Transport and Infrastructure and the Department for Environment and Water) establishes and manages a centrally coordinated climate hazard mapping framework to inform decision-making in collaboration with Councils;*
- *advocating to ensure Local Government priorities on climate risk management are considered in the State Government's new cross-agency Climate Change Strategy; and*
- *investigating opportunities for the LGASA to increase its support to councils to accurately assess the climate risk exposure of Council plans and projects.*

### RECOMMENDATION

It is recommended that LC LGA;

1. Receive and note the report.

Moved,

Seconded,



## INFORMATION REPORT

**TO:** LCLGA DELEGATES  
**FROM:** STARCLUB Field Officer  
**RE:** LCLGA Update

### HIGHLIGHTS

- New legislation regarding people working with Children and the checks they are required to have come into place on July 1<sup>st</sup>, 2019. People (volunteers and paid employees) who have presented a National Police Certificate to their employing organisation AND that organisation has made a relevant history assessment prior to 1 July 2019 have until 30 June 2020 to have obtained a new WWCC. All of these people must have a new WWCC in place prior to 1 July 2020. New volunteers cannot take a valid current NPC to their club after 1 July 2019 and claim the remainder of the transition period, as clubs will no longer have the legal capacity to undertake a relevant history assessment after 1 July. People who hold a valid current DCSI/DHS clearance as at 1 July 2019 will have that clearance recognised until it expires (3 years after issue).
- From a club perspective, essentially, everyone working with children now (and who will continue to do so after 1 July) who has not undergone a relevant history assessment with their club must do so prior to 1 July 2019. This is because from 1 July 2019 all people working with children must have a valid child-related clearance. This means:
  - A valid, current DCSI/DHS child-related employment screening conducted prior to 1 July. These will be recognised until expiry.
  - A current National Police Certificate assessed by a responsible authority. These will be recognised for 12 months, NPC holders must have a WWCC by 1 July 2020.
  - A WWCC issued from 1 July 2019.

The STARCLUB Field Officer will work with Clubs, Associations, and Individuals to ensure these legislations are met and Child Safe Environments are maintained.

- The STARCLUB Field Officer has just completed a major report on the work and findings of the STARCLUB Field Officer position since July 1<sup>st</sup>, 2018. Some of the key stats and findings are as follows;
  - the standard of clubs STARCLUB submission continues to get better. As I learn and improve, and clubs also become more professional and understand the requirements of



## INFORMATION REPORT

the program, the level of policy integration throughout the club and standard of policy rises. Clubs are getting better at ensuring all members are educated and follow policies. This is very pleasing and provides better environments for members and families.

- Clubs are still grappling with the stress of off field Governance Issues. The support of the STARCLUB Field Officer in providing templates and resources to lessen the burden and paperwork has been well received by clubs that engage with the STARCLUB Field Officer
- The following table represents the number of clubs and level of registration with the STARCLUB program in the Limestone Coast.

STARCLUB STATUS	2017-18	Agreed Targets 2018/19	Actual Achieved 2018-19
<b>Level 1 - Registered</b> Number of sport and recreation organisations registered in the STARCLUB program	227	250	241 -As of April 1 <sup>st</sup> 2019
<b>Level 2 – Submitted</b> All questions have been answered online as either Yes, No or In Progress	57	65	60 - As of April 1 <sup>st</sup> 2019
<b>Level 3 - Provisional online status achieved</b> At least 3 questions in each of Parts 1-5 must be answered YES including all mandatory questions	46	50	49 – As of April 1 <sup>st</sup> 2019
<b>Level 4 - Full STARCLUB recognition achieved</b> A consultant has met with the club and determined if the club has appropriately met criteria for 'Recognition'	37	45	43 – As of April 1 <sup>st</sup> 2019
<b>STARCLUB Status Update Consultations</b> Meet with 10% of all clubs/associations who are registered with STARCLUB.	N/A	10%	19.4%

- The STARCLUB Field Officer Program has run 7 Free workshops for clubs since July 1<sup>st</sup>, 2018. The workshops have covered, Strategic Planning, Funding Information, Sideline Trainers Course, Child Safe Officer Training and Emotionally Coaching Children. These workshops have been attended by 124 people, representing 76 clubs across the Limestone Coast



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- The STARCLUB Field Officer has had 124 meetings face to face with clubs since July 1<sup>st</sup>, 2018 and many, many more phone meetings and email request from, clubs and associations.
- The Limestone Coast Regional Sporting Academy (LCRSA) has been granted funding of \$50,000 for the 2019/20 year by the Office for Recreation, Sport and Racing. To obtain this funding the Academy had to meet several goals and requirements set by the ORSR. We are proud to have done so and look forward to the continued support of young athletes and coaches in our region through the Academy program.
- The LCRSA recently had South Australian Sports Institute (SASI) Cycling Head Coach and Olympic Gold Medallist Brett Aitken come to the region and do some Talent Id TESTING. This was done to explore the possibility of starting a LCRSA Cycling specific program in partnership with SASI in 2020. The testing proved to be very successful with local athletes testing extremely well. SASI have agreed to form a partnership with the Academy to start the Cycling program and we are currently in the process of putting this together. A more detailed report will be provided to the board once the partnership becomes official. The LCRSA is also in the final stages of organising a partnership with Tennis SA which will provide skill-based Tennis programs and pathways for local athletes.



Brett Aitken with LCRSA Athletes.



## INFORMATION REPORT

### BACKGROUND

- Funded by the Office of Recreation and Sport and the 7 Limestone Coast Councils
- Provides ongoing support, training and resources to recreation clubs in the Limestone Coast with Governance, Funding, Volunteer protection, recruitment and retention, Child Safe Laws, Strategic Planning and general sustainability of a sporting club. This is done in partnership and with resources from the Office of Recreation and Sport.

### RECOMMENDATION

It is recommended that the LCLGA;

1. Receive and note the report.

**Moved,**

**Seconded,**



## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** TOURISM INDUSTRY DEVELOPMENT MANGER (TIDM)  
**RE:** Activity Update

### International Trade Activity

Limestone Coast attended the Australian Tourism Exchange ATE in Perth from 8<sup>th</sup>- 12<sup>th</sup> April. The appointment schedule required 120 face to face appointments. The focus was meeting with our key inbound markets of UK, Europe, USA, New Zealand and SE Asia (including Singapore, Malaysia, Indonesia, India & China).

The aim was to secure more of our regional accommodation and experiences contracted with theses wholesalers or Inbound Tour Operators, which lifts our regional book-ability.

A summary of appointments and their outcomes is outlined below.

PRIORITY Follow-Up	Date	Activity
1	46% of 120 = 55 Contacts	Wholesalers or ITO's with high propensity to include Limestone Coast in planned itineraries or increase current level of activity in existing itineraries. Priority 1 for follow-up, including e-introduction to operators.
2	34% of 120 = 41 Contacts	Wholesalers or ITO's with relative high propensity to include Limestone Coast in planned itineraries or increase current level of activity in existing itineraries. Priority 2 for follow-up, including some e-introduction to operators.
3	13% of 120 = 15 Contacts	Wholesalers or ITO's with medium level of propensity to include Limestone Coast in planned itineraries, and no existing current itineraries. Priority 3 for follow-up, with broad destination information.
4	6% of 120 = 7 Contacts	Wholesalers or ITO's with low level of propensity to include Limestone Coast in planned itineraries, and no existing current itineraries. Priority 4 for follow-up, with broad destination information.
5	2% of 120 = 2 Contacts	Mutually agreed that there is no opportunity in the foreseeable future to include Limestone Coast in planned itineraries, and no existing current itineraries. Priority 5 for follow-up.





## INFORMATION REPORT

### Limestone Coast Regional Marketing Activity

As part of our strategic partnership with the South Australian Tourism Commission (SATC) the region continues to be featured as part of a large-scale Winter Campaign with a number of creative executions including Billboards in capital cities, Social media platforms, with the tactical link back through to [www.southaustralia.com](http://www.southaustralia.com). This marketing activity has generated high volumes of interest with the biggest month ever for domestic traffic to sa.com, and the campaign has generated the most ATDW leads out to operators in a month as well as travel partner leads.

Examples of creative.



Billboard - 147 Church Street, Melbourne

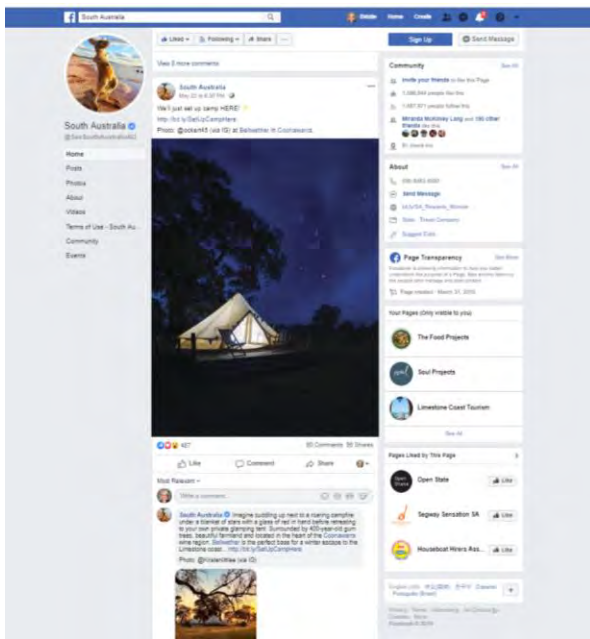


Billboard – Brisbane

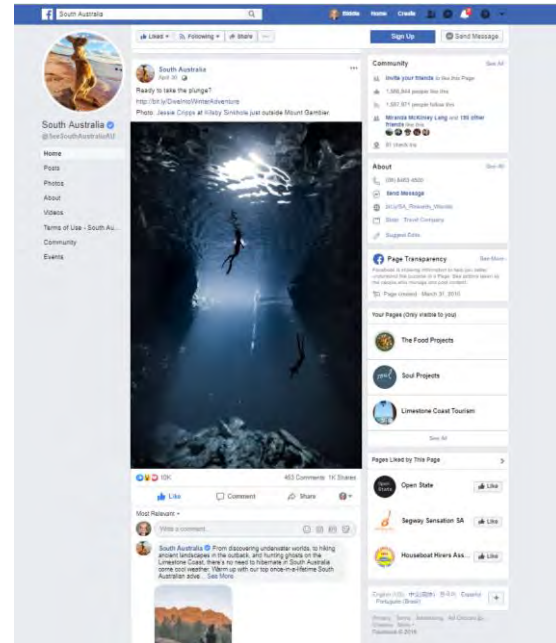


## INFORMATION REPORT

Example of Television Commercial featuring the Limestone Coast <https://youtu.be/VN-uYKmXoBM>  
The official South Australia Facebook page has 1.5M followers.



22<sup>nd</sup> May - 487 likes, 60 comments & 56 shares



30<sup>th</sup> April – 10k views, 453 comments & 1k shares

The official South Australia Instagram page has 383k followers.



This post attracted 10.4m likes and 146 comments





## INFORMATION REPORT



*This post attracted 4281 likes and 124 comments*



*This post attracted 4920 likes and 96 comments*



## INFORMATION REPORT

As a follow-up from a hosted familiarisation through the region, the following article has appeared in Australian Traveler on this link.

<https://www.australiantraveller.com/sa/mt-gambier/where-to-eat-stay-and-play-on-the-limestone-coast/>

### Mixed Dozen – Interactive Trails Project update

This cross-border project now has 47% of the project completed.

The research component of the project has been delivered and while this research is an important component of the Mixed Dozen Project, it will have relevance to the LCLGA and in particular the Tourism Management Group as they embark on the development of a Destination Tourism Plan & Destination Marketing Plan.

### Limestone Coast Regional Trails Masterplan

The LCLGA endorsed the LCL Regional Trails Masterplan in October 2015. The work around the Implementation Plan of this plan become cost prohibitive and while some councils embarked on localized implementation, the broader regional activity was shelved.

The LCLGA Tourism Management Group has requested the LC Regional Trails Masterplan be re-visited. Given some recent developments with both state (potential development of a Great Southern Bike Trail) and local governments (an increase in cycling events hosted in region and the endorsed Regional Growth Strategy) plus, some new regional stakeholders (Rail Trail Steering Committee and the establishment of Mountain Bike groups), the tourism management group discussed this body of work and will work towards a supplementary plan that compliments the existing plans and refines the objectives to better suit current market conditions and align this work with the regional strategies.

### Corporate & Business Traveler

Support has been provided with the regional pitch for the Sustainable Economic Growth for Regional Australia (SEGRA) 2020 Conference through familiarization with the conference convener and providing information for the pitch submission. The LCLGA is a financial member with the Adelaide Convention Bureau and this partnership has contributed the support from the state government.

### RECOMMENDATION

It is recommended that the LCLGA;

1. Receive and note the report.

Moved,

Seconded,



## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** REGIONAL WASTE MANAGEMENT COORDINATOR  
**RE:** LC LGA WASTE MANAGEMENT UPDATE

### HIGHLIGHTS

- Limestone Coast Region Waste and Resource Recovery Implementation Plan
- Information exchange
- Bioenergy

### DISCUSSION

#### Limestone Coast Region Waste and Resource Recovery Implementation Plan

The Regional Waste Management Coordinator (RWMC) prepared the Limestone Coast Region Waste and Resource Recovery Implementation Plan. Input was sought from members of the Regional Waste Management Steering Committee (RWMSC) resulting in the production of the document. Four key areas have been developed for this Implementation Plan to align to the priority areas of the Limestone Coast Local Government Association Regional Waste Strategic Direction 2018 – 2023. The key areas for the implementation plan are shown below.

**Table 1 Limestone Coast Waste and Resource Recovery Implementation Plan Key Areas**

Key area	Objective
1. Resource recovery and innovation	Identify and encourage innovative cost-effective ways to increase resource recovery.
2. Behaviour change	Achieve behaviour change that reduces waste generation and increases resource recovery.
3. Regional collaboration	Foster relationships for the aggregation of services through joint procurement to maximise resource recovery and cost effectiveness.
4. Market development	Identify and establish industry relationships to build market opportunities to maximise resource recovery in the region.

(A separate Recommendation Report has been prepared seeking endorsement from the LCLGA Board).



## INFORMATION REPORT

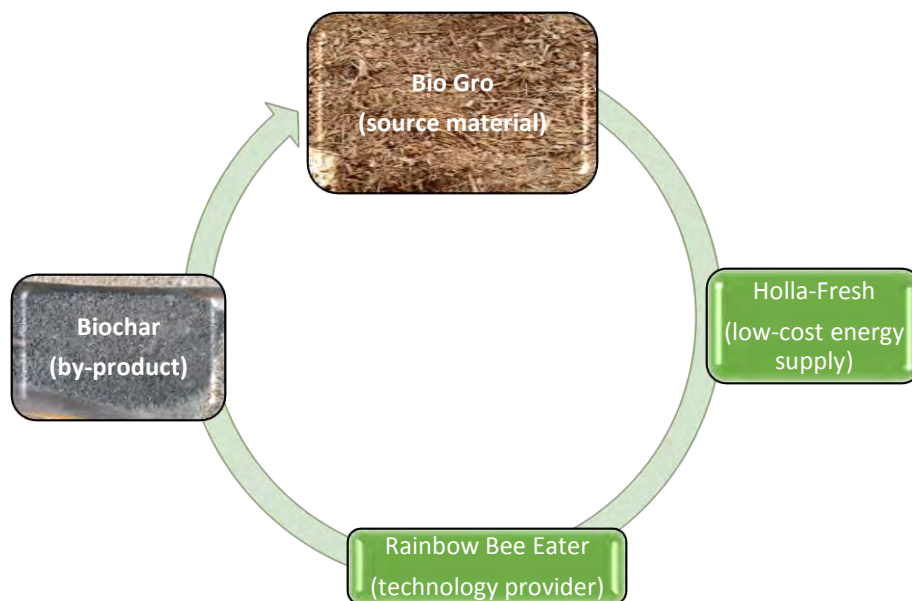
### Information exchange

A site visit to Holla-Fresh in Wattle Range Council area, was arranged for the RWMSC members on the 22<sup>nd</sup> of May 2019. Mayor Des Noll and Cr John Drew from Wattle Range Council also attended. The tour was hosted by Rainbow Bee Eater Managing Director Peter Burgess, Rainbow Bee Eater Operations Director Ian Stanley, and Holla-Fresh Managing Director Ian Lines.

Holla-Fresh is one of Australia's leading suppliers of hydroponically grown herbs to supermarkets. In use at Holla-Fresh is technology known as ECHO<sub>2</sub> which was developed by Rainbow Bee Eaters.

The technology uses a process called pyrolysis <sup>1</sup> which has a secondary output called biochar, which has excellent soil additive properties. Holla-Fresh is a prime example of the circular economy in action. This starts with source residue material from Bio Gro, that Holla Fresh needs to create a low-cost energy supply using the ECHO<sub>2</sub> technology. A secondary product is high value biochar which is utilised by Bio Gro in their composting process.

**Figure 1** Example of Circular Economy in action at Holla-Fresh



<sup>1</sup> Pyrolysis is defined by Science Direct as a process that thermally decomposes biomass by heating it at elevated temperatures under controlled inert conditions, that is, very little oxygen. This process results in the production of syngas which can be used to produce electricity, heat or carbon dioxide.





## INFORMATION REPORT

A Regional Waste Management Steering Committee meeting was held on the 22<sup>nd</sup> of 2019 in the Wattle Range Council Chambers, after the site visit.

### Other activities

- The RWMC attended the Waste and Recycling Stream sessions at the LGA SA Showcase held in Adelaide from the 11<sup>th</sup> to the 12<sup>th</sup> of April 2019.
- The RWMC attended a Waste Essentials for Elected Members session, through livestream. The session was organised by LGA SA and held on the 2<sup>nd</sup> of May 2019. (Please follow this link to see a copy of the PowerPoint presentation from the session).  
<https://www.dropbox.com/s/h71c30jnwlbysa5/Master%20PP%20Waste%20Essentials%20for%20EM%27s%2020190502%20FINAL.ppt?dl=0>

### Attachment

Group that visited Holla-Fresh on the 22<sup>nd</sup> of May 2019



## INFORMATION REPORT

**Raw material from Bio Gro**



**Biochar a secondary by-product of the  
pyrolysis process**



### RECOMMENDATION

It is recommended that the LCLGA;

1. Receive and note the report.

**Moved,**

**Seconded,**





Limestone Coast  
Local Government  
Association

## REPORT

TO: LC LGA DELEGATES

FROM: REGIONAL COMMUNITY ROAD SAFETY OFFICER

RE: LC LGA STRATEGIC PLAN &  
THE REGIONAL ROAD SAFETY PARTNERSHIP PROJECT (June  
2019 Report)

### BACKGROUND

A project in collaboration with the Motor Accident Commission (MAC) for the benefit of a regionally based officer to work with community road safety groups, local government, industry and road safety stakeholders.

Figure 1: Limestone Coast Fatalities to YTD (YTD as of 6 June 2019)

A Limestone Coast Snapshot	2019	2018	2017	2016
	8	5	3	1
	Limestone Coast Collision Serious Injuries -YTD			
	2019	2018	2017	2016
	20	18	22	23
	Limestone Coast Collision Casualties -YTD			
	2019	2018	2017	2016
	96	87	87	99

Figures 1.2: State wide numbers for YTD (5 June 2019)

#### South Australia

State Wide	2019	2018	2017	2016
Fatalities	53	34	30	36
Collision Serious Injury	180	252	305	331
Collision Casualties	2,822	2,730	2,876	2,910





## REPORT

### ACTIVITIES AND ACHIEVEMENTS FOR THE PERIOD ENDING 6 June 2019

#### Motor Accident Commission

MAC provided notification that the Department of Planning, Transport and Infrastructure (DPTI) will assume responsibility for the Road Safety partnership funding with the LCLGA. The transfer of MAC's functions and the ongoing responsibilities will be DPTI's as of 1 July 2019.

A process will be undertaken by DPTI to novate the current partnership agreement from MAC to DPTI in due course.

#### 2019 Road Safety Program Initiatives - Support and Partnerships

Bus Awareness Campaign: School Bus and Child Safety campaign 'Protect Our Treasures, Be Bus Aware' "Bus Safety is a shared responsibility" safety campaign in collaboration with Government of SA (Dept of Education, Troy Bell, MP Member for Mount Gambier, Hunters Bus Services, SAPOL).

- Implemented into school newsletters across the Limestone Coast
- Provided artwork to key stakeholders
- Promotion on radio and print



## Road safety focus

### Driver caution urged as school returns

AS CHILDREN across the region return to classrooms this week to continue their schooling journey, drivers are urged to behave appropriately around school zones.

Thousands of school children in Mount Gambier and across the Limestone Coast will be back on the footpaths as the second term of 2019 kicks off.

Mount Gambier Police officer in charge Senior Sergeant Chris King called on the community to obey the road rules and speed limits around school zones.

"We will increase our police presence around schools now the term has begun and if you do not drive to the rules you can expect to be dealt with accordingly," Sir Sgt King said.

RAA senior road safety manager Charles Mountain warned motorists to expect extra activity on the roads.

"Remember to allow more time for commuting if you have been leaving a little later over the past couple of weeks," Mr Mountain said.

"Stick to 25kph when travelling through school zones when students are present and watch out for car doors opening."

"Remember parked vehicles can make it harder for drivers to spot younger children trying to cross the road."

time they cross the road," she said. "Stop, one step back from the kerb, look, for traffic to your right left and right again, listen for the sounds of approaching traffic and think whether it is safe to cross."

The plea comes amidst a new campaign launched by the LCLGA

reminding the community about the road rules associated with school buses.

"Protect our treasures" is a new campaign reminding the community that bus safety is everyone's responsibility.

"When bus lights are flashing and they have stopped for children, drivers

must slow down to 25kph," Ms Auld said.

"It is everyone's responsibility to ensure children make it to school and home safely."

"Teach children to be aware, protect themselves and watch out for traffic."



Limestone Coast Local Government Association road safety officer Ali Auld also had a number of tips for parents to ensure their children make it to school safely.

"Talk with your children about stop, look, listen and think every

Caravan Driver Safety Program: Caravan Driver Safety program includes on the road safety, towing vehicles, weight and maintenance checks etc. In collaboration with SAPOL) DPTI, RAA, Safe Freight Networks, Caravan Association, Local Businesses and Limestone Coast Road Safety Groups. A one-day event is being planned for Sunday 22 September 2019. Progress to May 2019

- DPTI Inspectors involvement reliant on availability of weighbridge – currently sourcing
- RAA and SAPOL committed







Limestone Coast  
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## REPORT

### Annual Road Safety Program Support and Partnerships

#### *Annual Lights and Tyre Vehicle Check*

- Delivered on Thursday 11 April 2019 with over 300 vehicles taking advantage of this service Mt Gambier (145), Naracoorte (58), Bordertown (74) and Millicent (32).
- \$1529 paid for video update and event advertising

#### *RAP - Road Awareness Program*

- Delivered by SA Metro Fire Service in region week of May 6 to May 10. Delivered in schools in Mount Gambier, the Corrections Facility, Millicent and Kingston. Delivery in Bordertown, Keith and Naracoorte, later this year.

#### *See and Be Seen 'Headlights on' Campaign*

- Headlights radio advertisement campaign confirmed for 3<sup>rd</sup> to 23<sup>rd</sup> June

#### *Rotary Young Driver Awareness (RYDA)*

- Scheduled for Friday September 13<sup>th</sup> 2019

#### *The Little Blue Dinosaur Foundation 'Holiday Time, slow down, kids around'.*

- Schedules campaign for December uptake

Defensive Driving Program: Sourcing industry sponsorship to offer Murcott's Defensive Driving Program at subsidised costs with potential to deliver in Millicent, Naracoorte and Mt Gambier. A national program with regional services available providing venue criteria is met. Program can be offered to 20 people per day.

- Requested sponsorship from RAA – waiting outcome, investigating alternative options/grants

### Campaign Funding Distribution

\$1,529 - Annual Lights and Tyre Vehicle Check advertising and updating video of the event

\$ 340 - Artwork for Bus Safety Awareness Campaign

\$ 831 – Radio advertising for 'Turn your lights on' radio campaign for month of June

### Community and Industry Engagement and Input

- Country Footy SA road safety messages and weekly crash data updates on the webpages of 6 South Australian country football Associations
- Limestone Coast road safety meetings and/or information updates to the Tatiara Road Safety Group, Wattle Range Road Safety Group, Mount Gambier and Districts Road Safety Group and Rotary Clubs
- Safe Freight Network and Green Triangle Freight Action Plan meetings
- Circulate road safety messages and reports across the Limestone Coast
- Circulate Limestone Coast Road Trauma Support Services





Limestone Coast  
Local Government  
Association

## REPORT

### Media (Inc. Social media)

- Facebook – Road safety messages shared
- Radio ABC and Print - Road Safety interviews and media releases, messages and awareness
- Promotional advertisement of Road Safety programs e.g. – Annual Lights and Tyre checks.

### RECOMMENDATION

It is recommended that the LCLGA;

1. Receive and note the report.

**Moved,**

**Seconded,**





Limestone Coast  
Local Government  
Association

## REPORT

**TO:** LC LGA DELEGATES  
**FROM:** SPECIAL PROJECTS OFFICER  
**RE:** LIMESTONE COAST LEADERSHIP PROGRAM AND SUSTAINABLE ECONOMIC  
GROWTH REGIONAL AUSTRALIA CONFERENCE BID (June 2019 Report)

### LIMESTONE COAST LEADERSHIP PROGRAM

Please note: LCLP Graduation Event will be held Thursday 1 August at Naracoorte Town Hall

The Limestone Coast Leadership Program Partners:

- Key partners: The Australian Government through the Building Better Regions Fund, Regional Development Australia Limestone Coast, Primary Industries and Region SA, Department of Industry and Skills and program host LCLGA.
- Program scholarship partners: L.V. Dohnt, Beach Energy, EML, South East Natural Resource Management Board, Disability Workforce Project, City of Mt Gambier and District Council of Grant

Limestone Coast Council areas have provided in-kind venue and catering support.

### Finance

#### Income:

\$40,000 BBRF	\$20,000 RDA LC
\$20,000 Dept Industry and Skills	\$10,000 PIRSA
\$10,000 LCLGA	\$45,000 Business/Industry/Council Partners
\$26,500 Participant Contributions	Total Income <b>\$170,500</b>

#### Expenses:

\$79,800 Program Delivery – Leaders Institute of SA	\$3,500 Miscellaneous
\$18,000 Program Manager	\$19,224 Psychometric Testing
\$3,000 Graduation Event	\$10,000 Graphic Design/Marketing
	Total Expenses <b>\$133,224</b>

Carried over towards the 2020 program \$ 37,276

**Program:** Delivered by Leaders Institute of SA in each of the Limestone Coast council areas (in kind venue and catering support), regional content and networking opportunities and community action projects undertaken

**Participants for 2019:** 16 (9 Female and 7 Male), inclusion Aboriginal, Migrant, Disability and Disadvantaged, with representatives from each of the seven Limestone Coast Council Areas

### Reporting:

- BBRF progress reporting requirements achieved (May 2019) final report due October 2019
- Program coordinator to prioritise securing further partnership commitment for 2020 to support sustainability of program





Limestone Coast  
Local Government  
Association

## REPORT

### LGA – Council Best Practice Showcase

- Delivered a 15minute presentation on Limestone Coast Leadership Program

### SUSTAINABLE ECONOMIC GROWTH REGIONAL AUSTRALIA (SEGRA) CONFERENCE BID 2020

The Limestone Coast Local Government Association Board through the Limestone Coast Economic Development Group supported the submission of an Expression of Interest (EOI) to host the SEGRA 2020 Conference in the Limestone Coast, dependent on securing major funding support.

- In collaboration with The Adelaide Convention Bureau an application for funding support was submitted to The Regional South Australian Business Events Bid Fund.
- We were successful in securing \$70,000 to support of our expression of interest to host the SEGRA 2020 Conference.
- The region hosted Ms Kate Charters, SEGRA Convener and Ms Mette Nielson Committee Member on 7 and 8 of May. A full day tour inclusive of Coonawarra, Naracoorte Caves, Bool Lagoon, Beachport, Millicent, Mt Gambier and Portland. A wealth of information on businesses and industries together with issues and opportunities was provided by Peta Crewe (PIRSA), Biddie Shearing (LCLGA), Denise Richardson and Xarnia Keding (City of Mt Gambier) and myself.
- Representatives from the LCLGA and City of Mount Gambier will be attending and presenting at the 2019 SEGRA conference in Barooga. It is important we have representation at the event for the announcement of the location of the 2020 event.

Expression of Interest submitted 24 May 2019, refer attachment and we expect the outcome announcement prior to 30 June 2019.

Regional Development Australia Limestone Coast are hosting the RDA State Conference in alignment should our bid to host be successful.

- RDA State Conference – Tuesday 22 September 2020
- SEGRA Conference – Tuesday 22 to Thursday 24 September 2020 with Study Tours offered Friday 25.

### RECOMMENDATION

It is recommended that the LCLGA;

1. Receive and note the report.

Moved,

Seconded,





# LIMESTONE COAST INVITES

## SEGRA CONFERENCE 2020

A PROPOSAL BY



the  
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COAST**  
unearth  
our treasures





# LIMESTONE COAST



Centenary Tower Sunrise  
Image supplied by Limestone Coast

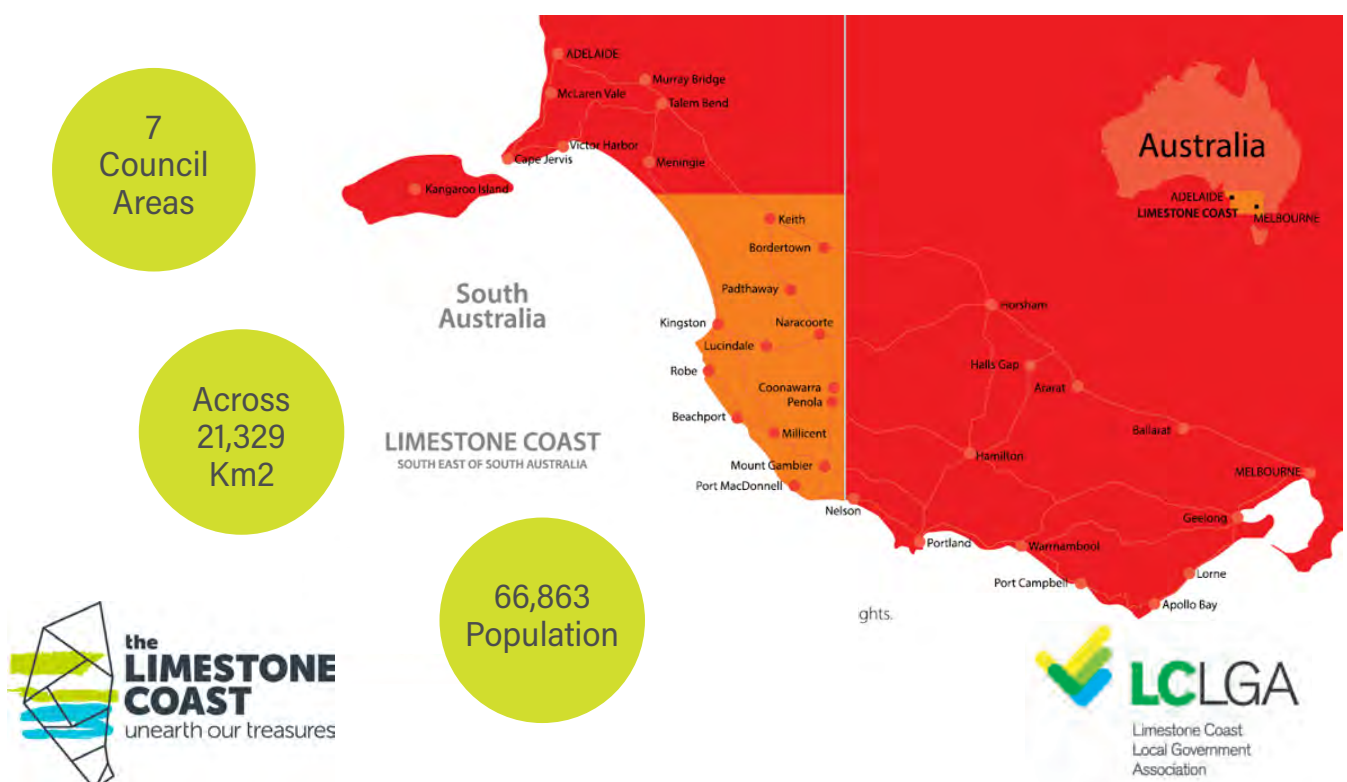
The Limestone Coast Local Government Association (LCLGA) and its regional stakeholders, welcome the opportunity to host the 2020 Sustainable Economic Growth for Regional Australia (SEGRA) Conference.

The proposed location is the regional city of Mount Gambier, found in South Australia's beautiful Limestone Coast.

The LCLGA, through the Limestone Coast Economic Development Group, has invested significant effort in recent years to chart a course for sustainable economic development in this region, adopting an approach that is consistent with the aims and objectives of the SEGRA Conference.

Now is the time for the Limestone Coast to share this story, and contribute to the broader national conversation, but also provide the opportunity for the region to have access to the experts that come to present and participate at SEGRA conferences.

This proposal details how Mount Gambier, and the Limestone Coast, meet the host region 'criteria' and 'further considerations' for the 2020 SEGRA Conference.





## 1. CONFERENCE VENUE OPTIONS

- The Sir Robert Helpmann Theatre is a fully equipped, multi-purpose arts centre in the heart of Mount Gambier. The theatre can seat 524 patrons and is equipped with wheelchair accessibility, hearing aid loop and disabled carpark spaces.
- The Main Corner & City Hall is a short 2 minute walk from the Sir Robert Helpmann Theatre, through the picturesque Cave Gardens. This facility offers 4 break-out room options of varying sizes.. Within similar walking distance are further options for breakout rooms at Mac's Hotel, Jen's Hotel and the Mount Gambier Public Library.
- The Barn Palais is 10km from the city centre and has facilities for 300+ with 4 breakout rooms and onsite accommodation (66 rooms).
- Dinner & Cocktail functions: The Barn Palais (capacity for 300+), Lakes Resort Motel/ Thyme at the Lakes (100), and Commodore on the Park (200) have extensive experience in these styles of functions.

**Details on the venues and their costings are provided in 'data to support business case' section.**

## 2. AUDIO VISUAL TECHNOLOGY

High quality audio visual technology can be provided by local contractors where not supported at the venues (further detail in 'data to support business case' section).

## 3. DISPLAY AREA

City Hall has a commercial kitchen and bar that can support morning tea/ lunch/ afternoon tea, and has room for displays from sponsors (further detail in 'data to support business case' section).

## 4. ACCOMMODATION

Mount Gambier has a number of 3 - 4 star motels and others styles of accommodation within easy access of the conference facility. Within 3km of the proposed conference venue, 389 rooms are available (further detail in 'data to support business case' section).

Additional accommodation of up to 50 rooms are available at the local hotels/pubs within the city limits.

A range of smaller motels, B&B, Self-Contained Houses and Cottages and Apartments are within 3 km, and further accommodation is available on the city outskirts/ in rural settings.





## 5. PROVIDE AN APPROPRIATE LEVEL OF CASH AND IN-KIND SPONSORSHIP

The following commitment has been secured in support of the LCLGA bid to host the 2020 SEGRA conference.

**\*Sponsorship and Exhibition packages will be secured once dates, venue and theme determined.**

ORGANISATION	FINANCIAL SUPPORT	TOTAL
Adelaide Convention Bureau - SA Regional Event Bid Funds	Cash: \$70,000	\$70,000
LCLGA	Cash: \$5,000 In-kind:\$10,000 <ul style="list-style-type: none"> <li>Project support</li> <li>Administrative support through conference</li> </ul>	\$15,000
City of Mount Gambier	In -kind: Venue Hire – City Hall and Main Corner	\$5,950
University SA	Cash: \$2,000 In-kind:\$3,000	\$5,000
Regional Planning Committee	In-kind: \$5,000 10 Planning Meetings	\$5,000
Business Support	10% discount from most accommodation providers (200 people x 2 nights on average cost of \$150 per night = \$60,000 (10% = \$6,000	\$6,000
Fully hosted pre-conference familiarisation	Flights/Accommodation/Catering/Hosting Cash: \$2,600 In-Kind: \$2,000	\$4,600
<b>TOTAL REGIONAL SUPPORT</b>		<b>\$111,550.00</b>
RDA LC	In-kind <ul style="list-style-type: none"> <li>RDA SA State Conference to piggy back SEGRA</li> <li>Administrative support</li> </ul>	

## 6. PRE-CONFERENCE FAMILIARISATION FOR THE CONVENORS

The LCLGA arranged a familiarisation visit on the 7 & 8 May 2019 for 2 SEGRA Conference Committee representatives. This included flights, accommodation and meals, and a hosted visit around the region.



# SUPPORT AND ENGAGEMENT

## 7. PRE-CONFERENCE SUPPORT FOR CONVENORS

A regional planning committee has been formed to assist the SEGRA conference convenors to identify local case studies, innovations and business networks.

ORGANISATION	INDIVIDUAL	ROLE
LCLGA	Biddie Shearing	LCLGA Interim Executive Officer & Tourism Industry Development Manager
	Ali Auld	SEGRA conference bid project support
PIRSA	Peta Crewe	Regional Coordinator, Limestone Coast
University of South Australia	Ian McKay	Regional Manager
RDA Limestone Coast	David Wheaton	Chief Executive Officer
Naracoorte Lucindale Council	Sally Klose	Manager Governance & Community Development
Mount Gambier City Council	Denise Richardson & Xarnia Keding	Events Coordinator
Australian Forest Products Association	Leon Rademeyer	South Australia State Manager
Limestone Coast Leadership Program	Michael Millhouse	2019 participant
Coonawarra Vignerons	Olivia Nunn	Executive Officer
Flinders University, New Venture Institute	Callena Rawlings	Strategic Projects
Glenelg Shire Council	Liz McKinnon	Communications & Economic Development Manager

## 8. SUPPORT DISTRIBUTION OF CONFERENCE MATERIAL TO PROSPECTIVE DELEGATES

- The LCLGA, members of the regional planning committee, and other regional partners have extensive local, regional, state and national networks for distribution of conference material to prospective delegates. This includes local government, regional boards/ organisations, state government agencies, Regional Development Australia network, business/ industry/ community groups, and education and research institutions.
- The LCLGA can facilitate the development of a database of local contacts and work with the SEGRA conference convenors on the best format and method for promoting the conference at a regional and state level.
- The LCLGA also has an extensive range of digital and print media available to promote the Limestone Coast that can be shared with the SEGRA conference convenors.

## 9. ASSIST WITH PROMOTIONAL AND MEDIA OPPORTUNITIES

- LCLGA has a strong working relationships with print and on-line media, and local ABC and commercial radio broadcasters operating in the region.
- LCLGA, the regional planning committee, and Adelaide Convention Bureau can work with the SEGRA conference convenors to develop a promotional and media strategy with maximum uptake across the region (including south west Victoria), and South Australia.
- It is understood that SEGRA has established networks in other states/ territories and nationally.

## 10. ASSIST WITH ADMINISTRATIVE SUPPORT DURING THE CONFERENCE

- LCLGA and the regional planning committee can identify individuals from their organisations that can provide in-kind support to assist the SEGRA conference convenors during registration times and for set hours during the day to assist delegates to move around the conference and explore the region.

# HOST REGION CONSIDERATIONS

## OVERVIEW OF THE REGION

- The Limestone Coast Region encompasses an area of abundant natural resources and it is built from traditional agriculture based activities which have expanded to include forestry, manufacturing, tourism, engineering, transport, retail, health, education and service industries.
  - As exporters, we are renowned internationally for supplying dairy based products, world class wines, nutritious beef and lamb grown on lush green pastures, fresh clean seafood from the pristine ocean waters bordering the regions coast, and for the prominence of our plantation forestry areas.
  - The Limestone Coast region has a population of 67,000 people, with Mount Gambier (27,000) as the 'administrative centre', and South Australia's largest city outside of Adelaide.
  - Other regional centres include Bordertown (3,000) in the North, Naracoorte (8,300) in the middle, Millicent (5,100) on the coast, and Robe (1,400 in off season) as the major coastal tourism destination between the months of December and March each year.
  - The region is governed by 7 Local Councils, and supported by Regional Development Australia Limestone Coast, the South East Natural Resources Management Board, and the South East Local Health Network.
  - A number of aboriginal people and their communities have strong attachments to the region, and are supported by Burrandies Aboriginal Corporation (employment), Pungula Mannamurna Aboriginal Corporation (health), and the South East Aboriginal Focus Group.
  - The region has a temperate climate, but a significant rainfall range between the 'upper' and 'lower' parts, and soils are a combination of sandy rises and clay over limestone flats – indicative of a receding coast line and the basis for the name of the region – Limestone Coast.
  - A regional natural resources management plan, and four sub regional plans, detail the values the community places on our natural assets and guides the sustainable use and conservation of their unique characteristics.
  - The Limestone Coast is fortunate to host many of the State's key primary industries – this diversity being one of our major strengths, and what buffers us against fluctuation in domestic and global markets. 82% of the region is classified as 'agricultural land'.
  - A key competitive advantage (to other regions in South Australia) is the ground water supply, with an annual allocation of 1.3 million mega litres for irrigation based industries – more than double the South Australian irrigation allocation from the River Murray.
  - The region also supports 2,600 km of drains, to manage surface water flow across the landscape to achieve economic, social and environmental objectives.
  - The Gross Regional Product (GRP) for the Limestone Coast is ~ \$3.8 billion.
  - The Agriculture, Forestry and Fishing sector is the largest contributor to our economy, at ~ 24% of GRP – and growing.
  - Manufacturing is the second largest contributor to the region's economy, at ~ 12% of GRP, and is in a period of transition – but with exciting projects on the immediate horizon.
  - The Limestone Coast supports 7,400 registered businesses, and 32,500 full time equivalent positions.
  - The region is very proud to host a number of global and national companies, but also many innovative and passionate small to medium scale, and family owned businesses. Businesses with 20 employees or less represent over 95% of all employment in the Limestone Coast.
- The top 3 employment industries in the Limestone Coast region are:**
- Agriculture, Forestry & Fishing
  - Manufacturing
  - Retail



# HOST REGION CONSIDERATIONS

- Tourism is becoming a significantly important part of the region's economy. Key attractions include our coast line, historic towns such as Robe, the World Heritage listed Naracoorte Caves, RAMSAR wetlands at Bool Lagoon and Piccaninnie Ponds, and of course – the Coonawarra Wine Region.

**The Limestone Coast is fortunate to have access to the following research, education and training facilities:**

- University of South Australia's campus with its high speed connection to the Australian Research Network & their support for the James Morrison Academy of Music, Forestry Research Mount Gambier and the Limestone Coast Sporting Academy.
- Flinders University's rural medical school and innovation hub - eNVision Limestone Coast.
- TAFESA Mount Gambier campus.
- In this region, a collaborative approach to sustainable economic development is driven by the Limestone Coast Economic Development Group (LCED Group). Formalised under the structure of LCLGA, the group includes representatives from each of the seven councils, RDA Limestone Coast, and key State and Commonwealth Government Agencies.

## LIMESTONE COAST ECONOMIC DEVELOPMENT GROUP (LCED GROUP).

The LCED Group recently developed a Regional Growth Strategy with assistance from the Regional Australia Institute.

The Growth Strategy is evidence-based and identifies six priority areas for action that have a both strategic importance for the region and have the greatest potential to deliver job growth over the long term and drive the economy forward

The Growth Strategy highlights that a well-co-ordinated and collaborative effort over the next 8 years has the potential to deliver a 20 per cent increase in economic performance, adding \$700 million in growth annually and more than 5,700 new jobs by 2026.

## THE 6 PRIORITIES IDENTIFIED IN THE GROWTH STRATEGY ARE:

1. Invigorating the working age population by attracting and retaining more people across the region to fill key skills gaps and support vibrant and sustainable regional communities.
2. Building on the region's competitive advantage in agribusiness.
3. Capturing employment opportunities in growing sectors like healthcare and social assistance.
4. Supporting the development of a vibrant business ecosystem.
5. Region-wide collaboration to develop a more coordinated tourism market; and
6. Securing investment to deliver regional infrastructure priorities enabling growth.

## TO ASSIST CONFERENCE PARTICIPANTS TO IMMERSE THEMSELVES IN THE REGION AND UNDERSTAND THE OPPORTUNITIES AND CHALLENGES, THE FOLLOWING TOURS AND EVENTS WILL BE ARRANGED:

- Industry tour & presentations – the focus will be the plantation forestry and renewable energy sector, including a morning visit to South West Victoria and the Port of Portland (world's largest woodchip export facility), wind turbine manufacturer and windfarm, and a drive through softwood and hardwood plantations. The afternoon will included presentations on enabling infrastructure, and cross border collaboration.

# DEMONSTRATED REGIONAL SUPPORT

- RDA South Australia Annual Conference – the seven RDA's across South Australia convene an annual conference with a focus on the host region's key issues and opportunities. To support the SEGRA Conference, RDA SA has agreed to hold their conference in Mount Gambier on the day prior to SEGRA 2020 commencing.
- Study Tour – immediately following the SEGRA 2020 conference, a full day tour of the Limestone Coast and its key features will be offered. Depending on interest, a coastal and in land trip could be offered.
- Coastal: Woakwine wind farm, Mayura Station (wagyu beef), Beachport, Robe & Mount Benson wine region
- Inland: Penola (Mary MacKillop Interpretive Centre), Coonawarra wine region, World Heritage listed Naracoorte Caves, and RAMSAR listed Bool Lagoon
- Key economic development contacts for the region can be accessed through the Limestone Coast Economic Development Group. The LCLGA provide the secretariat role for this group, and Interim Executive Officer Biddie Shearing is the contact person (eo@lclga.sa.gov.au or 8723 7310).

## DEMONSTRATED REGIONAL SUPPORT

To support the Limestone Coast in hosting SEGRA 2020, a regional planning committee has been formed (see 'support & engagement' section). Letters of support attached.

**The LCLGA can also provide the following to assist in promoting the region and branding for the SEGRA Conference:**

- Limestone Coast promotional brochures and video footage & Limestone Coast Brand 'Unearth our treasures'

## DATA TO SUPPORT BUSINESS CASE

### A. ACCESS

#### Location of conference:

Mount Gambier, South Australia

#### Distance from major transport terminals:

- Mount Gambier Airport - 10km north of the Mount Gambier CBD
- Bus Station - located adjacent to the Mount Gambier Visitor Information Centre, and ~800m from the Mount Gambier CBD

#### How to get to Mount Gambier:

Mount Gambier is located in the south east corner of South Australia, close to the South Australian/ Victorian border, and is half way between Adelaide and Melbourne. It can be accessed by air, passenger bus or car.

#### AIR:

- Regional Express (REX) is the commercial airline that services Mount Gambier, with multiple daily flights between Adelaide and Melbourne on their SAAB 340 aircrafts. Flight costs start from \$172 (one way).
- Chartered flights into Mount Gambier can also be arranged with quotes from Adel and Melb Adagold Aviation Pty Ltd \$30,000 to \$50,000 for up to 99 passengers

#### BUS

- V/Line offers services from Melbourne to Mount Gambier via Geelong or Ballarat 7 days per week with train/bus combinations. Costs \$55 (one way)
- Premier Stateliner offers services from Adelaide to Mount Gambier via Inland or Coastal route 7 days per week. Costs \$85 (one way)

#### CAR

- Mount Gambier is a 4.5 hour drive from Adelaide via Dukes & Riddoch Highway (or Princes Highway)
- Mount Gambier is a 5.0 hour drive from Melbourne via National Highway M8
- The region will actively promote the self-drive option, with suggested touring routes from Adelaide including the Coorong National Park, Naracoorte Caves, and Coonawarra wine region. From Melbourne, suggested touring routes will include the Great Ocean Road, and the Grampians National Park.
- Car hire companies Avis, Budget, Hertz & Thrifty are all based at the Mount Gambier Airport, and a taxi service is also available.

## B. POTENTIAL CONFERENCE VENUE

Conference Venue

(no accommodation available at proposed conference venue – see 'accommodation' section below for options)

PROGRAM EVENT	VENUE	STYLE	SEATING CAPACITY	AUDIO VISUAL EQUIPMENT & TECHNICIAN	COST (per day)
<b>Conference Open &amp; Keynotes</b>	Sir Robert Helpmann Theatre	Theatre	524	Yes	\$1,500 pd
<b>Concurrent Sessions/ workshops</b>	Main Corner Dress Circle Sth		30	Yes	Venue \$2,000 pd (In – kind)
	Dress Circle Nth		30	Yes	
	Dress Circle Nth		50	Yes	
	Kings Floor	Theatre style	90	Yes	
	City Hall	Theatre style Round table	170 100	Yes	
<b>Full Conference</b>	The Barn Palais	Theatre style Round table	800 500+	Yes	Venue Deal of \$440 pd + catering
<b>Networking Dinner</b>	Glencoe Woolshed	Standing		Not required	Finger food/Wine tasting/Bus service \$60pp to \$80pp
<b>Dinner Day 2</b>	The Barn Palais	Round table	300+	Yes – if required	Food Packages - \$45pp to \$60pp Drink Packages - 3 hrs \$35pp/5 hrs \$45pp
<b>AV Equip and Tech</b>					Local provider - \$1200 to \$1500 pd
<b>Alternative Option</b>	The Barn Palais (66 rooms on site)	Theatre style Round table	800 500+	Yes	Venue Deal of \$440 pd + catering

### Menus for catering

MEAL/EVENT	LOCATION/ CATERER	COST
Morning Tea	Range of caterers	\$12 to \$15
Afternoon Tea	Range of caterers	\$12 to \$15
Lunch	Buffet Style	\$25 to \$40
Cocktail function	Finger Food	\$30 to \$40
Morning Tea/Lunch/Afternoon Tea	Single caterer 3 selections	\$3750 to \$49.00

## C. MARKETING

### Familiarisation Visit

The Limestone Coast Local Government Association will provide support for 1 familiarisation visit to the Limestone Coast for up to two SEGRA staff members:

ACTIVITY	COST
Return airfares (Brisbane / Melb / Mount Gambier – 2 people)	\$1,354
Accommodation & Meals 2 days & 2 nights -	\$1,263
Hosted tour 20 hours @ \$100/hr	\$2,000
<b>TOTAL</b>	<b>\$4,617</b>

Conference Launch – a launch for SEGRA 2020 is proposed for February 2020. This will include release of one page flyer and may coincide with an existing event or meeting of key stakeholders to maximise media coverage.

## Events and conventions previously hosted by Limestone Coast

- Generations in Jazz music competition (5,000+ students) – annual event
- Annual sporting events – basketball (1,500 participants), swimming (500 participants), bike race (450 riders)
- Rotary & Lions Conferences (350 – 450 people)
- Car Club meets – multiple (200 + people)
- Medical & other industry conferences (150 – 250 people)
- Austimber Expo 2008 & 2012 (2,000 - 3,000 people)
- Database for conference promotion (size & general demographic) & other marketing support

ORGANISATION	DATABASE DEMOGRAPHIC	NUMBER OF CONTACTS
RDA Limestone Coast	Industry, Community, Tourism, Regional Development	1000+
RDA across broader SA	Industry, Business, Community, Regional Development	15,000+
LCLGA	Industry, Tourism, Regional Development	500+
PIRSA	Industry & Regional Development	200+

## D. ACCOMMODATION

PROPERTY NAME	KM FROM CONFERENCE VENUE	NUMBER OF ROOMS	AVERAGE RATES PER NIGHT
Grand Central Motel	350m	24	\$100 to \$120
Mid City Motel & Apartments	350m	18	\$135
Commodore on the Park	800m	53	\$165
Best Western Southgate Hotel	1.3km	53	\$165
Comfort Inn Silver Birch	1.3 km	43	\$130
Red Carpet Motel	1.4km	43	\$105
Arkana Motor Inn	1.4km	29	\$135
Lakes Resort Motel	1.5km	40	\$120 to \$170
Motel Mount Gambier	1.6 km	33	\$108
Quality Inn Presidential	2.6 km	53	\$135
<b>MOTELS WITHIN 3 KM</b>		<b>389 rooms</b>	<b>\$100 to \$200</b>
Mount Gambier International	4.6 km	50	\$128
The Barn	9 km	66	\$145



the  
**LIMESTONE  
COAST**

unearth  
our treasures



For more information please contact:

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**CITY OF  
ADELAIDE**



**ADELAIDE**  
SOUTH AUSTRALIA

**TO:** LC LGA Delegates  
**FROM:** Substance Misuse Limestone Coast  
**RE:** Work Update - June 2019

### Background

SMLC has confirmed funding from three different sources in response to grant applications made late last year and early in 2019. This allows the Working Party to progress the longer term strategies without funding concerns and ensures that the strong networks and relationships established across the region will continue to grow.

The Alcohol and Drug Foundation has granted \$9,925 for the further implementation best practice AOD Education, Climate Schools, into upper Limestone Coast Secondary High Schools who have been difficult to engage. <https://www.climateschools.com.au/>

Grants SA Department of Human Services has granted \$28,949 for the coordination of training and education for regional families who are affected by someone else's AOD use. Sessions will occur in three Limestone Coast locations via Family Drug Support. <https://www.fds.org.au/>

The Federal Health Department has granted \$175,000 per annum for three years beginning 1<sup>st</sup> July 2019 to assist our momentum in building a sustainable community-based collaborative that incorporates public education programs, reactive treatment programs and training and education for professionals.

SMLC has now transitioned to the LCLGA office with LCLGA acting as the auspicing agency for all SMLC grant funding. The new funding will see the development of detailed workplans that will be aligned with funded projects and also provide scope for new activities as determined by the working party members.

**Table 1. Completed and current projects**

Council	Activities	Status
<b>City of Mount Gambier</b>		
• <b>AOD Education in Schools:</b>	<ul style="list-style-type: none"> <li>Three Secondary Schools, two flexible learning programs and the Independent Learning Centre are using Climate Schools in Mount Gambier.</li> <li>Tenison has expanded delivery to include all of Year 9, Year 10 and Year 11</li> <li>SMLC is preparing pre and post Survey Monkey for all students</li> </ul>	<p>COMPLETE</p> <p>Ongoing</p> <p>Ongoing</p>
• <b>Community Partnerships, \$1000 seed funding:</b>	<ul style="list-style-type: none"> <li>Mount Gambier Library &amp; SMLC are planning an information session for Agencies who can deliver Climate Schools AOD education in case management time with their age appropriate clientele.</li> </ul>	Ongoing



<ul style="list-style-type: none"> <li><b>Community Forum:</b></li> </ul>	<ul style="list-style-type: none"> <li>“The Ice Update” - Mount Gambier on Monday 21/5/18, in collaboration with Rotary Club of Mount Gambier West, Mount Gambier and Bordertown.</li> <li>110 attendees, with 63 evaluations returned.</li> <li>Filed by SAPOL with copies of the DVD available on request.</li> </ul>	COMPLETE
<b>District Council of Grant</b> <ul style="list-style-type: none"> <li><b>AOD Education in Schools:</b></li> </ul>	<ul style="list-style-type: none"> <li>Allendale East Area School - using Climate Schools</li> </ul>	COMPLETE
<ul style="list-style-type: none"> <li><b>Community Partnerships, \$1000 seed funding:</b></li> </ul>	<ul style="list-style-type: none"> <li>Tarpeena Progress Association have had their first community gathering, inviting isolated community members to a free bbq and meet and greet with 45 people attending.</li> <li>Project Officer meeting with Association for further inclusive activities 4/6/19</li> </ul>	Ongoing
<b>District Council of Robe</b> <ul style="list-style-type: none"> <li><b>AOD Education in Schools:</b></li> </ul>	<ul style="list-style-type: none"> <li>Kingston Area School – SMLC has asked Millicent High School to assist in showcasing Climate Schools to increase Kingston Area School’s interest.</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li><b>Community Partnerships, \$1000 seed funding:</b></li> </ul>	<ul style="list-style-type: none"> <li>No Community Group have been identified by SMLC, to progress with Robe Lions Club, Council, Health or Agency staff</li> </ul>	To progress
<ul style="list-style-type: none"> <li><b>Community Forum:</b></li> </ul>	<ul style="list-style-type: none"> <li>Robe Community Forum, supported by District Council of Robe, the Lions Club of Robe, and the Robe Football. CEO Roger Sweetman opened the event.</li> <li>Low attendance numbers. Promotions for the event were on social and print media.</li> <li>Robe Council have a DVD copy of the forum.</li> </ul>	COMPLETE
<b>Kingston District Council</b> <ul style="list-style-type: none"> <li><b>AOD Education in Schools:</b></li> </ul>	<ul style="list-style-type: none"> <li>Kingston Area School - showing interest in Climate Schools, following up with assistance from Millicent High School – peer teacher to showcase Climate Schools and its success</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li><b>Community Partnerships</b></li> </ul>	<ul style="list-style-type: none"> <li>Kingston Lions Club are progressing this initiative, with planning continuing.</li> </ul>	Ongoing

<ul style="list-style-type: none"> <li><b>Community Forum:</b></li> </ul>	<ul style="list-style-type: none"> <li>Supported by Kingston SE Watch SA, Lacepede Bay Motel and the Kingston District Council 13/4/18. Promoted by clubs, social &amp; print media. Mayor Reg Lyon opened the event, 42 attendees, 26 Evaluations have been collected.</li> <li>Kingston District Council have a DVD copy of the forum.</li> </ul>	COMPLETE
<p><b>Naracoorte Lucindale Council</b></p> <ul style="list-style-type: none"> <li><b>AOD Education in Schools:</b></li> </ul>	<ul style="list-style-type: none"> <li>Naracoorte High School – following up with assistance of Millicent High School Peer teacher to showcase and increase interest.</li> <li>ILC Naracoorte - following up with Millicent peer teacher</li> <li>Lucindale Area School – following up with peer teacher from Millicent High School</li> </ul>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<ul style="list-style-type: none"> <li><b>Community Partnerships \$1000 seed funding:</b></li> </ul>	<ul style="list-style-type: none"> <li>SMLC is sourcing established groups who may be interested.</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li><b>Community Forum:</b></li> </ul>	<ul style="list-style-type: none"> <li>Supported by the Rotary Club of Naracoorte.</li> <li>Monday 20<sup>th</sup> August 2018, 7.00pm at the Naracoorte Town Hall. Promoted by the media, Rotary Club of Naracoorte, Council, and other Agencies.</li> <li>Low attendance, 38 people, 25 evaluations collected</li> <li>Naracoorte Lucindale Council have a DVD copy of the forum.</li> </ul>	COMPLETE
<p><b>Tatiara District Council</b></p> <ul style="list-style-type: none"> <li><b>AOD Education in Schools:</b></li> </ul>	<ul style="list-style-type: none"> <li>Bordertown High School HPE faculty and school counsellor are investigating how to implement. Following up with Millicent peer teacher.</li> <li>Keith Area School - following up with Millicent peer teacher.</li> </ul>	<p>Ongoing</p> <p>Ongoing</p>
<ul style="list-style-type: none"> <li><b>Community Partnerships, \$1000 seed funding:</b></li> </ul>	<ul style="list-style-type: none"> <li>SMLC Project Officer has identified Board members of the Keith &amp; Districts Community Bank® Branch of the Bendigo Bank</li> <li>Group targeted one family with success, plans for more activities underway</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li><b>Community Forum:</b></li> </ul>	<ul style="list-style-type: none"> <li>Supported by the Rotary Club of Bordertown, “The Ice Update” forum was held on Monday 28<sup>th</sup> May 2018.</li> <li>80 people attended, 57 evaluations returned.</li> <li>Tatiara District Council have a DVD copy of the forum.</li> </ul>	COMPLETE

<b>Wattle Range Council</b> <ul style="list-style-type: none"> <li><b>AOD Education in Schools:</b></li> </ul>	<ul style="list-style-type: none"> <li>Millicent High School have purchased and are using CLIMATE Schools</li> </ul>	COMPLETE
	<ul style="list-style-type: none"> <li>Millicent Community Learning Centre are using CLIMATE Schools with Millicent High School</li> </ul>	COMPLETE
	<ul style="list-style-type: none"> <li>Millicent Wellbeing Staff are in plans to support SMLC in showcasing Climate Schools to smaller regional Secondary schools who have not yet taken up the program.</li> </ul>	Ongoing
	<ul style="list-style-type: none"> <li>Kangaroo Inn Area School have not responded despite numerous attempts to engage</li> </ul>	Ongoing
	<ul style="list-style-type: none"> <li>Penola High School – Lead person has been on extended sick leave. Plan to visit with Millicent peer teacher.</li> </ul>	Ongoing
<ul style="list-style-type: none"> <li><b>Community Partnerships, \$1000 seed funding:</b></li> </ul>	<ul style="list-style-type: none"> <li>The Rotary Club of Millicent have a further \$1000 to add to for a community partnership program.</li> <li>A small community group has been identified and are working with SMLC Project Officer through their steps of establishing a community program.</li> <li>Group has secured Partnership with Wattle Range Council and library</li> </ul>	Ongoing Ongoing Ongoing
<ul style="list-style-type: none"> <li><b>Community Forum:</b></li> </ul>	<ul style="list-style-type: none"> <li>Supported by the Rotary Club of Millicent, “the Ice Update” held on 3/9/18 at the Civic &amp; Arts Centre.</li> <li>32 people attended, 26 evaluations collected.</li> </ul>	COMPLETE
<b>Establish Advisory Group in Limestone Coast</b>	<ul style="list-style-type: none"> <li>Members of Substance Misuse Limestone Coast are continuing our activities in looking for the right people to lead the initiative and champion the cause.</li> </ul>	Ongoing
<b>Secure Funding for forward momentum</b>	<ul style="list-style-type: none"> <li>LC LGA has agreed to fund continuing strategies with schools and communities with \$40,000</li> <li><b>Grants SA has granted \$28,949</b> to coordinate training for Limestone Coast families who are affected to someone else’s AOD use.</li> <li><b>Alcohol and Drug Foundation has granted \$9925</b> to further implement Climate Schools into upper Limestone Coast Secondary High Schools</li> <li><b>Federal Department of Health has granted \$175,000 per annum for 3 years.</b></li> <li>Work plan is underway to address further family, workforce and community education initiatives.</li> </ul>	COMPLETE Ongoing Ongoing Ongoing Ongoing

<b>Workforce Training</b> <b>“Support the Family – Improve the Outcome”</b>	<ul style="list-style-type: none"> <li>Secured UniSA as a training venue for Family Drug Support to deliver two days of training.</li> </ul> <p>33 Limestone Coast front line staff registered for training on 4<sup>th</sup> and 5<sup>th</sup> December 2018 at UniSA, 24 attended with 9 absent due to workloads or sick leave.</p>	<b>COMPLETE</b>
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## New Initiatives:

### Alcohol & Drug Foundation (ADF)

- Invited SMLC to present at ADF National Prevention in Practice Conference, 24-25 June, Melbourne (Climate Schools and Tenison Woods College Collaboration)
- Invited SMLC to pilot Norwegian evidence-based Planet Youth Program in Australia in two Council areas.

### South Australian Network of Drug & Alcohol Services (SANDAS)

- Invited SMLC to present at SANDAS Network Forum 27 June, Adelaide (what we are doing with federal funding.
  - Public Education**
  - Training Workforce & Professionals**
  - WRAD Mentor – Treatment Centre**
  - Expanding our Committee**

### Visit to Western Region Alcohol & Drug Centre (WRAD)

- President LCLGA, Mayor Erika Vickery, SMLC Committee Members Sergeant Andy Stott, Dr Sue Mutton and Project Officer, Sophie Bouchier visited WRAD to hear Director Geoff Soma discuss operations of WRAD May 29 in Warrnambool.

## Members of Substance Misuse Limestone Coast

Sergeant Andy Stott  
Crime Prevention Manager,  
Limestone Coast Local Service Area  
Chair,  
Limestone Coast Drug Action Team

Dr Judy Nagy  
General Manager City Growth  
City of Mount Gambier

Dr Sue Mutton  
Adjunct Researcher  
UniSA  
School of Psychology, Social Work and Social  
Policy

Sophie Bouchier  
Project Officer  
Substance Misuse Limestone Coast

## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** PROJECT MANAGER  
**RE:** PROJECT UPDATES  
**CURRENT PROJECTS:**

PROJECT: Limestone Coast Regional Growth Strategy THEME: Sustainable Economy		
OUTCOME	ACTIONS	STATUS
Implementation of Limestone Coast Regional Growth Strategy	• Growth Strategy Matrix developed to allow LCEDG to prioritise Actions/project and determine project lead and resources	ONGOING
	• Coordinate Steering Committee Meetings	ONGOING
	• Develop Project Briefs for each Action identified in the LC Regional Growth Strategy	COMPLETED
	• Develop a Regional Project List	COMPLETED
	• Develop a Regional prioritisation process for the RGS Action Plan	ONGOING
	• Continue to Liaise with RDALC to ensure alignment of RGS & IA Audit	ONGOING
	• Develop Discussion Paper detailing RGS Prioritisation processes for presentation to SC & LCEDG	COMPLETED
	• Send out Project Briefs for Assessment & Review	COMPLETED
	• Collate Assessment results	ONGOING
	• Finalise & Review Regional Project Priority	
Rural Migration Initiative	• Coordinate LCLGA representative to attend workshop in Canberra	COMPLETED
	• Attended workshop Canberra 2 <sup>nd</sup> August	COMPLETED
	• Attend Regions Rising Summit 4 <sup>th</sup> April 2019 Canberra (refer to attached Outcomes)	COMPLETED
Limestone Coast Economic Development Group	• Coordinate and organise meetings	ONGOING
	• Coordinate and organise Agendas & Minutes	ONGOING
	• Update TORS	ONGOING
	• Update Work Plan	ONGOING
PROJECT: Activation & Implementation of the Limestone Coast Brand THEME: Sustainable Economy		
OUTCOME	ACTIONS	STATUS
Promote and encourage the use of the Brand to stakeholders and partners	• Oversee Registration process of the LC Brand and management of database of those registered	ONGOING
	• Promote the use of the Limestone Coast name and Brand to agencies within the Limestone Coast	ONGOING



## INFORMATION REPORT

<b>Increase awareness of the Limestone Coast brand through Social media</b>	<ul style="list-style-type: none"> <li>Provide posts &amp; stories to the Limestone Coast Facebook &amp; Instagram sites</li> </ul>	<b>ONGOING</b>
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PROJECT: Limestone Coast Collaborative THEME: Sustainable Economy		
OUTCOME	ACTIONS	STATUS
<b>Engage with LCC Committee members to optimise awareness and benefits of the LC brand and determine the LCCC role</b>	<ul style="list-style-type: none"> <li>Organise meetings and consultations to discuss the role of relevant stakeholders and partners in the Implementation of the LC Brand.</li> <li>Match stakeholder outcomes</li> <li>Identify potential issues</li> <li>Develop Key messages and delivery</li> <li>Stakeholder roles in implementing &amp; promoting the brand</li> <li>Role of the Limestone Coast Collaborative</li> </ul>	<b>ONGOING</b>

PROJECT: Limestone Coast Regional Sporting Academy THEME: Community & Social Wellbeing		
OUTCOME	ACTIONS	STATUS
<b>Implementation of the Limestone Coast Regional Sporting Academy</b>	<ul style="list-style-type: none"> <li>Provide support and assistance with 2018-2019 applications and enrolments</li> </ul>	<b>ONGOING</b>
	<ul style="list-style-type: none"> <li>Provide ongoing support and assistance to the Sporting Academy Coordinator</li> </ul>	<b>ONGOING</b>

PROJECT: Limestone Coast Region Waste & Resource Recovery Infrastructure Plan THEME: Environmental Sustainability		
OUTCOME	ACTIONS	STATUS
<b>Development of the Limestone Coast Region Waste &amp; Resource Recovery Infrastructure Plan</b>	<ul style="list-style-type: none"> <li>Review Quotes and appoint provider to deliver the project</li> </ul>	<b>COMPLETED</b>
	<ul style="list-style-type: none"> <li>Develop Letter of Engagement Rawtec</li> </ul>	<b>COMPLETED</b>
	<ul style="list-style-type: none"> <li>Project Inception Meeting (24<sup>th</sup> May) with Waste Management SC &amp; Rawtec</li> </ul>	<b>COMPLETED</b>
	<ul style="list-style-type: none"> <li>Provide ongoing support to the Climate Adaptation Project Officer and Rawtec</li> </ul>	<b>ONGOING</b>
	<ul style="list-style-type: none"> <li>Assist with itinerary development for Rawtec visit to the LC in July</li> </ul>	<b>COMPLETED</b>
	<ul style="list-style-type: none"> <li>Review Draft Report</li> <li>Review Final Report</li> </ul>	<b>COMPLETED</b>

PROJECT: Planning for Flood Inundation & Sea Level Rise in the Limestone Coast THEME: Environmental Sustainability		
OUTCOME	ACTIONS	STATUS
<b>Develop planning models for flood inundation &amp; sea level rise</b>	<ul style="list-style-type: none"> <li>Prepare grant application for Natural Disaster Resilience Program (NDRP)</li> </ul>	<b>COMPLETED</b>





## INFORMATION REPORT

in Limestone Coast coastal settlements		
Maintain NDRP reporting requirements	<ul style="list-style-type: none"> <li>Complete NDRP Progress Report &amp; Financials</li> </ul>	COMPLETED

PROJECT: SA Coastal Councils Alliance THEME: Environmental Sustainability		
OUTCOME	ACTIONS	STATUS
Support and oversee the establishment of SA Coastal Councils Alliance to provide an informed, coordinated advocacy voice for SA Coastal issues	<ul style="list-style-type: none"> <li>Attended SC meeting LGA house 19/12/2018</li> </ul>	ONGOING

PROJECT: Other THEME: Sustainable Economy, LC LGA governance, leadership & financial sustainability		
OUTCOME	ACTIONS	STATUS
Provide Support to the LC LGA Project Staff & Executive Officer	<ul style="list-style-type: none"> <li>Provide ongoing support to the LCLGA Executive Officer</li> <li>Provide ongoing support to the Regional Waste Coordinator</li> <li>Provide ongoing support to the Climate Adaptation Project Officer</li> </ul>	ONGOING ONGOING ONGOING
Governance of LCLGA Projects/Programs	<ul style="list-style-type: none"> <li>Review TOR's for Limestone Coast Economic Development Group</li> <li>Prepare LC LGA 2019 – 2024 Strategic Plan</li> </ul>	ONGOING ONGOING
Updated LCLGA Website	<ul style="list-style-type: none"> <li>Meet with Contractor to discuss required updates</li> <li>Prepare information required for website</li> <li>Liaise with Contractor to complete website upgrade</li> </ul>	COMPLETED ONGOING ONGOING
Information Management Review	<ul style="list-style-type: none"> <li>Review &amp; investigate IT options</li> <li>SharePoint training 17/12 – 18/12</li> <li>Set up</li> </ul>	ONGOING COMPLETED ONGOING
LGA Showcase	<ul style="list-style-type: none"> <li>Organise registration, display and staff to attend LGA Showcase April 2019</li> <li>Prepare presentation for LGA Showcase on LC Regional Growth Strategy</li> <li>Present at LGA Showcase</li> </ul>	COMPLETED COMPLETED COMPLETED

### RECOMMENDATION

It is recommended that LC LGA receive and note the report.

Moved:

Seconded:





# **OUR REGIONS RISING – POLICY HACK SUMMARY 2019**

**A CALL FOR A NEW APPROACH TO  
REGIONAL POLICY IN AUSTRALIA**



**REGIONAL  
AUSTRALIA  
INSTITUTE**

**May 2019**



## INTRODUCTION

In April 2019, the Regional Australia Institute (RAI) convened the historic Regions Rising National Summit in Canberra. This summit brought together business, all levels of government and community leaders from across rural, regional and remote Australia to discuss the future of regional development.

As part of the agenda delegates were invited to participate in facilitated discussions called 'Policy Hacks'. At each policy hack session, participants workshopped solutions to one of four specific problems:

- **Regional Jobs:** What policy changes would encourage people to take up employment opportunities in regional Australia?
- **Population Strategy:** For regional Australia to play a stronger role in our national population strategy, what changes need to be made?
- **Regional Health:** What policy changes are needed to help regions capitalise on growth in the health industry?
- **Place-based Programs:** What needs to change for place-based policies to be implemented in regional Australia?

As a result of the hacks, the RAI is pleased to present this summary of outcomes of those sessions. The recommendations and policy solutions that follow come from a valuable source of collective-knowhow and expertise.

Throughout each session several common broad themes emerged which represent a call to government to build a new approach to regional development policy in Australia. Not surprisingly, they also resonated through the National Summit itself.

These themes include an acknowledgement of a need to shift the narrative about regional Australia so that regions are no longer framed as either areas of deficit or in opposition to the nation's capital cities, and a strong call for locally-led strategies to address regional challenges 'from the ground up'. Additionally, there were strong calls for policy makers to better connect to regions and for policy processes to better involve communities who have substantial influence on their own prosperity.

The key themes that emerged through the policy hack sessions include:

1. **Investing in 'soft' infrastructure – human capital and liveability;**
2. **Governments and regions working together;**
3. **Empowering regions through flexibility and place-based policy; and**
4. **Shifting the narrative.**

## **1. INVESTING IN 'SOFT' INFRASTRUCTURE – HUMAN CAPITAL AND LIVEABILITY**

Regional leaders are calling for regional policy development to be more than the implementation of large infrastructure projects such as road and rail. Instead leaders want education and skills development of regional residents to be a priority. Regional Australia has jobs and the challenge ahead is filling these with trained skilled workers.

While people choose regional areas for economic and employment related reasons, other factors also influence these mobility decisions such as the 'liveability' of the location. Quality child-care, employment opportunities for spouses, and education for children, were all noted as central to ensuring those with the right skills to stay or move to the regions.

## **2. GOVERNMENTS AND REGIONS WORKING TOGETHER**

Regions want to 'work with' governments - they don't want things 'done to' them. Local knowledge and expertise should be integrated into the policy-making cycle and locally-led solutions should be supported, especially in regards to employment, population programs and the delivery of healthcare.

Forging such a connection would mean that government would better understand how regions work, what their issues are, and why they need different policy approaches to our capital cities. Regional policy is starting to experiment with regional city and regional deals - which recognise and validate the priorities of regional leaders.

## **3. EMPOWERING REGIONS THROUGH FLEXIBILITY AND PLACE-BASED POLICY**

Allowing flexibility in the way that policies are delivered would bring about better results across diverse regional and remote areas of the country. This requires a rebalancing away from the current emphasis on programs that seek to maximise economies of scale, towards recognising the importance in smaller regional communities of the value of economies of scope – where different services can be bundled together for more effective local impact. This reflects a shift in focus away from the blanket policies that often seek to ease the burden of administrative functions, towards the place itself, and towards the intended outcomes of the intervention.

Some specific ways to help shift this focus include establishing cross-border commissioners and extending regional deals. Regions need different approaches, especially where policies are designed to work in areas with large populations, while effective delivery is difficult to achieve where populations are small and dispersed.

## **4. SHIFTING THE NARRATIVE**

When Australia's regions are strong and thriving, our nation is strong and thriving. Regional thought and community leaders are optimistic about life in regions, and about their future. The tired 'country/city' binary simply does not reflect the reality. Australia's regions are diverse, innovative and closely linked to urban and global marketplaces.

Regional leaders have called for a shift in the narrative of regional Australia in mainstream media and in places of centralised decision making. The successful development of regional Australia is tied to its story, and that is one where our towns and regional cities represent places where new innovations, healthy families and successful careers are built.

## POLICY HACK 2019 PARTICIPANTS

All 250 Policy Hack participants have been provided with a full copy of the results. To obtain a full copy of the 18 page document, please contact the RAI by emailing [info@regionalaustralia.org.au](mailto:info@regionalaustralia.org.au) or calling 02 6260 3733.

The RAI would like to acknowledge the contributions of attendees from the following organisations:

AARNet	Department of State Development,
ABC	Manufacturing, Infrastructure and Planning
Advance Cairns	Department of State Growth
Albury City Council	Department of the Chief Minister
Australia Post	Developing East Arnhem Ltd
Australian Broadcasting Corporation	Elton Consulting
Australian Farm Institute	Expert Advisory Panel on Regional, Rural and
Australian Local Government Association	Remote Education
Australian Rural Leadership Foundation	Federation Council
BDCU Alliance Bank	FRRR
Bendigo and Adelaide Bank	Future Directions International Pty
Boyce Chartered Accountants	G21
C2Hills Consultancy	Gulf Horizons Foundation Limited
Central Highlands Development Corporation	Hawker Britton
Charles Sturt University	Hilltops Council
Christopher Orchard	Infrastructure Skills Advisory Pty Ltd
City of Palmerston	Institute for Sustainable Futures, University of
City of Whyalla - Upper Spencer Gulf	Technology Sydney
Committee for Greater Shepparton	integratedDESIGNgroup
Community Colleges Australia	International Centre for Balanced Land Use
Community Industry Group Inc.	John Mitchell Consulting
Council of Rural RDCs	KA Rural Enterprises
Council of Small Business	Kinross Wolaroi School
Deakin University	Korean Consulate
Department of Communications and the Arts	Kurrumbene Projects & Advocacy
Department of Education and Training	Latrobe Valley Authority
Department of Foreign Affairs and Trade	Leonie Burrows
Department of Industry, Innovation and Science	Limestone Coast Local Government Association
Department of Infrastructure, Regional	Lismore City Council
Development & Cities	Minerals Council of Australia
Department of Jobs and Small Business	Molonglo Financial Services Limited
Department of Premier and Cabinet	Murray-Darling Basin Authority
Department of Primary Industries and Regional	My Pathway
Development	NCSEHE, Curtin University
Department of Prime Minister and Cabinet	NSW Department of Premier and Cabinet
Department of Social Services	NSW Government Offices

NT Government  
 Palerang Financial Services Limited  
 Parliament House  
 Port Augusta City Council - Upper Spencer Gulf  
 Port Pirie Regional Council - Upper Spencer Gulf  
 Primary Industries and Regions SA  
 Prime Super  
 QUT  
 RDA  
 RDA Adelaide Hills, Fleurieu & Kangaroo Island  
 RDA Barwon South West  
 RDA central west  
 RDA Darling Downs and South West  
 RDA Far North Queensland & Torres Strait  
 RDA Far South Coast  
 RDA Fitzroy and Central West  
 RDA Great Southern Western Australia  
 RDA Mackay Isaac Whitsunday  
 RDA Murray  
 RDA Murraylands & Riverland  
 RDA Orana  
 RDA Riverina  
 RDA SA  
 RDA Southern Inland  
 RDA Tasmania  
 RDA Whyalla and Eyre Peninsula  
 RDA Yorke and Mid North  
 Red Cross  
 Regional Arts Australia  
 Regional Arts NSW

Regional Development Victoria  
 Regional Health Alliance  
 Regional Insights Australia  
 Regional Universities Network  
 Rockhampton Regional Council  
 Royal Flying Doctors Service  
 RRMH  
 Rural Bank  
 Rural City Of Wangaratta  
 Service One Alliance Bank  
 Settlement Services International  
 Skills Impact  
 Snowy Valleys Council  
 Southern Cross Care Living  
 Southern Cross University  
 Southern Grampians Shire Council  
 startup.business  
 Sunny4Senate  
 Susan Bedyka  
 Swinburne University of Technology  
 Tamworth Regional Council  
 The Chamber of Minerals & Energy  
 The Hon David Littleproud MP  
 Treasury  
 Uni SA  
 Univeristy of Southern QLD  
 University of Newcastle  
 Upper Spencer Gulf Common Purpose Group  
 VRCLP  
 Whyalla City Council - Upper Spencer Gulf  
 Wodonga City Council

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** 2019- 2020 Draft LC LGA Business Plan & Budget

### BACKGROUND

As per the LCLGA Charter, the draft Business Plan (Attachment 8.1.1) and Budget 2019-20 (Attachment 8.1.2) was presented to the LCLGA Board on 5<sup>th</sup> April 2019 and referred to member councils for consideration. A summary of feedback received from councils is attached to this report (Attachment 8.1.3)

### DISCUSSION

The Business Plan provides specific actions and programs to be delivered by LCLGA in the coming financial year and consolidated operating and project budgets. Under the proposed budget the same methodology for member subscriptions was adopted from the 2018-19 financial year.

The scope of the 2019-20 LCLGA Work Plan is similar from previous years, however the funding models for some programs have changed or expired, requiring further planning and negotiation. It is also noted that the organisation is scheduled to conduct a review of its Strategic Plan, which will include a subscription review, and a long-term financial plan, noting the current strategic plan is effective from 2014 – 2019.

In accordance with the LCLGA Charter:

***5.4.3 The proposed annual Business Plan and the budget detailing the estimated subscriptions, revenues, costs and Project Fees may be altered by the Board and shall be adopted by the Board subject to such alterations as the Board agrees upon after 31 May for the ensuing financial year and before 31 August for the current financial year.***

**AND**

***5.6.3 LCLGA may amend its Strategic Management Plan at any Board meeting but must review the Strategic Management Plan at least once every five (5) years.***

It is proposed the LCLGA Draft Business Plan & Draft Budget remain on the table and is referred to a member workshop for consideration. Following the workshop, an amended draft Business Plan & draft Budget will be prepared for endorsement by the LCLGA board on Friday 9<sup>th</sup> August 2019.

In addition, a consultation plan for review of the Strategic Plan and Member Subscriptions be prepared and presented to the LCLGA Board on Friday 9<sup>th</sup> August 2019.



## RECOMMENDATION REPORT

Note this will delay payment of members subscriptions, we are currently considering the cash flow implications (if any) that may arise from this delay. We have a Term Deposit due for renewal on the 19<sup>th</sup> July 2019, we will provide an out of session recommendation on how much we need to invest, considering any short-term cash flow issues that we identify.

### RECOMMENDATION

It is recommended that LC LGA;

- Receives and notes the report.
- Sets the annual LCLGA President honorarium at \$8,000
- Refer the draft Business Plan & Draft Budget to a member workshop.
- Present the final Business Plan & Budget for endorsement at the LCLGA Board meeting on the 9<sup>th</sup> August 2019.

Moved:

Seconded:





# LCLGA

Limestone Coast  
Local Government  
Association

## 2019-2020 Business Plan & Budget



District Council of  
**ROBE**



Naracoorte Lucindale Council  
*Better by Nature*



City of  
Mount Gambier



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## INTRODUCTION

This Business Plan sets the activities and outcomes for the work of the Limestone Coast Local Government Association (LCLGA) in 2019-20.

LCLGA is comprised of seven Constituent Councils in the Limestone Coast Region: The City of Mount Gambier, District Council of Grant, Kingston District Council, Naracoorte Lucindale Council, District Council of Robe, Tatiara District Council and Wattle Range Council.

The Mission of the Association is:

*To lead Local Government in the Region, and to advance the Limestone Coast communities through effective advocacy, facilitation and innovation.*

The five-year direction of the Association is governed by the Strategic Plan 2014-2019. The Plan identifies five themes and Regional Strategies to guide areas of activity.

### **1. Infrastructure**

*Regional leadership and advocacy to ensure that regional infrastructure is fit for purpose and has the capacity to meet the region's current and future needs.*

### **2. Sustainable Economy**

*Regional leadership and advocacy to promote a thriving and sustainable economy capitalising on our diverse resources, sustaining growth, prosperity and employment throughout the region.*

### **3. Environmental Sustainability**

*Advocacy and partnerships to responsibly manage our natural environment and resources, ensuring sustainability and diversity.*

### **4. Community and Social Wellbeing**

*Advocacy and partnerships to enhance the quality of life, health and opportunities for our regional communities.*

### **5. LCLGA governance, leadership and financial sustainability**

*Regional leadership and effective Constituent Council coordination to ensure that LCLGA continues as an efficient and well governed regional organisation.*

This Business Plan will identify the actions to be delivered by LCLGA in 2019-20 under each of these Regional Strategies.

## CONTEXT

LCLGA is constituted under the Local Government Act 1999. It is governed by a Charter, which details the objectives and operation of the Association. The LCLGA Strategic Plan 2014-2019 makes reference to the Constituent Councils' Strategic and Business Plans, ensuring that the strategies and actions are regionally applicable.

The LCLGA Charter identifies a broad range of roles to deliver the objectives of the Association. Given the available resources for LCLGA, it is necessary to closely define the role of LCLGA in delivering the five regional strategies. LCLGA will also work in partnership with other organisations on a number of actions. The various roles are defined below.

Role	LCLGA will...
<b>Regional Leadership</b>	<ul style="list-style-type: none"> <li>Initiate action and lead regional activity</li> <li>Set the agenda and direction</li> </ul>
<b>Advocacy</b>	<ul style="list-style-type: none"> <li>Represent the region, and pursue outcomes on behalf of the Constituent Councils and the region</li> </ul>
<b>Council Coordination &amp; Facilitation</b>	<ul style="list-style-type: none"> <li>Coordinate the activities of Constituent Councils</li> <li>Act as the central organisation for shared Local Government responsibilities</li> <li>Provide a single point of contact to the region's Local Government</li> </ul>
<b>Partnership &amp; Brokerage</b>	<ul style="list-style-type: none"> <li>Join with other stakeholders to deliver a service or project</li> </ul>
<b>Delivery</b>	<ul style="list-style-type: none"> <li>Initiate develop proposals and implement projects with a dedicated budget, staff member or resources</li> </ul>

Figure One provides a summary of the roles LCLGA will focus on to deliver each Regional Strategy.

Theme	LCLGA Role				
	Regional Leadership	Advocacy	Council Coordination & Facilitation	Partnership & Brokerage	Delivery
<b>Infrastructure</b>					
<b>Sustainable Economy</b>					
<b>Environmental Sustainability</b>					
<b>Community and Social Well-being</b>					
<b>LCLGA Governance</b>					

Figure One: the Role of LCLGA in each Regional Strategy

## BUSINESS PLAN

*To be read in conjunction with the LCLGA Strategic Plan 2014-2019 (scheduled to be updated by December 2019)*

The 2019-20 LCLGA Business Plan has been prepared based previous years delivery models. During the 2019 year the new Strategic Plan will be developed and aligned to LCLGA's role to deliver regional programs as directed by the Constituent Councils. This includes council coordination to deliver the Limestone Coast Regional Growth Strategy, progressing the Regional Planning Project and evolving the Limestone Coast Regional Sporting Academy.

In 2019-2020, LCLGA will be delivering a range of projects with specific budget allocations managing partnership contracts for joint delivery of programs. In addition, there are a number of ongoing activities that LCLGA will deliver, in particular through its advocacy and partnership roles.

## 1. INFRASTRUCTURE

Desired Regional Outcome	LCLGA Role	LCLGA Actions 2019-2020
Existing and future regional infrastructure is fit for purpose and has the capacity to meet the region's needs.	Regional Leadership	Lead the implementation of the updated LCLGA 2030 Regional Transport Plan.
	Advocacy	Advocate for appropriate State and Australian Government investment in public infrastructure including the drainage and bridge network.
	Council Coordination	Effectively coordinate regional submissions for the Special Local Roads Program to maximise investment in regional road infrastructure.
Councils to protect built heritage, heritage spaces and the region's cultural heritage.	Council Coordination	Effectively coordinate and manage a regional Heritage Advisory Service for the benefit of Constituent Councils and private owners.
Development of a regional approach to the maintenance and provision of improved and new infrastructure and utility services.	Advocacy	Advocate for the region for improved and sustainable services from State and Australian Governments in meeting our regional needs for: <ul style="list-style-type: none"> <li>• Roads</li> <li>• National Broadband Network</li> <li>• Mobile phone coverage</li> </ul>

## 2. SUSTAINABLE ECONOMY

Desired Regional Outcome	LCLGA Role	LCLGA Actions 2019-20
A growing and diverse economy, based on the region's natural assets and innovative community, under the priorities of: <i>Premium Food and Wine from our Clean Environment</i> ; and <i>Growing Advanced Manufacturing</i> .	Regional Leadership	Convene the Limestone Coast Economic Development Group and maintain the Limestone Coast Economic Development Group Work Plan.
	Advocacy	Strongly advocate for investment, projects, legislation/policy review or development to promote economic growth in the region.
	Partnership	Partner with Regional Development Australia Limestone Coast to drive economic development projects for the Region, including, but not limited to the implementation of the Regional Growth Strategy.
A thriving and well-supported tourism industry, growing the	Advocacy	Advocate for and support industry leadership within regional tourism, including the rollout of the Regional Limestone Coast Brand.

Desired Regional Outcome	LCLGA Role	LCLGA Actions 2019-20
region's status as a visitor destination.	Council Coordination	Coordinate Council investment to implement the Regional Tourism Plan.
	Regional Leadership and Advocacy	Continue to represent the region at relevant trade events, Regional Tourism Chairs Forum at State level and Regional Tourism Managers.
A sustainable population base with the skills and capability to grow regional economic development.	Advocacy	Assist key regional bodies and the South Australian Government with the objective to grow our population, develop our regional workforce, and to build skills and capability in our communities, through implementation of the outcomes developed in the Limestone Coast Regional Growth Plan.

### 3. ENVIRONMENTAL SUSTAINABILITY

Desired Outcome	LCLGA Role	LCLGA Actions 2019-20
Local Government is a key partner in the sustainable management of the environment and natural resources in the region.	Partnership	Investigate the reinstalment of the Coastal Connection program
	Partnership	Finalise the Council Inundation Flood Mapping project, coordinate activities to meet partnership milestones.
A regional approach to landfill minimisation and innovative waste management.	Council Coordination	Coordinate and facilitate a regional approach to waste management including the development the implementation plan for the Regional Waste Infrastructure Plan.
Well-managed and protected terrestrial, wetland, coastal and marine environments, with active partnership from all responsible organisations.	Partnership	Auspice the Coastal Alliance project through partnership across South Australia. Investigate further opportunities for funding of critical environmental outcomes and identified regional projects.

#### 4. COMMUNITY AND SOCIAL WELLBEING

Desired Outcome	LCLGA Role	LCLGA Actions 2019-20
Regional communities have access to appropriate health and education services and facilities.	Advocacy	Advocate, encourage and support for expanded human services and other priority issues which have significant impacts on regional communities.
Regional communities have access to programs and facilities promoting a healthy lifestyle.	Partnership and Delivery	Partner with Constituent Councils to review the Regional Public Health and Well-being Plan.  Partner with the Office of Recreation and Sport to deliver the STARCLUB Program for the Limestone Coast and continue to grow the Sporting Academy across the region.
Local Government is a key regional partner in emergency management, road safety and other community safety programs.	Council Coordination	Assist to coordinate Constituent Councils' role in Zone Emergency Management to ensure appropriate role for Local Government in emergency response and recovery.
	Partnership and Delivery	Partner with the Motor Accident Commission, and work with relevant State agencies and community road safety groups to develop a Limestone Coast Road Safety Strategy.

#### 5. LCLGA GOVERNANCE, LEADERSHIP AND FINANCIAL SUSTAINABILITY

Desired Outcome	LCLGA Role	LCLGA Actions 2019-20
LCLGA is recognised as the regional leadership body which provides a framework and coordination for other regional groups.	Advocacy	Lead regional advocacy and action on priority issues.
	Regional Leadership	Facilitate active engagement and participation of Constituent Councils and partner organisations on issues and decisions that impact Limestone Coast communities.

Desired Outcome	LCLGA Role	LCLGA Actions 2019-20
Regional Local Government is effective and cost efficient.	Council Coordination	<p>Work with the State Government to progress the Joint Planning Board under the new Planning Act.</p> <p>Identify and coordinate practical opportunities for joint investment, shared services and resources between Constituent Councils and the LGA SA that improve service delivery and provide cost savings.</p> <p>Coordinate and convene specialist LCLGA Committees to address and take action on regional issues of common interest to Constituent Councils, including:</p> <ul style="list-style-type: none"> <li>• Limestone Coast Roads and Transport Management Group</li> <li>• Limestone Coast Tourism Management Group</li> <li>• Limestone Coast Economic Development Group</li> <li>• Limestone Coast Regional Waste Steering Committee</li> <li>• Limestone Coast Regional Sport and Recreation Advisory Group</li> <li>• Limestone Coast Climate Adaptation Committee</li> <li>• Limestone Coast Substance Misuse Committee</li> </ul>
A well-governed regional organisation.	Delivery	Ensure the Association operates in alignment with the adopted LCLGA Charter and relevant legislation.
LCLGA maintains its reputation with State and Australian Governments as a leading Local Government body and effective advocate for the Limestone Coast.	Advocacy	<p>Lead effective and targeted advocacy campaigns on priority regional issues, in partnership with Constituent Councils, the LGA SA and regional organisations as appropriate.</p> <p>Continue to be active members of SAROC and links to the LGA SA Board of Directors to support LCLGA's advocacy on regional issues and issues affecting Local Government.</p> <p>Lead the region's response and input to the State and Australian Governments on key issues and opportunities, acting as a single point of contact for regional visits and requests.</p>



Desired Outcome	LCLGA Role	LCLGA Actions 2019-20
Effective communication with Constituent Councils, partner organisations and the community.	Delivery	<p>Develop a communication strategy and plan that provides current and relevant information.</p> <p>Continue LCLGA representation on key outside organisations.</p>
LCLGA financial processes are transparent and efficient, ensuring a sustainable financial position.	Delivery	<p>Manage LCLGA financial processes for long term planning, annual budget development, consultation, adoption and review align to strategic and business plans</p> <p>Ensure that the LCLGA Board and Constituent Councils are provided with bimonthly financial and performance reports, and an Annual Report.</p> <p>Explore approaches to attract funding for LCLGA to deliver or partner on priority regional projects.</p>

## BUDGET

Income for the Limestone Coast Local Government Association is derived from three main sources:

1. Subscriptions and Project Fees from Constituent Councils of LCLGA;
2. Funding from the LGA SA for Regional Capacity Building Projects; and
3. Project funding through partnerships with external organisations.

A small amount of income is derived from interest and project management fees.

Annual expenditure is divided between two key areas:

1. Operating – expenditure required to employ an Executive Officer, support staff and general costs for administration, rent, Board expenses and other general organisational expenses;
2. Projects – expenditure required to deliver specific projects, including where applicable the engagement of a project officer.

INCOME SOURCE	Expenditure	
	Operating	Projects
Constituent Councils	LCLGA Subscriptions	Project Fees
LGA SA	-	Regional Capacity Building
External Organisations	-	Contractual Partnerships

The Income and Expenditure Budget for LCLGA detailing Council contributions via Subscriptions and Project Fees is provided in the Draft Budget 2019-20 in Attachment 1.

## HUMAN RESOURCES

The following human resource allocations are presented as per the previous financial year.

\* Note the addition of the Substance Misuse Officer (TBC).

These will need to be aligned to annual program funding, strategic plans and long term financial plans.

Position	Program Delivered	FTE
Executive Officer	LCLGA Strategic Plan, Annual Business Plan, long term financial Plan and operational management.	1.00
Tourism Industry Development Manager	Regional tourism strategic plan and work program	1.00
Starclub Field Officer Limestone Coast	Regional Starclub Development Program Limestone Coast & Regional Sporting Academy	1.00
*Substance Misuse Project Officer	Delivery of the Substance Misuse Limestone Coast Work Plan.	1.00
Project Administrator	Manage all LCLGA contracts and projects Delivery of specific projects	0.60
Special Projects Officer	LC Leadership Program SEGRA Conference Pitch.	0.20
Executive Support Officer	Administration and Executive support Financial administration	0.64
Regional Community Road Safety Officer	MAC Road Safety Program	0.60
Climate Adaptation Project Officer	Data analysis to acquit the NDRP Funding by January 2020	0.40
Regional Waste Management Coordinator	LCLGA Regional Waste Management Strategy	0.60
<b>TOTAL FTE</b>		<b>7.04</b>

LCLGA Draft Budget FY 2020

LCLGA Proposed Council Contributions FY 2020

	LCLGA Programs				External Programs				
	Subscription	Tourism	Sport & Recreation	Waste	RDALC	Heritage Services	Joint Planning Board	Climate	TOTAL
City of Mount Gambier	\$ 72,985	\$ 29,194	\$ 13,270	\$ 15,924	\$ 24,093	\$ 24,702	\$ -	\$ -	\$ 180,168
District Council of Grant	\$ 35,530	\$ 14,212	\$ 6,460	\$ 7,752	\$ 11,729	\$ 2,476	\$ -	\$ -	\$ 78,159
Wattle Range Council	\$ 58,493	\$ 23,397	\$ 10,635	\$ 12,762	\$ 19,309	\$ 9,903	\$ -	\$ -	\$ 134,499
Naracoorte Lucindale Council	\$ 39,958	\$ 15,983	\$ 7,265	\$ 8,718	\$ 13,190	\$ 4,951	\$ -	\$ -	\$ 90,065
District Council of Robe	\$ 15,758	\$ 6,303	\$ 2,865	\$ 3,438	\$ 5,202	\$ 9,903	\$ -	\$ -	\$ 43,468
Tatiara District Council	\$ 34,458	\$ 13,783	\$ 6,265	\$ 7,518	\$ 11,375	\$ 2,476	\$ -	\$ -	\$ 75,874
Kingston District Council	\$ 17,820	\$ 7,128	\$ 3,240	\$ 3,888	\$ 5,883	\$ 2,476	\$ -	\$ -	\$ 40,435
TOTAL:	\$ 275,000	\$ 110,000	\$ 50,000	\$ 60,000	\$ 90,781	\$ 56,887	\$ -	\$ -	\$ 642,668

LCLGA Department Forecast FY 2020

	Admin	Misc Projects	Waste	Star Club	Sports Academy	Tourism	Road Safety	Climate	Substance	JPB	Total
Income:											
Council Contributions	275,000.00	147,668.00	60,000.00	50,000.00		110,000.00					642,668.00
SATC						67,988.00					67,988.00
LGA Funding		40,000.00			30,000.00			15,000.00		163,000.00	248,000.00
Rec & Sport				56,000.00	64,700.00						120,700.00
MAC							65,000.00				65,000.00
State Heritage Unit		5,000.00									5,000.00
NDRP								22,250.00			22,250.00
Federal									175,000.00		175,000.00
DEW											-
Interest	12,000.00										12,000.00
Total Income	\$ 287,000.00	\$ 192,668.00	\$ 60,000.00	\$ 106,000.00	\$ 94,700.00	\$ 177,988.00	\$ 65,000.00	\$ 37,250.00	\$ 175,000.00	\$ 163,000.00	\$ 1,358,606.00

Expenses:											
- Admin	68,190.00		8,460.00	7,860.00	1,550.00	7,860.00	6,180.00	3,500.00	10,000.00		113,600.00
- Wages & Oncosts	266,388.52		46,997.77	85,086.37	24,151.59	108,896.69	67,042.60	15,182.00	95,000.00		708,745.54
- Project Costs	16,500.00	292,668.00	13,200.00	12,000.00	74,850.00	87,600.00	15,000.00	15,000.00	56,200.00	163,000.00	746,018.00
- Vehicle	19,500.00		2,100.00	13,800.00	800.00	13,800.00	2,100.00	3,500.00	13,800.00		69,400.00
Total Expenses	\$ 370,578.52	\$ 292,668.00	\$ 70,757.77	\$ 118,746.37	\$ 101,351.59	\$ 218,156.69	\$ 90,322.60	\$ 37,182.00	\$ 175,000.00	\$ 163,000.00	\$ 1,637,763.54

Total Profit/Loss	-\$ 83,578.52	-\$ 100,000.00	-\$ 10,757.77	-\$ 12,746.37	-\$ 6,651.59	-\$ 40,168.69	-\$ 25,322.60	\$ 68.00	\$ -	\$ -	-\$ 279,157.54
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LCLGA Other Projects

Activity	Amount	Notes
RDALC	90,781.00	- Council contribution external program Request Letter from RDALC
Heritage Services	61,887.00	- Council contribution external program & State Heritage Unit
Regional Planning (JPB)	20,000.00	- Carried forward Planning reserves Originally had \$65K. 2019-20 \$13,500 allocated for start up costs
Red Meat Cluster	30,000.00	- To be funded by rubble royalty carried forward reserves \$30k 2017/18 - Auspice Proposal Pending
Regional Growth Strategy	30,000.00	- To be funded by rubble royalty carried forward reserves SEGRA, Migration, Destination Tourism and Marketing Plan + others.
Climate Flood Mapping Inundation Models	15,000.00	- To be funded by rubble royalty carried forward reserves Carry over from 2018-19, NDRP Aquit Jan 2020
Leadership Program	10,000.00	- To be funded by rubble royalty carried forward reserves
Brand development	15,000.00	- To be funded by rubble royalty carried forward reserves
Coastal Connections	20,000.00	- To be funded by rubble royalty carried forward reserves
TOTAL:	\$ 292,668.00	

Summary of feedback from member councils - LCLGA Draft Business Plan & Draft Budget as presented 5<sup>th</sup> April 2019.

Date	Action	Council	Notes/ feedback
5 <sup>th</sup> April 2019	Draft Business plan & Draft Budget presented to LCLGA Board, referred to member councils for consideration.		Presented as a 'Business as usual' draft budget, given the organisational transition occurring and the planned review of the LCLGA Strategic Plan, underpinned with a Long Term Financial Plan.
8 <sup>th</sup> May 2019	Scheduled workshop	City of Mount Gambier	Council advised of workshop being cancelled. <b>Email received stating</b> 'Council seek explanation from the LCLGA in regard to the projected \$279,157.54 loss prior to resolving its support for the Budget'
14 <sup>th</sup> May 2019	Scheduled Workshop	Wattle Range Council	<b>Feedback Notes (provided verbally at workshop)</b> <ul style="list-style-type: none"> <li>- Alignment of the waste program to council</li> <li>- Level of allocated project administration seems high</li> <li>- Communication relating to tangible outcomes is lacking from LCLGA</li> <li>- Consider LCLGA facilitating mandated training sessions</li> </ul>
20 <sup>th</sup> May 2019	Scheduled Workshop	District Council of Grant	<b>Letter received stating</b> 'Council endorses the Limestone Coast Local Government Association 2019-2020 Annual Business Plan & Budget as presented subject to confirmation of the project partnership funding contributions from other parties'
21 <sup>st</sup> May 2019	Scheduled Workshop	Kingston District Council	<b>Email received stating</b> 'Council endorses the LCLGA's draft 2019-20 Business Plan and Budget'
21 <sup>st</sup> May 2019	Scheduled Workshop	Naracoorte Lucindale Council	<b>Lifted from Council minutes</b> <i>Council supports the LCLGA 2019/2020 Draft Business Plan/Budget as presented; and propose that all contributions towards the Waste Program be utilised to investigate proactive waste solutions identified within the LCLGA Waste Infrastructure Plan, which may include leveraging funds from State or Federal Governments for this purpose (rather than being utilised for salary &amp; wages).</i>
22 <sup>nd</sup> May 2019	Scheduled Workshop	District Council of Robe	<b>Council meeting scheduled Tuesday 11<sup>th</sup> June to consider motion.</b>
11 <sup>th</sup> June 2019	Scheduled Workshop	Tatiara District Council	<b>Council meeting scheduled Tuesday 11<sup>th</sup> June to consider motion.</b>
12 <sup>th</sup> June 2019	Compile feedback and prepare recommendation for LCLGA Board meeting 14 <sup>th</sup> June 2019		
28 <sup>th</sup> June 2019	Proposed LCLGA Board workshop to discuss the Business Plan & Budget		
9 <sup>th</sup> August 2019	LCLGA Board to endorse Business Plan & Budget.		<b>Scheduled LCLGA Board Meeting, hosted by District Council of Robe.</b>

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** Executive Officer  
**RE:** Business Case: Planning Agreement under the  
*Planning, Development and Infrastructure Act 2016 (PDI Act)*

### BACKGROUND

The *Planning, Development and Infrastructure Act 2016* (PDI Act) provides for groups of Councils (and potentially other bodies) to enter into Planning Agreements with the Minister for Planning to form a Joint Planning Board which is a separate legal entity that can undertake the functions listed in the Agreement.

The Draft Business Case was presented to the LCLGA Board on Friday 5<sup>th</sup> April 2019 and refereed to member councils for consideration. The interim executive officer presented to each council, a summary of feedback is outlined below.

Date	Council	Notes/ feedback
8 <sup>th</sup> May 2019	City of Mount Gambier	Council advised of workshop being cancelled. <b>Email received stating</b> 'Council advise the LCLGA that its initial position is that it strongly opposes moving to joint Regional Council Assessment Panels on the basis that it is a further centralisation of decision making and takes power away from individual communities and local councils. <b>Council invited to attend a workshop on Wednesday 5<sup>th</sup> June 2019, in Millicent with Jeff Tate, author of the Business Case.</b>
14 <sup>th</sup> May 2019	Wattle Range Council	<b>Council meeting scheduled Tuesday 11<sup>th</sup> June to consider motion.</b>
20 <sup>th</sup> May 2019	District Council of Grant	<b>Letter received – see attached</b> 'council generally sees the proposal for a JPB as a positive and exciting opportunity for the region, however, some general issues which need further consideration – these are outlined in the attached letter.' <b>Council invited to attend a workshop on Wednesday 5<sup>th</sup> June 2019, in Millicent with Jeff Tate, author of the Business Case.</b>
21 <sup>st</sup> May 2019	Kingston District Council	<b>Email received stating</b> 'Council endorses the draft Business' Case for the proposed Planning Agreement'
21 <sup>st</sup> May 2019	Naracoorte Lucindale Council	<b>e-mail received</b> 'Council advise the LCLGA that we support the Business Case for the establishment of a Joint Planning Board for the Limestone Coast as presented'
22 <sup>nd</sup> May 2019	District Council of Robe	<b>Council meeting scheduled Tuesday 11<sup>th</sup> June to consider motion.</b>
11 <sup>th</sup> June 2019	Tatiara District Council	<b>Council meeting scheduled Tuesday 11<sup>th</sup> June to consider motion.</b>



## RECOMMENDATION REPORT

On Wednesday 5<sup>th</sup> June 2019, Wattle Range Council hosted an elected member workshop with the aim of creating a better understanding of the *PDI Act*, the proposed Limestone Coast Business Case and the opportunities and explore any potential issues for member councils. Jeff Tate Consulting was the facilitator with 20 people in attendance.

Key themes from the workshop included:

- Consensus on the importance of the Limestone Coast group of councils drafting a Planning Agreement with the Minister to form a legal entity (Joint Planning Board), which will provide an opportunity for the region to determine our destiny in terms of regional planning and development
- Consensus on two paths of action required concurrently
  - o A 'working group' be established to focus on governance elements i.e. draft a planning agreement
  - o Another group to research and explore the establishment (or not) of an Assessment Panel and/or Assessment Manager.
- Overall, a better depth of understanding of the draft Business Case for a Limestone Coast Planning Agreement.

### RECOMMENDATION

It is recommended that the LCLGA;

1. Receive and note the report.
2. Provide in principle support for the Business Case to begin concurrent work on
  - a. Drafting a Limestone Coast Planning Agreement with the Minister for Planning, which will be presented back to the LCLGA Board on 9<sup>th</sup> August 2019 for consideration and referral to member councils,
  - b. Create a mechanism to explore operational models for development assessments to occur in the region under the new Planning Agreement.

Moved,

Seconded,





## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** LC LGA AGREEMENT FOR HERITAGE ADVISORY SERVICES

### BACKGROUND

LC LGA currently engages Habitable Places Architects to deliver the Limestone Coast Heritage Advisory Services to Constituent Councils on a fee-for-service, under an Agreement for 2016 - 2021. The Agreement is due to expire on the 30th June 2021 – see attached.

### DISCUSSION

According to the 2016-2021 Agreement, Item 3 (c) Annual Renewal states:

***This 5-year contract is subject to a 12 monthly review and renewal. The contract will be extended annually subject to funding being available from the Limestone Coast Local Government Association and other sources.***

A review has been conducted by the LCLGA Interim Executive Officer with the Limestone Coast Heritage Advisor - Richard Woods on Wednesday 1<sup>st</sup> May 2019 for the financial year 2019.2020. Please see attached review report.

As part of this annual review the following was determined:

- It is noted that during the financial year of 2018.2019, there was no annual review,
- an increase was required in order to effectively deliver the heritage service in the Limestone Coast,
- the hourly consulting rate of \$148.05 for this service has not changed since July 2017. Proposed adjustment of 2.067% (based on Adelaide CPI index for average July 2017 – December 2018) bringing the hourly consulting rate to \$154.23.
- the travel arrangements review indicated the actual travel time over the year to date averaged 11.5 hours per three-day trip, compared with a previous budget 9.5hours per trip. Therefore, propose an increase in the annual travel time budget to 138 hours (from 114 hours)
- CPI adjustment to the hourly travel time rate bringing it to \$101.05 (was \$97 / hour).

Overall the annual proposed fee for Local Heritage Services from 1<sup>st</sup> July 2019 – 20<sup>th</sup> June 2020 is \$70,066 + GST (from \$62,870 + GST) - see attached letter and proposed budget.

### Summary of proposed increase(s).

Item	2018 – 2019 Financial Year	2019 – 2020 Financial Year
Consultations, including Phone & reports	248 hours	266 hours
Travel hours & Disbursements	114 hours	138 hours
Travel kilometres	13,284 kms	13,284 kms
Travel rate – vehicle costs	.76 cents / km	.76 cents / km
State Heritage Contribution	\$5,000	\$5,000
State Heritage	34 hours	32 hours
<b>TOTAL Contract</b>	<b>\$62,870</b>	<b>\$70,066</b>



## RECOMMENDATION REPORT

Please attached the Annual Report from the Limestone Coast Local Heritage Advisor.

### ***State Heritage Unit Grant***

The LC LGA has received a Grant from the Minister of Department for Environment and Water (DEW, formally DEWNR) for \$5,000 effective from 1st July 2019 to 30<sup>th</sup> June 2020. The purpose of the grant is to create even greater efficiency and effectiveness of heritage advice to residents living in the local government areas by supporting the Limestone Coast Local Government Association (LCLGA) in the employment of a part-time heritage officer.

The outcomes will be

- Greater efficiency and effectiveness to State heritage owners and Councils – red tape reduction
- Providing clarity to State Heritage owners as the single point of contact on heritage matters.
- Facilitating the efficient processing of development applications between Councils and DEW.

The \$5,000 Grant outlines the following:

- A contribution of \$3,000 towards the assessment of Development Applications for State Heritage listed private and community places, on the same terms as the previous agreements,
- A contribution of \$2,000 towards the travel costs incurred in delivering the above services across the region.

A copy of the Grant Offer is attached.

### **RECOMMENDATION**

It is recommended that LC LGA:

1. Receives and notes the report,
2. Endorse the summary of the annual review of the Local Heritage Advisory Services Agreement 2016-21
3. Authorise the Executive Officer to advise the Habitable Places Architects of the revised budget effective 1<sup>st</sup> July 2019.
4. Endorse and accept the Conditions of the Grant Offer for Heritage Advice in the Limestone Coast region from the Department for Environment and Water for \$5,000.
5. Delegate the LCLGA President Mayor Erika Vickery to authorise the Grant Offer

**Moved;**

**Seconded;;**





**LIMESTONE COAST HERITAGE ADVISORY SERVICES**

**AN AGREEMENT BETWEEN**

**LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION  
(LC LGA)**

**and**

**HABITABLE PLACES ARCHITECTS  
(CONTRACTOR)**

**FOR THE PROVISION OF HERITAGE ADVISORY SERVICES TO LC LGA  
CONSTITUENT COUNCILS IN THE LIMESTONE COAST OF SOUTH  
AUSTRALIA**

**1 July 2016 to 30<sup>th</sup> June 2021**

## **GENERAL CONDITIONS**

### **1. Interpretation**

In these conditions:

- 'LC LGA' means Limestone Coast Local Government Association, Constituent Councils of which are District Council of Grant, District Council of Robe, City Of Mount Gambier, Wattle Range Council, Naracoorte Lucindale Council, District Council of Tatiara and Kingston District Council;
- 'The Agreement' means the Agreement under which the Consultancy Services are to be provided to LC LGA Constituent Councils by the Contractor, including these General Conditions and the Schedule;
- 'The Consultancy Services' means the services to be performed under the Agreement;
- 'The Contractor' means the party who by the Agreement undertakes to provide the Consultancy Services;

Words importing a gender include any other gender. Words in the singular number include the plural and words in the plural number include the singular.

### **2. Variation of Agreement**

No agreement or understanding that varies or extends the Agreement (including the scope of the Consultancy Services) and that would result in an increase in the monies payable by, or other liability of LC LGA, shall be legally binding upon either party unless in writing and signed by both parties. The variation shall be valued by mutual agreement.

### **3. Agreement Material**

The title and ownership of intellectual property (including copyright) in all Agreement Material shall vest upon its creation in LC LGA.

On the expiration or earlier termination of the Agreement, the Consultant shall deliver to LC LGA all Agreement Documentation.

The Contractor shall ensure that the Agreement material created by the Contractor is used, copied, supplied or reproduced by the Contractor only for the purposes of the Agreement.

In this condition, 'Agreement Material' means all material brought or required to be brought into existence as part of, or for the purpose of performing the Consultancy Services including, but not limited to, documents, equipment, information and data stored by any means.

#### **4. Disclosure of Information**

The Contractor, its employees or agents shall not disclose or make public any information or material acquired or produced in connection with or by the performance of the Consultancy Services without prior approval in writing of LC LGA.

#### **5. Conflict of Interest**

The Contractor warrants that, at the date of entering into the Agreement, no conflict of interest exists or is likely to arise in the performance of its obligations under the Agreement. If, during the term of the Agreement a conflict or risk of conflict of interest arises, the Contractor undertakes to notify LC LGA as applicable, and the Constituent Council affected, immediately in writing of that conflict or risk.

#### **6. Security and Risk Management**

The Contractor shall, when using LC LGA or LC LGA Constituent Council's premises or facilities, comply with all Occupational Health and Safety Security and Office regulations, including all statutory requirements at those premises or in regard to those facilities.

#### **7. Indemnity**

The Contractor indemnifies and shall keep indemnified LC LGA, its Constituent Councils, employees and agents, from and against all actions, claims, demands, costs and expenses (including the costs of defending or settling any actions, claims or demands) made, sustained, brought or prosecuted in any manner based upon, occasioned by or attributable to any person (including death) or loss of or damage to property which may arise from or be a consequence of any unlawful or negligent act or omission of the Contractor, its officers, employees or agents in carrying out the Services described in these General Conditions and Schedule.

#### **9. Termination**

LC LGA may, in any event, terminate this Agreement (notwithstanding that the Contractor is not in default under this Agreement) by giving the Contractor one (1) months prior written notice. If LC LGA terminates this Agreement by notice in writing, it must pay the Contractor for that part of the Services performed by the Contractor prior to the Contractor receiving the LC LGA's notice.

## THE SCHEDULE

### Item 1

#### The Contractor

Habitable Places Architects

### Item 2

#### The Services

##### **Objectives**

(1) To provide for the proper care and management of local heritage places, Contributing Places and Local Heritage Policy Areas in the local government areas of City of Mount Gambier, District Council of Grant, Kingston District Council, Naracoorte Lucindale Council, Tatiara District Council, Robe District Council and the Wattle Range Council.

(2) To create and promote a local awareness and responsibility for the care of local heritage places and properties within heritage zones/heritage policy areas.

(3) To provide a service which encourages and assists property owners to take care of their local heritage places on a voluntary basis thereby developing a positive community view of heritage conservation.

##### **Summary of Required Services**

The Contractor will work closely with and under the direction of the planning and development assessment staff of Councils to provide timely and considered professional advice that will include:

- (i) assessment of development applications involving local heritage places, Contributing Places and Local Heritage Policy Areas
- (ii) advice to property owners in respect of conservation and development affecting local heritage places, Contributing Places and Local Heritage Policy Areas
- (iii) advice on the availability of financial assistance for conservation work
- (iv) advice and assistance to council in regard to places considered of local significance and in the preparation of Development Plan Amendments
- (v) advice on the development of conservation and interpretation strategies for local heritage places
- (vi) advice in respect of historic townscapes and streetscapes

##### **Duties**

- a) The Heritage Adviser will work closely with and always under the direction of Councils' planning and development assessment staff to provide timely and considered professional advice, that may include:—

##### *Heritage conservation advice*

- i) advice to property owners in respect of conservation and development affecting local heritage places Contributing Places and Local Heritage Policy Areas; and

- ii) in relation to State Heritage Places, provide conservation advice directly to building owners and to Council; and
- iii) at the discretion of Council staff, consulting with owners, architects and developers on heritage conservation matters (particularly focusing on Development Act related matters); and
- iv) specialist advice on heritage matters prior to the lodgement of a development application, and in relation to works that do not require formal development approval; and
- v) undertaking site inspections with applicants and Council staff, sometimes in the company of elected members but only as is in accordance with the Development Act and the code of conduct of Development Assessment Panels; and
- vi) advice on appropriate form, materials and conservation techniques, and on suppliers of specialist conservation services and products; and

*Statutory DA assessment and advice*

- vii) specialist advice to Council staff, owners, architects and developers during the processing or assessment stages of a development application concerning, or likely to affect, a local heritage asset; and
- viii) assisting the Council in its assessment of development applications relating to local heritage places, Contributing Places and Local Heritage Policy Areas in private and public ownership and monitoring approved work; and
- ix) preparation of independent professional advice and drafting of development assessment responses on behalf of the Council in connection with Local Heritage Places and Historic (Conservation) Zones/Policy Areas; and

*Policy advice to Council*

- x) contributing to the preparation of heritage conservation policies that may be considered for inclusion in the Council's Development Plan; and
- xi) advice on appropriate development controls generally, and in relation to specific projects; and
- xii) advice on conservation and interpretation strategies for heritage sites; and
- xiii) advice in respect of historic townscapes and streetscapes; and

*Local Heritage Development Plan Amendments*

- xiv) advice and assistance to Council in regard to places considered of local significance and in the preparation of Development Plan Amendments.

*Funding and incentives*

- xv) promoting heritage projects by providing information on funding sources and encouraging owners to undertake conservation works; and
- xvi) assisting Council and local heritage owners to apply for relevant heritage funding; and
- xvii) assisting Council staff in assessing grant applications for Council's incentives program (where applicable), and monitoring projects to ensure conservation works are satisfactorily completed; and
- xviii) keeping Council abreast of any heritage-related funding opportunities; and
- xix) advice on Commonwealth, State and Local Government initiatives relevant to heritage management; and



*CDAP/Heritage Committee*

xx) appearing before the Council's Development Assessment Panel, as required, to provide expert advice on development assessment matters; and

xxi) advice to Council's Heritage Advisory Committee (where applicable), either as a member or on an 'as needs' basis; and

*Community promotion of heritage*

xxii) participating in meetings, seminars and workshops to promote heritage conservation.

*State Heritage Unit*

xxiii) greater efficiency and effectiveness to State heritage owners and Councils – red tape reduction

xxiv) provide clarity to State Heritage owners as the single point of contact on heritage matters

xxv) facilitate the efficient processing of development applications between councils and DEWNR

**Item 3(a)**      **Commencement Date**

1<sup>st</sup> July 2016

**Item 3(b)**      **Completion Date**

30<sup>th</sup> June 2021.

**Item 3(c)**      **Annual Renewal**

This 5 year contract is subject to a 12 monthly review and renewal. The contract will be extended annually subject to funding being available from the Limestone Coast Local Government Association and any other sources.

**Item 4(a)**      **Fee**

Total payment for the 12 month period 01/07/16-30/06/2017:  
excluding GST      \$56,886.00

State Heritage Unit Grant for the 12 month period 01/07/16-30/06/2017:  
excluding GST      \$3,000.00

The above fee includes:  
248 Heritage Architect consulting hours per annum.

Consulting rate: \$145 per hour excluding GST

Disbursements:

Travel Time: Based on 12 trips per annum (114 hours p.a. @\$95 per hour plus GST).

Travel Cost: Based on 12 trips per annum (13,284 km @0.76c/km plus GST).

Accommodation and Meals. Nil

The annual fees for 2016-18, 2018-19, 2019-20 and 2020-21 will be agreed between the Parties, under Clause 3b upon Annual Renewal, subject to funding being available from the Limestone Coast Local Government Association and any other sources.

**Item 4(b)**      **Manner of Payment**

Fees payable by LC LGA to the Contractor for the services to be provided pursuant to this agreement shall be paid monthly upon receipt from the Contractor of a Tax Invoice and monthly Reports as detailed in Item 7.

Last Calendar weekday of each month for the 12 month period  
01/07/16-30/06/2017      \$4,990.50 ex GST

**Item 5**      **Location**

At the offices of the City of Mount Gambier, District Council of Grant, Kingston District Council, Naracoorte Lucindale Council, Robe District Council, Tatiara District Council and the Wattle Range Council as determined by LC LGA, and at (Contractor's address), 24 Divett Place, Adelaide, SA 5000, between the hours of 9.00 a.m. and 5.00 p.m. Monday to Friday, or at other times and places agreed to by LC LGA and the Contractor.

**Item 6**      **Contractor's Staff**

All services are to be provided personally by the Contractor's Project Manager.

**Item 7**      **Items, Materials, Equipment and Data to be provided by the Contractor**

- (a) Telephone, facsimile, email, computer and related office equipment, use of motor vehicle to be provided by the Contractor in providing the services required by this Consultancy:
- (b) Advice on each Development Application affecting a Local Heritage place will be provided to the Constituent Council when requested by that Council.
- (c) Monthly reports to the Constituent Council, LC LGA & State Heritage Unit in the form of advice comments attached to the booking service provided by LC LGA.
- (d) An annual report outlining the services provided during the preceding year shall be provided to LC LGA.
- (e) A program of monthly or bi-monthly visits, of broadly equal duration, in accordance with the following rates:

City of Mount Gambier	95 hours per annum
District Council of Grant	9 hours per annum
Kingston District Council	9 hours per annum
Naracoorte Lucindale Council	18 hours per annum
Robe District Council	36 hours per annum

Tatiara District Council	9 hours per annum
Wattle Range Council	36 hours per annum
Phone Consultations & Reports	36 hours per annum
<i>Total</i>	<i>237 hours per annum</i>

- (f) Certificates of insurance for the insurances detailed in Item 9.

**Item 8**      **Items, Materials, Equipment, and Data to be provided by LC LGA**

- (a) Bookings shall be taken by Constituent Council staff.
- (b) Pro-forma heritage advice stationery, providing three copies of any sketch, advice and information for distribution to LC LGA, the Constituent Council staff and the heritage adviser.
- (c) The Constituent Councils shall provide office facilities and use of telephone, internet access, facsimile and general office equipment for use of the adviser in provision of the service on days set out in the approved program.
- (d) Undertake a review of the heritage advisory service at the end of the financial year.

**Item 9**      **Insurances**

- (a) Public Liability Insurance:      Ten (10) million dollars
- (b) Professional Indemnity Insurance:      Two (2) million dollars
- (c) Workers Compensation:      As required under the Workers Rehabilitation and Compensation Act 1986 in respect of the Contractor's staff and/or approved sub-contractors.

**Item 10**      **Project Manager**

- (a) LC LGA Executive Officer  
Mr Dominic Testoni
- (b) Contractor's Project Manager:  
Mr. Richard Woods

**Item 11**      **Address for Notices to LC LGA**

Limestone Coast Local Government Association Inc  
PO Box 1445  
MOUNT GAMBIER SA 5290

**Item 12**      **Address for Notices to the Contractor**

Habitable Places Architects  
24 Divett Place, Adelaide, SA 5000

**Item 13**

**Reporting**

Reports shall be provided according to Item 7 on the dates specified in Item 4 (b).

**Item 14**

**Further Terms**

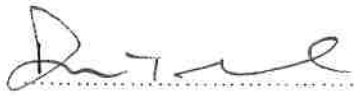
Media contact

The Contractor will comply with LC LGA's protocol for media contact as provided in Annexure 1.

Item 15

Execution of this Agreement

Signed for and on behalf of the Limestone Coast Local Government Association:



Date:

4/7/2016

Print full name: DOMINIC TESTONI

Position: EXECUTIVE OFFICER

In the presence of:

Signature of Witness:



Witness' full name: MICHAELA BELL

Signed for and on behalf of the Contractor:



Date:

28/06/2016

Print full name: RICHARD HUGH WOODS

Position: PRINCIPAL

In the presence of:

Signature of Witness:



Witness' full name: PATRICIA WENDOLINE CAMERON

## Annexure 1

LCLGA Agreement 2016-2021				Cost* ex GST
Council	Number of Heritage Places	Hours		2016-17
Mt Gambier	34	84		\$23,107
Mt Gambier additional consulting hours		11		\$1,595
Grant	9	9		\$2,476
Wattle Range	30	36		\$9,903
Naracoorte Lucindale	14	18		\$4,951
Tatiara	10	9		\$2,476
Kingston		9		\$2,476
Robe	30	36		\$9,903
Phone Consultations and Reports included in Fees		36		
State Heritage Unit Grant				\$3,000
<b>Total excluding GST</b>		<b>248</b>		<b>\$59,886</b>

Fees include pro-rata figure for phone consultations and reports.

## **Annexure 2**

### **Limestone Coast Local Government Association - Media Protocol**

Protocol for Heritage Advisers' engagement with the public and media

#### **P1 Protocol requirement**

The Limestone Coast Heritage Adviser and the Heritage Adviser's personnel and any sub-contractors when interacting with and making responses to Public and Media enquiries must comply with the requirements of this protocol.

#### **P2 Objectives**

The aim of this document is to ensure consistent and effective communication on all heritage-related matters in which LC LGA Constituent Councils covered under this Agreement have an interest.

This Protocol is to ensure that the Public and Media are not misled by comments that are based on personal opinion or speculation.

#### **P3 Roles and responsibilities**

It is the responsibility of LC LGA Member Councils who are covered under this Agreement to manage communications with the Public and Media and to ensure that the Public and Media are appropriately informed.

The Heritage Adviser must ensure that all of the Heritage Adviser's personnel and any sub-contractors comply with this instruction.

#### **P4 Procedure requirements**

Public or Media seeking information should be provided with the details of the contact officers as nominated by the LC LGA Councils covered under this Agreement and asked to refer their enquiries to those officers.

The Heritage Adviser must inform the Contact Officers of the enquiry either by phone or email.

The Heritage Adviser should provide details about the nature of issues being enquired about.

All interactions with the Public and Media shall be courteous.

#### **P5 Contact officers**

Mr. Mark McShane  
Chief Executive Officer  
City of Mount Gambier

Tel 8721 2555  
Mobile 0414 848 892  
Email [mcshane@mountgambier.sa.gov.au](mailto:mcshane@mountgambier.sa.gov.au)

Mr. Trevor Smart  
Chief Executive Officer  
District Council of Grant

Tel 08 87210444  
Mobile 0419 665 655  
Email [trevor.smart@dcgrant.sa.gov.au](mailto:trevor.smart@dcgrant.sa.gov.au)



Mr. Ben Gower  
Chief Executive Officer  
Wattle Range Council

Tel 08 887330900  
Mobile 0408 327 324  
Email pah@wattlerange.sa.gov.au

Dr Helen Macdonald  
Chief Executive Officer  
Naracoorte Lucindale Council

Tel 08 87601100  
Mobile 0439 811 975  
Email Helen.Macdonald@nlc.sa.gov.au

Mr. Rob Harkness  
Chief Executive Officer  
Tatiara District Council

Tel 08 87521044  
Mobile 0407 526 800  
Email robharkness@tatiara.sa.gov.au

Mr. Andrew MacDonald  
Chief Executive Officer  
Kingston District Council

Tel 08 87672033  
Mobile 0408 809 712  
Email ceo@kingstondc.sa.gov.au

Mr Dominic Testoni  
Executive Officer  
Limestone Coast Local Government  
Association

Tel 08 87231057  
Mobile 0438 321 415  
Email eo@lclga.sa.gov.au



06.05.19

Ms Biddie Shearing  
Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445 Mt. Gambier SA 5290

Dear Biddie

**Re: Limestone Coast Heritage Advisory Services Annual Review 2019**

Thank you for the opportunity to meet review the Limestone Coast Heritage Advisory Service Contract [1st July 2016 - 30<sup>th</sup> June 2021] last week. So far this year we have made ten visits to the region, providing services to Councils on a monthly or bi-monthly basis as required.

To the 31<sup>st</sup> March 2019 we delivered 219 hours of heritage advice. This included site consultation with heritage owners, consultation with owners at Councils, meetings with Council staff and the provision of heritage assessments and reports. We have responded to all requests for advice and meetings, and have submitted monthly reports outlining all activities. The budget for 2018-19 provided for a total of 282 hours, comprised 248 hours for Limestone Coast Councils and 34 hours for State heritage places. The anticipated consulting time to 30<sup>th</sup> June is projected to exceed this budget.

We consider that the time allocation for site consultation with each Council and the number and frequency of visits is appropriate. We have met with all applicants at the earliest opportunity on our next visit. No change to the time allocation is proposed for site consultation.

The budget for phone consultations, assessment reports and monthly reports was 36 hrs per annum. However the actual time required was 4.5 hours per month (54 hrs per annum). We propose an increase in the budget to allow for office consultation to 4.5hrs per month.

Based on a \$5,000 grant agreement between DEWNR and LCLGA the Limestone Coast Heritage Adviser has continued to provide advice to State heritage owners. This includes statutory assessments and responses on Development Applications for State Heritage Places. This agreement has reduced the delays in State heritage applications. It provides a more responsive service to State heritage owners and Councils.

The hourly consulting rate of \$148.05 for this service has not changed since July 2017. We propose an adjustment of 2.067% (based on Adelaide CPI index for average July 2017 - December 2018) bringing the hourly consulting rate to \$154.23. We also propose a CPI adjustment to the hourly travel time rate bringing it to \$101.05.

We have reviewed the travel arrangements. Actual travel time over the year to date averaged 11.5 hours per three-day trip, compared with a previous budget of 9.5 hours per trip. We propose an increase in the annual travel time budget to 138 hours per annum.

Please find attached the Limestone Coast Heritage Advisory Service Annual Report and our proposed budget. We propose a contract sum of \$70,066.00 excluding GST for the year commencing 1st July 2019 based the changes outlined above. This budget includes the State heritage grant.

If you have any queries please do not hesitate to contact me on 8232 9925.

Yours sincerely,



Richard Woods



## Limestone Coast Heritage Advisory Services Budget 2019/20

06.05.19

	2018-19			2019-20		
	visits					
	pa	hrs / visit	hrs PA	hrs / visit	hrs PA	
Mt Gambier	12	7.9	95 hrs	7.9	95 hrs	
Grant	6	2	9 hrs	2	9 hrs	
Wattle Range	12	3	36 hrs	3	36 hrs	
Naracoorte Lucindale	6	3	18 hrs	3	18 hrs	
Tatiara	6	2	9 hrs	2	9 hrs	
Kingston	6	2	9 hrs	2	9 hrs	
Robe	12	3	36 hrs	3	36 hrs	
Phone Consultation and Reports, per month		3.0	36 hrs	4.5	54 hrs	
Total Local Heritage Consultations			248 hrs		266 hrs	
Rate			148.05 \$/hr		154.23 \$/hr	
Total Local Heritage Consulting Cost			<u>\$36,716</u>		<u>\$41,025</u>	
Disbursements						
Travel hrs		9.5	114 hrs	11.5	138 hrs	
Rate			97 \$/hr		101.05 \$/hr	
Travel time cost			<u>\$11,058</u>		<u>\$13,945</u>	
Travel kms			13,284		13,284	
Rate			0.76 c/km		0.76 c/km	
Travel vehicle costs			<u>\$10,096</u>		<u>\$10,096</u>	
LCLGA Contribution			\$57,870		<b>\$65,066</b>	
State Heritage hours			34 hrs		32 hrs	
State Heritage Contribution			<u>\$5,000</u>		<u>\$5,000</u>	
Total Contract Sum excl GST			\$62,870		<b>\$70,066</b>	

06.05.19

Ms Biddie Shearing  
Acting Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445 Mt. Gambier SA 5290

Dear Biddie,

### Re: Limestone Coast Heritage Adviser Services – Annual Report

Habitable Places' agreement with LCLGA for the Limestone Coast Heritage Advisory Service 2016-2021 requires an annual review. The objectives of the heritage service are to:

- Assist heritage building owners and Councils across the region to care for heritage places by providing accessible and responsive professional heritage architectural advice.
- Assess the heritage impact of development affecting heritage places.
- Promote local awareness and responsibility for the care of heritage places.
- Provide a single point of contact for State Heritage owners.

Monthly visits to the region, spread over three days, enable timely site consultations with development applicants, tradespersons, owners, and council officers. Assessment reports, State heritage responses and phone consultations are provided between visits.

We have reviewed our monthly reports and the services delivered from July 2018 to the end of March 2019 (nine months). The Limestone Coast heritage adviser attended all Councils in accordance with the agreed program - 9 visits to the region and 43 visits to Councils. During these visits the heritage adviser worked closely with Council officers. Free on-site heritage consultations were provided to 84 building owners including councils. 285 consultations and assessments were provided in relation to local heritage and State heritage matters over this period comprising 122 hours of site consultation and 97 hours of office consultation. Activities are detailed in the Heritage Adviser's monthly reports.

Councils are strong users of the heritage advisory service for the heritage buildings they manage on behalf of their community. Councils own and care for more State and local heritage places than any other landowners in the Limestone Coast. The heritage advisory service worked closely with Council officers providing advice on projects as well as routine maintenance and repairs affecting Council owned places. As a practicing Heritage Architect, the heritage adviser has assisted Council officers with strategic heritage advice as well as practical technical advice on building repair and maintenance, streetscapes, reserves and cemeteries.

An indication of the range of Limestone Heritage Advisory Services provided in 2018 / 2019 is set out below.



## Tatiara Council



Figure 1 Bordertown Clock



Figure 2 Maney's Store, Mundulla

There has been steady demand for heritage consultations from residential, rural, and commercial owners of local and state heritage properties, and from Council.

Examples include heritage consultations for Maney's Store at Mundulla, Clayton Farm, the Bordertown Memorial Clock and private residences in Mundulla and Bordertown.

## Naracoorte / Lucindale



Figure 3 Naracoorte Hotel

Heritage consultations have been provided for district local heritage and state heritage places including Council's local heritage fund grants.

Examples include heritage consultations for solar pV on local heritage places including Bushmans Arms Hotel, the Naracoorte Hotel, the Naracoorte Art Gallery. Advice was provided for the State heritage listed Hynam House and Naracoorte Caves.





## Kingston



Figure 4 Kingston Primary School

The Heritage Advisory Services provided specialist advice for repairs to the Former Kingston Primary School for Kingston Council. This included site inspections, heritage consultations and a painting specification. Development applications included public facilities at the Cape Jaffa Lighthouse for Kingston National Trust.

## Robe



Figure 5 Moorakynne, Robe



There was continued high demand for the Limestone Coast Heritage Advisory Service in Robe due to the number of listed places, the historic conservation area covering much of the town and the steady number of development applications / referrals.

Robe has the most of State heritage places in the region. The heritage advisory service also consulted with Council over various heritage places including Robe Cemetery, Robe Medical Centre, Robe Institute and Robe Sea Wall and Royal Circus.

Information was provided to State heritage building owners re State heritage grant funding.

### Wattle Range



Figure 6 Millicent Police Lockup



Figure 7 Tantanoola RTC

Heritage Adviser visits have included Council, residential and commercial heritage places in Beachport, Penola, Coonawarra, and Millicent. Examples of heritage consultations included

Millicent Police Station Lockup and Millicent Cells - conservation advice and liaison with DPTI facilities manager, DEW State heritage branch and the Project Architect

Beachport Museum - advice re State heritage grant funding and the management and investigation of internal rising damp and Yallum Park – heritage advice for kitchen upgrade.



## DC Grant



Figure 8 Dingley Dell



Figure 9 Meylin Street Cottage

As there are no listed local heritage listed places there has been a variable level of demand. Heritage Advisory Services consultations included an historic cottage in Meylin Street Port MacDonnell, and two State heritage places, one at Mount Shank and the other at Port MacDonnell – Adam Lindsay Gordon’s Dingley Dell cottage.

## City of Mt Gambier



Figure 10 St Andrews

Mt Gambier has the most local heritage places in the region. Monthly visits are generally fully booked, with many private residential heritage owners seeking heritage advice and approvals. Heritage consultation activities were varied. They included conservation advice for heritage listed licensed hotels, complex fire safety / building code requirements for proposed land division of a commercial property, heritage advice on proposed land division and the built form of future housing for the former Convent and conservation advice on the restoration of stain glass windows at St Andrews Church.



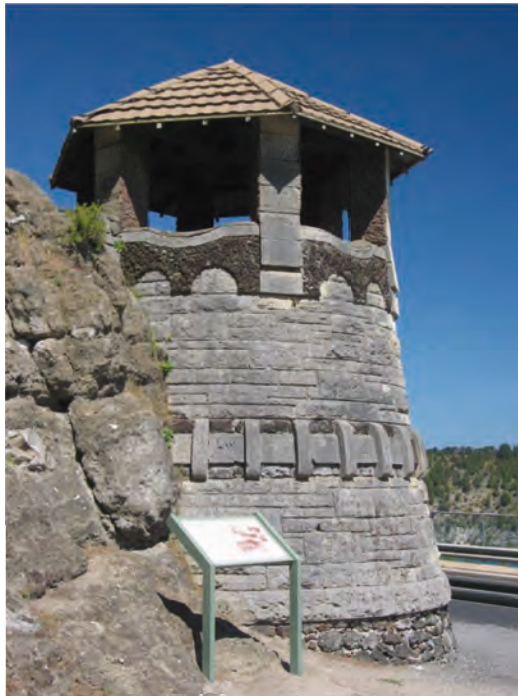


Figure 11 Rooks Wall



Figure 12 Wesley Hall

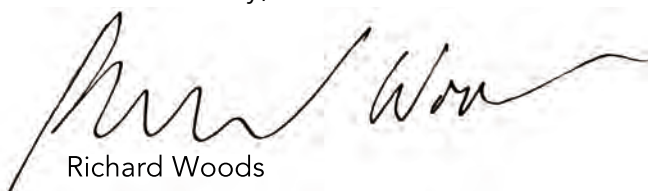
Council is the largest owner of heritage places and areas – 26 in all. The Heritage Adviser, when requested, provides professional advice to Council for the care and maintenance of these buildings. Examples of heritage consultations and advice to Council include Vansittart Park, Rooks Walk, Crater Lakes SHA, Umpherston Cave, Main Corner and the Mount Gambier Gaol.

The Heritage Adviser contributed to Councils strategic review of heritage resources and projects, including the Rooks Walk centenary.

Since 2016 DEW (previously DEWNR) have contributed to the service. The Limestone Coast Heritage Adviser provides on-site advice, assesses State Heritage referrals and liaises closely with State Heritage Branch. This agreement provides an improved service for State Heritage owners. It has also expedited the referral turn-around time for State Heritage Development Applications.

We would like to thank Limestone Coast Councils for their strong support for heritage conservation, and are looking forward to promoting best practice in the care of heritage places in the coming year. If you require any more information please do not hesitate to contact me on 8232 9925.

Yours sincerely,



Richard Woods



Ref: DEWD-0003512

Ms Biddie Shearing  
A/Executive Officer  
Limestone Coast Local Government Association  
Level 1, 9 Bay Road  
MOUNT GAMBIER SA 5290

**HERITAGE SOUTH  
AUSTRALIA**

Economic and Sustainable  
Development Group

Level 8, 81-95 Waymouth Street  
Adelaide SA 5000

GPO Box 1047  
Adelaide SA 5001  
Australia  
DX138

Ph: +61 8 8124 4960

[www.environment.sa.gov.au](http://www.environment.sa.gov.au)

Dear Ms Shearing

**Re: Grant Offer for Heritage Advice in the Limestone Coast Region 2019-20**

I am pleased to offer the **Limestone Coast Local Government Association ('LCLGA')** a grant of \$5,000 (plus GST) ('**Grant**') on behalf of the Minister for Environment and Water ('**the Minister**').

The details of the Grant are set out in Attachment 1.

This offer is subject to your acceptance of the contents of this Letter of Offer, the Grant Details set out in Attachment 1 and the Grant Terms and Conditions set out in Attachment 2.

To accept this offer, please sign the Acknowledgement and Acceptance of Offer on the next page and return it to:

Michael Queale  
Senior Conservation Architect  
Heritage South Australia  
Department for Environment and Water  
GPO Box 1047  
ADELAIDE SA 5001

This offer will lapse if your acceptance is not received by 20/09/2019.

If you accept this offer, the following documents will make up the Grant Agreement:

- The Letter of Offer;
- Your signed acceptance of this offer;
- The Grant Details (Attachment 1); and
- The Grant Terms and Conditions (Attachment 2)

If you have any queries regarding this offer, please do not hesitate to contact Michael Queale on telephone 08 8207 7711.

**ACKNOWLEDGEMENT & ACCEPTANCE OF OFFER  
OF GRANT FOR HERITAGE ADVICE PROGRAM**

I ....., authorised officer for and on behalf of the **Limestone Coast Local Government Association** (ABN 42 930 727 010), acknowledge and accept the terms and conditions specified in this Letter of Offer and in Attachments 1 and 2.

Signature: .....

Print Full Name: .....

Position/Office: .....

Date:        /        /

Signed in the presence of:

Witness: .....

Print Full Name: .....

Date:        /        /

### **Payment details**

Subject to the provision of reports and information as specified below and in Attachment 2, the Minister will pay you the Grant by equal quarterly instalments of \$1250 plus GST upon receipt of valid Tax Invoice(s) from you.

### **Reports and Information**

In addition to the information and reports the Minister may request under the Grant Terms and Conditions in Attachment 2, you shall send the following reports to DEW. Reports and information shall be sent by e-mail to [DEW.StateHeritageDA@sa.gov.au](mailto:DEW.StateHeritageDA@sa.gov.au), marked to the attention of Gillian Strickland, within the timeframes specified:

- A quarterly report of the number of hours spent in undertaking heritage advice duties in relation to State heritage places and State Heritage Areas.
- A half-yearly report, with evidence in support, on the progress of the Purpose and on the application and expenditure of the Grant to enable the Minister to be satisfied that the Grant is being used effectively and efficiently.

### **Public Liability Insurance**

\$10 million

### **Special Conditions**

Unless the Minister agrees otherwise, you shall ensure that all information disclosed to you which is by its nature, or is identified as, confidential is kept confidential at all times unless the information is legally required to be disclosed. This obligation continues to apply after the end of the Funding Period.



### **Special Conditions**

You shall comply with the Special Conditions (if any) specified in Attachment 1.

### **Insurance**

Unless specified as "not required" in Attachment 1, you shall take out and maintain for the Funding Period a policy of public liability insurance for not less than the amount specified in Attachment 1.

You shall provide a copy of the certificate of insurance for the insurance policy if required by the Minister.

### **Acknowledgements**

You acknowledge the Grant represents a one-off contribution by the Minister towards the Purpose, and you agree any request for subsequent funding will require a new application to the Minister. The Minister is under no obligation to agree to pay any subsequent funding to you.

You acknowledge the Minister will not be liable to reimburse you for any losses or cost over runs that may result from the operation of this Grant Agreement or the carrying out of the Purpose.

### **Grant is personal to you**

You agree the Grant is personal to you, and you shall not assign, transfer or encumber any of your rights or obligations under this Grant Agreement.

### **Intellectual Property**

You grant the Minister and the State of South Australia a non-exclusive, perpetual, royalty free licence to use any intellectual property created as part of the Purpose.

15/4/19

Ms. Beverley Voigt  
Manager Heritage South Australia

Dear Beverley

As you are aware, Habitable Places delivers the Limestone Coast Heritage Advisory Service on behalf of the Limestone Coast Local Government Association (LCLGA) and constituent Councils. We acknowledge the contribution that DEW (previously DEWNR) has made towards the delivery of the heritage advisory service since 2016.

The heritage advisory service (2016-21) will continue until 2021 subject to annual review. We believe that the arrangements for provision of State heritage advice on behalf of DEW are appropriate and recommend these continue for 2019/2020. We therefore request that DEW extends the agreement with LCLGA and provides a grant of \$5,000 for the 2019/2020 financial year on the same terms and conditions.

The grant would be made up as follows:

A contribution of \$3,000 towards the assessment of Development Applications for State heritage listed private and community owned places, on the same terms as the 2018-19 agreement.

A contribution of \$2,000 towards the travel costs incurred in delivering the above services across the region.

Habitable Places is looking forward to continuing to deliver this consultancy service on behalf of DEW, LCLGHA and local Councils. We will continue to submit monthly reports to DEW, in accordance with the agreement.

Should you wish to discuss this proposal further please contact me on 0417827118 or Biddie Shearing, LCLGA Acting EO on 8723 1057.

Yours sincerely,



Richard Woods

cc Ms Biddie Shearing  
cc Michael.Queale

eo@lclga.sa.gov.au  
Michael.Queale@sa.gov.au



## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** EXECUTIVE OFFICER  
**RE:** Request for Sponsorship

### BACKGROUND

Since 2016, the LCLGA has been a trophy sponsor at the annual Limestone Coast Wine Show which has been held in Robe, Padthaway and Naracoorte. The basis of agreeing to the sponsorship request was that the Limestone Coast Wine Show was becoming recognised as a major event not only on the Limestone Coast calendar but also on the national and international wine calendar.

The region is very fortunate to have a mature wine industry that continually produces wines that are well regarded globally. We have some of the most iconic and recognized brands in the country and supporting this regional event will ensure that one of the most significant industries in the Limestone Coast remains prominent. The Limestone Coast houses 6 official Geographical Wines Zones, noting South Australia has only 18 in total.

Wine and food experiences are greatly sought after throughout the world and we are in the unique position whereby we have some of the finest wineries being in a position to offer these experiences. Further, the LCLGA together with 11 other stakeholders is supporting the development of Mixed Dozen Interactive Trails that aims to bring together symbiotic wine and tourism organisations and together attracting more wine visitors that then leads to deeper dispersal across the region and contributing to the regional visitor economy.

Partnering with the Limestone Coast Wine Show Committee continues to demonstrate a commitment to the industry by the Local Government Sector in what is a truly regional event with national and international exposure.

We note that Biddie Shearing is a member of the Executive Committee of the Limestone Coast Grape and Wine Council and has declared this conflict to the EO.

### DISCUSSION

As per adopted LCLGA Sponsorship Policy this request is being brought before the LCLGA Board for approval as it is over the limit of delegated authority for the Executive Officer and President.

As per the Policy for considering the request the following must be taken into account.

#### **Return on investment:**

The LC LGA has an expectation that it receives a return on this investment through demonstrated benefits including but not limited to:



## INFORMATION REPORT

- Appropriate branding and profile-raising opportunities
- Ability to leverage sponsorship through media or advertising
- Ability to leverage support through attendance or staging of display or complementary event where appropriate
- Specific sponsorship category benefits
- Ability to reach traditional and non-traditional audiences

### RECOMMENDATION

It is recommended that LCLGA;

1. Receives and notes the report
2. Supports the request for sponsor of the 2019 Limestone Coast Wine Show to the value of \$2,500 (plus GST) as detailed in the attached letter.

Moved,

Seconded,





11<sup>th</sup> February 2019

Dom Testoni

Limestone Coast Local Government Association

PO Box 1445,

Mount Gambier SA 5290

Dear Dom,

**Re: 2019 Limestone Coast Wine Show Sponsorship.**

Preparations are under way for the 2019 Limestone Coast Wine Show. Sam Connew has accepted the position as Chief of Judges for another year with our international judge being Michelle Bouffard from Quebec. Michelle sits on expert panels for Cornucopia and the Vancouver Playhouse International Wine Festival. She is a judge facilitator for Vancouver Magazine wine awards and she judges for Wine Align's National and International wine competition.

The presentation of awards and sponsors dinner is on Thursday 24<sup>th</sup> of October, hosted this year by the Coonawarra wine region at a venue to be confirmed, with the exhibitors and public tasting on Friday 25<sup>th</sup> of October at the Coonawarra Hall.

Entries for the 19<sup>th</sup> annual Limestone Coast Wine Show will open in July 2019. The wine show is run by a committee of the Limestone Coast Grape and Wine Council as a non-profit stand-alone activity and is part of the nationally recognized regional wine show circuit. Entries are open to any wine from the Limestone Coast GI, which includes the regions of Coonawarra, Padthaway, Wrattenbully, Mt Benson, Robe and Mt Gambier.

On behalf of the Limestone Coast Wine Show committee, we thank you for your previous commitment to our local wine show. Half the wine show income is from sponsors such as yourselves, and we would not be able to continue without you. We value our sponsors, aim to not have too many, and endeavor to make sure there is reciprocal benefit and respect shown to sponsors, primarily on our trophy night where there are great networking opportunities with our exhibitors.

**This year we would once more like to offer the Limestone Coast Local Government Association sponsorship of the Colin Kidd Trophy for the Best White of Show.**

The Trophy Sponsorship package is;

- \$2500 (plus GST)
- Half page [12" by 8"] advertisement in the Show Schedule - distributed by mail and on-line to potential exhibitor list (**Note we need any changes to advertisement artwork from you by 8<sup>th</sup> July to meet printing deadlines**)
- One complimentary ticket to the Presentation of Awards Dinner on Thursday 24th October in the Coonawarra Wine Region.
- Present your Trophy at the Dinner.
- High resolution photos of Trophy Presentations available for promotions
- Half page advertisement in Results booklet - distributed on the night, at the exhibitors tasting, and sent to non-attending exhibitors (October / November)
- Invitation to attend the Exhibitors' Tasting - Friday 25th October 9.30am
- Many mentions and logos at <http://limestonecoastwine.com.au/wine-show/>, as well as in social media campaigns.

Sponsorship income is put towards securing and hosting the best judges available, investing in best practice judging tools, fabricating the artist-made trophies, making the Presentation of Awards Dinner a spectacle, and to keep entry fees for exhibitors reasonable. As well as promoting results & sponsor involvement.

On behalf of the Limestone Coast Wine Show Committee I would like to thank you for the opportunity to discuss sponsorship with you.

We look forward to a positive response, if you have any questions regarding any of the sponsorship arrangements please do not hesitate to contact me.

Yours sincerely

Bruce Gregory  
For and on behalf of the  
Limestone Coast Wine Show Committee  
[bruce@majellawines.com.au](mailto:bruce@majellawines.com.au)

and  
Ulrich Grey-Smith  
Executive Officer, Limestone Coast Grape & Wine Council  
0429 499 355  
[tech3@limestonecoastwine.com.au](mailto:tech3@limestonecoastwine.com.au)

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES

**FROM:** STARCLUB Field Officer

**RE:** LC Regional Sporting Academy Proposed Advisory Committee

### BACKGROUND

- Funded by the Office of Recreation and Sport and the 7 Limestone Coast Councils
- Provides elite strength and condition programs, education and coaching for 42 athletes across the Limestone Coast.

### DISCUSSION

The Limestone Coast Regional Sporting Academy (LCRSA) is looking to have an Advisory Committee to provide support to the STARCLUB Field Officer, as the Academy continues to grow. Please see attached document.

The LCRSA Advisory Committee will be a group of suitably experienced people to give considered advice, recommendations or counsel in connection with the LCRSA. They will provide:

- non-binding strategic advice and an independent view to the LCRSA around emerging or unfamiliar issues of major significance.
- give fresh insights and thinking
- respond to ideas from management
- play devil's advocate
- supply high quality objective advice to support the LCLGA's decision-making.

### RECOMMENDATION

It is recommended that LC LGA;

1. Receives and notes the report.
2. Endorse the formation of the LCRSA Advisory Committee.
3. Endorse the LCLGA Executive Officer and the STARCLUB Field Officer to appoint the appropriate people to form the committee.

**Moved:**

**Seconded:**





## LIMESTONE COAST REGIONAL SPORTING ACADEMY

### ADVISORY COMMITTEE PROPOSAL

#### OBJECTIVE OF THE LIMESTONE COAST REGIONAL SPORTING ACADEMY

The LCRSA provides aspiring young athletes that have demonstrated sporting talent and physical abilities the chance to access elite localised training and development programs and coaches from the Limestone Coast region. The LCRSA has four main objectives:

- To identify regional sporting talent
- To educate and develop youth in the region
- To provide pathways to State and national representation
- To develop the skills of regional coaches

#### MANAGEMENT

The strategic development and growth of the Limestone Coast Sporting Academy (LCRSA) will be overseen by a committed staff and a suitably selected Advisory Committee – all of who will be extremely experienced and well established across many areas of sport and business.

#### PURPOSE OF THE LCRSA ADVISORY COMMITTEE

The LCRSA Advisory Committees will be a group of suitably experienced people appointed to give considered advice, recommendations or counsel in connection with the LCRSA. They will provide:

- non-binding strategic advice and an independent view to the LCRSA around emerging or unfamiliar issues of major significance.
- give fresh insights and thinking
- respond to ideas from management
- play devil's advocate
- supply high quality objective advice to support the LCLGA's decision-making.

#### THE ROLES & RESPONSIBILITIES OF THE LCRSA ADVISORY COMMITTEE

LCRSA Advisory Committee will have no binding decision making authority or executive function in the context of governing the LCRSA. Roles and responsibilities of the LCRSA Advisory Committee will include:

- Providing an independent source of information and advice to the LCRSA Coordinator and LCLGA on strategic issues or risks confronting the Academy
- Create a "learning forum"
- Develop an understanding of the organisation, market and industry trends
- Provide "wise counsel" on issues raised by the LCRSA Coordinator and LCLGA
- Provide the LCRSA Coordinator and LCLGA with insights and ideas which can only come with distance from the day-to-day operations

- Encourage and support the exploration of new ideas
- Evaluate, review, monitor & assess the performance of LCRSA programs
- Act as a resource for the LCRSA Coordinator and LCLGA
- Advocate for the LCRSA
- Encourage the development of a governance framework that enables continued growth, whilst not stifling the spirit or vision
- Monitor business performance and challenge the LCRSA Coordinator and LCLGA to consider options for improving the business

### **BENEFITS OF AN ADVISORY BOARD**

Having an effective LCRSA can bring many benefits including:

- Drawing on the skills and knowledge of advisors who have practical experience in growing a business or organisation
- Enhance the LCRSA reputation and credibility in the marketplace
- Increase consumer and investor confidence
- Attract superior employees by demonstrating a commitment to organisational growth

### **SELECTING THE LCRSA ADVISORY COMMITTEE**

When selecting the LCRSA Advisory Committee the LCRSA Coordinator & LCLGA will need to understand the issues on which the Advisory Committee will contribute and then determine the experience, skills and attributes that are best placed to assist. This will mean recruiting advisers for their specific skills. The LCRSA would be seeking members with the following backgrounds:

- Legal
- Administration
- Accounting & Financial management
- Marketing & Communications
- Human Resources
- Fundraising & Sponsorship
- Entrepreneur
- Sports Science & Allied Health

### **MEMBERSHIP**

The membership of the Committee shall comprise:

- Up to 7 business/industry representatives with specific skill sets
- A member Board member nominated by the LC LGA
- LCRSA Coordinator
- Nomination from project funding partners who can support the required skill sets

### LCRSA ADVISORY COMMITTEE GOVERNANCE & TERM OF OFFICE

The LCRSA will have terms of service where members are appointed to a specific term with term limits. It is also important to ensure the advisory committee has a clear purpose and guidelines for membership therefor Terms of Reference /Charter will also be developed.

- The LCRSA will develop Terms of Reference (or Charter) for the Advisory Committee which will be reviewed annually. This charter or terms of reference will be approved or ratified by the LCLGA
- Membership for the Committee shall be for a 2 year term, with a maximum of 3 years
- To manage business continuity, only 50% of committee members will change over at any one time
- Members will be voluntary and not receive a sitting fee or remuneration for their service.

### FREQUENCY OF MEETINGS

Advisory Committee meetings are typically held between six to eight times a year and very seldom more than that. The meetings are not meant to be a decision-making forum.

## RECOMMENDATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** REGIONAL WASTE MANAGEMENT COORDINATOR  
**RE:** PARLIAMENTARY INQUIRY INTO THE RECYCLING INDUSTRY

### BACKGROUND

China's National Sword Policy has exposed some issues in the recycling industry, resulting in significant increases in recycling costs for Councils. On the 13<sup>th</sup> of May 2109, Parliament's Environment, Resources and Development Committee resolved to conduct an inquiry into the recycling industry in South Australia.

The Committee will investigate and report on whether a current crisis in waste management exists in South Australia as a result, at least in part, of China's National Sword Policy. The Committee will:

1. Examine how South Australia's response to China's recent restriction on its importation of recyclable material;
2. Examine current policy and legislative frameworks (and potential for desirable reforms) that govern resource recovery, in the context of China's National Sword Policy;
3. Examine whether funding from the state government (including Green Industries SA funding) has been adequate to support SA businesses and local councils affected by China's Sword Policy;
4. Identify short- and long-term opportunities and solutions in response to China's restriction on the importation of recyclable material;
5. Examine strategies more broadly to reduce waste generation and better manage waste from the various waste sectors.

### DISCUSSION

AT the Regional Waste Management Steering Committee meeting held on the 22<sup>nd</sup> of May 2019, the committee agreed to prepare and make a submission into the Inquiry. Submissions to the Inquiry should be received by Friday 19 July 2019.



## RECOMMENDATION REPORT

### RECOMMENDATION

It is recommended that LC LGA:

1. Receive and note the report
2. Authorise Regional Waste Management Steering Committee to prepare a submission to the Parliamentary Inquiry into the Recycling Industry.
3. Authorise the LCLGA President and the Executive Officer to finalise the submission.

Moved:

Seconded:



Our Ref: GF/10.14.2/1 EI2019/151192  
coulet ceo LCLGA appointments 170519



PO Box 27, Millicent SA 5280  
[www.wattlerange.sa.gov.au](http://www.wattlerange.sa.gov.au)

17 May 2019

Ms Biddie Shearing  
Interim Executive Officer  
Level 1  
9 Bay Road  
MOUNT GAMBIER SA 5290

Dear Biddie

**Appointments to LCLGA Working Parties & Outside Organisations – Additional Nominations Sought**

Thank you for your letter dated 3 May 2019 which was presented to Council at its meeting on 14 May 2019.

Council did not put forward any nominations for Limestone Coast Leadership Program Committee, Anglican Community Care Inc or Group Training Employment.

Yours sincerely

Ben Gower  
Chief Executive Officer

Telephone: (08) 8733 0900  
Email: [council@wattlerange.sa.gov.au](mailto:council@wattlerange.sa.gov.au)





Reference: AF17/50  
Enquiries to: Mr Michael McCarthy

27<sup>th</sup> May, 2019

Mrs Biddie Shearing  
Level 1 9 Bay Road  
MOUNT GAMBIER SA 5290

Dear Biddie,

**RE: COUNCIL NOMINEES FOR LCLGA POSITIONS**

I refer to your letter dated 3 May 2019 seeking nominations for LCLGA positions on the following committees and outside organisations:

- Limestone Coast Leadership Program Committee
- Anglican Community Care Inc. (AC CARE)
- Group Training Employment

I confirm that at the Council meeting held on 21 May 2019 the following resolution was carried:

*That Council endorse the following nominees for Limestone Coast Local Government Association positions:*

- (a) *Limestone Coast Leadership Program Committee – Cr Amoroso*
- (b) *Anglican Community Care Incorporated (AC CARE) – Cr Amoroso*
- (c) *Group Training Employment – Cr Jenner*

Accordingly, could you please include these nominees for your deliberations at the LCLGA General Board meeting to be held on 14 June 2019.

It would be appreciated if you could please notify Council and these Members directly of their successful appointment (or otherwise) to these positions.

Crs Kate Amoroso and Paul Jenner may be contacted by their Council email:

[crjenner@mountgambier.sa.gov.au](mailto:crjenner@mountgambier.sa.gov.au)

[cramoroso@mountgambier.sa.gov.au](mailto:cramoroso@mountgambier.sa.gov.au)

Yours faithfully,

**Michael McCARTHY**  
MANAGER EXECUTIVE ADMINISTRATION



Ref: 10.14.2/12

22 May 2019

Ms Biddie Shearing  
Interim Executive Officer  
Limestone Coast Local Government Association

Email: [eo@lclga.sa.gov.au](mailto:eo@lclga.sa.gov.au)



**Principal Office**

324 Commercial Street West, Mount Gambier  
PO Box 724, Mount Gambier SA 5290  
Telephone (08) 8721 0444  
Facsimile (08) 8721 0410  
Email [info@dcgrant.sa.gov.au](mailto:info@dcgrant.sa.gov.au)  
Website [www.dcgrant.sa.gov.au](http://www.dcgrant.sa.gov.au)

**Branch Office**

5 Charles Street  
Port MacDonnell SA 5291

Dear Biddie

**Limestone Coast Local Government Association – Appointments to Working Parties & Outside Organisations**

At the District Council of Grant Ordinary meeting on Monday 20 May 2019 Council considered nominations to the Limestone Coast Local Government Association working parties and outside organisations and resolved the following:

*That Council confirm in writing to the Limestone Coast Local Government Association by Monday 3 June 2019 the following nominations:*

- *Jayne Miller, Community Development Coordinator, to be nominated to the Limestone Coast Leadership Program Committee.*
- *Cr Julie Reis to be nominated to Group Training Employment.*

Please do not hesitate to contact me if you have any questions.

Yours sincerely

A handwritten signature in black ink, appearing to be "JF" with a stylized flourish.

**Jane Fetherstonhaugh**  
**ACTING CHIEF EXECUTIVE OFFICER**

## Executive Officer

---

**From:** Andrew MacDonald <ceo@kingstondc.sa.gov.au>  
**Sent:** Tuesday, 7 May 2019 11:13 AM  
**To:** Executive Officer  
**Subject:** RE: APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT

Dear Biddie

Kingston District Council has nil nominations for additional working parties/outside organisation.

Kind regards

Andrew

Andrew MacDonald  
Chief Executive Officer  
KINGSTON DISTRICT COUNCIL  
PO Box 321, KINGSTON SE, 5275  
Phone : (08) 8767 2033  
Moblie: 0408 809 712



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**From:** Executive Officer <eo@lclga.sa.gov.au>  
**Sent:** Friday, 3 May 2019 10:31 AM  
**To:** Andrew MacDonald <ceo@kingstondc.sa.gov.au>  
**Subject:** APPOINTMENTS TO LCLGA WORKING PARTIES & OUTSIDE ORGANISATIONS - ADDITIONAL NOMINATIONS SOUGHT

Dear Andrew,

Please find attached a letter outlining a request for nominations to a LCLGA committee and two outside organisations and relevant documentation.

LCLGA Constituent Councils are requested to confirm in writing, prior to Monday 3<sup>rd</sup> June 2019, nominations to the following and committee and outside organisations.

These nominations will then be considered by the LCLGA Board at the General Meeting on Friday 14<sup>th</sup> June 2019.

If you wish to discuss this matter further, please do not hesitate to contact me at your convenience on 8723 7310.

Regards,

Biddie Shearing  
Interim Executive Officer  
Level 1 / 9 Bay Road, Mount Gambier SA 5290  
P: 08 8723 7310 M: 0438 321 415  
eo@lclga.sa.gov.au www.lclga.sa.gov.au

LIMESTONE COAST LOCAL GOVERNMENT ASSOC													
Profit & Loss Budget Analysis FY2019 July to April													
Account Name	1st Qtr	2nd Qtr	January	February	March	3rd Qtr	4th Qtr	Total		Budget YTD	Variance	Notes	Commentary
<b>INCOME</b>													Any variance greater than 5-10% should have an explanation
City of Mount Gambier	180,098.00	0.00				0.00		180,098.00		180,097.00	1.00		
District Council of Grant	78,125.00	0.00				0.00		78,125.00		78,124.00	1.00		
Wattle Range Council	134,442.00	0.00				0.00		134,442.00		134,442.00	0.00		
Naracoorte Lucindale Council	90,027.00	0.00				0.00		90,027.00		90,026.00	1.00		
District Council of Robe	43,453.00	0.00				0.00		43,453.00		43,453.00	0.00		
District Council of Tatiara	75,842.00	0.00				0.00		75,842.00		75,841.00	1.00		
District Council of Kingston	40,417.00	0.00				0.00		40,417.00		40,417.00	0.00		
SATC	46,818.00	21,940.00				0.00		68,758.00		66,000.00	2,758.00		Cooperative marketing agreement \$20k, subsidy for India mission \$1.8k
LGA Funding	25,000.00	5,000.00		40,606.86		40,606.86		70,606.86		70,000.00	606.86		Top up payments received from LGA (rubble royalties)
RDA Funding	20,000.00	29,500.00				0.00		49,500.00		0.00	49,500.00		Contribution to Leadership Program
Starclub Funding	106,000.00	0.00				0.00		106,000.00		106,000.00	0.00		
MAC Funding	0.00	65,000.00				0.00		65,000.00		65,000.00	0.00		
Interest	667.81	8,413.13	999.65	4.01	3.02	1,006.68	439.17	10,526.79		10,000.00	526.79		Additional interest earned above budget calculations
Funds Carried Forward	166,886.96	30,000.00				0.00		196,886.96		226,886.96	-30,000.00		Funds brought forward for waste, signage, climate and sports academy
Sundry Income	425.22	20,173.75	227.27	909.09		1,136.36	39,000.00	60,735.33		5,000.00	55,735.33		Dept Industry & Skills \$20k contribution to Leadership Program & Sponsorship
DEW	0.00	2,500.00			1,250.00	1,250.00		3,750.00		7,000.00	-3,250.00		Heritage services income due in June 2019
NDRP	0.00	0.00				0.00		0.00		40,000.00	-40,000.00		Natural Disaster Resilience Program - \$13.5k due by June 2019, remainder in 2019-20
Leadership Participant Contribution							23,636.42	23,636.42			23,636.42		
Sports Academy Contribution	0.00	13,499.93	-318.18			-318.18		13,181.75		14,700.00	-1,518.25		Contributions from participants, one withdrew from prgram in January
<b>Total INCOME</b>	<b>\$1,008,201.99</b>	<b>\$239,708.53</b>	<b>\$908.74</b>	<b>\$41,519.96</b>	<b>\$1,253.02</b>	<b>\$43,681.72</b>	<b>\$63,075.59</b>	<b>\$1,310,986.11</b>		<b>\$1,252,986.96</b>	<b>\$57,999.15</b>		
<b>EXPENSES</b>													
Advertising & Marketing	0.00	9,349.82		1,057.91	681.81	1,739.72	2,995.00	14,084.54		3,750.00	10,334.54		Tourism advertising expense - REX inflight magazine \$6.5k
Audit Fees	2,900.00	0.00				0.00		2,900.00		3,250.00	-350.00		
Bank Fees	319.20	47.30	7.25	11.50	29.08	47.83	7.75	422.08		500.00	-77.92		
Computing & IT	2,691.56	1,241.81	652.81	482.36	4,090.76	5,225.93	952.46	10,111.76		14,350.00	-4,238.24		Expenses expected in June
Consultancy	0.00	3,909.09	1,000.00	5,000.00		6,000.00	1,320.00	11,229.09		0.00	11,229.09		Additional expense coaching honararium (Sports Academy) Income-Projects
Occupancy	7,108.20	6,001.88	1,710.93	1,710.93	4,085.93	7,507.79	1,710.93	22,328.80		20,100.00	2,228.80		Annual rent for Mt Gambier & Adelaide office.
Governance	0.00	11,900.00	1,000.00	3,000.00	3,000.00	7,000.00		18,900.00		21,000.00	-2,100.00		EO recruitment costs. & \$4.5K Chair Honorarium expense in due June
Insurances	2,218.75	2,218.75			2,218.74	2,218.74		6,656.24		8,000.00	-1,343.76		
Legal Fees	0.00	0.00				0.00		0.00		1,000.00	-1,000.00		
Meeting Expenses	0.00	1,480.00	86.02	100.00	875.66	1,061.68	530.08	3,071.76		0.00	3,071.76		Previously costed to Travel/Accommodation/Meals
Miscellaneous Expenses	384.05	831.45	530.64	286.73	423.45	1,240.82	452.20	2,908.52		0.00	2,908.52		
Postage	54.55	0.00			11.37	11.37		65.92		900.00	-834.08		
Printing/Stationery	775.51	2,043.77	410.51	1,046.46	364.95	1,821.92	870.55	5,511.75		5,300.00	211.75		
Projects	89,428.82	164,764.44	27,864.55	69,627.60	5,073.73	102,565.88	36,090.66	392,849.80		444,725.60	-51,875.80		funds to be carried forward for 2019-20
Seminars	1,429.20	0.00		109.09	1,168.18	1,277.27	327.27	3,033.74		4,000.00	-966.26		
Subscriptions	0.00	0.00	258.18			258.18		258.18		1,000.00	-741.82		
Telephones	1,401.18	1,269.33		1,044.53	479.67	1,524.20	948.73	5,143.44		7,350.00	-2,206.56		
Trade/Consumer Shows	5,712.97	16,995.46	77.27	3,871.63	-97.85	3,851.05	-2,610.22	23,949.26		42,500.00	-18,550.74		Expenses expected in May and June
Training	4,780.65	1,783.59				0.00		6,564.24		7,250.00	-685.76		Strategic Thinking Workshop
Travel/Accommodation/Meals	9,826.94	13,856.16	2,557.96	2,388.33	5,652.59	10,598.88	1,676.59	35,958.57		45,700.00	-9,741.43		up by \$9.7K - Reallocated to correct line, expense allocation "Projects"
Vehicles - Fuel	3,313.10	3,758.17	702.96	1,209.00	946.91	2,858.87	1,228.67	11,158.81		11,100.00	58.81		
Vehicles - Leasing	9,949.89	9,949.89	3,316.63	3,316.63	3,316.63	9,949.89	6,633.26	36,482.93		35,500.00	982.93		Fleet Partners leasing charges
Vehicles - Repairs/Maintenance	88.72	39.13	617.23		68.18	685.41		813.26		750.00	63.26		
Wages	116,517.66	107,904.23	66,639.37	30,393.92	30,698.40	127,731.69	35,293.16	387,446.74		425,432.24	-37,985.50		EO Vacancy & \$13.6k realloctaed to budget line in March
Wages - Superannuation	10,998.83	10,428.16	6,930.21	3,320.04	3,320.04	13,570.29	3,320.04	38,317.32		40,416.06	-2,098.74		EO Vacancy & \$13.6k realloctaed to budget line in March
Wages - Workcover	0.00	3,346.70			1,462.50	1,462.50		4,809.20		3,857.20	952.00		
Wages - Expenses	0.00	2,276.92	6,830.76	4,553.84	4,553.84	15,938.44		18,215.36		0.00	18,215.36		Costs will be reallocated to Wages above
Wages - FBT	0.00	0.00				0.00		0.00		3,000.00	-3,000.00		FBT return processed May 2019
Wages - Accruals	0.00	0.00				0.00		0.00		0.00	0.00		
<b>Total EXPENSES</b>	<b>\$269,899.78</b>	<b>\$375,396.05</b>	<b>\$121,193.28</b>	<b>\$132,530.50</b>	<b>\$72,424.57</b>	<b>\$326,148.35</b>	<b>\$91,747.13</b>	<b>\$1,063,191.31</b>		<b>\$1,150,731.10</b>	<b>(\$87,539.79)</b>		
<b>OTHER INCOME</b>													
Unbudgeted Project Income	2,062.50	105,000.00				0.00		107,062.50		0.00	107,062.50		Green Industries, LGA Coastal Alliance, LIDAR
<b>Total Other INCOME</b>	<b>\$2,062.50</b>	<b>\$105,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$107,062.50</b>		<b>\$0.00</b>	<b>\$107,062.50</b>		
<b>OTHER EXPENSES</b>													
Unbudgeted Project Expenses	9,329.00	45,129.50				0.00		54,458.50		0.00	54,458.50		Recycle right
Minor Capital Purchases	1,500.00	0.00				4,085.45		5,585.45		0.00	5,585.45		Replacement notebooks plus new purchase for Substance Misuse
<b>Total Other EXPENSES</b>	<b>\$10,829.00</b>	<b>\$45,129.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,085.45</b>	<b>\$0.00</b>	<b>\$60,043.95</b>		<b>\$0.00</b>	<b>\$60,043.95</b>		
<b>Net Profit/(Loss)</b>	<b>\$729,535.71</b>	<b>(\$75,817.02)</b>	<b>(\$120,284.54)</b>	<b>(\$91,010.54)</b>	<b>(\$71,171.55)</b>	<b>(\$286,552.08)</b>	<b>(\$28,671.54)</b>	<b>\$294,813.35</b>		<b>\$102,255.86</b>	<b>\$192,557.49</b>		

**Balance Sheet**

As of April 2019

Level 1  
9 Bay Road  
Mount Gambier SA 5290ABN: 42 930 727 010  
Email: admin@lclga.sa.gov.au

<b>Assets</b>		
Cheque Account		\$1,773.75
Business Access Saver		\$343,019.38
Term Deposit 1		\$686,606.84
Petty Cash		\$250.00
Trade Debtors		\$96,938.95
<b>Total Assets</b>		<b>\$1,128,588.92</b>
<b>Liabilities</b>		
Trade Creditors		\$27,983.62
<b>CREDIT CARDS</b>		
Executive Officer	\$127.15	
Starclub Field Officer	\$261.71	
Chair	\$28.00	
Regional Waste Management	\$332.22	
Tourism Industry Dev Officer	-\$143.55	
<b>Total CREDIT CARDS</b>		<b>\$605.53</b>
<b>GST LIABILITIES</b>		
GST Collected	\$10,876.77	
GST Control Account	-\$4,276.33	
GST Paid	-\$5,745.52	
<b>Total GST LIABILITIES</b>		<b>\$854.92</b>
<b>PAYROLL LIABILITIES</b>		
PAYG Payable	\$7,482.26	
Superannuation Payable	\$3,376.07	
Leave Provisions	\$31,047.07	
<b>Total PAYROLL LIABILITIES</b>		<b>\$41,905.40</b>
<b>PROJECT LIABILITIES</b>		
Star Club Field Officer	\$38,453.39	
Regional Waste Management	\$27,186.01	
Planning	\$37,204.00	
Tourism	\$151,851.29	
Procurement	\$10,000.00	
Rubble Royalty	\$132,769.28	
LC Sports Academy	\$35,692.00	
<b>Total PROJECT LIABILITIES</b>		<b>\$433,155.97</b>
<b>Total Liabilities</b>		<b>\$504,505.44</b>
<b>Net Assets</b>		<b>\$624,083.48</b>
<b>Equity</b>		
Retained Earnings		\$329,270.13
Current Year Earnings		\$294,813.35
<b>Total Equity</b>		<b>\$624,083.48</b>

This report includes Year-End Adjustments.

July 2018 to April 2019	Administration			Projects - Other			Tourism			Starclub			Leadership			Climate		
	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance
INCOME																		
City of Mount Gambier	72,985.00	72,985.00	0.00	48,725.00	48,725.00	0.00	29,194.00	29,194.00	0.00	13,270.00	13,270.00	0.00			0.00			0.00
District Council of Grant	35,530.00	35,530.00	0.00	14,171.00	14,171.00	0.00	14,212.00	14,212.00	0.00	6,460.00	6,460.00	0.00			0.00			0.00
Wattle Range Council	58,493.00	58,493.00	0.00	29,155.00	29,155.00	0.00	23,397.00	23,397.00	0.00	10,635.00	10,635.00	0.00			0.00			0.00
Naracoorte Lucindale Council	39,958.00	39,958.00	0.00	18,103.00	18,103.00	0.00	15,983.00	15,983.00	0.00	7,265.00	7,265.00	0.00			0.00			0.00
District Council of Robe	15,758.00	15,758.00	0.00	15,089.00	15,089.00	0.00	6,303.00	6,303.00	0.00	2,865.00	2,865.00	0.00			0.00			0.00
District Council of Tatiara	34,458.00	34,458.00	0.00	13,818.00	13,818.00	0.00	13,783.00	13,783.00	0.00	6,265.00	6,265.00	0.00			0.00			0.00
District Council of Kingston	17,820.00	17,820.00	0.00	8,341.00	8,341.00	0.00	7,128.00	7,128.00	0.00	3,240.00	3,240.00	0.00			0.00			0.00
SATC			0.00			0.00	68,758.00	66,000.00	2,758.00			0.00			0.00			0.00
LGA Funding			0.00	40,606.86	40,000.00	606.86			0.00			0.00			0.00			0.00
RDA Funding			0.00			0.00			0.00			0.00	30,000.00	30,000.00	0.00			0.00
Starclub Funding			0.00			0.00			0.00	56,000.00	56,000.00	0.00			0.00			0.00
Road Safety Funding (MAC)			0.00			0.00			0.00			0.00			0.00			0.00
Interest	10,084.60	10,000.00	84.60			0.00			0.00			0.00			0.00			0.00
Funds Carried Forward			0.00			0.00	10,457.00		10,457.00			0.00	10,000.00	10,000.00	0.00	115,110.90		115,110.90
Sundry Income			0.00			0.00	425.22		425.22			0.00	102,136.42	87,000.00	15,136.42			0.00
DEWNR			0.00	3,750.00	5,000.00	-1,250.00			0.00			0.00			0.00			0.00
Federal Grants			0.00			0.00			0.00			0.00			0.00			0.00
Sports Academy Contribution			0.00			0.00			0.00			0.00			0.00			0.00
Total INCOME	\$285,086.60	\$283,000.00	\$84.60	\$191,758.86	\$191,151.80	-\$643.14	\$189,640.22	\$176,000.00	\$13,640.22	\$106,000.00	\$106,000.00	\$0.00	\$142,136.42	\$127,000.00	\$15,136.42	\$115,110.90	\$47,000.00	\$115,110.90
EXPENSES																		
Advertising & Marketing	75.00	3,000.00	-2,925.00			0.00	6,736.36		6,736.36			0.00	982.91		982.91			0.00
Audit Fees	2,900.00	3,250.00	-350.00			0.00			0.00			0.00			0.00			0.00
Bank Fees	162.55	500.00	-337.45			0.00	74.02		74.02	55.00		55.00			0.00			0.00
Computing & IT	4,190.00	8,000.00	-3,810.00	81.82		81.82	603.03	1,250.00	-646.97	1,363.07	1,250.00	113.07	264.91		264.91	519.16	1,200.00	-680.84
Consultancy			0.00			0.00	3,909.09		3,909.09	1,272.73		1,272.73			0.00			0.00
Occupancy	8,309.07	6,500.00	1,809.07			0.00	2,133.16	3,100.00	-966.84	2,133.08	3,100.00	-966.92			0.00	2,726.83	1,440.00	1,286.83
Governance	18,900.00	21,000.00	-2,100.00			0.00			0.00			0.00			0.00			0.00
Insurances	6,656.24	8,000.00	-1,343.76			0.00			0.00			0.00			0.00			0.00
Legal Fees		1,000.00	-1,000.00			0.00			0.00			0.00			0.00			0.00
Meeting Expenses	1,108.03	0.00	1,108.03			0.00	673.17		673.17	647.27		647.27	298.11		298.11			0.00
Miscellaneous Expenses	2,444.36		2,444.36			0.00			0.00			0.00	10.53		10.53			0.00
Postage	65.92	200.00	-134.08			0.00		200.00	-200.00		200.00	-200.00			0.00			0.00
Printing/Stationery	3,410.80	1,250.00	2,160.80			0.00	506.29	500.00	6.29		500.00	-500.00	253.62		253.62	124.55	1,000.00	-875.45
Projects			0.00	106,393.07	239,458.60	-133,065.53	12,052.45	30,000.00	-17,947.55		7,500.00	-7,500.00	44,214.64	117,394.00	-73,179.36	108,590.00	53,400.00	55,190.00
Seminars	327.27	1,000.00	-672.73	618.18		618.18	722.73		722.73	550.00		550.00			0.00		1,000.00	-1,000.00
Subscriptions		1,000.00	-1,000.00			0.00	108.18		108.18			0.00			0.00			0.00
Telephones	3,062.57	2,500.00	562.57			0.00	390.50	1,000.00	-609.50	389.95	1,000.00	-610.05			0.00	390.06	680.00	-289.94
Trade/Consumer Shows			0.00			0.00	23,949.26	42,500.00	-18,550.74			0.00			0.00			0.00
Training	4,300.65	3,000.00	1,300.65			0.00	628.59	1,000.00	-371.41	495.00	1,000.00	-505.00			0.00	495.00		495.00
Travel/Accommodation/Meals	13,510.74	12,500.00	1,010.74	171.82		171.82	10,838.86		10,838.86	2,724.49	2,000.00	724.49	369.68		369.68	264.37	2,800.00	-2,535.63
Vehicles - Fuel	3,430.40	3,500.00	-69.60			0.00	2,262.66	3,000.00	-737.34	4,256.45	3,000.00	1,256.45	152.18		152.18	95.45	400.00	-304.55
Vehicles - Leasing	13,551.01	12,500.00	1,051.01			0.00	8,353.62	8,250.00	103.62	8,984.80	8,250.00	734.80			0.00	1,864.50	2,800.00	-935.50
Vehicles - Repairs/Maintenance	354.57	250.00	104.57			0.00	170.92	250.00	-79.08	174.13	250.00	-75.87			0.00	50.00		50.00
Wages & Oncosts	171,628.31	198,767.18	-27,138.87			0.00	84,807.69	70,507.00	14,300.69	69,213.56	67,819.22	1,394.34	15,715.00	18,000.00	-2,285.00	25,348.94	20,437.00	4,911.94
Wages - FBT		1,000.00	-1,000.00			0.00			0.00		1,000.00	-1,000.00			0.00			0.00
Total EXPENSES	\$258,387.49	\$288,717.18	-\$30,329.69	\$107,264.89	\$239,458.60	-\$132,193.71	\$158,920.58	\$161,557.00	-\$2,636.42	\$92,259.53	\$96,869.22	-\$4,609.69	\$62,261.58	\$135,394.00	-\$73,132.42	\$140,468.86	\$85,157.00	\$55,311.86
	26,699.11	-5,717.18	30,414.29	84,493.97	-48,306.80	131,550.57	30,719.64	14,443.00	16,276.64	13,740.47	9,130.78	4,609.69	79,874.84	-8,394.00	88,268.84	-25,357.96	-38,157.00	59,799.04
OTHER INCOME																		
Unbudgeted Project Income			0.00	5,000.00	0.00	5,000.00			0.00		0.00	0.00		0.00	0.00	100,000.00	0.00	100,000.00
Total Other INCOME	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00
OTHER EXPENSES																		
Unbudgeted Project Expenses			0.00	40,000.00	0.00	40,000.00			0.00		0.00	0.00			0.00			0.00
Minor Capital Purchases			0.00			0.00	1,500.00		1,500.00	1,362.73	0.00	1,362.73			0.00			0.00
Total Other EXPENSES	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$40,000.00	\$1,500.00	\$0.00	\$1,500.00	\$1,362.73	\$0.00	\$1,362.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	0.00	0.00	0.00	-35,000.00	0.00	-35,000.00	-1,500.00	0.00	-1,500.00	-1,362.73	0.00	-1,362.73	0.00	0.00	0.00	100,000.00	0.00	100,000.00
Adjusted Profit/(Loss)	26,699.11	-5,717.18	30,414.29	49,493.97	-48,306.80	96,550.57	29,219.64	14,443.00	14,776.64	12,377.74	9,130.78	3,246.96	79,874.84	-8,394.00	88,268.84	74,642.04	-38,157.00	159,799.04

July 2018 to April 2019	Waste			Roads			Sports Academy			Coastal Alliance			Drug Action			Planning		
	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance	YTD	Budget	Variance
INCOME																		
City of Mount Gambier	15,924.00	15,924.00	0.00			0.00			0.00			0.00			0.00			0.00
District Council of Grant	7,752.00	7,752.00	0.00			0.00			0.00			0.00			0.00			0.00
Wattle Range Council	12,762.00	12,762.00	0.00			0.00			0.00			0.00			0.00			0.00
Naracoorte Lucindale Council	8,718.00	8,718.00	0.00			0.00			0.00			0.00			0.00			0.00
District Council of Robe	3,438.00	3,438.00	0.00			0.00			0.00			0.00			0.00			0.00
District Council of Tatiara	7,518.00	7,518.00	0.00			0.00			0.00			0.00			0.00			0.00
District Council of Kingston	3,888.00	3,888.00	0.00			0.00			0.00			0.00			0.00			0.00
SATC			0.00			0.00			0.00			0.00			0.00			0.00
LGA Funding			0.00			0.00	30,000.00	30,000.00	0.00	100,000.00		100,000.00			0.00			0.00
RDA Funding			0.00			0.00			0.00			0.00			0.00			0.00
Starclub Funding			0.00			0.00	50,000.00	50,000.00	0.00			0.00			0.00			0.00
Road Safety Funding (MAC)			0.00	65,000.00		65,000.00			0.00			0.00			0.00			0.00
Interest			0.00			0.00			0.00			0.00			0.00			0.00
Funds Carried Forward	25,000.00	25,000.00	0.00			0.00	16,319.06	16,319.06	0.00			0.00			0.00	20,000.00	20,000.00	0.00
Sundry Income	173.75		173.75			0.00	1,136.36		1,136.36			0.00			0.00			0.00
DEWNR			0.00			0.00			0.00			0.00			0.00			0.00
Federal Grants			0.00			0.00			0.00			0.00			0.00			0.00
Sports Academy Contribution			0.00			0.00	13,181.75	14,700.00	-1,518.25			0.00			0.00			0.00
Total INCOME	\$85,173.75	\$85,000.00	\$173.75	\$65,000.00	\$65,000.00	\$65,000.00	\$110,637.17	\$94,700.00	-\$381.89	\$100,000.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00
EXPENSES																		
Advertising & Marketing	2,118.00		2,118.00	2,961.82		2,961.82	765.00	750.00	15.00	445.45		445.45			0.00			0.00
Audit Fees			0.00			0.00			0.00			0.00			0.00			0.00
Bank Fees	70.00		70.00	60.51		60.51			0.00			0.00			0.00			0.00
Computing & IT	729.40	1,250.00	-520.60	1,040.76	800.00	240.76	127.54	300.00	-172.46	27.16		27.16	1,164.79		1,164.79			0.00
Consultancy			0.00			0.00	6,047.27		6,047.27			0.00			0.00			0.00
Occupancy	3,914.33	3,100.00	814.33	1,924.83	2,500.00	-575.17			0.00	1,187.50		1,187.50			0.00			0.00
Governance			0.00			0.00			0.00			0.00			0.00			0.00
Insurances			0.00			0.00			0.00			0.00			0.00			0.00
Legal Fees			0.00			0.00			0.00			0.00			0.00			0.00
Meeting Expenses	345.18		345.18			0.00			0.00			0.00			0.00			0.00
Miscellaneous Expenses			0.00			0.00	453.63		453.63			0.00			0.00			0.00
Postage		200.00	-200.00		100.00	-100.00			0.00			0.00			0.00			0.00
Printing/Stationery	470.91	500.00	-29.09	148.82	1,000.00	-851.18		300.00	-300.00	20.46		20.46			0.00	576.30		576.30
Projects	24,937.72	32,917.00	-7,979.28	1,307.36	8,500.00	-7,192.64	46,372.17	71,350.00	-24,977.83	37,662.71		37,662.71			0.00	11,319.68	20,000.00	-8,680.32
Seminars	815.56		815.56			0.00			0.00			0.00			0.00			0.00
Subscriptions			0.00	150.00		150.00			0.00			0.00			0.00			0.00
Telephones	408.14	1,000.00	-591.86	502.22	1,000.00	-497.78			0.00			0.00			0.00			0.00
Trade/Consumer Shows			0.00			0.00			0.00			0.00			0.00			0.00
Training	645.00	1,500.00	-855.00		750.00	-750.00		1,000.00	-1,000.00			0.00			0.00			0.00
Travel/Accommodation/Meals	1,271.56	2,000.00	-728.44	1,022.24	3,000.00	-1,977.76	5,402.33	400.00	5,002.33	367.67		367.67			0.00			0.00
Vehicles - Fuel	368.39	250.00	118.39	275.53	250.00	25.53	317.75	600.00	-282.25			0.00			0.00			0.00
Vehicles - Leasing	1,864.50	1,500.00	364.50	1,864.50	1,500.00	364.50			0.00			0.00			0.00			0.00
Vehicles - Repairs/Maintenance	13.64		13.64	50.00		50.00			0.00			0.00			0.00			0.00
Wages & Oncosts	32,244.88	39,050.83	-6,805.95	33,673.37	40,174.60	-6,501.23	6,325.00	12,160.82	-5,835.82	9,831.87		9,831.87			0.00			0.00
Wages - FBT			0.00			0.00			0.00			0.00			0.00			0.00
Total EXPENSES	\$70,217.21	\$83,267.83	-\$13,050.62	\$44,981.96	\$59,574.60	-\$14,592.64	\$65,810.69	\$86,860.82	-\$21,050.13	\$49,542.82	\$0.00	\$49,542.82	\$1,164.79	\$0.00	\$1,164.79	\$11,895.98	\$20,000.00	-\$8,104.02
	14,956.54	1,732.17	13,224.37	20,018.04	5,425.40	79,592.64	44,826.48	7,839.18	20,668.24	50,457.18	0.00	50,457.18	-1,164.79	0.00	-1,164.79	8,104.02	0.00	8,104.02
OTHER INCOME																		
Unbudgeted Project Income	2,062.50	0.00	2,062.50	0.00	0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00
Total Other INCOME	\$2,062.50	\$0.00	\$2,062.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER EXPENSES																		
Unbudgeted Project Expenses	14,458.50		14,458.50			0.00			0.00			0.00			0.00			0.00
Minor Capital Purchases			0.00	1,360.00		1,360.00			0.00			0.00	1,362.72		1,362.72			0.00
Total Other EXPENSES	\$14,458.50	\$0.00	\$14,458.50	\$1,360.00	\$0.00	\$1,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,362.72	\$0.00	\$1,362.72	\$0.00	\$0.00	\$0.00
	-12,396.00	0.00	-12,396.00	-1,360.00	0.00	-1,360.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,362.72	0.00	-1,362.72	0.00	0.00	0.00
Adjusted Profit/(Loss)	2,560.54	1,732.17	828.37	18,658.04	5,425.40	78,232.64	44,826.48	7,839.18	20,668.24	50,457.18	0.00	50,457.18	-2,527.51	0.00	-2,527.51	8,104.02	0.00	8,104.02

**Minutes for Limestone Coast Local Government Tourism Management Group,  
Naracoorte Lucindale Council Chambers, Monday 20<sup>th</sup> May 2019.**

**MEETING OPENED 9:43am**

In Andrew MacDonald's absence, the group appointed Ms. Anne Champness as Chairperson

**1.0 MEMBERS/DEPUTY MEMBERS**

1.1 Present

District Council of Grant	Mike Ryan
Naracoorte Lucindale Council	Sally Klose
Tatiara District Council	Anne Champness
District Council of Robe	James Holyman
LCLGA	Biddie Shearing

*Apologies: Andrew MacDonald from Kingston SE & Roger Babolka from Wattle Range Council*

**2.0 Previous Minutes from 18<sup>th</sup> March 2019**

Noted and accepted.

**MOVED: Anne**

**SECOND: Sally**

**3.0 LCLGA Priorities to Grow the Visitor Economy by 2020**

**3.1 Travel Trade Events & Activity**

Limestone Coast attended the Australian Tourism Exchange ATE in Perth from 8<sup>th</sup>- 12<sup>th</sup> April. The appointment schedule required 120 face to face appointments. The focus was meeting with our key inbound markets of UK, Europe, USA, New Zealand and SE Asia (including Singapore, Malaysia, Indonesia, India & China).

The aim was to secure more of our regional accommodation and experiences contracted with these wholesalers or Inbound Tour Operators, which lifts our regional book-ability.

A summary of appointments and their outcomes is outlined below.

<b>PRIORITY Follow-Up</b>	<b>Date</b>	<b>Activity</b>
<b>1</b>	46% of 120 = 55 Contacts	Wholesalers or ITO's with high propensity to include Limestone Coast in planned itineraries or increase current level of activity in existing itineraries. Priority 1 for follow-up, including e-introduction to operators.
<b>2</b>	34% of 120 = 41 Contacts	Wholesalers or ITO's with relative high propensity to include Limestone Coast in planned itineraries or increase current level of activity in existing itineraries. Priority 2 for follow-up, including some e-





		introduction to operators.
<b>3</b>	13% of 120 = 15 Contacts	Wholesalers or ITO's with medium level of propensity to include Limestone Coast in planned itineraries, and no existing current itineraries. Priority 3 for follow-up, with broad destination information.
<b>4</b>	6% of 120 = 7 Contacts	Wholesalers or ITO's with low level of propensity to include Limestone Coast in planned itineraries, and no existing current itineraries. Priority 4 for follow-up, with broad destination information.
<b>5</b>	2% of 120 = 2 Contacts	Mutually agreed that there is no opportunity in the foreseeable future to include Limestone Coast in planned itineraries, and no existing current itineraries. Priority 5 for follow-up.

The Limestone Coast has been approached to join a number of exclusive training events or trade shows hosted by Tourism Australia and South Australia Tourism Commission as follows:

- Tourism Australia event - Corroboree West - 300 agents from the western markets of USA, Canada, UK, Germany, Switzerland, France, Italy and New Zealand. The event is held in Perth in October 2019.
- SATC Roadshow – up to 300 agents from some of the key wholesalers in Philadelphia, Chicago, Seattle, New York, Los Angeles and San Francisco.
- Tourism Australia event – Australia Marketplace SE Asia. We are seeing growth out of the Singapore, Malaysia and Indonesia markets, this event will provide us opportunity to strengthen the awareness and itineraries prepared by planners in these key markets.
- Tourism Australia event – Australia Marketplace UK & Europe. These are our 2 highest inbound markets. While the Limestone Coast features heavily in some itineraries, there is much work to be completed with some itineraries only having a day trip through our region or only 1 night.
- Tourism Australia event – Australia Marketplace. Attendance at this event is the 3<sup>rd</sup> year of a 3year commitment in this market. It is an emerging market and our Limestone Coast reputation is growing. As a note and an example of the progress in this market, one of the biggest wholesalers – BAYWATCH TRAVEL recently posted a blog to recommend the Limestone Coast as a critical destination when coming to Australia, alongside of the Great Ocean Road & the Great Barrier Reef. <https://www.facebook.com/manish.kriplani/videos/10156846307765041/>

### 3.2 Events

A verbal update was provided to the group about the next steps in the SATC Regional Events & Festivals program. It is expected that announcements will be made post July 2019 by the Minister for Trade, Tourism & Investment.

### 3.3 Corporate & Business Traveler

Support has been provided with the regional pitch for the Sustainable Economic Growth for Regional Australia (SEGA) 2020 Conference through familiarization with the conference convener and providing information for the pitch submission. The LCLGA is a financial member with the Adelaide Convention Bureau and this partnership has ensured the support from the state government.



## 4.0 **Information Reports**

### 4.1 **Limestone Coast Regional Map**

This project update was postponed as Donna Foster was absent and is the lead.

### 4.2 **Limestone Coast Regional Trails**

BACKGROUND: The LCLGA endorsed the LCL Regional Trails Masterplan in October 2015. The work around the Implementation Plan of this plan become cost prohibitive and while some councils embarked on localized implementation, the broader regional activity was shelved.

The LCLGA Tourism Management Group agreed to re-visit the LC Regional Trails Masterplan. Given some recent developments with both state (potential development of a Great Southern Bike Trail) and local governments (an increase in cycling events hosted in region and the endorsed Regional Growth Strategy) plus, some new regional stakeholders (Rail Trail Steering Committee and the establishment of Mountain Bike groups, the tourism management group discussed this body of work and will work towards a supplementary plan that compliments the existing plans and refines the objectives to better suit current market conditions and align this work with the regional strategies.

*ACTION: Biddie to draft a scope for the revision and align the existing plan with recent developments.*

### 4.3 **Caravanning Australia Participation Prospectus**

The group discussed the participation prospectus received from Caravanning Australia. It was agreed that with the imminent work of developing a Limestone Coast Destination Tourism Plan and subsequent Limestone Coast Destination Marketing Plan, these types of marketing opportunities while good, require a holistic approach which the above plans will provide in time.

*ACTION: Sally to advise Caravanning Australia that the region will decline the opportunity.*

### 4.4 **Portland & Surrounds Visitor Guide Prospectus**

As per above, the group discussed the participation prospectus from Hansen Print on behalf of Portland & Surrounds. It was agreed that with the imminent work of developing a Limestone Coast Destination Tourism Plan and subsequent Limestone Coast Destination Marketing Plan, these types of marketing opportunities while good, require a holistic approach which the above plans will provide in time.

*ACTION: Biddie to advise Hansen Print on behalf of the 7 councils.*

### 4.5 **Information Bays**

Anne tabled some information from 'Wayfound' which specializes in assisting local governments either refurbish or build Information Bays. Again, the group agreed that this body of work could be captured in the Destination Tourism and Marketing Plans to create a holistic approach.

### 4.6 **Mixed Dozen Update**

This cross-border project now has 47% of the project completed.



The research component of the project has been delivered and while this research is an important component of the Mixed Dozen Project, it will have relevance to the LCLGA and in particular the Tourism Management Group as they embark on the development of a Destination Tourism Plan & Destination Marketing Plan.

## **5.0 Optional - Individual Council Tourism Initiative and News**

### **Tatiara**

- Council & community is preparing for the Master's Games in April 2020 and has appointed 2 event coordinators.
- Golden Escort Route is gaining traction and work is progressing as a cross-border initiative.
- Work continues on the Economic Development & Tourism Strategy.

### **DC Grant**

- Council is developing a Tourism Strategy.

### **Robe**

- Golf Club is now 18 holes and has secured a new Manager from Barnbougle in Tasmania
- The Council will host the Great Victorian Bike Ride with 5,000pax and is hosting a Night Market to create vibrancy in the main street.
- Robe is strongly considering the opportunity to build a significant Conference Facility.

### **Naracoorte**

- Council is seeking an Events Coordinator to deliver 2 events. This person will be responsible for the Naracoorte World Heritage Festival and Fun Run, as well as another event Council has received funding for the Limestone Coast Multicultural Soccer Carnival.
- Currently preparing a Tender Document for the Naracoorte Lucindale Visitor Guide.

## **6.0 Next Meeting**

The next meeting is scheduled for Monday 29<sup>th</sup> July, in Naracoorte.

### **7.0 MEETING CLOSED – 12:00pm.**

**The next LC LGA Tourism Management Group Meeting is to Monday 29<sup>th</sup> July 2019 from 9:30am – 12:00noon in Naracoorte Lucindale Council Chambers.**



**LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION  
REGIONAL WASTE MANAGEMENT STEERING COMMITTEE  
MEETING No. 22**

## MINUTES

Chairperson – Peter Halton

### 1. Present

Nick Serle (General Manager City Infrastructure)	City of Mount Gambier
Aaron Price (Team Leader - Environmental Health & Compliance) (proxy)	District Council of Grant
Steve Bourne (Director Operations)	Naracoorte Lucindale Council
Andrew Pollock (Operations Manager)	Tatiara District Council
Peter Halton (Director Engineering Services)	Wattle Range Council
Biddie Shearing (Acting Executive Officer)	LCLGA
June Saruwaka (Regional Waste Management Coordinator)	LCLGA

### Apologies

David Worthley (Manager Works and Engineering Services)	Kingston District Council
Lauren Oxlade (Manager Environmental Services) (proxy)	Wattle Range Council
Cr Paul Jenner	City of Mount Gambier
Nick Brown (Deputy CEO)	District Council of Robe
Aaron Hillier (Director Infrastructure and Operations) (proxy)	Tatiara District Council
Leith McEvoy (Director Environmental Services)	District Council of Grant

### 2. Confirmation of the Minutes

**“That the Minutes of the meeting held on 30<sup>th</sup> January 2019 in Naracoorte, be taken as read, be confirmed as a true and correct record of the proceedings at that meeting.”**

Moved: Steve Bourne

Seconded: Andrew Pollock  
CARRIED

### 3. Matters arising from the Minutes

Nil.

### 4. Draft Limestone Coast Region Waste and Resource Recovery Implementation Plan

- Peter Halton suggested that the Limestone Coast Region Waste and Resource Recovery Infrastructure Plan, endorsed by the Limestone Coast Local Government Association Board, be distributed and find out if it can be publicized in industry magazines such as Inside Waste.

Moved: Nick Serle

Seconded: Steve Bourne

- A discussion was held on the draft Limestone Coast Waste and Resource Recovery Implementation Plan (The Limestone Coast Implementation Plan). Suggestions were made to reduce the length of the document and merge some of the actions.

**ACTION:**

- June Saruwaka to amend the document and circulate prior to the next LCLGA Board meeting.

**5. Draft Regional Waste Management Coordinator Work Plan (2019 to 2020)**

- The RWMC's work plan will be extracted from the Limestone Coast Implementation Plan.

**6. Review of the Limestone Coast School Waste Reduction and Recycling Challenge.**

- The challenge will be held for the third year. Proposed dates for the challenge are the 29<sup>th</sup> of July to the 2<sup>nd</sup> of September 2019.
- More activities and resources to be made available for schools. A Recycling Wall to be trialed out at a school in Wattle Range Council. The concept of a Recycling Wall has been adapted from the City of Hobart.
- Continuation of the challenge with proposed activities.

Moved: Andrew Pollock

Seconded: Nick Serle

**7. Any other business**

- The Parliament of South Australia's Environment, Resources and Development Committee is conducting an Inquiry into South Australia's recycling industry. The committee has requested written submissions into the inquiry.

**ACTION:**

- June Saruwaka to draft a response on behalf of the RWMSC and circulate by end of week commencing 27 May 2019.
- Steve Bourne indicated EPA is increasing levies on recycling although Councils in the region do not currently meet the threshold to be affected by the increases.
- The contamination rate for Naracoorte Lucindale Council (NLC) has decreased from 15-20% down to 6-7%. This is due to the new recycler having the capacity to segregate recyclables.
- NLC to trial out a separate bin for glass which will be utilised by a block of houses.
- Wattle Range Council (WRC) has produced a 3-year waste calendar; will be conducting kerbside bin audits; trialing a Recycling Wall at Millicent Primary School; rehash on kitchen tidy; working on a redesign for the Beachport Waste Transfer Station (WTS).
- Short discussion held on disposal of mattresses. Councils in the region have different practices at their WTS. For example, WRC will only accept mattresses where

covering has been removed and metal springs separated from other materials (Bedfords in Millicent accept mattresses). Tatiara District Council charge \$40 for stripping of mattresses.

**9. Meeting close**

The meeting ended at 2:25pm.



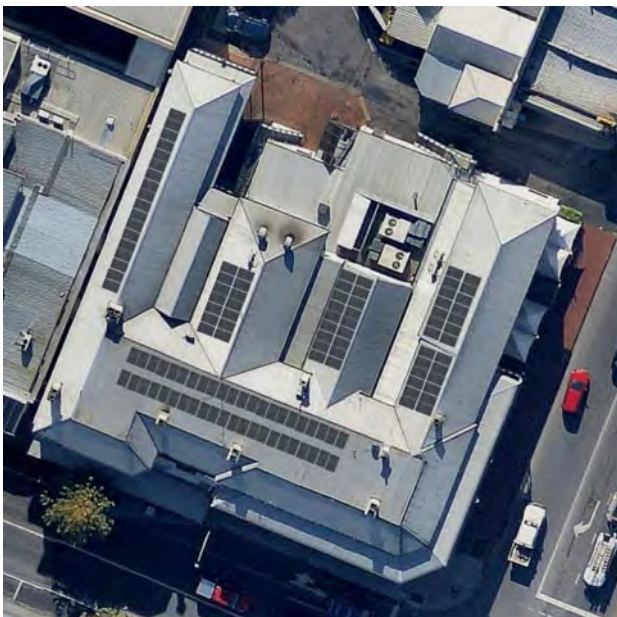
028L/rw  
18/03/19

Ms Biddie Shearing  
Interim Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445  
Mt. Gambier SA 5290

## Limestone Coast Heritage Adviser Report

February 2019

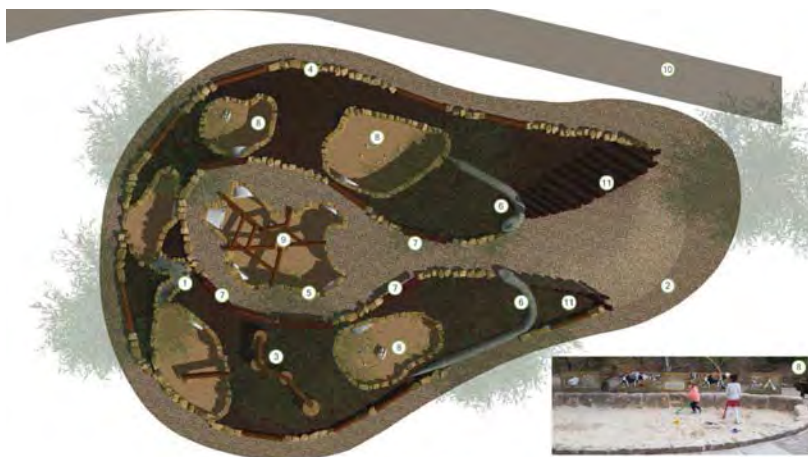
Date /	Where /	Status /	Place /	Advice /	
01/02/19	Office	SH	Granny Banks Cottage, 15 Sturt St, Robe	Heritage consultation (phone) with Christos Stoios.	0.25
05/02/19	Office	LH	83 Bay Road, Mt Gambier	Assess amended Development Application plans for second dwelling / attached garage.	0.5
		SH	Granny Banks Cottage, 15 Sturt Street, Robe	Review proposed chimney colours.	0.25
		SH	Mt Gambier Hotel	Consultation with applicant re rooftop solar pV installation. Negotiate amended location and panel layout to ensure panels are concealed from street level.	0.25







05/02/19	Office	Cont/ HCPA	35 Reginald Street	Assess Development Application for proposed demolition and request further information.	0.75
		Cont / St Andrews HCPA	28 Wehl St North	Discussion with Council re compliance.	0.25
		LH	83 Bay Road, Mt Gambier	Liaise with Emily Ruffin.	0.5
06/02/19	Office	SH	Gambier Hotel	Review amended Development Application for Solar pV installation.	0.25
13/02/19	Office	SHA	Crater Lakes	Assess Development Application for retaining wall repairs / replacement of sections of Keegan Drive.	0.5
		LH	Frew Park and Vansittart Park	Advice to Council on replacement of bench seats.	0.25
14/02/19	Office	Nom LH	Sportsmans Arms Hotel, Millicent	Informal advice to Council on repair of the verandah.	1.25
20/02/19	Office	Contrib / HCPA	35 Reginald Street, Mt Gambier	Assessment of amended Development Application plans for demolition and new dwelling.	0.5
		SH	Naracoorte Caves	Assessment of Development Application re proposed Nature Play adjacent to the Visitor Centre building.	0.25





20/02/19	Office	Contrib / HCPA	31 Helen Street, Mt Gambier	Assess Development Application re proposed sign and request further information.	0.25
		SH	Blue Lake, Mt Gambier	Assessment of SA Water Development Application for replacement fencing and weed removal.	0.5
21/02/19	Office	HCPA	21 Jubilee Highway, Mt Gambier	Assessment of amended Development Application plans for front verandah.	0.25
22/02/19	Office	SH	St Andrews Church, Mt Gambier	Heritage consultation with Sam Hosking, Hosking Willis Architects - review and comment on previous community hall concept design.	0.5
		SH	Millicent Police Lockup	Check status of Development Application with SCAP.	0.25
26/02/19	Kingston	LH	Former Kingston Primary School	Inspection with Chelsea Burns re external painting.	0.25
	Robe	SH	Karatta Wines, Robe	Heritage consultation (site) with David Woods re side fence and storage shed DA	0.75
	Wattle Range	Nom LH	St Nicholas Anglican Church	Inspection of nominated local heritage place	0.25





26/02/19      Wattle Range SH      Beachport Museum



Heritage consultation (site) with Mark Threadgold re State Heritage Fund Grant. Advice on mangement and investigation of internal rising damp.

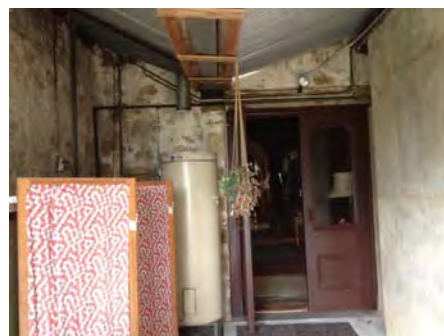
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26/02/19      Wattle Range SH      Yallum Park



Heritage consultation (site) with Andrew Clifford re kitchen fit-out.



27/02/19      Mount Gambier SH      Riddoch Gallery / Main Corner

Heritage consultation (site) with Ben Kilsby re location of events power outlets.

0.5

LHCPA      15 Agnes Street

Development Application Assessment.

7.5





27/02/19	Mount Gambier	Cont/ LHCPA	31 Helen Street	Development Application Assessment.
		LHCPA	8 Lake Tce East	Development Application Assessment.
		LHCPA	24 Wehl Street North	Heritage consultation (site) with prospective purchaser regarding infilling of existing carport fronting Wyatt Street.
		Cont/ LHCPA	31 Helen Street	Heritage consultation (site) re dental practice signage with Rowan Williamson & Simon Wiseman.
		LHCPA	15 Agnes Street Vansittart Park	Development Application Assessment of proposed Back Verandah.
		Cont/ LHCPA	31 Helen Street	Assess Development Application for dental practice signage.
		LHCPA	8 Lake Terrace East	Heritage Advice on proposed second dwelling at the rear of an existing dwelling.
		LH		General duties.

Robe

SH

Granny Banks Cottage,  
15 Sturt Street

Heritage consultation (site) with stonemason re State Heritage Fund Grant.

1.5





28/02/18 Robe

SH

Moorakynne House, Sturt St

Heritage consultation (site) with Margaret Ferguson re State Heritage Fund grant for stonework repairs.

1.75



28/02/18

SH

Robe Institute

Heritage consultation with Roger Sweetman re damp issues.

0.5

LH Local Heritage Place  
Nom LH Identified Place not listed.  
Gen General Advice  
Cont. Contributory Place.  
HCZ Historic Conservation Zone.  
LHPA Local Heritage Policy Area.

cc Dr Judy Nagy, Ms Tracy Tzoutzouklaris, Ms Emily Ruffin,  
Mr Simon Wiseman, Ms Jessica Porter, City of Mt Gambier  
Mr John Best, Mr Peter Whiting, Mr Mark Theadgold, WRC  
Mr Paul McCrostie, Ms Sarah Durand, NLC  
Mr Leith McEvoy, Ms Trudy Glynn DC Grant  
Mr Andrew McDonald, Mr Milan Hodak, DC Kingston  
Mr Rocky Callisto, DC Tatiara  
Ms Michelle Gibbs, DC Robe



028L/rw  
3/04/19

Ms Biddie Shearing  
Interim Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445  
Mt. Gambier SA 5290

## Limestone Coast Heritage Adviser Report

March 2019

Date /	Where /	Status /	Place /	Advice /	
01/03/19	Office	LH		Limestone Coast Local Heritage Advisers Report January 2019.	1.5
06/03/19	Office	Adj LH	11 Ferrers Street, Mt Gambier	Assess heritage impact of proposed Coles redevelopment on local heritage places.	2.25
		Cont / HCPA	54 Bertha St Mt Gambier	Heritage Assessment of Development Application for proposed dwelling extension.	0.5
		SHA	Blue Lake Pump Station	Draft Minister's response in support of Blue Lake Pump Station fencing.	0.25





14/3/19	Office	SH	Yallum Park	Draft Minister's response on kitchen upgrade.	1.25
		HCPA	23 O'Halloran Terrace, Mt Gambier	Heritage Assessment of proposed carport and back verandah.	0.5
15/3/19		SH	Former Mt Gambier Gaol	Advice on heritage referral.	0.25
18/03/19	Office	LH		Limestone Coast Local Heritage Advisers Report February 2019 .	1.75
		SH	Karatta Wines, 5-7 Victoria Street, Robe	Confirm site consultation advice regarding storage shed, fences and gates.	0.5
		SH	Granny Banks Cottage, 25 Sturt Street, Robe	Review proposed colour scheme.	1.0
19/03/19	Office	SH	Beachport Museum	Recommendations for managing rising damp.	1.0
		LH	60 Bay Road, Mt Gambier	Heritage Assessment of Development Application for proposed garage.	1.0
	Office	Nom LH	1 North Tce, Mundulla	Inspection report and advice.	0.75
22/3/19	Office	SH	Maneys Store, Mundulla	Heritage consultation (phone) with Karen Hunt re shop front window glazing, code compliance and heritage.	0.5
26/3/19	Tatiara	LH		Review Heritage Advisory Service with Rocco Callisto.	0.5
		SH	Clayton Farm	Heritage consultation (site) with Des Murray and the new committee regarding site masterplan.	1.5







26/3/19	Wattle Range	LH	6 Riddoch St, Penola	Heritage consultation (site) with Cadell McEvoy re carport.	1.0
		SHA	15 Petticoat Lane, Penola	Heritage consultation (site) with Scott Deegan re pruning of walnut trees. Liaise with Pete Whiting.	1.0
27/03/19	Mt Gambier	Adj. SH	Netball courts adj. Former Gaol	Heritage consultation (site) with committee regarding proposed fence, tree removal.	1.0
		LH	Former Odeon Theatre, 103 Commercial St West	Heritage consultation (site) with Stuart re re signage.	6.0
					
		LH	8 Bay Road	Heritage consultation (site) with Ryan and Kirsty Turner re garage.	
		LH	36 Margaret Street	Heritage consultation (site) with Jon Wilson regarding verandah repairs.	
		HCPA	8 Lake Terrace East	Heritage consultation (office) with David Pike re detached second dwelling.	
		LH		Office duties.	
28/03/19	Robe	LHPA	5a Sturt Street	Heritage Assessment of Development Application for detached dwelling.	2.0
		LHPA	5 Main Road	Preliminary Heritage Assessment and site inspection for proposed Optus tower.	



28/03/19	Naracoorte	LH	Naracoorte Art Gallery	Inspect and advise on proposed rooftop solar pV.	1.0
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29/3/19	Office	LHPA	Wehl Street North cnr Wyatt Street	Heritage advice on proposed Garden shed.	0.25
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LH Local Heritage Place  
Nom LH Identified Place not listed.  
Gen General Advice  
Cont. Contributory Place.  
HCZ Historic Conservation Zone.  
LHPA Local Heritage Policy Area.

cc Dr Judy Nagy, Ms Tracy Tzoutzouklaris, Ms Emily Ruffin,  
Mr Simon Wiseman, Ms Jessica Porter, City of Mt Gambier  
Mr John Best, Mr Peter Whiting, Mr Mark Theadgold, WRC  
Mr Paul McCrostie, Ms Sarah Durand, NLC  
Mr Leith McEvoy, Ms Trudy Glynn DC Grant  
Mr Andrew McDonald, Mr Milan Hodak, DC Kingston  
Mr Rocky Callisto, DC Tatiara  
Ms Michelle Gibbs, DC Robe



028L/rw  
15/05/19

Ms Biddie Shearing  
Interim Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445  
Mt. Gambier SA 5290

## Limestone Coast Heritage Adviser Report

DRAFT

April 2019.

Date /	Where /	Status /	Place /	Advice /	
04/04/19	Office	SH	5 Victoria St, Robe	Request further information for shed and fence application.	0.25
		LHPA	67 Bay Rd, Mt Gambier	Preliminary advice on proposed garage roller door.	0.25
		LHPA	15 Gwendoline Street Mt Gambier	Heritage Assessment of Development Application for proposed dwelling extension.	0.25
		LH	11 Ferrers Street, Mt Gambier	Further comment on proposed supermarket urban design interface.	1.25
10/04/19	Office	HCPA	88 Wehl St South	Heritage Comment on proposed carport.	0.5
		SH	Umpherston Cave	Heritage consultation (phone) / preliminary procurement advice to Caroline Fennell (One 4 One) re new office.	0.5





11/04/19	Office	LH	Bordertown Hotel	Heritage Assessment of Development Application for amended cafe extension proposal.	0.75
12/4/19	Office	LH	Maloney's Brewery 155 Commercial Street West	Preliminary Development Application heritage advice.	0.25
17/4/10		SH	Millicent Police Cells	Heritage Advice to SAPOL regarding scope of work.	0.25
		adj LH	11 Ferrers Street, Mt Gambier	Final Development Application Assessment / Report on landscaping proposal for Coles Development.	1.5
24/04/19	Office	LH		Limestone Coast Local Heritage Advisers Report March 2019.	1.5
26/04/19		SH	Bordertown Hotel	Heritage consultation (phone) with Tom Duka re cafe extension.	0.5
30/4/19	Kingston	LH		Heritage consultation with Milan Hodak.	0.5
	Wattle Range	Nom LH	Sportsmans Arms Hotel	Heritage consultation (Council) with John Best. Site inspection / photograph verandah.	0.5







30/4/19 Wattle Range Nom LH Tantanoola Council Chamber

Heritage consultation (site) with David Davis. Advice on disabled access / verandah options.

1.5



1/5/19 Mt Gambier SH Umpherston Cave

Heritage consultation (site) with Darren Sims re heritage guidelines for proposed new office.

2.0

SH Old Goal

Heritage consultation (site) with David McPherson at the Community Garden re shade structure.

LH Maloneys Brewery, 155 Commercial Street West

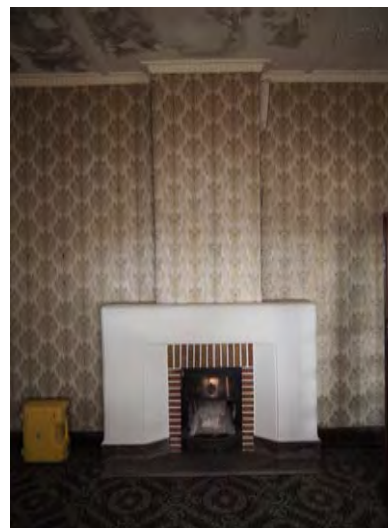
Heritage consultation (site) with Aaron & Sarah Price re adaptive re-use.

5.0





1/5/19		LH	21 Canavan Rd	Heritage consultation with Janelle and Jeremy Young re land division.	
2/05/19	Mt Gambier	LH	Vansittart Park	Heritage consultation (Council) with Travis Hole, Peter Allen, and Nick Serle re netball change rooms. Preliminary discussion with North Gambier Football Club.	0.5
	Tatiara	LH	61 West Tce, Bordertown	Heritage consultation (site) with Lindy Cook, Andrew Dowling & Rocco Callisto.	1.5



LH Local Heritage Place  
 Nom LH Identified Place not listed.  
 Gen General Advice  
 Cont. Contributory Place.  
 HCZ Historic Conservation Zone.  
 LHPA Local Heritage Policy Area.

cc Dr Judy Nagy, Ms Tracy Tzoutzouklaris, Ms Emily Ruffin,  
 Mr Simon Wiseman, Ms Jessica Porter, City of Mt Gambier  
 Mr John Best, Mr Peter Whiting, Mr Mark Theadgold, WRC  
 Mr Paul McCrostie, Ms Sarah Durand, NLC  
 Mr Leith McEvoy, Ms Trudy Glynn DC Grant  
 Mr Andrew McDonald, Mr Milan Hodak, DC Kingston  
 Mr Rocky Callisto, DC Tatiara  
 Ms Michelle Gibbs, DC Robe

## INFORMATION REPORT

**TO:** LC LGA DELEGATES  
**FROM:** Executive Officer  
**RE:** Productivity Commission Inquiry into Local Government  
Costs and Efficiency

### BACKGROUND

The South Australian Productivity Commission has been asked by the Premier to examine trends in local government costs and efficiency.

The Commission released its methodology paper on the 3<sup>rd</sup> June 2019 and is seeking feedback by the 28<sup>th</sup> June on the approach to costs and efficiency measurement and other issues by the 12<sup>th</sup> July 2019.

Jeff Tate has been appointed as a Commissioner for this review and he provided a brief overview on the review at the Joint Planning Board Workshop on the 5<sup>th</sup> June 2019.

The LGA (Matt Pinnegar) confirmed they would be making a submission and was seeking feedback to assist in its development.

Several of our members have also indicated they will be making individual submissions.

Jeff Tate commented in his presentation that due to the analytical nature of the review any arguments, where possible, should be supported with evidence and the Commission and LGA are very interested in examples of how performance has or could be measured; and where it has been used to improve performance.

More information is available on this link.

<https://www.sapc.sa.gov.au/inquiries/inquiries/local-government-inquiry/methodology-paper>

The project timelines are:

Submissions of methodology paper: 28<sup>th</sup> June – cost and efficiency measurement  
12<sup>th</sup> July – other issues

Draft report and public consultation: August 2019





## INFORMATION REPORT

Submissions on draft report: 27 September 2019

Final report to Premier: 22 November 2019

### DISCUSSION

The PC Inquiry will provide advice to the Premier and Cabinet (via their report) on the relative performance of SA Councils and this will be an important source of information on the performance of Local Government to the State Government to inform future policy settings.

It is important that the methodology used in this analysis provides a balanced assessment of performance and is not just a simple analysis of inputs and outputs in isolation from the operational and structural context of each Council.

Some of the key issues include how to normalise data sets for demographics, size and type of service areas, asset life cycle and the economic value and capacity created within service areas from investments in infrastructure. There is also the matter of the changing scope of services provided by Councils over the assessment period – currently suggested to be 10 years.

The timelines for submissions are short and it is proposed that the LCLGA will work with Council CEO's to gain an understanding of the key issues for each council and to develop a submission on behalf of the region.

### RECOMMENDATION

That the Board note the proposed approach to responding to the Productivity Commission Inquiry into Local Government Costs and Efficiency methodology paper.

