



Limestone Coast
Local Government
Association

LCGLA June General Meeting

Friday 14th August 2020

**Hosted by
Wattle Range Council**

Program

- | | |
|---------|---|
| 9.30am | Registration and Morning Tea |
| 10.00am | Open of the LC LGA General Meeting <ul style="list-style-type: none">– President's Welcome– Acknowledgement of Country |
| 10.10am | Welcome to Wattle Range Council <ul style="list-style-type: none">– Mayor Des Noll |
| 10.20am | Presentation |
| | <u>Regional Materials Recycling Facility (MRF)</u> |
| | LCLGA Regional Waste Management Group <ul style="list-style-type: none">– Mr Peter Halton (Chair)– Mr Steve Bourne (Project Manager) |
| 1.00pm | Close of the LC LGA General Meeting |

AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION TO BE HELD ON FRIDAY 14TH AUGUST 2020 FROM 10AM IN THE WATTLE RANGE COUNCIL, JOHN SHAW NEILSON GALLERY (PENOLA VISITOR INFORMATION CENTRE), 27 ARTHUR STREET, PENOLA SA 5277

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

Naracoorte Lucindale Council	Mayor Erika Vickery (LCLGA President)
City of Mount Gambier	Mayor Lynnette Martin Deputy Mayor Sonya Mezinac
Wattle Range Council	Mayor Des Noll Deputy Mayor Moira Neagle
District Council of Grant	Mayor Richard Sage (LCLGA Vice President)
Kingston District Council	Mayor Kay Rasheed
Tatiara District Council	Mayor Graham Excell Deputy Mayor Robert Mock

1.2 In Attendance

City of Mount Gambier	Mr Andrew Meddle (CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mr Tony Wright (EO) Mrs Biddie Shearing (Tourism Industry Development Manager) Ms Mae Steele (Executive Assistant & Corporate Services Officer)

1.3 Guests and Observers

LGA SA	Mr Stephen Smith
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
RDA Limestone Coast	Mr David Wheaton (CEO)
Uni SA	Mr Ian McKay

1.4 Apologies

Federal Member for Barker	Mr Tony Pasin MP
District Council of Robe	Mayor Alison Nunan

“That the apologies be accepted.”

Moved,

Seconded,

2.0 DISCLOSURE OF INTERESTS

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

3.0 MINUTES OF MEETINGS

- 3.1 Confirmation of the Minutes of the LC LGA General Meeting held via Zoom on 19th June 2020 – *Refer to pages 9-18*

“That the Minutes of the LC LGA General Meeting held on 19th June 2020 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved,

Seconded,

4.0 MATTERS ARISING FROM THE MINUTES - ACTION SHEET

Refer to pages 19-20

Business arising from the Minutes of the June General Meeting.

5.0 CORRESPONDENCE

Refer to pages 21-22

5.1 Inwards and Outwards

Key Correspondence to 7th August 2020

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

“That correspondence be received and noted by LC LGA delegates.”

Moved,

Seconded,

6.0 FINANCIAL

6.1 Financial Reports

Executive Officer

Refer to pages 23-28

It is recommended that LC LGA:

Receive and note the finance reports:

1. Report from the Executive Officer including the preliminary comments on 2019-2020 profit and Loss
2. The Consolidated Profit and Loss Budget Analysis for the period 1st July 2019 to 30th June 2020.
3. Project Profit and Loss 2019-2020
4. The Balance Sheet for the period ending 30th June 2020.

Moved,

Seconded,

7.0 RECOMMENDATION REPORTS

7.1 LCLGA Annual Business Plan 2020-2021- Final

Executive Officer
Refer to pages 29-49

It is recommended that LC LGA;

Approves the adoption of the LCLGA Annual Business Plan 2020-2021.

Moved, **Seconded,**

7.2 Proactive Advocacy

Executive Officer
Refer to pages 50-51

It is recommended that LC LGA;

Provide feedback on the priority items for the LCLGA to develop proactive advocacy strategies.

Moved, **Seconded,**

7.3 SAROC NOMINATIONS

Executive Officer
Refer to pages 52-53

It is recommended that LC LGA;

Endorse the automatic nomination of the President and Deputy President for the SAROC Committee.

Moved, **Seconded,**

7.4 Independent Chair – Risk and Audit Committee

Executive Officer
Refer to page 54

It is recommended that LC LGA;

Approve the Risk and Audit Committee to recruit and appoint an independent member to the Risk and Audit Committee, with a maximum cost of \$3,00 pa and that the terms of reference are amended to allow an independent committee member.

Moved, **Seconded,**

7.5 Regional Materials Recycling Facility (MRF)

Executive Officer

Refer to pages 55-56

It is recommended that LC LGA;

Approve the LCLGA Executive Officer, in collaboration with the LCLGA Regional Waste Management Steering Committee, to further investigate the viability of the preferred solutions with Cross Border Councils, Regulators and the Market.

Moved,

Seconded,

7.6 Cross-Border: Memorandum of Understanding

Executive Officer

Refer to pages 57-62

It is recommended that LC LGA;

1. Endorse the establishment of a formal cross-border tourism alliance between Limestone Coast Local Government Association and Glenelg Shire Council through a Memorandum of Understanding.
2. Authorise the President to sign the Memorandum of Understanding.

Moved,

Seconded,

7.7 Sub-Committee Terms of Reference

Executive Officer

Refer to pages 63-69

It is recommended that LCLGA;

1. Receives and notes the report
2. Endorses the Terms of Reference for the Tourism Management Group
3. Approves shifting the appointment period to LCLA Committees to coincide with Council election cycles and durations.
4. Authorises the Executive Officer to conduct a full review of all LCLGA Committee TOR and present these to the LCLGA Board October meeting.

Moved,

Seconded,

8.0 CONFIDENTIAL REPORTS

Items 8.1 - In-Confidence (to be circulated under a separate cover)

Pursuant to Section 3.6.18 of the LCLGA Charter, and Section 90 of the Local Government Act 1999, the Association orders that the public with the exception of:

Ms Nat Traeger (CEO) Kingston District Council
Ms Anne Champness (CEO) Tatiara District Council
Mr Andrew Meddle (CEO) City of Mount Gambier
Mr Darryl Whicker (CEO) District Council of Grant
Mr Paul Duka (Acting CEO) Wattle Range Council
Mr Trevor Smart (CEO) Naracoorte Lucindale Council
Mr James Holyman (CEO) District Council of Robe
Mr Tony Wright (EO) LCLGA
Ms Mae Steele (Executive Assistant) LCLGA

be excluded from attendance at the meeting in order to consider and discuss Confidential Item 8.1 RDALC Funding Model.

1. Is satisfied that the principle that meetings of LCLGA should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

8.1 RDALC Funding Model

Executive Officer

To be circulated under a separate cover

9.0 INFORMATION REPORTS

9.1 LC LGA President's Report

To be tabled

9.1.1 LGA Board

- (i) Draft Minutes and key outcomes of the LGA Board of Directors Meetings held on 18th June 2020 and 23rd July 2020. *Refer to pages 70-92*

9.1.2 SAROC

- (ii) Draft Minutes and key outcomes of the of the SAROC Committee Meeting held on 22nd July 2020 and the SAROC Annual Business Plan 2020-21. *Refer to pages 93-111*

9.2 Local Government Association of SA

Stephen Smith – Policy Director

9.3 Executive Officer

Tony Wright

Refer to pages 112-113

9.4 Starclub & Regional Sporting Academy

Tony Elletson

Refer to page 114

9.5 Destination Development Manager

Biddie Shearing

Refer to pages 115-116

9.6 Limestone Coast Leadership Program

Ali Auld

Refer to page 117

9.7 LC Substance Misuse Project Officer

Sophie Bouchier

Refer to pages 118-125

9.8 Project Manager

Michaela Bell

Refer to pages 126-133

It is recommended that LC LGA:

“the reports for LC LGA President, Local Government Association SA, Executive Officer, Starclub & Regional Sporting Academy, Destination Development Manager, Limestone Coast Leadership Program, Substance Misuse Project Officer and Project Manager be received and noted.”

Moved,

Seconded,

10.0 EXTERNAL SUBMISSIONS FOR NOTING

10.1 No new submissions since 19TH June 2020

11.0 LCLGA SUB-COMMITTEE MINUTES

11.1 LC LGA Tourism Management Group Minutes – 23rd July 2020

Refer pages 134-136

11.2 LC LGA Regional Waste Management Committee Minutes– 3rd August 2020

Refer pages 137-143

11.3 LC LGA Economic Development Group Minutes – 7th July 2020

Refer pages 144-147

11.4 LC LGA Risk and Audit Committee Minutes – 1st April 2020

Refer pages 148-149

11.5 LC LGA Regional Sporting Academy – 20th July 2020

Refer pages 150-151

It is recommended that LC LGA;

“The Minutes and reports from the LCLGA Sub-Committees having first been circulated amongst members, be adopted.”

Moved,

Seconded,

12.0 OUTSIDE ORGANISATIONS AND COMMITTEES

12.1 Regional Development Australia Limestone Coast

David Wheaton - Chief Executive

Officer *Refer pages 152-153*

12.2 LC Heritage Advisory Services Reports – May, June & Annual Report 2019/20

Richard Woods

Refer pages 154-166

12.3 PIRSA

Peta Crewe

It is recommended that LC LGA;

“Receives and note the Reports.”

Moved,

Seconded,

13.0 OTHER BUSINESS

14.0 ANTICIPATED MEETING CLOSURE – 1pm

The next LC LGA General Meeting is to be held in District Council of Robe **Friday 9th October 2020**. Acceptances and apologies to Mae Steele, Executive Assistant & Corporate Services Officer Phone 8723 7310 or Email admin@lclga.sa.gov.au

LC LGA CALENDAR

Date	Meeting	Location
17 th September 2020	SAROC	LGA House, Adelaide
9 th October 2020	LC LGA	District Council of Robe
29 th October 2020	LGA Conference & AGM	Adelaide Oval, Adelaide.
19 th November 2020	SAROC	LGA House, Adelaide
11 th December 2020	LC LGA GM & Christmas Lunch	Grant District Council
TBA February 2021	SAROC	LGA House, Adelaide
12 th February 2021	LG LGA AGM & GM	Tatiara District Council

**MINUTES OF THE GENERAL MEETING OF THE LIMESTONE COAST
LOCAL GOVERNMENT ASSOCIATION HELD ON FRIDAY 19TH JUNE 2020
VIA ZOOM VIDEO CONFERENCE**

1.0 MEMBERS/DEPUTY MEMBERS

President Mayor Erika Vickery opened the meeting at 10.02 and welcomed all members and Guests.

1.1 Present

Naracoorte Lucindale Council	Mayor Erika Vickery (LCLGA President)
City of Mount Gambier	Mayor Lynnette Martin (Mayor)
Wattle Range Council	Mayor Des Noll Deputy Mayor Moira Neagle
District Council of Grant	Mayor Richard Sage (LCLGA Vice President)
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Deputy Mayor Robert Mock

1.2 In Attendance

District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Paul Duka (Acting CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mr Tony Wright (EO) Ms Mae Steele (Executive Assistant & Corporate Services Officer)

1.3 Guests and Observers

LGA SA	Ms Alicia Stewart (Policy Director)
Federal Member for Barker	Mr Tony Pasin MP
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Department of Environment	James Cameron and Shari Detmar

1.4 Apologies

Wattle Range Council	Mr Ben Gower (CEO)
Tatiara District Council	Mayor Graham Excell
City of Mount Gambier	Mr Andrew Meddle (CEO)
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Member for MacKillop	Mr Nick Mc Bride MP

“That the apologies be accepted.”

Moved, City of Mount Gambier

Seconded, Wattle Range Council

CARRIED

2.0 DISCLOSURE OF INTERESTS

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

NIL

With the leave of the meeting President Erika Vickery paused proceedings to allow Mr Tony Pasin, Federal Member for Barker to address the group and for Guest Speakers Mr James Cameron and Ms Sharie Detmar to make a presentation.

Mr Tony Pasin MP

Mr Pasin provided an update on the federal government response to the COVID -19 Pandemic health and economic crisis. New Homebuilder program has been well received and the take up is being felt across the region with increased land sales. Councils may feel the impact with increased development applications. The job keeper program continues to be a focus for the Morrison Government as does the emphasis on jobs creation through stimulus funding programs. The next round of BBRF may open early in 2021 after Round 4 resulted in Tatiara District Council receiving \$700,000 to assist with the upgrade of facilities at Bordertown Caravan Park. President Mayor Erika Vickery thanked Mr Pasin for the recent funding announced to support local councils, local jobs and businesses. Further information and updates can be found at <https://www.tonypasin.com/>

Mr James Cameron & Ms Sharie Detmar – Department for Environment and Water (DEW)

In 2018 LiDAR mapping projects were undertaken across the Limestone Coast and Eyre Peninsular. The increased LiDAR project specifications due to improving technologies and partnerships resulted in more accurate outcomes, products and applications. The 2018 datasets have improved with technology advancements since 2007/2008 project. Datasets developed into an Inundation Web Mapping Application which will soon be live and accessible. Coastal Protection Board provides grants to Local Councils of up to 80% of project costs. DEW is able to assist with development of project scopes and selection and supervision of consultants undertaking adaptation planning projects. Further assistance is available from DEW for planning, research, complex assessments and strategy development.

3.0 MINUTES OF MEETINGS

- 3.1 Confirmation of the Minutes of the LC LGA General Meeting held via Zoom on 17th April 2020.

“That the Minutes of the LC LGA General Meeting held on 17th April 2020 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved, District Council of Grant **Seconded**, Wattle Range Council

CARRIED

4.0 MATTERS ARISING FROM THE MINUTES - ACTION SHEET

Business arising from the Minutes of the June General Meeting.

Tony Wright made note of the progress on Item 7.8 from the April meeting regarding the Joint Planning Board (JPB). The work has continued with resolving the insurance risk position for the future Regional JPB.

5.0 CORRESPONDENCE

- 5.1 **Inwards and Outwards**
Key Correspondence to 15th June 2020

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

“That correspondence be received and noted by LC LGA delegates.”

Moved, District Council of Robe **Seconded**, City of Mount Gambier

CARRIED

6.0 FINANCIAL

6.1 Financial Reports Executive Officer

It is recommended that LC LGA:

1. Receive and note the finance reports:
 - a. Report from the Executive Officer, noting the amended interest rate to Term Deposit 2 from 1.27% to 1.07%.
 - b. The Balance Sheet for the period ending 30th April 2020.
 - c. The Consolidated Profit and Loss Budget Analysis for the period 1st July 2019 to 30th April 2020.

Moved, District Council of Robe **Seconded**, Wattle Range Council

CARRIED

It was noted that the Joint Planning Board costs will not impact the Council contributions until the 2021/2022 budget.

7.0 RECOMMENDATION REPORTS

7.1 LCLGA Strategic Plan - 2020-2025

Executive Officer

It is recommended that LC LGA;

Approve the LCLGA Strategic Plan- 2020-2025.

Moved, Kingston District Council **Seconded**, Wattle Range Council

CARRIED

7.2 LCLGA Annual Business Plan 2020-2021

Executive Officer

It is recommended that LC LGA;

1. The draft plan is attached for consideration by LCLGA Councils.

2. Request that any comments and/or amendments to the Draft Business Plan be communicated back to the Executive Officer no later than the Friday 31st July 2020 prior to final adoption at the August 2020 Board meeting of the LCLGA.

Moved, District Council of Robe

Seconded, City of Mount Gambier

CARRIED

7.3 **SEGRA Conference**

Executive Officer

It is recommended that LC LGA;

Advise SEGRA we will not be seeking to take up the opportunity to host the 2022 conference.

Moved, City of Mount Gambier

Seconded, Kingston District Council

CARRIED

7.4 **Inundation Web Mapping Application Launch**

Executive Officer

It is recommended that LC LGA;

Receives and notes the report.

Moved, District Council of Grant

Seconded, District Council of Robe

CARRIED

7.5 **LC Recovery and Rebuild Plan**

Executive Officer

It is recommended that LC LGA;

Receives and notes the report.

Moved, District Council of Grant

Seconded, Kingston District Council

CARRIED

7.6 **Proactive Advocacy**

Executive Officer

It is recommended that LC LGA;

Note the proposed process to develop a proactive advocacy agenda and provide some preliminary feedback on the key areas to be considered.

Moved, District Council of Grant **Seconded**, Wattle Range Council

CARRIED

The President, with consent of the members, moved the 7.7 & 7.8 to the end of the meeting for the purpose of dealing with them In confidence after all other Guests and Observers have left the video conference.

8.0 INFORMATION REPORTS

8.1 LC LGA President's Report

Since the last LCLGA meeting there have been many webinars, briefings and meetings relating to COVID-19 pandemic with nearly all meetings conducted on-line. There has been a shift from information relating to restrictions to a focus on recovery of our communities as restrictions begin to be lifted.

Through the LCLGA, the seven councils have been working on plans and actions that will assist businesses, particularly those in the tourism industry, recover as the restrictions are lifted. South Australian Tourism Commission (SATC), Tourism Industry Council of SA (TiCSA), RDA LC, SAROC and LGASA are all contributing to the discussions.

With South Australians being encouraged to travel throughout the state, visitor numbers to this region have been increasing and businesses that opened during the June long weekend reporting good numbers.

A big thank you to **all** our staff who have continued to work hard throughout the last two months under the challenges that have arisen due to the restrictions in place. With the tourism industry being so impacted I acknowledge our Tourism Industry Development Manager, Biddie Shearing, for the extra work in working with the tourism industry and the development of the Limestone Coast Recovery and Rebuilding Action Plan.

I would also like to thank all the Mayors for their support. The weekly meeting via zoom have been very informative and supportive through times that have challenged us all. Congratulations to Mayor Alison Noonan on winning the Stand Like Stone Streaming with the Stars Dance Competition.

29th April SA Regional LGA EO's meeting

*30th April SATC Regional Roundtable – Limestone Coast
LGA Mayors and CEOs zoom meeting The LGA hosted a COVID-19 briefing at 3.30pm on Business Support and Economic Recovery*

*1st May LGA Research & Development Committee meeting
LCLGA Budget workshop with LCLGA Mayors and CEOs for 2020/21 financial year
RDA LC and LCLGA Presidents and EOs meeting*

*5th May LGA Annual Business Plan and Strategic Planning Information session
The Advertiser interview re travelling into regional areas*

11th May Limestone Coast Sports Academy Steering Committee meeting – zoom

12th May Facebook videos for National Volunteers Week

13th May SATC webinar in collaboration with Deloitte.

Over 430 tourism representatives on the line, showed there was high level engagement and the enthusiasm for kickstarting our state's incredible tourism industry.

LGA Mayors and CEO a COVID-19 briefing at 7pm with Premier Steven Marshall to discuss the next steps for South Australia as some COVID-19 restrictions are eased

15th May *LCEDG subcommittee meeting*
LCLGA Mayors zoom meeting

21st May *South Australian Regional Organisation of Councils (SAROC) zoom meeting*
LGA Board of Directors meeting

22nd May *Limestone Coast Mayors meeting*

27th May RAI Regions Rising Webinar - over 800 participants
Guest speaker - Mark Coulton – Federal Minister
Connectivity and Health are important to people moving to the regions.

28th May *Dry Conditions Working Group – SAROC delegate - zoom*

10th June *TiCSA Nature Based Tourism funding webinar*

12th June *LC Mayors meeting*

Limestone Coast Recovery committee meeting

18th June *LGA Board of Directors meeting*

8.1.1 LGA Board

- (i) Draft Minutes and key outcomes of the LGA Board of Directors Meetings held on 23rd April 2020 and 21st May 2020. *Refer to pages 192-216*

8.1.2 SAROC

- (ii) Draft Minutes and key outcomes of the of the SAROC Committee Meeting held on 21st May 2020. *Refer to pages 217-225*

8.2 Local Government Association of SA

Alicia Stewart – Policy Director joined the meeting and discussed the following items:

- Value of Councils strengthened through COVID -19
- Advocacy, leadership and support in various areas including COVID hotline and online tool, functional support group, REX air service, Childcare funds, discounted borrowing rates through LGFA, LG Act amendments, public lighting savings.
- Recovery Awareness Campaign – Real stories about councils making a difference in communities. Leigh McClusky, councils encouraged to contact LGA SA.
- 2020-21 Awareness campaign will have a focus on council Tourism investment.
- Online Training adapted technology
- New legal agreement Norman Water House
- Economic Impact of COVID on councils and community groups
- Rating Capping 2.0 Amendment Bill
- LG Financial Assistance Grants
- Planning Design Code
- LG Reform Amendment Bill – LGA SA Discussion Paper released on Monday 22nd June. Andrew Lamb attending LCLGA Board meeting 14th August
- LGA SA - Latest information available from e-newsletters, webinars, AGM, call or email feedback.

8.3 Executive Officer

Tony Wright

8.4 Starclub Field Officer

Tony Elletson

- 8.5 **Tourism Industry Development Manager**
Biddie Shearing
- 8.6 **Regional Community Road Safety Officer**
Ali Auld
- 8.7 **Limestone Coast Leadership Program**
Ali Auld
- 8.8 **LC Substance Misuse Project Officer**
Sophie Bouchier
- 8.9 **Program Coordinator** (Withdrawn)
Michaela Bell

It is recommended that LC LGA:

“the reports for LC LGA President, Local Government Association SA, Executive Officer, Starclub Field Officer, Tourism Industry Development Manager, Regional Community Road Safety Officer, Limestone Coast Leadership Program and Substance Misuse Project Officer be received and noted excluding Item 8.9.”

Moved, District Council of Robe **Seconded**, Kingston District Council

CARRIED

9.0 EXTERNAL SUBMISSIONS FOR NOTING

- 9.1 No new submissions since 17th April 2020

10.0 LCLGA SUB-COMMITTEE MINUTES

- 10.1 **LC LGA Tourism Management Group Minutes – 27 April & 9 June 2020**
- 10.2 **LC LGA Regional Waste Management Committee Minutes– 25 May 2020**
- 10.3 **LC LGA Economic Development Group Minutes – 28 April 2020**

It is recommended that LC LGA;

“The Minutes and reports from the LCLGA Sub-Committees having first been circulated amongst members, be adopted.”

Moved, District Council of Robe **Seconded**, City of Mount Gambier

CARRIED

11.0 OUTSIDE ORGANISATIONS AND COMMITTEES

The following reports were provided.

- 11.1 **Regional Development Australia Limestone Coast**
David Wheaton - Chief Executive Officer
- 11.2 **LC Heritage Advisory Services Reports – April 2020**
Richard Woods

11.3 PIRSA

Peta Crewe

An overview of current support services and activities was provided including:

- 2020-21 round of the Regional Growth Fund Link [here](#)
- Seasonal Jobs Website <https://www.seasonaljobs.sa.gov.au/>,
- Seafood Advisory Forum Link [here](#)

12.0 **OTHER BUSINESS**

1.0 **Late Item**

Letter sent to LCLGA from Mayor Graham Excell, Tatiara District Council (TDC) was circulated on Thursday 18th June 2020 to members regarding Vegetation Management on State and National Roadsides.

The following actions were sought

1. LCLGA write to the Premier of South Australia describing the difficulties in managing roadside vegetation across the Limestone Coast, particularly on state and national roads and highways, seeking a solution from the Premier and Cabinet.
2. LCLGA appeal to the Minister for transport to hasten the process of prescribing the corridors of the Dukes Highway, Riddoch Highway and Princes Highway as "Controlled Access".

Following a discussion members agreed to consider the matter further as a whole of Limestone Coast issue before adopting the actions as formal motions. Executive Officer to work with the individual councils through the CEO group and collate/coordinate the LCLGA collective position on the matter.

12.00pm Mr Peter Gandolfi (Chair) and Mr David Wheaton (CEO) from RDA Limestone Coast joined the Meeting.

David Wheaton provided an overview of his report tabled in Item 11.1

12.09pm Alicia Stewart, Peta Crewe, Ian McKay Left the meeting and did not return.

12.11pm President Erika Vickery declared a conflict of interest due to being a board member of RDA Limestone Coast and left the meeting.

Vice President Mayor Richard Sage and Executive Officer Tony Wright co-chaired the meeting.

Items 7.8 - In-Confidence (circulated under a separate cover)

Pursuant to Section 3.6.18 of the LCLGA Charter, and Section 90 of the Local Government Act 1999, the Association orders that the public with the exception of:

Ms Nat Traeger (CEO) Kingston District Council
Ms Anne Champness (CEO) Tatiara District Council
Mr Darryl Whicker (CEO) District Council of Grant
Mr Paul Duka (Acting CEO) Wattle Range Council
Mr Trevor Smart (CEO) Naracoorte Lucindale Council
Mr James Holyman (CEO) District Council of Robe
Mr Tony Wright (EO - LCLGA)
Ms Mae Steele (Executive Support Officer) – LCLGA
and

Mr Peter Gandolfi (Chair)
Mr David Wheaton (CEO)

be excluded from attendance at the meeting in order to consider and discuss Confidential Item 7.8 RDALC Funding Model and Activities.

1. Is satisfied that the principle that meetings of LCLGA should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

Moved, Kingston District Council **Seconded**, City of Mount Gambier

CARRIED

7.8 RDALC Funding Model and Activities

Executive Officer

Report was tabled and a discussion pursued about the annual funding model and activities.

12.43pm Mr Peter Gandolfi (Chair) and Mr David Wheaton (CEO) from RDA Limestone Coast left the meeting and did not return.

12.45pm President Mayor Erika Vickery returned to the meeting and resumed the Chair.

Items 7.7 - In-Confidence (circulated under a separate cover)

Pursuant to Section 3.6.18 of the LCLGA Charter, and Section 90 of the Local Government Act 1999, the Association orders that the public with the exception of:

Ms Nat Traeger (CEO) Kingston District Council
Ms Anne Champness (CEO) Tatiara District Council
Mr Darryl Whicker (CEO) District Council of Grant
Mr Paul Duka (Acting CEO) Wattle Range Council
Mr Trevor Smart (CEO) Naracoorte Lucindale Council
Mr James Holyman (CEO) District Council of Robe
Mr Tony Wright (EO - LCLGA)
Ms Mae Steele (Executive Support Officer) – LCLGA

be excluded from attendance at the meeting in order to consider and discuss Confidential Item 7.7 Appointment of Auditor and Activities.

2. Is satisfied that the principle that meetings of LCLGA should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

Moved, City of Mount Gambier **Seconded**, District Council of Robe

CARRIED

7.7 Auditor Appointment

Executive Officer

It is recommended that LCLGA;

That the Board approves the appointment of Dean Newbery & Partners as external auditors to the LCLGA for a period of 5 years with an annual review.

Moved, District Council of Robe **Seconded,** Wattle Range Council

CARRIED

13.0 MEETING CLOSED – 1pm

The next LC LGA General Meeting is to be held in Wattle Range Council **Friday 14th August 2020**. Acceptances and apologies to Mae Steele, Executive Assistant & Corporate Services Officer Phone 8723 7310 or Email admin@lclga.sa.gov.au

LC LGA CALENDAR

Date	Meeting	Location
23 rd July 2020	SAROC	LGA House, Adelaide
14 th August 2020	LC LGA GM	Wattle Range Council
TBC August 2020	LGA Roads & Works Conference	TBC
17 th September 2020	SAROC	Kadina
9 th October 2020	LC LGA	District Council of Robe
29 th October 2020	LGA Conference & AGM	Adelaide Town Hall
19 th November 2020	SAROC	LGA House, Adelaide
11 th December 2020	LC LGA GM & Christmas Lunch	Grant District Council
TBA February 2021	SAROC	LGA House, Adelaide
12 th February 2021	LG LGA AGM & GM	Tatiara District Council

Item	5.0 ACTION LIST	Due Date	STATUS
	19th June 2020		
7.2	Request that any comments and/or amendments to the LCLGA 2020-21 Draft Business Plan be communicated back to the Executive Officer no later than the Friday 31 st July 2020 prior to final adoption at the August 2020 Board meeting of the LCLGA.	31st July 2020	Completed
7.3	Advise SEGRA we will not be seeking to take up the opportunity to host the 2022 conference.		Completed
7.7	Advise Dean Newbery & Partners of their appointment of as external auditors to the LCLGA for a period of 5 years with an annual review.		Completed
7.8	RDALC Funding Model and Activities referred to LCLGA CEO Group.		Include in this agenda.
12.1	Members agreed to consider the matter of Vegetation Management on State and National Roadsides further as a whole of Limestone Coast issue before adopting the actions as formal motions. Executive Officer to work with the individual councils through the CEO group and collate/coordinate the LCLGA collective position on the matter.	Continuing	CEO's have discussed and are taking up with the CFS
	17th April 2020		
7.1	Executive Officer to complete consultation with LCLGA councils on the LCLGA Strategic Plan - 2020-2025 before formal adoption.		Completed
7.2	It was agreed that a further workshop would be held to provide the Executive Officer with direction on matters so the LCLGA Annual Business Plan 2020-2021 can be completed.		Completed
7.3	The Draft Limestone Coast Regional Public Health & Wellbeing Plan Public & Stakeholder consultation to begin.		Approved for consultation
7.5	Executive Officer to prepare a report for the LCLGA Board that outlines the governance arrangements and associated risk profile for externally funded projects/programs that are currently being auspiced and/or managed by the LCLGA.	By 14th August 2020	To be circulated as a late paper
7.8	Board approve the agreement, in attachment one, to form a Joint Planning Board		To be progressed once insurance has been resolved.
7.9	The submissions of the seven regional priority projects totalling \$1,907 million for 2020 Special Local Roads Program		Submitted

	14th February 2020		
7.1.2	Councils to consider the draft Joint Planning Board Agreement and provide feedback to the LCLGA Executive Officer by the 31 st March 2020		Completed
7.2	Advise Limestone Coast Wine Show of Approved Sponsorship to the value of \$2,500 (plus GST).		Completed
11.2	Executive Officer to follow up with the City of Mount Gambier and heritage Advisor. unauthorised consultation regarding the New Community Hub.		Followup completed, reviewing scope and procurement options.

Key Correspondence to 7 August 2020

In/Out	Date	Subject	Name & Title	Organisation/ Location
In	18/06/2020	Limestone Coast Bushfire Management Committee	Simcock, Claire	CFS
In	23/06/2020	Recreation SA member survey COVID-19		Recreation SA
In	23/06/2020	LCLGA Regional Health and Wellbeing Plan	Minister Stephen Wade	Parliament
In	24/06/2020	Limestone Coast BMC meeting Agenda 30th June 2020	Simcock, Claire	CFS
In	29/06/2020	Limestone Coast Heritage Adviser Report Reports	Richard Woods	Habitable Places
In	3/07/2020	The Border Watch International Prostate Cancer Awareness Month Feature 2020	Richard Harry	Prostrate Awareness Group
In	9/07/2020	New Grant Opportunity: National Product Stewardship Investment Fund	Gordon, Elise	Ausindustry
In	10/07/2020	Seasonal Bushfire Outlook	Simcock, Claire	CFS
In	13/07/2020	Entrepreneurs' Programme - Growth service	Gordon, Elise	Ausindustry
In	13/07/2020	Limestone Coast - Industry Update	Brent Hill	SATC
In	14/07/2020	GM Crops in SA	Helen Strickland	LC Grape and Wine Council
In	17/07/2020	New Grant Opportunity: Business Research and Innovation Initiative (BRII) - Priority Sectors Round [S	Gordon, Elise	Ausindustry
In	17/07/2020	A note from SATC re: New Marketing Campaign	Various Recipients	Tourism Database
In	23/07/2020	BOM 2019-20 Financial Year Climate Summary	Simcock, Claire	CFS
In	24/07/2020	GAROC	Matt Pinnegar	LGA SA
In	27/07/2020	LCLGA Strategic Plan Questions and comments	Catherine Allen	Wattle Range Council
In	28/07/2020	Heavy Vehicle Access	Toni Clarke	LGA SA
In	3/08/2020	DRAFT LCLGA 2020/21 Annual Business Plan	Catherine Allen	WRC
In	3/08/2020	Memo to BMC from Chief Officer SACFS regarding Independent Review	Simcock, Claire	CFS
In	5/08/2020	Regional Public Health Plan	Dr Chris Lease	SA Health
In	6/08/2020	Limestone Coast Local Contact Annual Report - Acceptance	Miranda Lang	SATC
In	23/07/2020	Heritage Consultants	Queale, Michael	DEW
In/ Out	24/06/2020	Letter of Support - Limestone Coast Career Connections	David Wheaton	RDALC
In/Out	24/06/2020	Neil Welsh Art Maps Australia Proposal	Michael Jones	Art Map Australia
In/Out	29/06/2020	Request to distribute Invitation for LGA Webinar on Council Applications for GM Food Crop	Various Recipients	LCLGA Member Councils
In/Out	22/07/2020	LC - products for Summer campaign consideration	Various Recipients	Tourism Management Group
In/out	1/08/2020	Relocation - Seeking Employment within LCLGA Councils	Kristi Guy	Landscape Architect
Out	12/06/2020	SMLC Newsletter	Various Recipients	SMLC Database
Out	17/06/2020	Return to Sport 2.5 Update.	Various Recipients	Starclub Database
Out	19/06/2020	LCRSA Advisory Group Agenda 22nd June 2020	Various Recipients	LCRSA Advisory Group
Out	23/06/2020	Notes from LC Tourism Industry Reference Group Meeting	Various Recipients	Tourism Management Group

In/Out	Date	Subject	Name & Title	Organisation/ Location
Out	24/06/2020	Draft Tourism Situation Analysis for Review	Various Recipients	LCLGA Council CEO's
Out	25/06/2020	Letter regarding LCLGA commitment to the Mixed Dozen Interactive Wine Trails Project	Helen Strickland	LCGWC
Out	25/06/2020	Funding and other links	Lucy Kosch	Commodore on the Park
Out	26/06/2020	Acquittal for LCRSA		ORS
Out	30/06/2020	LCLGA Regional Health and Wellbeing Plan	Various Recipients	LCLGA Regional Health Plan Working Group
Out	30/06/2020	SA Roadmap for Easing COVID-19 Restrictions - Stage 3	Various Recipients	Starclub Database
Out	30/06/2020	Draft MOU - Glenelg Shire	Cr Karen Stephens	Glenelg Shire
Out	2/07/2020	Limestone Coast Regional Sports Academy COVID-19 Education Program Evaluation	Various Recipients	LCRSA Database
Out	6/07/2020	Event Funding Enquiry	Anne Aldersey	Nick McBrides Office
Out	8/07/2020	Support Letter	Steve Perryman	The Presidential
Out	13/07/2020	Message from Events South Australia (COVID Management Plan)	Various Recipients	Tourism Database
Out	13/07/2020	Regional Tourism Update - SATC	Various Recipients	Tourism Database
Out	13/07/2020	Regional Tourism Update - SATC	Lee Morgan	Millicent Business Association
Out	20/07/2020	LGA Procurement Information	Willie van Niekerk	eco plastics
Out	21/07/2020	Olympic Gold Medallist Visiting Mount Gambier to conduct Testing of Students	Various Recipients	LCRSA Database
Out	22/07/2020	Updated DRAFT LCLGA 2020/21 Annual Business Plan	Various Recipients	LCLGA Member Councils
Out	23/07/2020	COVID-19 Requirements	Various Recipients	Starclub Database
Out	23/07/2020	Draft LCRSA Operational Plan 2020-21	Various Recipients	LCRSA Advisory Group
Out	23/07/2020	SATC Campaign - Rationale behind regional inclusions	Various Recipients	Tourism Management Group
Out	24/07/2020	Limestone Coast Visitor Servicing Network	Various Recipients	LC Visitor Servicing Network
Out	27/07/2020	Notes from LCLGA Tourism Management Group	Various Recipients	Tourism Management Group
Out	28/07/2020	Help? UK Information Request	Various Recipients	Tourism Database
Out	29/07/2020	Next LC BMC Meeting Agenda	Simcock, Claire	CFS
Out	30/07/2020	2 x Proposals - Actions from LCLGA Tourism Management Group)	Various Recipients	Tourism Management Group
Out	31/07/2020	Limestone Coast Information	Alexis Broad	
Out	3/08/2020	Re: Premier Visit	Lucy Kosch	Delgattie Estate
Out	4/08/2020	Events Forum	Various Recipients	Tourism Database
Out	5/08/2020	Limestone Coast Local Contact Annual Report	Miranda Lang	SATC
Out	5/08/2020	2019-20 Regional Capacity Building Annual Report	Mathilde Thorsen	LGA SA
Out	7/08/2020	Qantas Magazine	Various Recipients	Tourism Database
Out/In	28/07/2020	NDRP1718-09 Project Acquittal	Butler, Gina	SAFECOM
	23/07/2020	RE: Business Plan 2020_21 (attachment to the board report).docx	Anne Champness	TDC
	30/07/2020	LCLGA Annual Business Plan 20/21	Trevor Smart	NLC

6.1 FINANCE REPORT

BACKGROUND

When considering the finance report, it should be noted that the 2019/20 budget is essentially a duplication of the 2018-19 budget due to the Executive Officer not commencing until June.

As noted in previous reports, there are some discrepancies from the original budget, and this is not surprising as some of the underlying assumptions around costs and escalators not being accurate.

These are preliminary results and subject to verification by our accountants and audit.

There are still improvements that we need to make regarding project forecast, especially as they relate to carry over and future liabilities. Notwithstanding this, we have made substantial improvements since 2019/20.

Surplus and Loss

The \$96,294 loss is \$202,444 or 67.7% favourable to budget and continues recent trends from previous financial years of reducing members equity.

The balance sheet shows that total assets are \$1,002,086. However, after the allocation of funds for liabilities, the net position for members equity is \$656,878.

Overall income was 10% higher than budgeted and expenses 4% lower.

From April we ambitiously forecast a potential break-even position. The allocation of income into project liabilities (net transfer of \$72,647 to the next financial year) and overall expenditure being higher than forecast from April by \$22,146 has resulted in the loss position rather than break even.

In terms of expenses, the main variations to budget:

- **Advertising and marketing**, this variation was due to the Win TV buy local (\$12,000) and Covid-19 App advertising (\$1,000). The Win TV costs were offset by Council payments.

Audit and Accounting Fees: due to the separation of audit from Accounting and the need for assistance to finalise the accounts at the end of last financial year. The \$8,000 variation was discussed with the President and reported in Finance Reports.

- **Vehicle – Repairs / Maintained:** mainly due to the windscreen damage to two vehicles during the year.
- **Wages and Salaries:** this was due to underestimating the Executive Officers TRP, payment of entitlements for departing staff and salary adjustments following position benchmarking.
- **Projects**

All projects were favourable to budget except for:

- Tourism which carried the cost of the SEGRA conference and therefore did very well to achieve only a \$2,524.7 variation,

- Sports Academy's budget was exceeded by \$5,263. However, Starclub was under budget by \$5,108 with the net variation immaterial. In developing the budget, we operate both programs in a net position as the same resource delivers each program.
- SACA is the South Australian Coastal Alliance which is funded through grants and members fees. The income and expenses are netted out each year and haven't been included in the budget as its operations do not impact the P&L. Some SACA funds were recorded in the forecast grants income, and this has now been corrected for future forecasting.
- Climate was \$1,167 over budget due to higher than expected payment of entitlements when the Climate Adaptation Project Officer ceased employment.

For a summary of each project P&L see attachment 3.

"Other projects" includes RDALC funding and Heritage, it also included Coastal Connections (which was not progressed), Brand, an allocation to the Leadership Program, The Regional Growth Strategy, Roads and Red Meat Cluster.

Project Liabilities

Since the last report to April, there have been approvals from grant providers to carry over funds, receipt of additional income and impacts on timing of projects due to Covid-19.

The rules we have applied to income in this financial year to assess what funds should be allocated to project liabilities are:

- 1) The grant provider provides permission to carry over unspent fund, or the grant reconciliation is in the 2020/21 financial year.
- 2) Unspent funds from the SA Coastal Alliance are carried forward (via liabilities) as per their Business Plan, as submitted to LCGSA (SAROC and GAROC).
- 3) Where funds are received from program participants and sponsors for a program or project that crosses the financial year the remaining percentage of the program is carried forward through liabilities. This relates to the Leadership program, which is delivered across financial years and in this case, the program was also delayed due to Covid-19.

As you can see in the Balance Sheet, the following allocations have been made to Project Liabilities after applying the above rules:

Tourism:	\$23,952.40
Limestone Coast Leadership:	\$31,775.00
SMLC Project	\$83,931.59
SA Coastal Councils Alliance:	\$98,534.72
Total:	\$238,193.71

Tourism liability relates to funding received from SATC for use in projects in 2020/21.

The Leadership liability relates to participant payments and sponsorships received for the course with 30% still to be delivered in 2020/21.

The SMLC has received approval to carry the funding into 2020/21 as the funding wasn't received until November 2019, this was five months after the scheduled commencement date.

The SA Coastal Alliance has grant funding that has 2020/21 as its finalisation date and has also received sponsorship and members contributions towards the 2020/21 financial year. This was detailed in the SACA Business Plan as recently tabled at GAROC and SAROC. GAROC, SAROC and the Coast Marine Board have approved further funding in the 2020/21 financial year.

KEY ISSUES

The surplus and loss is favourable when compared to the budget. This result is in the context of continuing to deliver the key objectives of the business plan.

The treatment of grants and income received for SACA and SMLC will be allocated to liabilities until the grant is reconciled and/or expenditure occurs to limit the impact on the end of year allocations to liabilities.

The practice of LCLGA projects carrying over surpluses via liabilities from one year to the next without a clear future obligation, such as grant, sponsorship etc, has ceased and each projects financial performance will be assessed on a financial year basis.

Where we make available an allocation of members equity for a project or program and those funds are not used, then they are retained in members equity for the Board to reallocate based on members priorities and are not automatically carried over for that project or program.

RECOMMENDATION

It is recommended that LC LGA;

Receive and note the finance reports:

1. Report from the Executive Officer including the preliminary comments on 2019-2020 surplus and Loss.
2. The Consolidated Profit and Loss Budget Analysis for the period 1st July 2019 to 30th June 2020.
3. Project Profit and Loss 2019-2020
4. The Balance Sheet for the period ending 30th June 2020.

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

Level 1
9 Bay Road
Mount Gambier SA 5290

Surplus & Loss

July 2019 To June 2020

	Actual Spend	Budget FY	% Diff
INCOME			
Members Fees	\$721,402	\$642,668	12%
Grants	\$574,032	\$455,938	26%
Funds Carried Forward	\$70,955	\$248,000	-71%
Sundry Income	\$110,727	\$0	
Interest	\$16,883	\$12,000	41%
Total Income	\$1,494,000	\$1,358,606	10%
EXPENSES			
Advertising & Marketing	\$15,257	\$4,350	251%
Audit and Accounting Fees	\$11,378	\$3,250	250%
Bank Fees	\$643	\$600	7%
Computing & IT	\$16,197	\$17,260	-6%
Consultancy	\$9,316	\$0	
Occupancy	\$23,942	\$24,120	-1%
Governance	\$13,105	\$23,300	-44%
Insurances	\$9,972	\$9,600	4%
Legal Fees	\$1,564	\$1,200	30%
Meeting Expenses	\$5,269	\$0	
Miscellaneous Expenses	\$4,078	\$0	
Postage	\$555	\$1,080	-49%
Printing/Stationery	\$8,640	\$9,400	-8%
Projects	\$629,554	\$695,018	-9%
Seminars	\$5,174	\$4,200	23%
Subscriptions	\$553	\$1,200	-54%
Telephones	\$6,353	\$8,820	-28%
Trade/Consumer Shows	\$15,131	\$51,000	-70%
Training	\$1,712	\$8,700	-80%
Travel/Accommodation/Meals	\$23,726	\$28,600	-17%
Vehicles - Fuel	\$15,631	\$13,400	17%
Vehicles - Leasing	\$40,242	\$42,600	-6%
Vehicles - Repairs/Maintenance	\$2,026	\$900	125%
Wages and Salaries	\$730,275	\$708,746	3%
Total Expenses	\$1,590,293	\$1,657,344	-4%
NET SURPLUS / DEFICIT	-\$96,294	-\$298,738	-68%

Project Income and Expenses 2019/20

Tourism	Actual	Budget
Income	\$ 223,405.08	\$ 177,988.00
Expenses	\$ 266,098.47	\$ 218,156.69
Net	-\$ 42,693.39	-\$ 40,168.69

Sports Academy	Actual	Budget
Income	\$ 95,740.88	\$ 94,700.00
Expenses	\$ 107,654.88	\$ 101,351.00
Net	-\$ 11,914.00	-\$ 6,651.00

Planning	Actual	Budget
Income	\$ 20,000.00	\$ 163,000.00
Expenses	\$ 16,188.00	\$ 163,000.00
Net	\$ 3,812.00	\$ -

Climate	Actual	Budget
Income	\$ 38,250.00	\$ 37,250.00
Expenses	\$ 39,417.39	\$ 37,182.00
Net	-\$ 1,167.39	\$ 68.00

Leadership	Actual	Budget
Income	\$ 108,092.25	\$ -
Expenses	\$ 82,416.30	\$ 10,000.00
Net	\$ 25,675.95	-\$ 10,000.00

Road Safety	Actual	Budget
Income	\$ 65,000.00	\$ 65,000.00
Expenses	\$ 70,258.01	\$ 90,322.60
Net	-\$ 5,258.01	-\$ 25,322.60

SACA	Actual	Budget
Income	\$ 69,994.96	\$ -
Expenses	\$ 69,994.96	\$ -
Net	\$ -	\$ -

LCRMC	Actual	Budget
Income	\$ 19,207.19	\$ -
Expenses	\$ 22,773.75	\$ 30,000.00
Net	-\$ 3,566.56	-\$ 30,000.00

SMLC	Actual	Budget
Income	\$ 127,715.14	\$ 175,000.00
Expenses	\$ 124,061.38	\$ 175,000.00
Net	\$ 3,653.76	\$ -

StarClub	Actual	Budget
Income	\$ 106,039.55	\$ 106,000.00
Expenses	\$ 113,677.22	\$ 118,746.00
Net	-\$ 7,637.67	-\$ 12,746.00

Other Projects	Actual	Budget
Income	\$ 230,345.14	\$ 192,668.00
Expenses	\$ 187,460.02	\$ 292,668.00
Net	\$ 42,885.12	-\$ 100,000.00

Waste	Actual	Budget
Income	\$ 85,998.00	\$ 60,000.00
Expenses	\$ 55,524.67	\$ 70,757.77
Net	\$ 30,473.33	-\$ 10,757.77

Balance Sheet

As of June 2020

ABN: 42 930 727 010
Email: admin@lclga.sa.gov.au

Assets		
Cheque Account		\$10,552.22
Business Access Saver		\$218,364.56
Term Deposit 1- 4960		\$254,549.65
Term Deposit 2 - 0560		\$232,057.18
Term Deposit 3 - 8860		\$221,762.73
Petty Cash		\$250.00
Trade Debtors		\$64,549.99
Total Assets		\$1,002,086.33
Liabilities		
Trade Creditors		\$28,797.82
Accrued Expenses		\$909.56
CREDIT CARDS		
Destination Development Manager	-\$3,326.17	
Executive Assistant	\$799.57	
Total CREDIT CARDS		-\$2,526.60
GST LIABILITIES		
GST Collected	\$181,876.47	
GST Control Account	-\$174,262.31	
GST Paid	-\$10,020.06	
Total GST LIABILITIES		-\$2,405.90
PAYROLL LIABILITIES		
PAYG Payable	\$24,155.74	
Leave Provisions	\$41,632.27	
Long Service Leave	\$14,856.14	
Salary Sacrifice	\$1,594.78	
Total PAYROLL LIABILITIES		\$82,238.93
PROJECT LIABILITIES		
Tourism	\$23,952.40	
Limestone Coast Leadership	\$31,775.00	
SMLC Project	\$83,931.59	
SA Coastal Councils Alliance	\$98,534.72	
Total PROJECT LIABILITIES		\$238,193.71
Total Liabilities		\$345,207.52
Net Assets		\$656,878.81
Equity		
Retained Earnings	\$759,488.22	
Current Year Earnings	-\$102,609.41	
Total Equity		\$656,878.81

This report includes Year-End Adjustments.

7.1 LCLGA Annual Business Plan 2020-2021

BACKGROUND

The 2020/21 Business Plan is the annual plan to progressively deliver the outcomes of the Strategic Plan.

The plan was developed with input from our members on their priorities and aligned with the Strategic Plan. The budget was developed in May based on the best information that was available at that time.

Given the volatility around Covid-19, it would be prudent to undertake a detailed review of the plan mid-year.

KEY ISSUES

Since the plan was developed the following assumption have had some minor variations:

- 1) The Sports Academy has received an increase in funding of \$20,000 but not the additional \$50,000 which was sought. As detailed in the business plan, the program and support will be modified to maintain the same net contribution from members equity.
- 2) The Road Safety program has not attracted funding and has now ceased.
- 3) CPI (Adelaide June index) is 1.8% which is 0.4% higher than the assumption.
- 4) Members equity at the end of the 2019/20 financial is forecast to be \$650,000, and this was the figure used in the cash flow analysis.
- 5) The S&L and forecast closing cash are still valid in the Business Plan, and any variations are not expected to be material.

At the writing of this report, five of our seven members have provided notice that they have approved the business plan.

RECOMMENDATION

It is recommended that LC LGA;

Board approves the adoption of the LCLGA Annual Business Plan 2020-2021.

BUSINESS PLAN

2020 - 2021



The 2020/21 Business Plan is the 2020/21 operationalisation of the 2020/25 Strategic Plan.

The “why” for the LCLGA is “Collectively Building Stronger Communities”. This business plan focuses on how we can work with our members to deliver our why within a local government context for our members and the Limestone Coast Community.

Our members (in alphabetical order) are:

- › District Council of Grant
- › Kingston District Council
- › City of Mount Gambier
- › Naracoorte and Lucindale Council
- › District Council of Robe
- › Tatiara District Council
- › Wattle Range Council

The LCLGA is a wholly-owned subsidiary of our members under the Local Government Act (1999). This ownership structure means our equity and liabilities belong not just to the LCLGA but to our members as well.

There is a significant commitment from our members who are actively engaged in monitoring our progress, collaborating with us and each other in the delivery of our value proposition.

The current operating environment is extremely volatile, as detailed in the external and internal operating environment sections of our strategy and due to the current COVID-19 pandemic. The LCLGA recognises we will need to be very flexible as we seek to deliver value to our members during this challenging and rapidly changing time.

One of our strengths is our size and membership base, which should allow us to be flexible and agile to support and pursue opportunities on behalf of our members.

Over the last five years, the LCLGA has come through a growth and planning period. The next five-year planning horizon will be a focus and deliver period in the key result areas of building stronger communities, a stronger economy and member capability.

In a post-COVID-19 world, we believe these area’s of focus remain valid, acknowledging our strategy may need to be adjusted to meet changing priorities.

OUR ROLE

The LCLGA works with our members and achieves value by delivering projects, facilitating programs, being a conduit for communication, sponsoring projects or programs; and undertaking advocacy.

Our members provide the directions for our activities to ensure we are aligned with their interest as contained in the approved strategic plan.

The 2020/25 Strategic Plan was developed, considering the existing and emerging factors that may influence our strategy. These are factors, as identified by thought leaders such as CSIRO and Ernst and Young, are the ones that will most likely impact the delivery of our strategy for collectively building stronger communities.

Ironically the likelihood of a pandemic was only referenced by the CSIRO as a “thought bubble” in a presentation on megatrends that will shape our world.

Since the Strategic Plan’s development, there has been a rapid and significant disruption to our operating environment due to the COVID-19 pandemic.

The Governor of New York State, Governor Cuomo quoted Winston Churchill on 12/4/2020 concerning the progress of the COVID-19 pandemic “Now this is not the end. It is not even the beginning of the end. But it is, perhaps, the end of the beginning”.

This statement sums up the current state of Australia and the World in our global fight to survive (literally and economically) this pandemic and to emerge in a thriving society.

The pandemic is a “Black Swan event”. A Black Swan event is a rare event with severe consequences that is not predicted, but with the benefit of hindsight appears to be obvious.

Despite learnings from previous pandemics, we are facing challenges from a subtle but critical change in the infection transmission efficiency of the virus within a globally connected world; and the world is seeking to adapt to this threat with varying degrees of success.

The problem, with all strategic responses that rely on adaptation, is understanding and matching the rate of change for effective decision making.

Decision making faster than the actual rate of change risks poor decisions from inadequate knowledge leading to wasted resources or ineffective strategies.

Typically, decision making occurs too late, and resources are not available, or decisions cannot address the scale of the problem.

The government’s decisions which aim to slow the rate of infection, reduce peak demand; and to protect the economy appear to have been successful (when compared to many other countries) to date at least in terms of reducing the national spread of the virus.

The economy has taken a significant amount of damage with estimates on the amount and duration of damage varying significantly from month to month.

Many small businesses have closed or are in hibernation, and nearly 25% of the workforce is now unemployed or under-employed. Industries reliant on exports such as timber, seafood, tourism, travel, accommodation and hospitality have been hit very hard due to the closure of borders (internal and external) and social isolation rules.

Some businesses have tried to adapt to new business models such as home delivery, noting it is challenging to adapt during a crisis due to the rate (as mentioned above) of change problem. For many businesses, they are trying to adjust while their financial capacity has been severely and unexpectedly eroded.

The speed of change with the pandemic is dynamic and not fixed. Initially, decision making was very fast to contain the emerging threat, now this has slowed but will vary as required, for instance, if there is a second wave then we can expect decisions to be made very quickly.

There will however remain a tension of wanting to return to a more “normal” state as fast as possible, driven by economic imperatives, while not wanting to risk a second wave of damage that would occur from a second lockdown.

The decision making will, therefore, be one of balancing trade-offs between public health, speed of economic recovery and wanting to avoid the costs of second and possibly third waves of lockdowns as occurred in the Spanish Flu pandemic.

Each state will have a different rate of change, and globally, this will vary from country to country.

Expected phases through the pandemic:

1. CONTAIN

Limit the spread, slow down the rate of infection, ensure there is sufficient medical resources to meet anticipated peak demand for services, help businesses and citizens survive as efficiently as possible.

2. CONSOLIDATE

Peak demand is contained within medical capacity; there is a concerted effort to reduce and eliminate social transmission and avoid reoccurrence of exponential growth. This means keep in place restrictions for interregional and interstate travel and begin cautiously with a few areas lifting social restrictions to assess impacts. Noting that with every set of decisions, it will take two weeks for the effects to be observed.

3. TRANSITION

Social restrictions begin to lift, inter and intrastate travel commences including for non-essential purposes, schools and work move back to relative normality (perhaps with new health monitoring requirements and some forms of social distancing and hygiene).

4. STIMULATE

Focused investment from government to kick start the economy, looking for ways to inject money quickly into projects. Local government will be an ideal channel for investing in economy building infrastructure such as roads.

International travel will likely continue to be constrained until the risk of infection from other countries is low or a vaccine is available (at least 18 months based on current information).

5. A NEW NORMAL

Unhindered international travel for non-essential purposes commences once a vaccine is developed or a new regime of testing and risk mitigation for international travellers. The economics of international travel will be altered due to the loss and consolidation of competition, increased cost of insurance, re-emergence of nationalist attitudes and additional costs of border control and security.

There is likely to be a rethinking of global risks and supply chains, new paradigms around managing pandemic risk and the creation of new tools to enable quick pandemic responses (such as digital social tracing).

There are some valuable learnings for the LCLGA in the development of our strategy and business plan. Possibly the most significant learning is the uncertainty we are still facing from COVID-19 and the need to be focused, and very aware of the changing external environment so we can be flexible as required.

All tiers of government are impacted throughout the pandemic both from a service provision, economic stimulus and community leadership perspective.

Over the last five years, the LCLGA has been successful in delivering value to our members (as detailed in the strategic plan).

Despite financial losses in recent years, the financial position of the LCLGA remains strong. However, with no increases to cover CPI or salary increases and sustained losses, a continuation of this approach will result in a need for a significant increase in members fees in the future or a reduction in LCLGA resources and services.

The LCLGA continues to receive excellent support from our members. The main variation from the strategic plan situational analysis is the impact of COVID-19.

We anticipate there will be pressure/direction on local government to use its resources and balance sheets to assist our communities during the COVID-19 recovery and transition phases.

This assistance will probably include local government being an initial catalyst for investment in economic capacity-building projects, employment and programs such as roads and social programs.

There will also be a continued focus to ensure costs are effective and efficient, that rates are capped, or any increases are limited, that hardship provisions are generous and that the capacity of Councils balance sheets are leveraged (increased borrowings).

It is likely, in this environment, the appetite for funding increases in members subscriptions for the LCLGA will be low and this was confirmed in a workshop with our members to validate the business plan assumptions and priorities.

It is also likely that government funding for projects will go through some significant changes with the first opportunity for increased funding (short-term) followed by a reduction in funding (longer-term).

The immediate impacts of COVID-19 on the LCLGA in recent months has been to shift to a virtual office, transitioning meetings to video conferencing, and projects to online delivery. This change was achieved quickly and efficiently, and many of the learnings from this process will impact the way we think about work, travel and communications in the future.

DELIVERING VALUE

Our members agree that our focus should be narrow and deep to deliver value, and this becomes even more important in an increasingly resource-constrained environment.

This means we will apply our resources to those strategies that provide the greatest value to our members; and not take on additional responsibilities without considering the trade-offs (time, \$, risk or lost value from not doing another project).

The process used to create focus and value in this business plan uses the following approach:

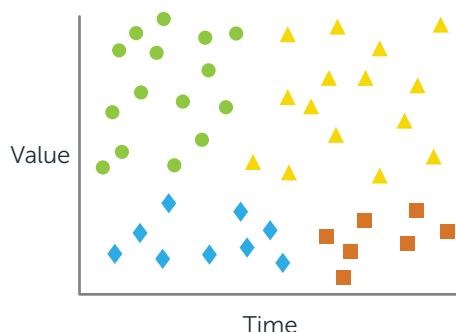
1. Should we be responsible for implementing the strategy?
2. What is the relative value of the proposed work?
3. What is the trade-off, and is this acceptable?

1. SHOULD WE DO IT?



- > Benefits more than one member?
- > Is it consistent with our why?
- > Should others do this?
- > Are we the best to do this work?
- > Do we have the resources?
- > Are the risks acceptable?
- > Endorsed by member Councils

2. RELATIVE VALUE



- > Fit with why?
 - > Number of members?
 - > Significance of benefit?
 - > Effort required
 - > Start date = Time
- } = Value

- Highest value, shortest time
- ◆ Low value, quick wins
- ▲ Average value, average time
- Least value, longest time

3. OPPORTUNITY COST / TRADEOFF



Impact of saying YES

- > What is the lost value by saying yes?
- > What additional costs are involved?

Our members were asked which of our activities are strongly aligned with our why and provide the greatest benefits.

This approach is still developing and will become more sophisticated, the more it is used.

In terms of the LCLGA Projects (see table 1), they are ranked in order of alignment and value, noting that each of these projects also receive external funding.

For our Programs (see table 2), these are not generally funded via grants and include ongoing work with member committees, their alignment and value is ranked in table 2.

TABLE 1 LCLGA PROJECTS

NAME	SHOULD WE DO THE WORK?	STRATEGIC ALIGNMENT	IMPORTANCE (VALUE AND EFFORT)	RANK
Destination Development and Economic Recovery	Yes	Very Strong	Essential	1
Star Club	Yes	Strong	Important	2
Sports Academy * (Subject to funding)	Yes	Strong	Important	3
Leadership *	Unsure	Average	Nice to do	4
Substance Misuse Limestone Coast *	Yes, but maybe a better fit elsewhere	Average	Nice to do	5

*These projects have commitments from LCLGA and external funding for up to three years.

Projects that are classed as essential and important are priorities, noting we are committed to supporting the Leadership and SMLC projects for their current funding cycle.

LCLGA PROGRAMS

TABLE 2 LCLGA PROGRAMS

NAME	SHOULD WE DO THE WORK?	ALIGNMENT	IMPORTANCE (VALUE AND EFFORT)	RANK
Regional growth (incl. regional recovery strategy)	Yes	Very Strong	Essential	1
Regional roads	Yes	Very Strong	Essential	2
Regional Waste	Yes	Very Strong	Essential	3
Joint Planning Board (new)	Yes	Very Strong	Essential	4
Regional health plan (new)	Yes	Very Strong	Essential	5
Shared capability (new)	Yes	Strong	Important	6
Cross Border Partnership	Yes	Strong	Nice to do	7
Climate change strategy revamp	Mixed	Weak	Nice to do	8
Red meat cluster	Mixed	Weak	Nice to do	9

Programs assessed as essential and important will be prioritised, and other areas will be more of an opportunistic approach, as long as, the work does not detract from the higher-rated programs.

KEY RESULT AREAS

The strategic plan identifies three key result areas to focus and support our why of collectively building stronger communities.

They are, building:

- › Sustainable Communities
- › Stronger Economy
- › Member Capability

BUILDING SUSTAINABLE COMMUNITIES

A sustainable community has resilience, leadership, a healthy environment, optimistic mindset, community well-being, connected and inclusive with built environments where we want to live and that others want to join.

Over the 2020/21 year, building sustainable communities in a rapidly changing COVID-19 environment within a local government environment will be the focus.

The objectives and proposed strategies in the strategic plan focus on climate adaptation, regional health plans, and completing our committed “incubator projects” which are the Sports Academy, Leadership Program and Substance Misuse.

Due to the uncertainty from COVID-19 and our member’s ratings relative to other work, it is proposed to defer the Climate Adaptation Strategy to the 2021/22 financial year.

LONG TERM OBJECTIVES (STRATEGIC PLAN BY 2025)

1. The regional climate adaptation strategy outcomes are achieved
2. Government policy and investment reflect our members priorities
3. Regional health plan outcomes are achieved
4. Incubator projects are successful and self-sustaining

SHORT TERM OBJECTIVES (STRATEGIC PLAN BY 2020/21)

1. Regional health plan is approved
2. Our networks, members and stakeholders are connected and engaged
3. Incubator project outcomes are successful
4. Our members and stakeholders are supported to access stimulus packages
5. The governance, effective management and capabilities of sporting clubs continues to improve (Star Club)

PERFORMANCE INDICATORS

1. The extent that the government listens and incorporates Limestone Coast priorities in decision making
2. Our relative share of grants
3. Member rating of our effectiveness in keeping them and stakeholders connected
4. Incubator project outcomes delivered

TABLE 3 BUILDING SUSTAINABLE COMMUNITIES

STRATEGY	TACTICS	APPROACH	TIMING	RESPONSIBLE
Engage with stakeholders	<ul style="list-style-type: none"> > LGASA and SAROC meetings > Regional Executive Officers meetings > Green Triangle Freight Strategy > Local Members (regular meetings) > Key Stakeholders (SA Gov and Industry) > Create a social media presence to share stories 	Communication and advocacy	<ul style="list-style-type: none"> > Every month > Every two months > Every quarter > As required and as opportunity presents > As required and as opportunity presents > Ongoing 	Executive Officer
Star Club Program	<ul style="list-style-type: none"> > Deliver the program to over 300 clubs in the Limestone Coast 	Program	Ongoing	Starclub Field Officer
Deliver incubator projects (Sports Academy, Leadership and SMLC)	<ul style="list-style-type: none"> > Project plans as agreed with Board and funding bodies > Adapt projects for a COVID-19 environment 	Project and sponsorship	Ongoing Review with each change in requirements	Dedicated Project Managers
Regional health plan is approved	<ul style="list-style-type: none"> > Complete the consultation > Present the final plan for approval (LCLGA and Health) 	Program	Sep-20 Dec-20	Program Coordinator & Council steering Group
Access funding for our region, members and	<ul style="list-style-type: none"> > Develop a funding database > Work with partners to develop proposals to access funding 	Project	Ongoing	Executive Officer and Project Managers
Implement a proactive advocacy program (duplicated across all KRA's)	<ul style="list-style-type: none"> > Identify and agree on advocacy priorities > Develop an advocacy position and program 	Advocacy	Aug-20 Dec-20	Executive Officer
Sponsor the delivery of the South Australian Coastal Councils Alliance	<ul style="list-style-type: none"> > Supervise the project coordinator and expenditure > Support the Executive Committee 	Program	Ongoing	Executive Officer

BUILDING A STRONGER ECONOMY

A strong economy relies on human capital (skills, knowledge and innovation), financial capital (investment), productivity (more from less), realising local competitive advantages, entrepreneurialism, value clusters, increased supply chain value capture from exports, capturing local value (buy local); and attracting spend from outside our area (investment and visitation).

The significant work we have done over the last three years in Tourism and especially international markets is under threat and maintaining relationships will be essential to sustain the value from this investment in the longer term. Nevertheless, the immediate to medium-term focus shifts to interregional and interstate travel and the emerging travel bubbles such as with NZ.

The economic advantages of our region are unchanged. We continue to be mostly unaffected by drought and have higher levels of water security than many regions in Australia. We have soil with little degradation, and we have not had fire or flooding to the same extent as some other areas in Australia and our ocean resources are in reasonable shape when compared to other areas.

We also have a diverse economy which means we are generally more resilient to shocks than many other regional areas in Australia.

Growth enabling factors such as migration and access to capital are potential constraints to growth in the longer term.

LONGER-TERM OBJECTIVES (STRATEGIC PLAN BY 2025)

1. The outcomes of the regional growth strategy and action plan are achieved
2. Waste is a source of economic growth and competitive advantage
3. Regional land-use planning is effective and agile
4. The required investment in regional road infrastructure are achieved
5. The value of tourism to the region continues to increase
6. Mutually beneficial cross border partnerships are developed

SHORT TERM OBJECTIVES (STRATEGIC PLAN BY 2020/21)

1. The Limestone Coast economy recovery plan is delivered
2. Destination marketing strategy is approved, and implementation commences (with an initial focus on COVID-19 recovery)
3. Regional Roads Strategy is updated and approved
4. A preferred regional waste solution is identified
5. Collaboration opportunities on cross border projects are agreed
6. Joint Planning Board is approved by the Minister and established

PERFORMANCE INDICATORS

1. Joint Planning Board is established (Regional Plan to commence development in 2021/22)
2. Our members are successful in attracting funds and implementing stimulus projects.
3. Federal and State Members support our members advocacy priorities.
4. Regional roads strategy is approved, and funding achieved.
5. Destination marketing strategy is completed,
6. COVID-19 recovery plan objectives are achieved
7. Regional waste options analysis is completed
8. A clear position on cross border collaboration with neighbouring Victorian Councils is developed.

TABLE 4 BUILDING A STRONG ECONOMY

STRATEGY	TACTICS	APPROACH	TIMING	RESPONSIBLE
Implement and develop the Economic Growth Strategy (COVID-19)	<ul style="list-style-type: none"> > Revise growth strategy with a COVID-19 lens with working group > Advocate on priorities > Seek and support funding for priorities > Facilitate economic growth information sharing (with RDA) > Undertake approved projects 	Program and Project	Jul-20 Ongoing Ongoing Ongoing	Executive Officer and Working Group Chair
Review and update the Regional Transport Strategy and database	<ul style="list-style-type: none"> > Scope the review with the Roads and Transport Working Group > Engage resources to undertake the review > Review is completed and approved by the Board > Roads funding applications prepared and submitted 	Program	Aug-20 Aug-20 Dec-20 Dec-20 to Apr-21	Executive Officer and Working Group Chair
Develop a regional waste strategy	<ul style="list-style-type: none"> > Review the UniSA report and feed into the LEGATUS review > Assess appetite for risk, funding and co-investment > Options paper completed and presented for approval 	Program	Oct-20 Feb-21 Apr-21	Executive Officer and Working Group Chair
Destination Marketing Strategy	<ul style="list-style-type: none"> > Implement the approved interim plan (COVID-19 recovery) > New plan presented for approval > Implement the approved plan 	Program	Continues until the new plan is approved Oct-20 From Oct-20	Destination Manager
Implement a proactive advocacy program (duplicated across all KRA's)	<ul style="list-style-type: none"> > Identify and agree on advocacy priorities > Develop an advocacy position and program 	Advocacy	Aug-20 Dec-20	Executive Officer
Establish the Joint Planning Board (JPB)	<ul style="list-style-type: none"> > Seek ministerial approval to establish a JPB > Appoint JPB Directors > Developed a JPB Business Plan for member approval > Start process to secure Regional Plan development expertise 	Project and Sponsorship	Aug-20 Sep-20 Dec-20 Mar-21	Executive Officer
Green Triangle Freight Action Plan	<ul style="list-style-type: none"> > Attend meetings and link into Roads Working Group 	Advocacy	Ongoing	Executive Officer
RDALC Deliverables	<ul style="list-style-type: none"> > Work with RDALC on agree deliverables > Participate on committees as required 	Program and Advocacy	Ongoing Ongoing	Executive Officer
Cross Boarder Partnerships	<ul style="list-style-type: none"> > Scope possible partnership dimensions > Cross boarder strategy and agreements in place 	Project	Dec-20 Jun-21	Executive Officer
Red Meat Cluster	<ul style="list-style-type: none"> > Provide facilitation support for cluster organisation 	Program	Ongoing - meetings every 1/4	Program Coordinator

BUILDING MEMBER CAPABILITY

Building our capability focuses on increasing the availability and access to resources, reducing costs, improving performance, developing new skills and knowledge, leveraging our member's abilities for collective benefits; and developing and growing our employee's capabilities across our region.

Over the next financial year, our members will come under increasing pressure from social, political and economic perspectives.

Our members are very supportive of the LCLGA, assisting them to access scarce resources, reduce costs and secure needed skills.

LONGER-TERM OBJECTIVES (STRATEGIC PLAN BY 2025)

1. Members can access scarce or hard to source skills and expertise
2. Members capabilities are increased through collaboration, knowledge sharing and skills
3. Local employees' skills and expertise are developed and retained in the region
4. Members are well-positioned to respond to the outcomes of the SA Productivity Commission

OBJECTIVES (BUSINESS PLAN – 2020/21)

1. Priority skills and resource sharing and funding arrangements (including grants) commenced
2. Shared procurement delivers improved value
3. Elected members knowledge and engagement with each other is improved
4. Members collaborate effectively through LCLGA forums, committees and working groups
5. Our members are prepared for the impacts (if any) from the SA Productivity Commission review into local government

PERFORMANCE INDICATORS (BUSINESS PLAN)

1. Resource sharing has started with performance improvements evident
2. Benefits achieved in shared procurement exceed individual processes
3. Funds are secured to support services
4. Elected members are supported in improving their knowledge and networks
5. Members rate forums, committees and working groups highly
6. The extent that our members are prepared for any outcomes from the SA Productivity Commission review

TABLE 5 BUILDING MEMBER CAPABILITY

STRATEGY	TACTICS	APPROACH	TIMING	RESPONSIBLE
Deliver member forums	<ul style="list-style-type: none"> > Board meetings > CEO Forums > Chair Forums > Member briefings > Member working groups 	Facilitation	Every two months Every three months Every three months As required As required	Executive Officer
Members communications and dashboard	<ul style="list-style-type: none"> > Social media communications > Performance dashboard developed 	Com's and project	FB Trial - review in Apr-21 Dec-21	Executive Officer
Trial shares sourcing in priority areas	<ul style="list-style-type: none"> > Scope an identified shared sourcing project > Test the market on the proposed model > Approval (CEO's and Board) to proceed with sourcing activity > Undertake procurement > Assess outcomes and applicability to other sourcing activities 	Facilitation and Project Management	Sep-20 Oct-20 Oct-20 Mar-21 Jun-21	Executive Officer
Implement a proactive advocacy program (duplicated across all KRA's)	<ul style="list-style-type: none"> > Identify and agree on advocacy priorities > Develop an advocacy position and program 	Advocacy	Aug-20 Dec-20	Executive Officer
Coordinate and implement models for shared and hard to source resources	<ul style="list-style-type: none"> > Identify and prioritise areas > Develop shared funding model for targeted areas > Implement model's as approved 	Project Management	Sep-20 Dec-20 Feb-21	Executive Officer
Provide analysis, advice and advocacy positions	<ul style="list-style-type: none"> > Keep engaged and aware of issues that impact our members > Provide information to members > Develop advocacy positions on behalf of members > Make submissions as required 	Advocacy	Ongoing	Executive Officer

The LCLGA derives its funds from three sources. They are members subscriptions, grants and specific project and program funding.

The LCLGA has been steadily reducing its cash reserves through a real reduction in members subscriptions over the last five years.

The 2020/21 financial year will also have a reduction in funding from LGASA and Rubble Royalty refunds. This is a reduction in annual revenue for the LCLGA of approximately \$80,000 pa.

The loss of in Rubble Royalties reimbursements represents a significant reduction in costs to our members and revenue to the LCLGA via the LGASA.

The LCLGA continues in 2020/21 to received \$42,000 from the LGA SA to support regional activities, and this is very much appreciated.

As detailed in the strategic plan and based on current patterns of income and expenditure, the LCLGA will draw down its cash reserves to minimum cash levels in six to seven years assuming there is a CPI increase in members subscriptions each year.

This minimum cash level is the point where the LCLGA can discharge its liabilities and cover windup costs for the Association, resulting in no liability to our members.

Our members have provided strong feedback that in the current COVID-19 environment, a 0% nominal increase is the desired outcome, and this is what has been delivered in this business plan.

They have also advised that a loss is acceptable and this business plan has a forecast deficit of \$116,953 with a net reduction in cash to \$541,000 by year-end. This forecast assumes starting cash will be in the order of \$700,000.

This is about \$350,000 above the calculated minimum cash holdings, which we will reach in three years if current patterns of income and expenses continue.

The Business Plan has applied the following assumptions.

- 0% nominal increase in members subscriptions.
- Costs where known are included, all other costs are escalated by CPI or other appropriate escalators.
- Annual CPI, in March for Adelaide, was 2.4% however, with the recent disruptions to the economy, we are assuming it will be around 1.4%.
- We have recently revised staff PD's in line with the new strategy and benchmarked their salaries relative to the average salaries our members pay staff for similar roles. As this has only recently occurred, we have assumed a CPI adjustment from 1/7/2020.
- That most social distancing rules will remain in place until at least September with a continued high reliance on video conferencing. We have amended our travel and accommodation costs based on this assumption.
- Early indications are the Road Safety Program will not proceed as it is unlikely to attract grant funding.
- That the Sports Academy will receive an additional \$50,000 in state funding and this will provide an opportunity to employ a person at 0.6 loading to support the Academy and Star Club Program. If it doesn't receive this funding, the program will be adjusted accordingly.
- That Council Staff on Working Groups and Committees can participate in the approved work program.
- Attending international trade operator events to promote the Limestone Coast will be done through virtual events in 2020/21.
- The Office requirements will be assessed in 2020/21 with a decision for commencement in 2021/22. If an earlier decision is required, this will be taken to the Board for approval with a revised budget.
- The any additional costs for new projects or programs, such as procurement will be funded by Councils or will need separate approvals from the Board to utilise members equity.
- Project oncost are recovered at 15%.

SURPLUS & LOSS

INCOME	TOTAL
Member subscriptions	642,670
Grants	464,914
Other	162,914
Interest	15,000
Funds Carried Forward	53,000
TOTAL	\$ 1,337,707

EXPENSES	TOTAL
Advertising and Marketing	3,000
Audit and Accounting Fees	14,000
Bank Fees	720
Computing & IT	15,000
Consultancy	6,000
Rent	30,000
Governance	18,000
Insurance	10,200
Miscellaneous	6,000
Postage	480
Project Costs	545,886
Printing / Stationery	9,600
Seminars	6,000
Subscriptions	1,800
Telephone	8,040
Training	10,077
Trade Shows	
Travel	20,000
Vehicles	57,420
Wages (TRP)	677,852
Liability contributions (leave)	14,585
TOTAL	\$ 1,454,660

S&L	\$ -116,953
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MEMBERS SUBSCRIPTIONS

MEMBERS	SUB'S	TOURISM	STARCLUB	PROGRAMS	HERITAGE *	RDALC *	2020/21	2019/20	CHANGE
City of Mount Gambier	72,985	29,194	13,270	15,924	24,702	24,093	180,168	180,168	0
District Council of Grant	35,530	14,212	6,460	7,752	2,476	11,729	78,159	78,159	0
Wattle Range Council	58,493	23,397	10,635	12,762	9,903	19,309	134,499	134,499	0
Naracoorte Lucindale Council	39,958	15,983	7,265	8,718	4,951	13,190	90,065	90,065	0
District Council of Robe	15,758	6,303	2,865	3,438	9,903	5,202	43,468	43,468	0
District Council of Tatiara	34,458	13,783	6,265	7,518	2,476	11,375	75,874	75,874	0
District Council of Kingston	17,820	7,128	3,240	3,888	2,476	5,883	40,435	40,435	0
TOTAL	\$ 275,002	\$ 110,000	\$ 50,000	\$ 60,000	\$ 56,887	\$ 90,781	\$ 642,668	\$ 642,668	\$ 0

*Under review but as they are a pass-through it does not impact the surplus or loss

GRANTS AND OTHER INCOME

	LGA	TOURISM	STARCLUB	ACADEMY	LEADERSHIP	SMLC	HERITAGE	TOTAL
Grants	42,000	88,914	56,000	100,000		173,000	5,000	464,914
Other				42,500	119,623			162,123
Interest								15,000
TOTAL	\$ 42,000	\$ 88,914	\$ 56,000	\$ 142,500	\$ 119,623	\$ 173,000	\$ 5,000	\$ 642,037

FUNDS CARRIED FORWARD (VIA PROJECT LIABILITIES)

Tourism	20,000
Leadership	33,000
TOTAL	\$ 53,000

SOURCES OF INCOME



- 48% Member Fees
- 35% Grants
- 12% Other
- 4% Funds Carried Forward
- 1% Interest

EXPENSES

Most expenses are driven by salaries, administration and project expenses which is usual for an industry association of the LCLGA type.

The breakup of expenses are:

ALLOCATION OF EXPENSES



- 48% Salary TRP and Training
- 38% Projects
- 7% Admin and overheads
- 4% Vehicles
- 2% Rent
- 2% IT and Utilities

PROJECTS & PROGRAMS

	INCOME			EXPENSES	
	MEMBERS	GRANTS	OTHER	PROJECT COSTS (Inc Salary)	NET
Tourism	110,000	88,914	20,000	217,968	946
Star Club	50,000	56,000		59,905	46,095
Sport Academy	0	100,000	42,500	198,147	-55,647
Leadership	0	0	152,623	162,623	-10,000
SMLC	0	173,000		172,616	384
Programs	60,000			101,198	-41,198
RDALC	90,781			90,781	0
Heritage	61,887	5,000		66,887	0
TOTAL	\$ 372,668	\$ 422,914	\$ 215,123	\$ 1,070,125	\$ -59,420

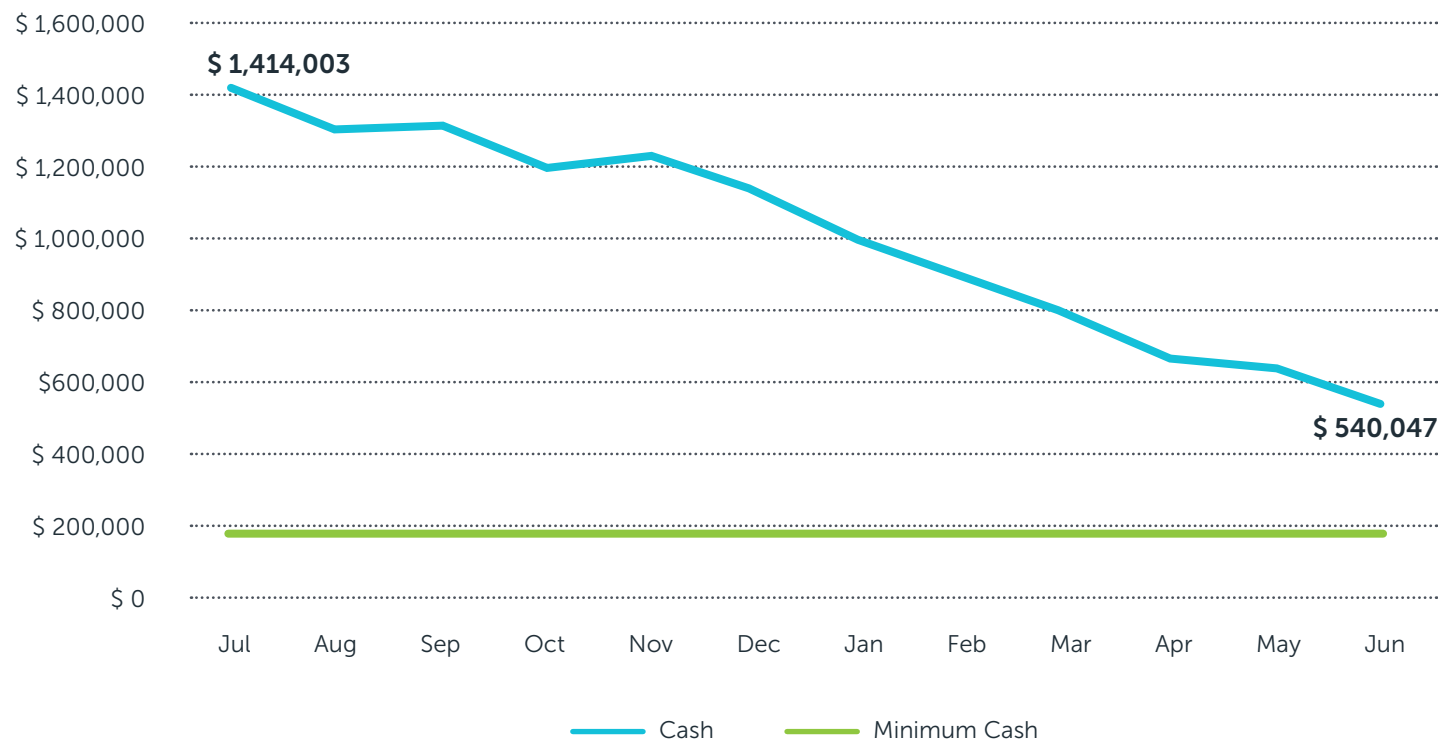
PROGRAMS

PROGRAMS	NON-SALARY EXPENSES
Growth	2,000
Roads	20,000
Waste	20,000
JBP	0
Health	0
Shared Capability	2,000
Cross Border	0
Red Meat	0
TOTAL	\$ 44,000

CASHFLOW

The opening cash has been adjusted to include the impact of cash carried forward from project liabilities.

2020/21 CASHFLOW FORECAST



7.2 Proactive Advocacy

BACKGROUND

Advocacy is an important activity of the LCLGA that directly contributes to our why of "collectively building stronger communities".

Our Strategic Plan and Business Plan has an objective of "government policy and investment reflect our member's priorities" and includes an action to develop a proactive advocacy strategy.

A brief paper was presented at the June board meeting that discussed the difference between proactive strategy and reactive strategy.

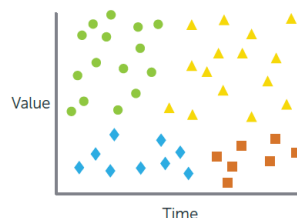
Notwithstanding the development of a prioritised and proactive advocacy agenda, it is still recognised that reactive advocacy will always be part of the value that LCLGA offers, and when deciding to undertake advocacy, this should always include a conversation about relative value and tradeoffs.

1. SHOULD WE DO IT?



- > Benefits more than one member?
- > Is it consistent with our why?
- > Should others do this?
- > Are we the best to do this work?
- > Do we have the resources?
- > Are the risks acceptable?
- > Endorsed by member Councils

2. RELATIVE VALUE



- > Fit with why?
- > Number of members?
- > Significance of benefit?
- > Effort required
- > Start date = Time

● Highest value, shortest time ◆ Low value, quick wins
▲ Average value, average time ■ Least value, longest time

3. OPPORTUNITY COST / TRADEOFF



Impact of saying YES

- > What is the lost value by saying yes?
- > What additional costs are involved?

Once the advocacy priorities, following this Board meeting, are agreed, the LCLGA will develop a position and strategy for each priority.

For clarity, by advocacy, we mean a process and actions to stimulate change or to defend a position by creating the context for favourable decisions and actions.

It can include lobbying, aligning and mobilising partners and the community, educating, research to develop a supporting evidence base, networks to allow communication with key decision-makers, submissions, presenting information to external forums; and in extreme and unlikely circumstances litigation.

Feedback following the last Board meeting on the priorities are:

- Use the Six Priorities in the Regional Growth Strategy
 1. Invigorate the working-age population, by attracting and retaining more people across the region to fill key skills gaps and support vibrant and sustainable regional communities
 2. Building on the region's competitive advantage in agribusiness;
 3. Capturing employment opportunities in growing sectors like healthcare and social assistance
 4. Supporting the development of a vibrant business ecosystem
 5. Region-wide collaboration to develop a more coordinated tourism market
 6. Securing investment to deliver regional infrastructure priorities enabling growth
- Housing Solutions
- Critical Infrastructure
- Council Projects
- Migration and Settlement
- Vegetation Management on Roadsides
- Tourism, Limestone Coast representation in SATC marketing
- Coastal erosion
- Economic Development
- Cross Border Commissioner

KEY ISSUES

By developing a proactive position on advocacy, this will enable the LCLGA and our members to have an agreed and common position on the priority areas we wish to pursue.

By prioritising our work we can be more effective in our advocacy.

RECOMMENDATION

It is recommended that LC LGA Board;

Provide feedback on the priority items for the LCLGA to develop proactive advocacy strategies.

7.3 SAROC NOMINATIONS

BACKGROUND

SA Region Organisation of Councils (SAROC) Committee is formally established through the LGA Constitution, and its role is regional advocacy, policy initiation and review, leadership engagement and capacity building in the regions.

South Australian Region Organisation of Councils (SAROC) Committee was formally established through the LGA Constitution in October 2018.

The Board is comprised of two representatives from each SAROC region. The Limestone Coast is one of those regions.

From the SAROC Terms of reference:

Each Member of the SAROC Regional Grouping may nominate a candidate for membership of SAROC, provided that:

4.3.3.1. a person nominated as a member of SAROC must be a representative of a Member on the relevant Regional Grouping of Members; and

4.3.3.2. only a Council Member can be nominated to SAROC.

Therefore each member can nominate a candidate (1) for the SAROC Board and that nomination must be an elected member.

In other regions, for example, at Legatus they have taken a position that their nominations are automatically the President and Deputy President of their association. In practice, this is the approach that the Limestone Coast LGA have taken as well without formalising it.

From a representation and continuity perspective, it makes sense that the SAROC representatives are from the Board of the LCLGA. Ideally, they will have more authority to speak on behalf of our members if they are also the President and Deputy President of the LCLGA.

It is proposed there is an automatic nomination of the President and Deputy President for the SAROC vacancies to represent our region. Notwithstanding this automatic process, there is still no limitation on a member also nominating an alternative candidate which will then trigger a formal election.

KEY ISSUES

SAROC is an important representational committee of the LGASA and ensuring the LCLGA Board has a strong voice at SAROC is essential to ensure our priorities are clear and given priority.

It makes sense that we should aim to ensure our representative is a member of the LCLGA Board, although the rules do not rule out the possibility of a representative who is not on the Board.

Ideally, our SAROC representatives should be the President and Deputy President of the LCLGA as the Executive Officer also attends the SAROC Committee meetings in an advisory capacity to assist our representatives. It is more efficient, effective and our representatives will have more authority to speak on matters that involve the LCLGA if they are the President and Deputy President of the LCLGA.

RECOMMENDATION

It is recommended that LC LGA;

Endorse the automatic nomination of the President and Deputy President for the SAROC Committee.

7.4 Independent member of the LCLGA Risk and Audit Committee

BACKGROUND

The Board established the Risk and Audit Committee (the Committee) as an advisory and review committee to support the Board and provide advice to the Executive Officer as we work to improve the governance, policies and processes of the LCLGA.

The Committee has advised that it is beneficial to appoint an independent member to aid the Committee in its work and to provide analysis and insight that it is independent from our members and local government.

Under the Committee's terms of reference, it has the power to co-op expertise as required but does not have the power to spend resources unless approved by the Board.

The Business Plan includes a provision to accommodate payment for an independent member.

It is proposed that the terms of reference be amended to allow an independent member to be included on the Committee

KEY ISSUES

- The Risk and Audit Committee have identified that the appointment of an independent member of the Committee would be beneficial.
- This is common practice with many Risk and Audit Committee's and adds considerable value and expertise to the function of the Committee.
- There is an allocation of \$3,000 in the Business Plan to cover these costs.
- The terms of reference will need to be adjusted to allow an independent member on the Committee.
- All of the terms of references are being updated and will come back to the Board for approval in a future meeting.

RECOMMENDATION

It is recommended that LC LGA;

Approve the Risk and Audit Committee to recruit and appoint an independent member to the Risk and Audit Committee, with a maximum cost of \$3,00 pa and that the terms of reference are amended to allow an independent committee member.

7.5 Regional Materials Recycling Facility (MRF)

BACKGROUND

The LCLGA Regional Waste Management Steering Committee was successful in securing funding from the LGASA research fund to undertake a study into the risks and feasibility of a regional MRF.

LCLGA contributed \$5,000 towards the study and LGASA \$26,000.

We partnered with the University of SA and was provided access to modelling by the City of Charles Sturt and Port Adelaide Enfield to inform the study and analysis.

The study is completed and published on the LGASA website. It is accessible to members in the LGASA research library.

The analysis shows that a low tech MRF is financially viable with the optimal solution providing a positive net present value of \$11.8m, assuming a capital cost of \$5.4m over 15 years of operations.

The report notes that scale and the level of contamination of waste streams are essential to the analysis and the optimal option assumes the plant has access to waste volumes from the Limestone Coast and West Wimmera and Glenelg Council regions.

While providing helpful information and modelling for current and future options, there is a need to test some of the underlying assumptions further and to gain more knowledge in the following areas:

1. Is it realistic to process waste from across the border?
2. What is the level of interest in the cross-border solution, and what are the political and regulatory barriers?
3. Is there interest from Councils to pursue a regional solution, provided it is more cost-effective than the current approach?
4. Test and assess the value of secondary markets for recyclables from a regional MRF.
5. Undertake market sounding to ascertain the level of interest from private and public sector operators.

The LCLGA Regional Waste Management Steering Committee would like to proceed to explore these questions and to test the model assumptions further. This will assist in the development of a business case for Limestone Coast Councils to consider.

KEY ISSUES

The study has already provided valuable information to our members in their analysis of various waste and materials recycling options.

The opportunities and barriers need to be further assessed to ascertain the viability of the analysed solutions. For example, if different EPA regulations in SA and Vic posse an unacceptable obstacle and risk, then the preferred option may not be viable.

We need to engage with the waste recycling market and ecosystem to validate and calibrate the model to properly understand risk allocations and returns under various models and scenarios.

RECOMMENDATION

It is recommended that LC LGA;

Approve the LCLGA Executive Officer, in collaboration with the LCLGA Regional Waste Management Steering Committee, to further investigate the viability of the preferred solutions with Cross Border Councils, Regulators and the Market.

7.6 Cross-Border: Memorandum of Understanding

BACKGROUND

During a series of meetings and over many years, there has been a healthy appetite to formalise cross-border tourism partnerships between LCLGA Members councils and Glenelg Shire.

We have worked collaboratively together in the past, for example, the Melbourne to Adelaide Touring Route with the Mixed Dozen Project (Glenelg Shire was a funding partner to this project along with Southern Grampians Shire).

The Glenelg Shire Council representatives approached LCLGA to deepen these discussions. It was suggested a cross-border tourism alliance be created that provides a formal framework for tourism activities through a Memorandum of Understanding (MoU). This alliance complements the existing LCLGA and Wimmera Mallee official MoU which was endorsed by the LCLGA Board and signed in December 2019.

A draft MoU has been prepared to allow us to capture opportunities to grow our visitor economies as a region with the Glenelg Shire. The Glenelg Shire is particularly keen to work with our seven Councils through one agreement with the LCLGA.

During the development of the MoU it was evident that we have long-standing and existing similarities. We have a shared unique volcanic landscapes and geographical locations, linking together World Heritage Sites through joint marketing initiatives, our collective voice can be stronger and local economies can prosper.

The LCLGA Tourism Management Group have discussed this opportunity, reviewed the MoU and endorse it to the LCLGA Board for consideration and approval.

The Glenelg Shire Council has conducted an elected member's workshop on Tuesday 14th July 2020 and have endorsed the agreement.

In addition to this opportunity, this is a powerful signal to our cross border communities in signing this MoU. It shows how committed we (all) are to thriving cross border communities, shows optimism for the future and solidarity to our regional community.

KEY ISSUES

Attached is a draft Memorandum of Understanding between Limestone Coast Local Government Association and Glenelg Shire Council for discussion and consideration.

This approach could also become a vehicle to discuss opportunities outside of Tourism, such as regional waste.

RECOMMENDATIONS

It is recommended that the LCLGA;

Endorse the establishment of a formal cross-border tourism alliance between Limestone Coast Local Government Association and Glenelg Shire Council through a Memorandum of Understanding and authorise the President to sign the Memorandum of Understanding.

Memorandum of Understanding

Glenelg Shire Council and Limestone Coast Local Government Association

Purpose: The aim of the document is to provide a formal framework to advance cross-border initiatives and improve the East/West tourism links, including along the Princes and Glenelg Highways.

Over time, and through various informal meetings, it has become evident there are long standing existing similarities and potential future opportunities. The creation of a cross-border alliance aims to bring together regional councils and associations in a unique geographical location that have a high level of commonality, with potential to grow our local economies while increasing the awareness of the region and its collective opportunities.

The core region encompasses the tourism footprints of the councils in the Limestone Coast Local Government Association and the Glenelg Shire Council, who are themselves partners in state-based regional tourism organisations.

MEMORANDUM OF UNDERSTANDING

Between:

Glenelg Shire Council
of 71 Cliff Street, Portland VIC 3305

and

Limestone Coast Local Government Association
of Level 1/9 Bay Road, Mt Gambier SA 5290

1. Duration of MOU

- a) This is a non-binding Memorandum of Understanding (**MOU**) between **Glenelg Shire Council** and **Limestone Coast Local Government Association**. The MOU will apply from **14th August 2020** and will continue to apply until termination by either party on the giving of 1 month's written notice to the other.

2. Scope

- a) **Glenelg Shire Council** and **Limestone Coast Local Government Association** are committed to maintaining a positive and cooperative working relationship.
- b) **Glenelg Shire Council** and **Limestone Coast Local Government Association** are committed, where practical, to work collaboratively to deliver tourism related projects.
- c) As part of the parties' mutual commitment, **Glenelg Shire Council** and **Limestone Coast Local Government Association** will act in accordance with the spirit and intent of this **MOU**, even though neither party intends that it be legally binding.

3. Goals and objectives

- a) The parties will work together to develop, promote and raise awareness of tourism products to disperse visitors across both the Glenelg Shire and Limestone Coast regions.
- b) Demonstration of successful cross-border communication and collaboration will foster the development of future partnerships in the tourism industry providing greater support across a larger region.
- c) Develop a strong foundation as a regional tourism industry and leverage off each others' strengths to improve visitation numbers in a sustainable manner.

4. Roles and responsibilities

- a) Each party will provide information and communicate in a timely efficient manner either via email, phone or video conferencing.

5. Meetings

- a) Meetings in relation to the subject of this **MOU** will be held as required, with two weeks given notice, at locations alternating between the Glenelg Shire Council and the Limestone Coast region.
- b) Meetings will be chaired by a representative from Glenelg Shire Council.
- c) Meeting agendas and minutes will be prepared by a representative from Limestone Coast Local Government Association.
- d) Meeting agendas will be circulated to all parties seven days ahead of a scheduled meeting. Meeting minutes will be circulated to all parties no later than seven days after a scheduled meeting.

6. Reporting

- a) Reports of any projects or meetings in relation to the work currently or potentially to be completed by either party will need to be stored in a secure place for the duration the **MOU** is effective.
- b) Reports must be written and documented and shared between both parties.

7. Advertising and announcements

- a) Unless required by law, an announcement, circular or other public disclosure including promotional materials such as newsletters, brochures, flyers or annual reports, referring to the contents or subject matter of this **MOU**, must not be made or permitted by a party without the prior written approval of the other party.

8. Confidentiality

- a) The parties acknowledge that information disclosed by one party to the other (the disclosing party) in the course of the subject matter of this **MOU** may be confidential and unless required by law must not be disclosed to a third party except with the prior written consent of the disclosing party.

9. Dispute resolution

- a) If a dispute or difference arises between the parties out of or in connection with this **MOU**, either party may give the other a written notice specifying the dispute or difference.
- b) Within 30 days of the date of the notice, a person holding a position of senior management of each party must meet and undertake negotiations in good faith and on a without prejudice basis with a view to resolving the dispute or difference.

10. Variation

- a) The parties may agree to vary any of the requirements of this **MOU**. Such agreement must be in writing and signed by both parties.

SIGNATURES

Signed for **Glenelg Shire Council** by its
authorised representative in the
presence of:



Signature of witness

Paige Kliese, Acting EA to the CEO

Name of witness

DATE: 31/07/2020



Signature of authorised representative

Greg Burgoyne

Name of authorised representative

Chief Executive Officer

Title of authorised representative

Signed for **Limestone Coast Local
Government Association** by its
authorised representative in the
presence of:

Signature of witness

Name of witness

DATE:

Signature of authorised representative

Name of authorised representative

Title of authorised representative

7.7 SUB-COMMITTEE TERMS OF REFERENCE

BACKGROUND

LCLGA has numerous representatives on internal and external working parties, boards and committees including State Government boards and regional boards and committees. This representation allows LCLGA to keep in touch with communities and have input to new and existing initiatives.

Each year before the AGM, LCLGA Constituent Councils are requested to confirm in writing, nominations to the various working parties, boards and committees. These nominations are considered by the Board at the AGM in February each year.

Each of the LCLGA committees are also required to review their Terms of Reference (TOR) and table these for the LCLGA Board to endorse.

KEY ISSUES

The Tourism Management Group met online Wednesday 22nd July 2020 to review their TOR which requires several changes to align them with the LCLGA Charter. A draft copy of the revised TOR is attached to this report.

If the LCLGA Tourism Management Group TOR is adopted, it is proposed that these form the basis for updating all the TOR for each committee.

The LCLGA Charter is silent on the requirement to appoint representatives to committees annually. Further, as a result of this review, it is proposed the appointments to LCLGA committees, occurs in line with local government elections every four years.

This appointment period will create a more stable, efficient and productive environment for our committees.

The following implementation timeline is proposed.

Action	Timing
Draft TOR Template presented to the LCLGA Board for endorsement, based on Tourism Management Group version	14th August 2020
Revise all TOR for committees by LCLGA and relevant committees	17th August to 25th September 2020
Draft TOR for all committees presented to LCLGA Board for endorsement	9th October 2020
Nominations invited from member councils to LCLGA committee's	12th October to 27th November 2020
Nominations due from member councils for LCLGA committees	11th December 2020
LCLGA AGM committee representatives appointed	LCLGA AGM: 12th February 2021
LCLGA committee appointments expire in line with Local Government Elections.	November 2022

It is recommended that the LCLGA:

1. Receives and notes the report
2. Endorses the Terms of Reference for the Tourism Management Group
3. Approves shifting the appointment period to LCLA Committees to coincide with Council election cycles and durations.
4. Authorises the Executive Officer to conduct a full review of all LCLGA Committee TOR and present these to the LCLGA Board October meeting.

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		Issued	June 2016
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PREAMBLE

The Limestone Coast Local Government Association (LCLGA) is a regional subsidiary established pursuant to Section 43 of the Local Government Act 1999 by the constituent councils of;

- City of Mount Gambier
- District Council of Grant
- District Council of Robe
- Naracoorte Lucindale Council
- Kingston District Council
- Tatiara District Council
- Wattle Range Council

Under its Charter, the LCLGA's Objects and Purpose includes;

- Work in association with both the LGA and the Australian Local Government Association
- Undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level;
- Facilitate and co-ordinate activities of local government at a regional level related to social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Constituent Councils;
- Develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community;
- Develop further co-operation between its Constituent Councils for the benefit of the communities of its region;
- Develop and manage policies which guide the conduct of programs and projects in its region with the objective of securing the best outcomes for the communities of the region;
- Undertake projects and activities that benefit its region and its communities;
- Associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest;
- Implement programs that seek to deliver local government services on a regional basis; and
- To effectively liaise and work with the State and Commonwealth Governments and instrumentalities on a regional basis for the general enhancement of the region.

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For the purpose of carrying out special projects or to investigate specific areas of interest the Charter outlines the process whereby committees can be established.

6.11 COMMITTEES

6.11.1 The Board may establish a committee of Board Members for the purpose of:

- a) enquiring into and reporting to the board on any matter within the LCLGA's functions and powers and as detailed in the terms of reference given by the Board to the Committee;
- b) exercising, performing or discharging delegated powers, functions or duties.

6.11.2 A member of a committee established under this Clause holds office at the pleasure of the Board.

6.11.3 The Board may establish advisory committees consisting of or including persons who are not Board Members for enquiring into and reporting to the Board on any matter within LCLGA's functions and powers and as detailed in the terms of reference which must be given by the Board to the advisory committee.

6.11.4 A member of an advisory committee established under this clause holds office at the pleasure of the Board.

6.11.5 The President of the Board is an ex-officio member of any committee or advisory committee established by the Board.

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1. Name

The name of the Committee shall be the Limestone Coast Tourism Management Group.

2. Membership

One member is appointed from each constituent council through a nomination process in December each year. Each nomination is to be submitted to LCLGA by 31st December each year and tabled at the LCLGA AGM in February. The LCLGA Board will vote on appointments.

The membership of the Committee is intended to be represented by senior operational members from each of the constituent councils;

- A Chief Executive Officer or delegate from each of the constituent councils, noting a member is not intended to infer an Elected Member of Council;
- The President of the LCLGA shall be an ex-officio member of the Committee;
- The Executive Officer of the LCLGA;
- The Destination Development Manager of the LCLGA.

A person may be removed from membership of the Committee by resolution of the LCLGA Board.

3. Term of Office

- A member of the Committee holds office at the pleasure of the LCLGA Board
- Membership is appointed at the LCLGA AGM each year in February

4. Administrative Support

The Executive Officer of the LCLGA shall ensure administrative support is available to the Committee.

5. Role of the Presiding Member

The Presiding Member of the Committee shall:

- Be appointed by the Committee at the first meeting of each calendar year.
- Preside at all meetings of the Committee and in the event of the Presiding Member being absent from a meeting, the members present shall appoint a member to preside for that meeting or until the Presiding Member is present.
- Preserve order at meetings so that the business may be conducted in due form and with propriety.
- Upon confirmation of the minutes, sign them in the presence of the meeting.

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6. Aims and Objectives

- Increase 2-way communication across the region and a closer connection to regional tourism activities:
 - Build and strengthen the network of tourism expertise across the region
 - Identify opportunities to collaborate and create efficiencies
- Monitor and provide guidance for the development and implementation of a Destination Tourism & Marketing Plan.
- Review the Regional Growth Strategy with relevance to Pillar No.5 “Collaborate to build tourism capacity in the region”
- Engage with the tourism industry and encourage a collaborative approach to further developing the visitor economy.
- Provide advice on marketing the region as a destination to visit, live, invest and stay.
- Develop and strengthen strategic partnerships with key stakeholders, such as the South Australia Tourism Commission, Regional Development Australia and relevant industry groups like the Limestone Coast Tourism Industry Reference Group etc.

7. Calling and Timing of Meetings

- Ordinary meetings of the Committee shall be held at least four times a year at times and places determined by the committee, considering the availability and convenience of Members of the Committee.
- Each Member of the Committee, at the time that notice of a meeting is given, is to be supplied with a copy of any documents or reports that are to be considered at the meeting, so far as this is practicable.

8. Reporting to LCLGA Board

The Committee Minutes or Notes will be provided to the LCLGA for endorsement and/or consideration of recommendations of the Committee.

9. Financial Responsibility

- The Committee has no authority to expend funds unless approved by the LCLGA Board.
- The Committee shall each year consider the financial requirements and submit this request to the LCLGA Board for consideration.

10. Delegation of Functions and Powers

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The primary purpose of the Committee is to enquire into and report to the LCLGA Board on any matters related to Functions and Powers (Aims and Objectives) detailed in the terms of reference which must be given by the Board to the advisory Committee.

The Committee will make recommendations to the LCLGA Board on matters related to the aim and objectives of the Committee.

11. Dissolution

The Committee may be dissolved at the completion of the project/purpose or at the discretion of the LCLGA Board.

12. Alteration of Terms of Reference

The LCLGA Board, may at any time, either on its own initiative or at the request of the Committee, alter, delete or add to any provisions of these Terms of Reference. In doing so, the Council will consult with the Committee prior to adoption.

Draft

Draft Minutes of the LGA Board of Directors Meeting held on Thursday 18 June 2020 at 1:00 pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide

1. Welcome, Present & Apologies

The President opened the meeting at 1.02 pm and welcomed Board members, CEO Advisory Group members and staff.

1.1 Present

Mayor Sam Telfer	Director / LGA President
Mayor Gillian Aldridge OAM (via videoconference)	Director / Office of the Immediate Past President
Mayor Kevin Knight	Director
Mayor Peter Matthey OAM (via videoconference)	Director
Mayor David O'Loughlin	Director
Mayor Keith Parkes	Director
Mayor Karen Redman (via videoconference)	Director / Chair of GAROC
Mayor Erika Vickery OAM	Director / Chair of SAROC
Mayor Jan-Claire Wisdom (via videoconference)	Director

Guest Speakers:

Andrew Aitken (via videoconference)	Member CEO Advisory Group
Mario Barone (via videoconference)	Member, CEO Advisory Group
Deb Larwood	Member, CEO Advisory Group
Glenn Rappensberg (via videoconference)	Member, CEO Advisory Group
Adrian Skull (via videoconference)	Member, CEO Advisory Group
David Stevenson (via videoconference)	Member, CEO Advisory Group
Mark Withers (via videoconference)	Member, CEO Advisory Group

LGA Secretariat:

Matt Pinnegar	Chief Executive Officer
Dr Andrew Johnson	Executive Director Corporate Governance / Mutual
Lisa Teburea	Executive Director Public Affairs
Astrid Crago	Records Management & Projects Coordinator (minutes)

Draft

1.2 Apologies & Absences

Mayor Clare McLaughlin

Director

Michael Sedgman

Member, CEO Advisory Group

The President was granted leave of the meeting to bring Agenda Item 5 *Guest Speakers* forward.

5. Invited Guest Speakers

A joint workshop was held with members of the LGA CEO Advisory Group to plan the Group's priorities for 2020/21.

Chair of the CEO Advisory Group Adrian Skull gave a presentation on behalf of the Group.

Board Directors gave feedback on the role, operation of focus of the Group and highlighted the value of the advice provided to the LGA Board of Directors and LGA Secretariat. There was further discussion on potential areas of focus going forward.

The President thanked the members of the CEO Advisory Group for their attendance and their ongoing commitment and support.

1.45pm the CEO Advisory Group members left the meeting.

2. Minutes of Previous Meeting

2.1 Minutes of Meeting held 21 May 2020

Moved Mayor Matthey Seconded Mayor Knight that the LGA Board of Directors confirms the minutes of the meeting held on 21 May 2020 as a true and accurate record of the proceedings held.

Carried

2.2 Resolutions and actions from previous meetings

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 21 May 2020 and outstanding resolutions from earlier meetings.

Carried

3. LGA Updates

3.1 Report from the LGA President

The President provided a verbal update on the report.

Moved Mayor Redman Seconded Mayor Wisdom that the LGA Board of Directors notes the report.

Draft

Carried

3.2 ALGA Update

ALGA President Mayor David O'Loughlin provided a verbal update on the activities of the ALGA.

3.3 Report from the LGA CEO

Moved Mayor Parkes Seconded Mayor Vickery that the LGA Board of Directors notes the report.

Carried

The President was granted leave of the meeting to bring Confidential Agenda Item 8.11 *Annual Business Plan and Budget Update (verbal)* forward.

Moved Mayor Aldridge Seconded Mayor Matthey that the LGA Board of Directors resolves to consider:

- Agenda Item 3.3 – Report from the LGA CEO; and
- Agenda Item 8.11 – Annual Business Plan and Budget Update (verbal)

in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers and LGA staff at the meeting, except the LGA CEO, Executive Director Public Affairs, Executive Director Corporate Governance and Director Corporate Services be excluded from attendance at the meeting.

Carried

2.14pm All staff except those listed above left the meeting.

The CEO provided a verbal update on the report.

8.11 Annual Business Plan and Budget Update (verbal)

LGA Chief Executive Officer and Director Corporate Services Andrew Wroniak provided a verbal update to the meeting on the preparation of the LGA Annual Business Plan and Budget, which will be presented to the Board in July for endorsement.

2.35pm Mayor Knight left the meeting.

2.48pm the meeting was adjourned for a short break.

3.02pm the meeting was resumed with Mayors Knight and Aldridge not in attendance.

Draft

3.3 Report from the LGA CEO - (cont.)

Local Government Reform

LGA Local Government Reform Partner, Andrew Lamb, addressed the group about the Local Government Reform Bill recently introduced into State Parliament.

3.08pm Mayor Knight returned to the meeting.

3.11pm Mayor Aldridge returned to the meeting.

4. Reports from Bodies Established Pursuant to the LGA Constitution

4.1 LGA Audit & Risk Committee *(refer confidential reports)*

4.2 GAROC Committee

GAROC Committee Chairperson, Mayor Karen Redman provided a verbal update.

Moved Mayor Redman Seconded Mayor Wisdom that the LGA Board of Directors notes the draft minutes of the special meeting of the GAROC Committee held on 1 June 2020.

Carried

4.3 SAROC Committee

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors notes the draft minutes of the meeting of the SAROC Committee held on 21 May 2020.

Carried

4.4 CEO Advisory Group *(no update)*

4.5 LGASA Mutual *(no update)*

4.6 LGA Procurement *(no update)*

6. Proposed Items of Business submitted by Member Councils

6.1 2020 OGM Items of Business

Moved Mayor Knight Seconded Mayor Wisdom that the LGA Board of Directors:

1. notes the report;
2. approves the LGA to lobby the State Government or the relevant Minister, and also liaises with the State Bushfire Coordination Committee, to review the current Expiation Notice fees for non-compliance with a Fire and Emergency Services Act 2005, Section 105F Notice, relating to the failure to clear flammable undergrowth on land, with a view to substantially increasing the expiation fee to increase the incentive for compliance.

Carried

7. Reports for Discussion

7.1 SAROC Strategic Plan, Annual Business Plan and Annual Budget

Moved Mayor Vickery Seconded Mayor Matthey that the LGA Board of Directors:

1. notes the report; and
2. approves the SAROC Strategic Plan 2019-2023, Annual Business Plan 2020-21 and Annual Budget 2020-21.

Carried

7.2 GAROC Strategic Plan, Annual Business Plan and Annual Budget

Moved Mayor Redman Seconded Mayor Wisdom that the LGA Board of Directors:

1. notes the report; and
2. approves the GAROC Strategic Plan 2019-2023 (revised), Annual Business Plan 2020-21 and Annual Budget 2020-21.

Carried

7.3 Local Government Information Linkages and Capacity Building Program - Grant Round 2

Moved Mayor Wisdom Seconded Mayor Redman that the LGA Board of Directors:

1. notes the report; and
2. endorses the Local Government Information Linkages and Capacity Building Assessment Panel's recommendation from round two of the LGILC program.

3.58pm Mayor Aldridge left the meeting.

Carried

7.4 2020 LGA Elections - Process and Timeline

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors:

1. notes the report on the upcoming LGA President, SAROC and GAROC election processes and timeline; and
2. agrees to provide a copy of its member database to nominees in the coming LGA elections, if requested.

Carried

7.5 LGA Financial Results Year to 31 May 2020

Moved Mayor Knight Seconded Mayor O'Loughlin that the LGA Board of Directors notes the report on the LGA's year to date finances to 31 May 2020.

Carried

Draft

7.6 LGA Advocacy Plan 2019-23: May/June 2020 Quarterly Report

Moved Mayor Matthey Seconded Mayor Vickery that the LGA Board of Directors notes the May/June 2020 Quarterly Report on the LGA Advocacy Plan 2019-23.

Carried

8. Confidential Reports

8.1 Grounds for moving into confidence

Moved Mayor Knight Seconded Mayor Parkes that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting:

1. Agenda Item 8.2 - Confidential Minutes of Previous Meetings;
2. Agenda Item 8.3 - Confidential Resolutions and Actions from Previous Meetings;
3. Agenda Item 8.4 - LGA Audit and Risk Committee Confidential Minutes of Meeting;
4. Agenda Item 8.5 - 2020 Local Government Community Survey;
5. Agenda Item 8.6 - Local Government Awareness Campaign;
6. Agenda Item 8.7 - Re-appointment of Independent Director to LGASA Mutual Pty Ltd;
7. Agenda Item 8.8 - Risk Management Treatment Plans;
8. Agenda Item 8.9 - ICT Internal Vulnerability Assessment; and
9. Agenda Item 8.10 - Local Government Youth-Led Recovery Grants.

Carried

There were no observers present to leave.

8.2 Confidential Minutes of previous meetings

Moved Mayor Wisdom Seconded Mayor O'Loughlin that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. confirms the confidential minutes of the meeting of 21 May 2020 as a true and accurate record of the proceedings held;

Draft

3. having considered Agenda Item 8.2 - *Confidential Minutes of Previous Meetings* in confidence resolves to retain the attachment and discussion in confidence within the parameters of the original resolutions contained within.

Carried

8.3 Confidential Resolutions and Actions from previous meetings

Moved Mayor Knight Seconded Mayor Matthey that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes progress of confidential resolutions resulting from the meeting of 21 May 2020 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.3 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the report in confidence within the parameters of the original resolutions contained within; and release the resolution.

Carried

8.4 LGA Audit & Risk Committee Confidential Minutes of Meeting

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the confidential minutes of the LGA Audit and Risk Committee meeting held on 18 May 2020; and
3. having considered Agenda Item 8.4 *LGA Audit and Risk Committee Confidential Minutes of Meeting* in confidence resolves to retain the report and attachment in confidence indefinitely.

Carried

8.5 2020 Local Government Community Survey

Executive Director Public Affairs Lisa Teburea gave a presentation on the results of the recent survey.

Moved Mayor Wisdom Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the results and recommendations of the 2020 Local Government Community Survey Report;

Draft

3. receives a presentation on the 2020 Local Government Community Survey;
4. having considered Agenda Item 8.5 – *2020 Local Government Community Survey* in confidence resolves to release the resolution and retain the report in confidence indefinitely on the grounds that the information relates to the LGA's strategic position.

Carried

8.6 Local Government Awareness Campaign

Moved Mayor O'Loughlin Seconded Mayor Vickery that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes that the Board endorsed the implementation of a four-year Local Government Awareness Campaign Strategy in June 2019, subject to the approval of annual budget allocations;
3. notes the allocation of \$200,000 in the Local Government Research & Development Scheme 2020/21 Budget for a Local Government Awareness Campaign;
4. endorses the implementation of the 2020/21 Local Government Awareness Campaign with the inclusion of the aspect of essential services provision, local leadership in a crisis and councils' role in social and economic recovery; and
5. having considered Agenda Item 8.6 – *Local Government Awareness Campaign* in confidence resolves to release the resolution and retain the report in confidence indefinitely on the grounds the release of which could prejudice the LGA's strategic position.

Carried

The President was granted leave of the meeting to bring Agenda Item 8.9 *ICT Internal Vulnerability Assessment* forward.

8.9 ICT Internal Vulnerability Assessment

8.7 Re-appointment of Independent Director to LGASA Mutual Pty Ltd

8.8 Risk Management Treatment Plans

8.10 Local Government Youth-Led Recovery Grants

9. Late Reports

Nil.

Draft

10. Questions With / Without Notice

Nil.

11. Any Other Business

11.1 In Camera Item

Moved Mayor Vickery Seconded Mayor O'Loughlin that the LGA Board of Directors resolves to consider agenda Item 11.1 – *In Camera Item* in camera being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated in camera having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers and LGA staff at the meeting, with the exception of LGA CEO Matt Pinnegar, be excluded from attendance at the meeting.

Carried

4.58pm all staff left the meeting.

12. Calendar of upcoming Key Dates

GAROC Committee	6 July
SAROC Committee	23 July (<i>in Kadina</i>)
CEO Advisory Group	6 August
Audit & Risk Committee	12 August
AGM	29 October

13. Next Meeting

The next meeting of the LGA Board of Directors will be held on 23 July 2020 at Copper Coast Council, 51 Taylor Street, Kadina, commencing at 9:00am. Videoconference facilities will be available.

14. Close

The meeting was declared closed at 5.00.pm.

Draft

Minutes confirmed

.....

Chairperson signature

Date

LGA Board of Directors – Key Outcomes Summary – 18 June 2020

2020 Ordinary General Meeting Items of Business

The Board approved the LGA advocating to the State Government to review the expiation fee for non-compliance with a notice requiring the clearing of flammable undergrowth on land, with a view to substantially increasing the penalty to increase the incentive for compliance.

SAROC Strategic Plan, Annual Business Plan and Annual Budget

The Board approved the SAROC Strategic Plan 2019-2023, Annual Business Plan 2020-21 and Annual Budget 2020-21.

GAROC Strategic Plan, Annual Business Plan and Annual Budget

The Board approved the GAROC Strategic Plan 2019-2023 (revised), Annual Business Plan 2020-21 and Annual Budget 2020-21.

Local Government Information Linkages and Capacity Building Program – Grant Round 2

The Board endorsed the Local Government Information Linkages and Capacity (LGILC) Building Assessment Panel's recommendations from round two of the LGILC program. The LGILC grant is open to South Australian councils and regional LGA's for projects that support South Australians with disabilities to live more connected lives. It aims to increase of the needs of people living with a disability in rural, regional or remote South Australia.

2020 LGA Elections – Process and Timeline

The Board noted a report on the upcoming LGA President, SAROC and GAROC election processes and timeline, and agreed to provide a copy of the LGA's member database to nominees in the coming LGA elections, if requested.

Local Government Awareness Campaign

The Board endorsed the implementation of the 2020/21 Local Government Awareness Campaign, which will promote the everyday services councils deliver, the leadership councils provide during in a crisis, and what local government is doing to support economic and social recovery.

Draft

Draft Minutes of the LGA Board of Directors Meeting held on Thursday 23 July 2020 at 9:00 am in the Copper Coast Sports & Leisure Centre, 1 Doswell Terrace, Kadina

1. Welcome, Present & Apologies

The President opened the meeting at 9.03am and welcomed members and staff to Kadina.

1.1 Present

Mayor Sam Telfer	Director / LGA President
Mayor Gillian Aldridge OAM	Director / Office of the Immediate Past President
Mayor Kevin Knight	Director
Mayor Peter Matthey OAM	Director
Mayor Clare McLaughlin	Director (<i>via videoconference</i>)
Mayor David O'Loughlin	Director
Mayor Keith Parkes	Director
Mayor Karen Redman	Director / Chair of GAROC
Mayor Erika Vickery OAM	Director / Chair of SAROC
Mayor Jan-Claire Wisdom	Director (<i>via videoconference</i>)
LGA Secretariat:	
Matt Pinnegar	Chief Executive Officer
Lisa Teburea	Executive Director Public Affairs
Dr Andrew Johnson	Executive Director Corporate Governance / Mutual
Andrew Wroniak	Director Corporate Services
Ashlea Lyaal	Executive Assistant to the CEO and President (<i>minutes</i>)

1.2 Apologies & Absences Nil.

Draft

2. Minutes of Previous Meeting

2.1 Minutes of Meeting held on 18 June 2020

Moved Mayor Matthey Seconded Mayor Vickery that the LGA Board of Directors confirms the minutes of the meeting held on 18 June 2020 and the circular resolution of 13 July 2020 as true and accurate records of the proceedings held.

Carried

2.2 Resolutions and actions from previous meetings

Moved Mayor Aldridge Seconded Mayor Parkes that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 18 June 2020 and outstanding resolutions from earlier meetings.

Carried

3. LGA Updates

3.1 Report from the LGA President

The President provided a verbal update on the report.

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors notes the report.

Carried

3.2 ALGA Update

ALGA President Mayor David O'Loughlin provided a verbal update on the activities of the ALGA.

3.3 Report from the LGA CEO

The CEO provided a verbal update on the report.

Moved Mayor O'Loughlin Seconded Mayor Knight that the LGA Board of Directors notes the report.

Carried

4. Reports from Bodies Established Pursuant to the LGA Constitution

4.1 LGA Audit & Risk Committee (*refer confidential reports*)

4.2 GAROC Committee

GAROC Committee Chairperson, Mayor Karen Redman, provided a verbal update on the report.

Moved Mayor Redman Seconded Mayor Aldridge that the LGA Board of Directors notes the draft minutes of the meeting of the GAROC Committee held on 6 July 2020.

Carried

Draft

4.3 SAROC Committee

SAROC Committee Chairperson, Mayor Erika Vickery, gave a verbal update on the meeting held the previous day.

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors notes the verbal update.

Carried

4.4 CEO Advisory Group

LGA CEO, Matt Pinnegar provided a verbal update on the special meeting held last Wednesday.

Moved Mayor Redman Seconded Mayor Aldridge that the LGA Board of Directors notes the verbal update.

Carried

4.5 LGASA Mutual (*refer confidential reports*)

4.6 LGA Procurement (*refer confidential reports*)

5. Invited Guest Speakers

Nil.

6. Proposed Items of Business submitted by Member Councils

6.1 2020 OGM Items of Business

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors:

1. notes the report; and
2. approves that the LGA will:
 - a. request the State Government to undertake a review of statutory fees and charges set under the Planning, Development and Infrastructure Act, 12 months after the full implementation of the Planning and Design Code to ensure that the fee structure adequately reflects the costs to councils of administering the requirements of the Act, and
 - b. inform the City of Prospect of the amendments made to the recommendations put forward by the City of Prospect and the reasons behind the amendment.

Carried

Draft

6.2 State of Climate Emergency (Gawler)

Moved Mayor Redman Seconded Mayor Aldridge that the LGA Board of Directors approve the following proposed item of business requested by the Town of Gawler being included in the agenda for the LGA Annual General Meeting to be held on 29 October 2020:

That the Annual General Meeting requests:

1. *That the LGA recognise the climate crisis and declare a Climate Emergency;*
2. *That the LGA develop an LGA Climate Emergency Action Plan (CEAP) in partnership with its member councils (in relation to its operations and its leadership role);*
3. *That the LGA CEAP primarily focuses on mitigation through reduction of GHG emissions but it also focuses on adaptation and climate safety for local communities; and*
4. *The LGA develop a model CEAP in partnership with interested member councils for use by member councils throughout the state.*

Carried

7. Reports for Discussion

7.1 LGA submission on South Australia's draft Waste Strategy 2020-2025 and South Australia's draft Food Waste Strategy

Moved Mayor O'Loughlin Seconded Mayor Wisdom that the LGA Board of Directors:

1. notes the report; and
2. authorises the LGA President and CEO to finalise an LGA submission in response to the draft South Australia's Waste Strategy 2020-2025 and draft South Australia's Food Waste Strategy.

Carried

7.2 LGA Submission – Inquiry into Family, Domestic and Sexual Violence

Moved Mayor Redman Seconded Mayor Aldridge that the LGA Board of Directors:

1. notes the report; and
2. authorises the LGA President and CEO to finalise an LGA submission in response to the Inquiry into Family, Domestic and sexual Violence.

Carried

Draft

7.4 Policy Review

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors adopts the attached Public Interest Disclosure Policy and Procedure.

Carried

7.5 LGA Appointments to LGA-related Entities Policy

Moved Mayor Knight Seconded Mayor Parkes that the LGA Board of Directors:

1. notes the report; and
2. adopts the LGA Appointments to LGA-related Entities Policy.

Carried

10.23am the meeting was adjourned

10.35am the meeting was resumed

7.3 Special Local Roads Program: 2020-21 Grant Round

Moved Mayor O'Loughlin Seconded Mayor Redman that the LGA Board of Directors:

1. notes the report;
2. endorses the recommendations of the Local Government Transport Advisory Panel for the 2020-21 Special Local Roads Program;
3. requests that the endorsed recommendations be forwarded to the SA Local Government Grants Commission and Federal Minister for Infrastructure, Transport and Regional Development for approval and subsequent announcement of successful funding allocations; and
4. notes that a review of the processes and governance arrangements for the Special Local Roads program is underway, with future recommendations to be made to the LGA Board of Directors for implementation prior to the 2021-22 funding round.

Carried

8. Confidential Reports

8.1 Grounds for moving into confidence

Moved Mayor Redman Seconded Mayor Vickery that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting:

1. Agenda Item 8.2 - Confidential Minutes of Previous Meetings;

Draft

2. Agenda Item 8.3 - Confidential Resolutions and Actions from Previous Meetings;
3. Agenda Item 8.4 - LGA Audit and Risk Committee Confidential Minutes of Meeting;
4. Agenda Item 8.5 - LGASA Mutual Board Confidential Minutes of Meeting;
5. Agenda Item 8.6 - LGA Procurement Update - Strategic Plan and Budget;
6. Agenda Item 8.7 - LGA Advocacy Plan 2019-2023 – Annual Review;
7. Agenda Item 8.8 - External Audit - Interim Audit Findings;
8. Agenda Item 8.9 - Gifts and Benefits Register;
9. Agenda Item 8.10 - LGA President Quarterly Credit Card Report;
10. Agenda Item 8.11 - LGA Board and Related Entity Director Remuneration Review;
11. Agenda Item 8.12 - LGASA Mutual Annual Business Plan and Budget; and
12. Agenda Item 8.13 - Nominations to Local Government Finance Authority.
13. Agenda Item 8.14 - Annual Business Plan and Budget 2020/21

Carried

There were no observers present to leave the meeting.

8.2 Confidential Minutes of Previous Meetings

Moved Mayor Redman Seconded Mayor Wisdom that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. confirms the confidential minutes of the meeting of 18 June 2020 and the confidential circular resolution of 20 July 2020 as true and accurate records of the proceedings held; and
3. having considered Agenda Item 8.2 - *Confidential Minutes of Previous Meetings* in confidence resolves to retain the attachment and discussion in confidence within the parameters of the original resolutions contained within.

Carried

Draft

8.3 Confidential Resolutions and Actions from Previous Meetings

Moved Mayor Vickery Seconded Mayor Parkes that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes progress of confidential resolutions resulting from the meeting of 18 June 2020 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.3 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the report in confidence within the parameters of the original resolutions contained within; and release the resolution.

Carried

8.4 LGA Audit & Risk Committee Confidential Minutes

Moved Mayor Matthey Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the confidential minutes of the LGA Audit and Risk Committee special meeting held on 8 July 2020; and
3. having considered Agenda Item 8.4 *LGA Audit and Risk Committee Confidential Minutes of Meeting* in confidence resolves to retain the report and attachment in confidence indefinitely.

Carried

8.5 LGASA Mutual Board Confidential Minutes of Meeting

Moved Mayor Vickery Seconded Mayor Knight that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the summary report of the 10 June 2020 LGASA Mutual Board meeting;
3. notes the confidential minutes of the LGASA Mutual Board meeting held 10 June 2020; and
4. having considered Agenda Item 8.5 - *LGASA Mutual Board Confidential Minutes of Meeting* in confidence resolves to retain the report and

Draft

attachments in confidence within the parameters of the original resolution contained within.

Carried

8.6 LGA Procurement Update - Strategic Plan and Budget

Moved Mayor Knight Seconded Mayor Redman that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes and endorses the attached LGA Procurement Business Plan;
3. having considered Agenda Item 8.6 - *LGA Procurement Update – Strategic Plan and Budget* in confidence resolves to retain the report and attachment in confidence indefinitely on the grounds that this relates to commercial in confidence matters.

Carried

8.7 LGA Advocacy Plan 2019-2023 – Annual Review

Moved Mayor O'Loughlin Seconded Mayor Parkes that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the report on the annual review of the LGA Advocacy Plan 2019-23;
3. endorses the revised LGA Advocacy Plan 2019-23; and
4. having considered Agenda Item 8.7 – *LGA Advocacy Plan 2019-2023 – Annual Review* in confidence resolves to release the report, resolution and attachment immediately.

Carried

8.8 External Audit - Interim Audit Findings

Moved Mayor Redman Seconded Mayor Aldridge that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the report on the interim audit findings for 2019-20; and
3. having considered Agenda Item 8.8 - *External Audit - Interim Audit Findings* in confidence resolves to retain the report and attachment in

Draft

confidence indefinitely on the grounds that this relates to strategic and negotiation issues.

Carried

8.9 Gifts and Benefits Register

8.10 LGA President Quarterly Credit Card Report

11.11am Mayor O'Loughlin left the meeting

8.11 LGA Board and Related Entity Director Remuneration Review

11.36am Mayor Aldridge left the meeting

11.40am Mayor Aldridge returned to the meeting

11.42am Mayor O'Loughlin returned to the meeting

8.12 LGASA Mutual Annual Business Plan and Budget

Moved Mayor Redman Seconded Mayor Wisdom that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes and endorses the attached LGASA Mutual Business Plan; and
3. having considered Agenda Item 8.12 - *LGASA Mutual Annual Business Plan and Budget* in confidence resolves to retain the report and attachment in confidence indefinitely on the grounds that this relates to commercial in confidence matters.

Carried

11.44am Dr Andrew Johnson left the meeting

8.13 Nominations to Local Government Finance Authority

11.49am Dr Andrew Johnson returned to the meeting

8.14 Annual Business Plan and Budget 2020/21

11.58am Mayor Knight left the meeting

12.05pm Mayor Knight returned to the meeting

Moved Mayor Knight Seconded Mayor Aldridge that the LGA Board of Directors

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. adopts the 2020/21 LGA Annual Business Plan (as detailed in the report);
3. adopts the 2020/21 LGA Key Performance Indicators (Attachment 2);

Draft

4. adopts the 2020/21 LGA Budget incorporating an operating deficit of \$162,000 for operating activities and \$394,000 net decrease in reserves from project activities;
5. notes the deficit result is aligned to the LGA's Long Term Financial Plan: and
6. having considered Agenda Item 8.14 – *Annual Business Plan and Budget 2020/21* in confidence resolves to release the resolution and retain the report and attachment in confidence indefinitely on the grounds that this relates to strategic issues, with the exception of the following elements:
 - a. 2020/21 Strategic Objectives
 - b. 2020/21 Key Performance Indicators
 - c. 2020/21 LGA Budget
 - d. 2020/21 member subscriptions summary

Carried

9. Late Reports

9.1 4th Quarterly KPI Strategic Report 2019/20

Moved Mayor Parkes Seconded Mayor Knight that the LGA Board of Directors notes the report on the performance of the LGA against the 2019/20 strategic objectives.

Carried

9.2 Proposed amendments to GAROC Terms of Reference (City of Adelaide) - Confidential

Moved Mayor O'Loughlin Seconded Mayor Matthey that the LGA Board of Directors:

1. resolves to consider agenda Item 9.2 - *Proposed amendments to GAROC Terms of Reference (City of Adelaide)* in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty, be excluded from attendance at the meeting;

Carried

10. Questions With / Without Notice

Nil

11. Any Other Business

11.1 Statewide Superannuation Board

Moved Mayor Aldridge Seconded Mayor Parkes that the LGA Board of Directors resolves to consider agenda Item 11.1 - *Statewide Superannuation Board* in camera being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to this item to be treated in camera having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers and staff be excluded from attendance at the meeting.

Carried

12.23pm all LGA staff left the meeting.

12. Calendar of upcoming Key Dates

GAROC Committee – 7 September

SAROC Committee – 17 September

CEO Advisory Group – 6 August

Audit & Risk Committee – 12 August

Roads & Works Conference – 23-25 September

13. Next Meeting

The next meeting of the LGA Board of Directors will be held on Thursday 20 August 2020 at City of Charles Sturt Civic Centre, 72 Woodville Road, Woodville, commencing at 1:00pm.

14. Close

The President thanked Mayor Talbot, elected members and the staff of the Copper Coast Council for hosting the meeting.

The meeting was declared closed at 12:40pm.

Draft

Minutes confirmed

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Chairperson signature

Date

Draft

Draft Minutes of the South Australian Region Organisation of Councils (SAROC) Committee meeting held at 2:00pm on Wednesday 22 July 2020 at Copper Coast Sports & Leisure Centre, 1 Doswell Terrace, Kadina

1. Welcome, Present & Apologies

The Chairperson opened the meeting at 2.08pm and welcomed members and staff. The Chair thanks Mayor Roslyn Talbot for hosting the SAROC meeting in the Copper Coast.

1.1 Present

SAROC Committee

Mayor Erika Vickery OAM*	Member / Chairperson
Mayor Peter Hunt	Member - (video conference)
Mayor Moira Jenkins	Member - (video conference)
Mayor Dean Johnson	Member
Mayor Peter Matthey OAM*	Member
Mayor Clare McLaughlin*	Member - (video conference)
Mayor Bill O'Brien	Member
Mayor Keith Parkes*	Member
Mayor Richard Sage	Member
Mayor Leon Stephens	Member – (video conference from 2.25pm)
Mayor Sam Telfer*	Member / LGA President

Regional Executive Officers

Peter Scott	Eyre Peninsula LGA
Simon Millcock	Legatus Group
Tony Wright	Limestone Coast LGA
Tim Smythe	Murraylands & Riverland LG (video conference)
Graeme Martin	Southern & Hills LGA
Leonie Boothby	Spencer Gulf Cities LGA - (video conference)

LGA Secretariat

Matt Pinnegar	Chief Executive Officer
Dr Andrew Johnson	Executive Director Corporate Governance & CEO LGASA Mutual
Lisa Teburea	Executive Director, Public Affairs
Lea Bacon	Director, Policy - (video conference)
Stephen Smith	Planning Reform Partner
Ashlea Lyall	Executive Assistant (minutes)

* LGA Board Director

Draft

1.2 Apologies and Absences

Mayor Dave Burgess

Member

2. Standing Items

2.1 Minutes of Meeting

Moved Mayor Matthey Seconded Mayor Telfer that the SAROC Committee confirms the amended minutes of its meeting held on 21 May 2020 as a true and accurate record of the proceedings held.

Carried

2.2 Resolutions and Actions

Moved Mayor Johnson Seconded Mayor Sage that the SAROC Committee notes the progress with resolutions resulting from the meeting on 21 May 2020 and previous meetings of the SAROC Committee.

Carried

2.3 Finance Update

Moved Mayor Hunt Seconded Mayor Matthey that the SAROC Committee notes the year to date finances to 31 May 2020.

Carried

3. Invited Guest Speakers

Michael Lennon – Chair, State Planning Commission:

Michael Lennon gave the SAROC committee a verbal update on the implementation of phase 2 of the Planning and Design Code and the readiness process for Phase 2 councils. He also touched on the What We Heard report for phase 3 Councils noting that a number of SAROC councils are in phase 3 of the implementation program.

2.25pm Mayor Leon Stephens joined the meeting

3.09pm Michael Lennon left the meeting

Draft

4. Regional Executive Officers' Update

4.1 Regional LGA EO's Communique

Simon Millcock spoke to the Regional LGA EO's Communique.

Moved Mayor O'Brien Seconded Mayor Parkes that the SAROC Committee:

1. notes the communique;
2. supports the SAROC Chair in writing to Martin Haese the Chairman of the Premier's Climate Change Council advising him of the support SAROC has for the Climate Change Sector Agreements and the value that the coordination role provides; and
3. supports the Regional LGA Executive Officers approach to progressing of the Wellbeing Alliance via a workshop later on 2020 to allow more time for impacts of COVID-19 to be assessed.

Carried

5. Proposed Items of Business Submitted by Member Councils

Nil.

6. Reports for Discussion

6.1 Implementation of the Planning and Design Code

Moved Mayor Johnson Seconded Mayor Matthey that the SAROC Committee notes the report on the implementation of the Planning and Design Code.

Carried

6.2 Regional economic and community recover from Covid-19

Moved Mayor Matthey Seconded Mayor Sage that the SAROC Committee

1. notes the report; and
2. write to Minister Whetstone to encourage the progressing of the recommendations of the Regional Development Strategy

Carried

6.3 Community Development - update

Moved Mayor Sage Seconded Mayor Telfer that the SAROC Committee notes the report providing an update on the activities identified in the Community Development theme of its Annual Business Plan.

Carried

Draft

6.4 SA Coastal Council Alliance

Moved Mayor Parkes Seconded Mayor Sage that the SAROC Committee:

1. notes the report and overview of the South Australia Coastal Councils Alliance; and
2. requests that the LGA Secretariat, when entering into a funding agreement with the Limestone Coast LGA as the South Australia Coastal Councils Alliance's host agency, seeks to ensure that:
 - i. SACCA undertakes adequate and meaningful consultation by engaging with all regional coastal councils as it progresses its 2020-21 work plan;
 - ii. SACCA undertakes direct consultation with the SAROC Committee in the Funding the Future: A New Approach for Coastal Management in SA research project; and
 - iii. SACCA presents to SAROC its options and draft recommendations for a SACCA funding model and governance beyond June 2021.

Carried

6.5 SAROC Key Activities Calendar

Moved Mayor Stephens Seconded Mayor Jenkins that the SAROC Committee notes the report and adopts the SAROC Strategic Plan and Annual Business Plan key activities calendar.

Carried

7. Confidential Reports

Nil.

8. Late Reports

Nil.

9. Any Other Business

9.1 Regional LG Update Standing Item

Moved Mayor Telfer Seconded Mayor Parkes that a standing item be included on the SAROC agenda to share verbal updates of key issues and initiatives from each regional LGA chair.

Carried

Draft

10. Next Meeting

The next meeting of the SAROC Committee will be held on Thursday 21 September 2020 at 10:00am, location to be confirmed due to LG House renovations.

11. Close

The meeting was declared closed at 4.09pm.

Minutes confirmed

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Chairperson signature

Date

SAROC Committee Meeting – Key Outcomes Summary – 22 July 2020

Guest Speaker – Michael Lennon – Chair, State Planning Commission

Michael Lennon gave the SAROC committee a verbal update on the implementation of phase 2 of the Planning and Design Code and the readiness process for Phase 2 councils. He also touched on the What We Heard report for phase 3 Councils noting that a number of SAROC councils are in phase 3 of the implementation program.

Regional LGA EO's Communique

Simon Millcock from Legatus, provided a Regional LGA Executive Officer update. The Committee approves the SAROC Chair writing to Martin Haese the Chairman of the Premier's Climate Change Council advising him of the support SAROC has for the Climate Change Sector Agreements and the value that the coordination role provides and also supports the Regional LGA Executive Officers approach to progressing of the Wellbeing Alliance via a workshop later on 2020 to allow more time for impacts of COVID-19 to be assessed.

Implementation of the Planning and Design Code

This report was noted by the committee.

Regional economic and community recover from Covid-19

The Committee noted this report and agreed to write to the Minister responsible for Regional Development to encourage the progressing of the recommendations of the Regional Development Strategy.

Community Development - update

SAROC noted the report that provided an update on the activities identified in the Community Development theme of its Annual Business Plan.

SA Coastal Council Alliance

The SAROC Committee noted the report and the overview of the South Australia Coastal Councils Alliance and has requested that the LGA Secretariat, when entering into a funding agreement with the Limestone Coast LGA as the South Australia Coastal Councils Alliance's host agency, seeks to ensure that:

- i. SACCA undertakes adequate and meaningful consultation by engaging with all regional coastal councils as it progresses its 2020-21 work plan;
- ii. SACCA undertakes direct consultation with the SAROC Committee in the Funding the Future: A New Approach for Coastal Management in SA research project; and

- iii. SACCA presents to SAROC its options and draft recommendations for a SACCA funding model and governance beyond June 2021.

SAROC Key Activities Calendar

The Committee noted the report and adopted the SAROC Strategic Plan and Annual Business Plan key activities calendar.

Regional LG Update Standing Item

SAROC agreed that a standing item be included on the SAROC agenda to share verbal updates of key issues and initiative from each regional LGA chair.

In reply please quote our reference: ECM 714973 TC/MD

31 July 2020

Mayors Details Here

Dear Mayor "name"

SAROC Annual Business Plan 2020-21

As chair of the LGA's South Australian Regional Organisation of Councils (SAROC) committee, I am writing to provide you with a copy of the SAROC Annual Business Plan 2020-21¹.

Following consultation with all regional councils and regional LGAs, the Annual Business Plan has been endorsed by the LGA Board of Directors. I would like to take this opportunity to thank all mayors, elected members, council staff and the regional LGA executive officers for providing written submissions and verbal feedback during our consultations.

Overwhelmingly, member councils expressed a view that SAROC should prioritise the economic development and undertake actions to support local government's role in economic and social recovery from the Covid-19 pandemic.

SAROC will advocate for funding, initiatives and legislation that assists with the growth and development of regional South Australia, including commitments towards assisting regional councils and communities to respond and recover from the Covid-19 pandemic, bushfires and drought events, as well as for the decentralisation of South Australia's population.

SAROC recognises that to be a strong partner and voice representing the regions, it will need to work in close collaboration with regional councils along with key stakeholders including RDAs and Federal and State Government agencies. We will seek to bring interested parties together on issues such as economic and regional development, public health and community wellbeing.

Other priority actions have been identified to continue our collective advocacy on improving the regional health workforce and a national water policy, as well as contributing to projects on management of Little Corellas, coastal issues, waste management and regional local road strategies.

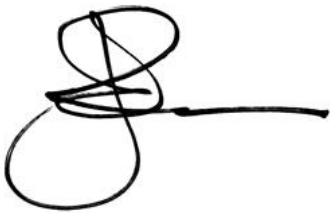
In setting this Annual Business Plan, the SAROC committee has also emphasised the need to maintain flexibility to accommodate topical issues that arise. In all our actions, we will continue to listen to and represent the interests of all regional councils and the communities we serve.

¹ <https://www.lga.sa.gov.au/about-lga/lga-meetings/saroc>

I encourage you to familiarise yourself with these documents and consider how we can come together for the benefit of our communities and give every South Australian the best local government experience.

If you have any questions about SAROC, please do not hesitate to contact me directly or email Lea Bacon, Director Policy (LGA) at: Lea.Bacon@lga.sa.gov.au.

Yours sincerely



Mayor Erika Vickery OAM

Chairperson - South Australian Region Organisation of Councils (SAROC)

Email: lgasa@lga.sa.gov.au

Attach: ECM 707208 – SAROC Annual Business Plan 2020-21

SAROC Annual Business Plan 2020-21

Introduction

The South Australian Region Organisation of Councils (the SAROC) is one of two regional organisations established by the Local Government Association of South Australia.

The SAROC is a committee of the LGA and is responsible to the Board of Directors for the discharge of its functions.

One of the functions of the SAROC is to develop in consultation with its members within the SAROC Regional Group a four-year Strategic Plan and an Annual Business Plan.

This Annual Business Plan should be read in conjunction with the SAROC Strategic Plan, which includes the following Themes and Objectives which will guide the activities and actions of the SAROC over the next four years.

Theme 1: Economic Development

The SAROC recognises the important role councils play as local place makers. With the right policy settings and partnerships, regional councils can help to create the best conditions for local businesses to grow and thrive.

Objective: Enable advocacy and partnership opportunities that recognise the specific needs of the regions and support councils to drive sustainable economic development.

Theme 2: Community Development

The SAROC acknowledges the significant contribution regional councils make to community development through public health and community wellbeing activities, and the need for adequate levels of State Government services and funding to support healthy and resilient communities.

Objective: Support strong, vibrant and cohesive regional communities through advocacy and partnerships that unlock local government's potential to deliver quality community services and meaningful outcomes in public health and wellbeing.

Theme 3: Natural and Built Environment

The SAROC recognises the importance of local government's role in the future planning and maintenance of South Australia's natural and built environment.

Objective: Influence, inform and advocate for the State Government to address policy and legislative barriers that hinder councils from undertaking their roles in maintaining and enhancing the natural and built environment in regional South Australia.

Theme 4: Financial Sustainability and Governance

The SAROC recognises the challenges regional councils face in attaining and maintaining financial sustainability. The SAROC acknowledges that councils proactively improve practices to achieve best practice in financial management, governance and reporting.

Objective: Advocate to maximise contributions and investment from other tiers of government to contribute toward local government financial sustainability, and to assist councils to identify opportunities to support and strengthen governance arrangements.

Reporting and Approval Process

This Annual Business Plan links the key activities that the SAROC will undertake on an annual basis to support the implementation of the Strategic Plan.

The SAROC Annual Business Plan will be supported by a budget to cover anticipated expenses of the proposed activities to be undertaken during the financial year.

The SAROC Annual Business Plan and budget is required to be presented to the LGA Board of Directors for approval by June each year.

On a quarterly basis, the SAROC will assess its performance against the Strategic Plan and Annual Business Plan and provide a report to the LGA Board of Directors and member councils.

Other Plans

The SAROC recognises the work of other organisations and their plans which support the business of the SAROC, these other plans include:

1. The LGA Strategic Plan and Annual Business Plan
2. The LGA Advocacy Plan
3. LGA Work Plans
4. The LGA Research and Development Fund Annual Business Plan
5. Regional LGA Annual Business Plans

SAROC Annual Business Plan 2020-21

Theme 1: Economic Development

Objective: Enable advocacy and partnership opportunities that recognise the specific needs of the regions and support councils to drive sustainable economic development.

Actions	Milestone	Proposed Outcomes	Budget / Resources	Link to SAROC role
<p>1.1 Supporting regional economies – advocacy</p> <p>Advocate to State and Federal government for funding, initiatives and legislation that assists with the growth and development of regional South Australia, including commitments towards assisting regional councils and communities to respond and recover from the Covid-19 public health emergency and the decentralisation of South Australia's population.</p>	June 2021	<p>SAROC will listen and represent the interest of regional councils and advocate for policy and legislation that supports South Australia's regions.</p> <p>Significant State Government strategies in PIRSA's regional development strategy and Infrastructure SA's 20-year strategy are due to be released in 2020. It is likely these reports will further implement the State Government's Royalties for Regions and impact on SAROC's activity in this area in 2020-21.</p> <p>SAROC will continue to seek opportunities to consult with member councils and regional LGAs to inform and make written submissions to influence policy, funding and legislative arrangements being considered by State and Federal government, and their agencies.</p> <p>Key opportunities for advocacy will include assisting regional councils and communities to respond and recover from the Covid-19 public health emergency, implementation of South Australia's forthcoming Regional Development Strategy, increased funding and appropriate locations for mobile phone towers to address blackspots, changes to mobile food van licencing, and responding to increased instances of drought and bushfire conditions.</p>	<p>LGA Secretariat</p> <p>Regional LGA executive officers</p> <p>\$20,000 budget allocation in 2020-21 for optional research and workshop required, as identified by SAROC</p>	<p>Regional advocacy</p> <p>Leadership</p>

<p>1.2 Supporting regional economies – partnerships</p> <p>Host a regional development workshop to bring together a broad range of stakeholders to drive cross-collaboration, innovation and build the evidence base for future LGA and SAROC advocacy, and scope for a potential Local Government Strategic Investment Plan for Regional South Australia.</p>	<p>September 2020</p>	<p>SAROC recognises that in order to be a strong partner and voice representing the regions, it will need to work in close collaboration with regional LGAs and regional councils along with key stakeholders including RDAs and Federal and State Government agencies.</p> <p>In the main, councils are funding members of RDAs that have undertaken significant engagement with regional councils to understand their needs. There is an opportunity to bring this work together to support greater interaction between SAROC and RDASA in areas of state significance to inform local government policy, council activities at the local level and ensure that RDAs are supported in common objectives.</p>	<p>LGA Secretariat Regional LGA executive officers \$15,000 budget allocation in 2020-21 for optional research and workshop activities as required, as identified by SAROC.</p>	<p>Regional advocacy Leadership Policy initiation and review</p>
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Theme 2: Community Development

Objective: Support strong, vibrant and cohesive regional communities through advocacy and partnerships that unlock local government's potential to deliver quality community services and meaningful outcomes in public health and wellbeing.

Action	Milestone	Proposed outcomes	Budget	Link to SAROC role
2.1 Regional health workforce Continue to advocate to the Federal and State Governments for the provision of improved health services.	June 2021	<p>In September 2019, consulted with members and considered evidence provided by the Eyre Peninsula LGA in making a submission to the State Government's draft Rural Medical Workforce Plan</p> <p>In December 2019, the Minister for Health and Wellbeing, the Hon. Stephen Wade MLC, released South Australia's Rural Medical Workforce Plan, prepared to meet the Government's commitment to develop and implement 'a plan to recruit, train and develop the health professionals... needed to deliver country health services'. The Plan identifies a specific strategy to collaborate with local government to address the unique challenges facing rural communities, recognising that the social and economic wellbeing of their community is paramount to councils in their role as public health authorities.</p> <p>Over the next two years, the Plan commits that the Government will seek to partner with councils through the LGA to maximise the personal and family supports provided to rural doctors, particularly for recruiting to challenging areas, by:</p> <p>1) creating partnerships between councils, regional Local Health Networks, the Rural Doctors Workforce Agency and other key stakeholders to provide a holistic approach to doctor recruitment, considering opportunities and support for partners and families, and including social and community supports.</p>	LGA Secretariat Regional LGA executive officers \$25,000 allocated from SAROC's budget in 2019-20 and is carried forward to 2020-21 to support advocacy on this issue, which is being used to identify the health service needs of regional communities and commission research to identify sustainable health models for small communities undertaken.	Regional advocacy Leadership Policy initiation and review

		2) developing and support mechanisms for regional and rural doctors to receive support in areas including housing, transport costs and child care.		
2.2 Regional public health planning Assist councils and regional LGAs to build capacity and best practice in their development, review and renewal of regional public health plans and to assist regional councils and communities to respond and recover from the Covid-19 public health emergency.	June 2021	<p>In 2019, the LGA and SA Health concluded their Local Government Public Health Program, with the release of Regional Public Health Guidelines and other support materials.</p> <p>SAROC will facilitate a 'learning circle' to support councils and regional LGAs, and other critical stakeholders, who are currently reviewing their regional public health plans under the Public Health Act 2011.</p> <p>This activity will seek to identify how regional councils can assist communities to respond and recover from the Covid-19 public health emergency, and support advocacy identified in the LGA Advocacy Plan 2019-23 to seek support for public health planning and improving the relationship between councils and Public Health Partner Authorities.</p> <p>Regional LGA executive officers have highlighted an opportunity for 'volunteering in local government' to be a focus area that links regional public health plans and support for areas that councils are involved with including local assets such ovals and institutes / town halls plus, visitor information services and events. SAROC and regional LGAs could support councils to run a series of trial projects across each region that focus on attraction and retention of volunteers.</p>	LGA Secretariat Regional LGA executive officers	Leadership Policy initiation and review
2.3 Community Wellbeing Alliance Advocate for a State and local government partnership to finalise the Community Wellbeing Alliance.	October 2020	<p>The Local Government Research and Development Scheme has supported the implementation and evaluation of two regional LGA trials that are currently underway (MRLGA and Southern & Hills LGA).</p> <p>SAROC will facilitate a workshop to bring together regional LGAs and councils to use the outcomes of the pilot program evaluation to refine a proposal for a state-wide program.</p>	LGA Secretariat Regional LGA executive officers	

Theme 3: Natural and Built Environment

Objective: Influence, inform and advocate for the State Government to address policy and legislative barriers that hinder councils from undertaking their roles in maintaining and enhancing the natural and built environment in regional South Australia.

Action	Milestone	Proposed outcomes	Budget	Link to SAROC role
3.1: Overabundant Species – Little Corellas	June 2021	<p>The LGA and SAROC have consistently sought a State Government commitment to fund implementation of a statewide Little Corella strategy that includes financial assistance to local governments for the development of integrated local management plans and the implementation of medium- and long-term management options at a local-scale.</p> <p>In 2020-21, SAROC will continue to advocate to the State Government for the management and control of abundant species.</p> <p>SAROC will also, in line with any implementation of the forthcoming State Government statewide Little Corella strategy:</p> <ol style="list-style-type: none"> 1. facilitate council and regional LGA discussions with the Department for Environment and Water, at their request, to identify potential processes, permissions and approach to short-term culling activities. 2. reassess available research on medium and long-term actions and provide funding to commission advice on biological/sterilisation options. 3. assist councils to undertake further research by trailing coordinated habitat interventions at sites affected by Little Corellas. Such trials will to be conducted with academic rigour, documented and shared among stakeholders so that other councils benefit from the lessons learned. 	<p>LGA Secretariat</p> <p>Regional LGA executive officers</p> <p>\$19,000 budget allocation in 2020-21 for biological advice and coordinated habitat interventions and trial sites.</p>	<p>Policy initiation and review</p> <p>Leadership</p> <p>Regional advocacy</p>

3.2 Coastal Management Financial contribution to the activities and resourcing of the SA Coastal Council Alliance.	June 2021	Ensure the financial sustainability of SA Coastal Council Alliance, that the momentum generated through the early start-up phase of the Alliance is not lost, and that issues facing coastal councils continue to be strongly advocated and workable solutions implemented.	\$20,000 grant to SACCA in 2020-21.	Regional advocacy
3.3 Water Policy Facilitate local government discussion relating to water policy including advocating for a national water policy	June 2021	In 2019, SAROC facilitated a meeting of the SA Inter regional Murray Darling Association at LGA House, attended by 30 plus local government and other representatives. In 2020, SAROC will host a second annual meeting of the MDA member councils to discuss issues relating to water policy, prior to the Murray Darling Authority AGM.	LGA Secretariat Regional LGA executive officers	Leadership
3.4 Regional waste Develop a regional waste management strategy to enable the coordination of waste and recycling infrastructure across regions	June 2021	The Legatus Group will manage the delivery of a draft SA Regional Waste Management Strategy in partnership with others including the LGA and SAROC. The Legatus Group has secured further grant funding from Green Industries SA (GISA) to create a draft Regional Waste Management Strategy to enable South Australian regions to contribute increasingly to the circular economy. This will provide an understanding of regional waste streams and processing costs to provide a foundation and hence a pathway for future infrastructure and management system planning.	LGA Secretariat Regional LGA executive officers SAROC's budget of \$30,000 towards this action in 2019-20, has been allocated to the Legatus Group.	Policy initiation and review Leadership

Theme 4: Financial Sustainability and Governance

Objective: Advocate to maximise contributions and investment from other tiers of government to contribute toward local government financial sustainability, and to assist councils to identify opportunities to support and strengthen governance arrangements.

Action	Milestone	Proposed outcomes	Budget	Link to SAROC role
<p>4.1 Regional local roads – mapping and priorities</p> <p>Facilitate coordination between regional LGAs to prepare a SAROC SA Regional Local Road Priorities report that will enable a cross regional approach to support funding applications to State and Federal Government based on an agreed priority list. Leadership from SAROC on this issue, will also assist in strengthening the linkages with Regional Development South Australia for collaborative approaches to gaining resources for Regional SA.</p>	June 2021	<p>Regional LGAs have developed local road plans that identify road priorities. These are used to assist in funding applications usually by individual councils but on occasions jointly across council boundaries, including the Special Local Roads Program (SLRP) administered by the LGA.</p> <p>Regional LGAs would like to take a state-wide approach that identifies the linkages beyond regional boundaries and establishes a priority list it would allow for increased discussions with industry and to seek funding support from Federal and State Governments. This would also assist the LGA in forming recommendations to the State and federal government on priorities to be funded from the SLRP.</p> <p>A state-wide, regional mapping activity and priority report could be used to develop funding proposals from the Heavy Vehicle Safety and Productivity Program, the Better Regions Fund, the Regional Black Spot Fund and or a specific infrastructure approaches to State and federal governments.</p>	<p>LGA Secretariat</p> <p>Regional LGA executive officers</p> <p>\$15,000 budget allocation in 2020-21, to be supplemented by regional LGAs.</p>	<p>Regional advocacy</p> <p>Policy initiation and review</p>

9.3 EXECUTIVE OFFICER REPORT

BACKGROUND

Since the last Board meeting, it has been a busy period as the LCLGA adjusts to the whole team being back face to face and in the Office.

Like all people in the Limestone Coast, we are acutely aware of developments in Victoria and being vigilant in our behaviour and operations from a Covid-19 perspective.

Like many businesses at the moment, I suspect sustaining business as usual operations with constant interruptions and rapidly changing conditions has been a challenge. It has also been an excellent opportunity to create new networks and demonstrate added value.

While continuing to work at improving our operations, we have also continued to deliver considerable value in our programs and projects.

It is particularly pleasing to see the Leadership Program up and running again after a short shut down and the other programs transition back to a Covid-19 modified but more normal state.

Like many businesses end of year financials, finishing programs and ensuring we are set up for 2020/21 has been a keen focus in addition to our other work.

For the next period, the focus will be (depending on the impacts from Covid-19) will be:

- Delivery of the Covid-19 recovery plan.
- Implementing the approved Business Plan.
- Reviewing the Regional Growth Strategy Projects
- Engagement phase of the Regional Health Plan.
- Completing the Destination Tourism Strategy
- Now the insurance issue with Joint Planning Boards appears to be resolved to progress to Ministerial approval to form a Board
- Review of the Roads Database
- Cross Border MRF discussions
- Support the Coastal Alliance
- Begin testing joint procurement opportunities - such as Heritage Services
- With the CEO's Advocacy on roadside fuel loads
- Creating our advocacy strategy

The Main Activities during the last month

- Three meetings with the Premier (two via teams)
- Ac. Care Board meetings, Risk and Audit Meetings and facilitated the Boards strategic plan review
- We are working with Coastal Councils for a coastal grant submission for DC Grant and Robe – supported by Wattle Range
- National Agriculture Round Table phone conference
- Timber haulage and harvesting meeting with Nick McBride and Tony Passin and industry
- Red Meat Cluster Strategy development

- Committee meetings – Economic Development Group, Waste, Risk and Audit, Roads, Sports Academy and Tourism
- Heritage Services Review
- Regional Executive Officers Forums
- DPTI Rural Corridor Highway
- Radio Interviews (x2) ABC Regional
- RDALC Correspondence and Communication
- Business and Strategic Plan presentation to the City of Mount Gambier
- CEO Forum
- Multiple weekly meetings CEO's and Mayors
- SAROC Meeting (zoom)
- Go live bathtub modelling.
- Regional Tourism Chairs meetings

9.4 Starclub & Regional Sporting Academy

BACKGROUND

The Star Club program is funded by the Office of Recreation, Sport and Racing (ORSR) and the Limestone Coast Councils and is delivered through the LCLGA.

The program provides ongoing support, training and resources to recreation clubs in the Limestone Coast in the areas of governance, funding, volunteer protection, recruitment and retention, child-safe laws, strategic planning and general sustainability of a sporting club. This work is done in partnership and with resources from the Office of Recreation and Sport.

In addition to the Star Club program, we administer the Limestone Coast Regional Sporting Academy (LCRSA). The Academy provides young athletes in the Limestone Coast Region with Programs, Education, Physical Testing and Sport Specific Skill Based Programs to help them achieve their goals in elite sport and make them leaders in our communities.

KEY ISSUES

The STARCLUB Field Officer (SFO) has been providing a return to COVID Safe support to clubs and associations in the past two months, as sport is slowly starting to return in the region.

The ORSR has been providing updates to restrictions and guidelines, and the SFO has been forwarding these in our region, via emails or through the STARCLUB Facebook page.

The LCRSA has returned to near normality with the athletes now able to attend the Gym again.

High-Performance Director Tony Checker and LCRSA Strength and Conditioning Coordinator Lisa Barker took the athletes through a safe return to gym program session during the School Holidays, across the region.

Sport Specific Programs have also recommenced with Hockey and Tennis sessions up and running again. The Cycling Program has just had Olympic Gold Medalist Brett Aitken in the region completing testing, and we are looking at inducting a further 15 cycling athletes in the coming months.

We also have just had a cycling athlete receive a full-time SASI Cycling scholarship. This well and truly puts her on the path to World and Olympic Championship competition.

The LCRSA also has received \$70,000 dollars from the ORSR to continue the program into 2021. This funding is an increase of \$20,000 and is very much appreciated, but it is also \$30,000 lower than planned.

In line with the Business Plan, the Sports Academy and Starclub programs will be reviewed to accommodate the lower than planned for grant to ensure the net financial impact on the S&L is unchanged.

9.5 REGIONAL TOURISM PROGRAM

BACKGROUND

DRAFT 2020-2025 Strategic Plan – Key Result Area: Building a stronger economy

A strong economy relies on human capital (skills, knowledge and innovation), financial capital (investment), productivity (more from less), realising local competitive advantages, entrepreneurialism, value clusters, increased supply chain value capture from exports, capturing local value (buy local) and attracting spend from outside our area (investment and visitation).

The LCLGA Board endorsed the Recovery & Rebuilding Action Plan at the April Board Meeting. Please see attached spreadsheet that outlines delivered activity to date.

The Destination Tourism & Marketing Plan is progressing with a draft due to be presented at the end of September.

KEY ISSUES

The Tourism Management Group met online Wednesday 22nd July 2020.

In addition to reviewing the Terms of Reference, discussions centred around the impact of CoVid19, a digital consumer campaign, supporting events and their volunteers, advocacy for regional representation in future SATC marketing campaigns, review of the Regional Growth Strategy Tourism Pillar and the draft Memorandum of Understanding between Glenelg Shire and LCLGA. The meeting notes tabled in Section 10 of the Agenda.

In anticipation of SATC opening applications for their annual Co-operative Marketing Funding Program, the Tourism Management Group has started scoping a potential project to fast track the process. The concept is below, and there is a full scoping document available on request.

Proposed Project

Development of an on-line official regional visitor guide specifically for the consumer, with a travel-trade compendium version to position the region at virtual trade events and support on-line training /webinars.

This project to be underpinned with a professional image shoot & digital footage. These assets will help boost our regional images housed within the SA Media Gallery, providing compelling reasons to consider including the Limestone Coast into large campaigns and accessed by media. In addition, images and footage can be utilised in regional social media activity and collateral, while being made available to operators and town tourism associations, visitor information centres and councils.

A built-in business capacity program will develop tourism operator's maturity with the travel-trade, improve their digital visibility and create more commercial opportunities.

TOTAL INVESTMENT \$50,000

\$30k provided by SATC and \$20k allocated in existing budget

Pleased to report the momentum is building for a Limestone Coast Tourism Industry Reference Group. The Destination Development Manager is providing support for this group to be established.

Limestone Coast Recovery & Rebuilding Action Plan - Activity Update

Strategic Theme	Strategic Initiative	Number	Action	Reported Activity
Economic Sustainability	Connect, Network + Support our Industry	1.1	Tourism Industry Network Communication	Established Closed Facebook Group - 263 members 911 Posts, high engagement levels, average post view is 220. Industry database grown from 297 to 362
		1.2	Disseminate reliable, accurate & relevant information	108 e-mails sent to industry database. Over 350 individual phone calls
		1.3	Industry Sentiment Survey	48 posts on closed Facebook Group relating to Industry sentiment
		1.4	Collate Regional themes & share with government etc.	Weekly Meetings with SATC & Tourism Australia, feeding up grass roots concerns & opportunities. Also represented SA/LC in national forums on Regional Tourism via ATEC - audience over 1,000 businesses.
		1.5	Virtual Tourism Expo	
	Build Our Industry's Capability	1.6	Digital Training Opportunities	Via Facebook Group + Emails - 39 Workshops, webinars or training opportunities posted
		1.7	Retain & grow ATDW Listings	10 x posts or emails to industry to encourage ATDW Listings & refreshes
		1.8	Limestone Coast Famils	
		1.9	CoVid Safe training opportunities communicated.	13 x posts to inform and encourage training
	Ensure Travel Trade is informed & familiar with the L	1.10	On-line training provided (key markets)	Presented to 884 agents in India Presented to 4 agents in Europe Presented to 41 agents Australia
		1.11	Product updates	provided Product update to SATC
		1.12	Maintain database	ongoing
		1.13	Link to SATC Global Trade Strategy	Attended Zoom Meetings & numerous phone calls Attended Briefings from Tourism Australia
		1.14	Participate in Virtual Trade shows when available	Participated in Domestic Agents Trade Event via SATC Participated in Tourism Australia Trade Event
		1.15	Re-direct existing trade budget to action plan, including \$10K from SATC	Secured \$10k from SATC - CoVid Funding PLUS Additional \$10k.
		1.16	Communicate funding opportunities	13 opportunities posted with via Facebook Group
Advocacy & Leadership	Advocate for the regional visitor economy	2.1	Collate industry insights, disseminate to industry & stakeholders	Support, Navigating funding, CoVid Safe Plans and Mgtment Plans, viability, survival, post-school holidays, weekends vs weekdays, border closure
		2.2	Report key themes to local, state & federal gov.	presented to SATC (via weekly meetings, SATC CEO, Marketing Director & Premier's dept.) 2 x meetings with the Premier to share information
	Strategies & activities are aligned	2.3	Ensure regional activities align	LCLGA Board aware of R&R Plan, Tourism Management Group meetings, RDALC Information Sharing Meetings & emails, LCED Meetings & Sub-Committee created a LC Visitor Servicing Network to assist in information flow.
		2.4	Review Regional Growth Strategy, Tourism Pillar	Commenced
Communicaition	Data Collection	3.1	Use digital insights to determine activity	Deloitte, Google, SATC ATDW Reports, Tourism Australia Briefings
	Redefine regional target audiences/customer profiles	3.2	undertake activities to best determine our ideal customer for the region	industry feedback sought, work imbedded in the DTP & DMP situtation Analysis.
		3.3	Align communciation	LCLGA Board endorsement. Welcome Back Campaign embraced Poised for Intrastate & Interstate Campaign w/c 20th July
	Curate & Create content relevant to target audience	3.4	align messages	Ignited Regional Facebook Page & Instagram Linked Limestoen Coast Wine Trails Facebook Page
	Reignite awareness & actively market Limestone Coast as a destination	3.5	Develop consumer marketing campaiagn	Proposed Disgital Consumer Campaign presented to Tourism Management Group, awaiting approval. Series of PR Stories being developed Capturing youth (kids & teens) to appeal to the Family Market Working with the Grey Nomads sector through various channels & blogs
		3.6	Deliver consumer marketing campaign	
Events	Understand the imapct of restrictions on regional events	4.1	Audit regional events & create database	
		4.3	assit in re-shaping event delivery	
	Build a regional events proposition	4.4	central event scheduling service	SATC has annouced this service, will re-asses following event delivery
	Access to funding	4.5	market regional events, when appropriate	4 x posts to Facebook Group about Events Funding
Planning	Tourism Infrastructure & Major Project Wishlist	5.1	Tourism Think Tank	
		5.2	Review Regional Prospectus	
	Develop new experinces	5.3	Work with industry to innovate & evolve existing experiences and product offerings	Established a Private Sector Invesmtent Pipeline spreadsheet - circa \$20m

9.6 LIMESTONE COAST LEADERSHIP PROGRAM REPORT

BACKGROUND

The objective of the Leadership Program is to mobilise regional community leaders across the Limestone Coast. The program aims to build a diverse cohort of leaders in our community who are representative of our demographics, have an understanding of regional issues, can foster stronger connections and local networks. Through participating in the program, they will have increased self-confidence to engage, lead and create positive outcomes for the region

Beyond 2020 the funding and sustainability of the program depends on grants and sponsorships provided by business, community, government and philanthropic organisations.

KEY ISSUES

Following 2 months hibernation due to Covid-19 restrictions the 2020 Program resumed with social distancing restrictions and hygiene practices implemented.

- Session four was held at Struan House on Tuesday 7th July
- Session five was held at the Port MacDonnell Community Complex on Thursday 6th August
- Participants were provided the opportunity to attend an informal dinner in Port MacDonnell, at own cost, with the Hon. Clare Scrivens on Wednesday 5th August. Twelve participants attended.
- Session six will be held in Bordertown on Friday 4th September
- Graduation will be held at the Naracoorte Town Hall Thursday 29th October, 6 pm, with session seven held the following day.

Sponsorship and financial support for the ongoing sustainability of the program and the development and sustainability of the program remains a priority

Planning for 2021:

- Two new sponsors (RDA LC & Community Members Peter and Louise Stock) have committed to 2021
- Program planning and 2021 dates are a current focus

Fires in NSW (Forest Recovery) and Covid-19 have contributed to 3 participants being required to relocate for work during the 2020 program

- 1 participant withdrew
- 2 participants are travelling up to 1000km to continue in the program

9.7 SUBSTANCE MISUSE LIMESTONE COAST PROJECT OFFICER REPORT

BACKGROUND

Substance Misuse Limestone Coast is funded by the Federal Government Department of Health until November 2022.

The work of Substance Misuse Limestone Coast (SMLC) has focused on research by the Parliament in Victoria, September 2014 inquiry into the Supply and Use of Methamphetamines, and in the subsequent Parliament of Victoria, March 2015, the Ice Action Plan. These reports make it clear that an effective response to alcohol and other drug use in rural and regional communities requires tailored interventions that consider the specific, evidenced-based needs of the community.

While the issues are complex, SMLC has focused on our objectives which match key elements of the Victorian Ice Action Plan and the South Australian Alcohol and Other Drug Strategy 2017-2021.

SMLC is addressing gaps in the education, prevention and treatment spaces with the support of Limestone Coast Councils.

Individually we are too small for influence and resources may pass us by if we don't work together. Community and Corporate Networks are being encouraged to keep issues of reduced medical services relating to alcohol and other drug dependence on the table.

Our current activities are focussed on

- Collaborating with the Limestone Coast Drug Action Team in exploring the short and long-term impacts of COVID-19 pandemic on government and non-government agencies, their current resources, and their clients, via a survey being extensively shared regionally
- Continuing support for schools in embedding sustainable and best practice alcohol and drug education
- Establishing community partnerships to reduce isolation and loneliness
- Supporting the Alcohol and Drug Foundation with the Australian Planet Youth Trial
- Establishing Substance Misuse Limestone Coast Advisory Board.

Key Issues

- As the COVID-19 pandemic in Australia progresses, social and drug and alcohol issues increase in quantity and severity. National polling commissioned by the Foundation for Alcohol and Research (FARE), in April 2020, shows that 20% of Australians have purchased more alcohol than usual during the pandemic and 70% of them are drinking more alcohol than usual with 33% now using daily.
- SMLC along with the Limestone Coast Drug Action Team is exploring the short and long-term impacts of COVID-19 on Limestone Coast Agencies, their current and future resources, their clients who regularly use licit and illicit substances and the wider community.
- Through Survey Monkey, we are asking our local experts for their feedback to gain a good understanding of where the current issues lie and where the future needs are for our community. The gathered information will ensure drug-related issues in the Limestone Coast during COVID-19 are accurately represented and used to inform our planning for

education, prevention and harm reduction strategies. The data will highlight the issues resulting because of COVID-19 and fills in the gaps for service providers and Health Departments. Additionally, the information will be made available to key stakeholders for their own internal and external networks. Organisations can take the evidence from the survey to direct their activity and service planning. The results will be available for dissemination later in 2020.

- The survey has been sent to Limestone Coast Hospitals, counselling services (private and public), youth agencies, education services, community health agencies, justice organisations, pharmacies, housing agencies, disability and employment services, and medical clinics and closes on 30th August 2020.
- Substance use and mental health issues are the leading cause of burden of disease for young people, causing incredible morbidity, behavioural problems, mental illness, loss of income to self and global economy. Mental illness and substance use disorders begin in adolescence & early adulthood 15-24 years and the delays to seek treatment is incredibly long with the median delay to seek treatment being 18 years for alcohol treatment (Gore et.al. 2011).
- All Limestone Coast secondary schools are being encouraged to use evidence-informed AOD education at www.climateschools.com.au which is currently is freely available for schools to use during the pandemic. The modules are accessed online, making them perfect to use during home-schooling periods and can be distantly managed by teaching staff.



Secondary schools currently registered with Climate Schools include Millicent Community Learning Centre, Bordertown High School, Penola High School, Mount Gambier High School, Kangaroo Inn Area School and Grant High School.

Climate Schools aims to change and strengthen the school climate around AOD education, and the modules provide curriculum-consistent health education courses proved to reduce harm and improve student well-being.

- Planet Youth is an international evidence-based primary prevention model, developed by the Icelandic Centre for Social Research and Analysis (ICSRA), Reykjavik University. The model uses a whole population approach and offers the opportunity to improve health and life outcomes for young people in many areas. It works by directly targeting the risk and protective factors in the domains of family, peer group, school and leisure time, that determine substance use behaviours and enhances the social environment young people are growing up in.
- Since the introduction of Planet Youth in Iceland in 1998, youth AOD use rates have transformed from some of the highest in Europe, to among the lowest. The country has also seen reductions in bullying and crime.



The model shows that long term investment in community-led prevention leads to significant reductions in AOD use among young people.

SMLC project officer with Georgina Davison, City of Mt Gambier and Jayne Miller, District Council of Grant, have presented Limestone Coast key findings to Wattle Range Council staff and Member for Barker Tony Pasin. A plan to disseminate the data to school Governing Councils and other key influencer groups has been developed with activities beginning in August.

SMLC has applied for funding from the Alcohol & Drug Foundation for family-friendly resources promoting awareness about the importance of reducing risk factors and strengthening protective factors to prevent the early initiation of alcohol and other drugs in young people.

Please see attachment 1 for an example handout that accompanies the dissemination of data activities.

- SMLC is expanding our knowledge base through our new Advisory Board Membership.
 - Knowledge gained from the Western Region Alcohol and Drug Centre suggests that Board members need to be proactively selected for their networks and an ability to garner broad-based support of development strategies. <https://wrad.org.au/>
 - With WRAD's precedent in mind, SMLC's Working Party members, Sergeant Andrew Stott, Dr Judy Nagy, Dr Sue Mutton and SMLC's project officer Sophie Bouchier invited selected community members to join SMLC's Advisory Board.
 - SMLC's Advisory Board members are John Williamson (Lawyer, Mt Gambier), Sue Thomson (Registered Nurse, Mt Gambier), Sandi Seymor (Social Worker, Penola), Michael Schultz (Accountant, Millicent) and Prof (Adj.) Ian Darnton-Hill AO (Adjunct Professor, University of Sydney). Our new Membership represents the diverse skills required to contribute to the progression of SMLC's objectives.
 - The COVID-19 pandemic meeting restrictions has delayed the Advisory Board induction process. On Monday 6th July, Michael White, Executive Director, from the Adelaide based South Australian Network of Drug and Alcohol Services (SANDAS), attended Mt Gambier to provide background information to Advisory Board members relating to AOD issues as part of Induction Part 1. Further Induction activities are being planned around COVID-19 restrictions, and on completion of the induction process, SMLC's website will be launched which is currently being designed by local web designer Leigh Howlett.
- Network meetings
 - SANDAS – monthly zoom with State AOD service providers
 - Drug Action Team – monthly meetings with regional Agencies
 - Planet Youth – fortnightly zoom with Murray Bridge Planet Youth collaborative and Alcohol and Drug Foundation representatives
 - Millicent Social Issues - monthly
 - Naracoorte Round Table – bi-monthly
 - Family Violence Action Group – bi-monthly

Attachment 1. example of handout that accompanies dissemination of data activities.



Planet Youth is an international evidence-based primary prevention model, developed by the Icelandic Centre for Social Research and Analysis (ICSRA) at Reykjavik University.

The model uses a whole population approach and offers the opportunity to improve health and life outcomes for young people in many areas.

It works by directly targeting the risk and protective factors that determine their substance use behaviours and enhancing the social environment they are growing up in.

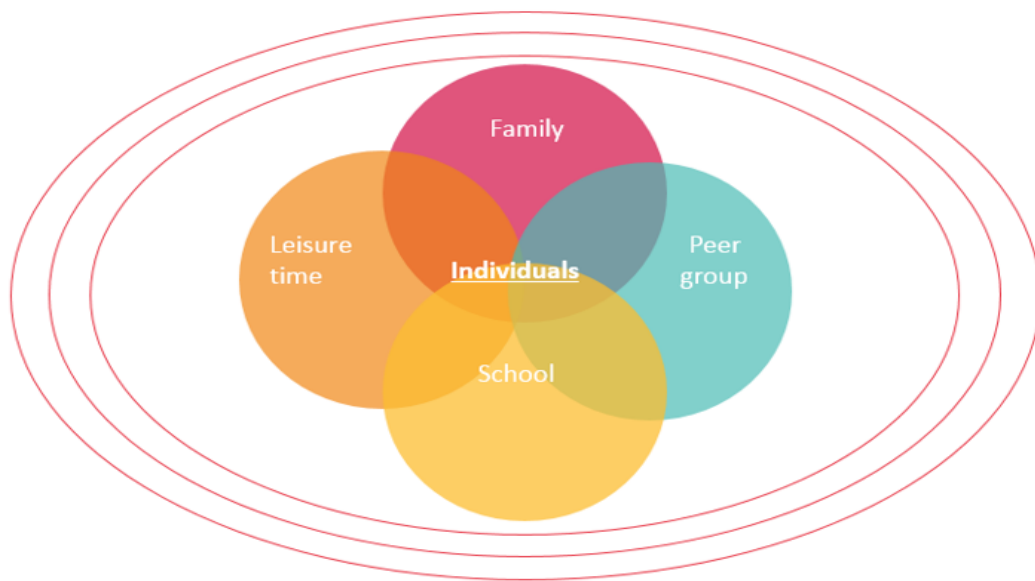
Read more about the Planet Youth program via their website – www.planetyouth.org

In 2019, The Limestone Coast was one of five sites selected for the Planet Youth trial by the Alcohol and Drug Foundation, with the program coordinated by local drug action team Substance Misuse Limestone Coast (SMLC).

Students aged 15 from four schools in the Grant and Mount Gambier council areas participated in the online survey, which asked questions around drug and alcohol use, mental health, sleep patterns and social media and gaming habits.

The survey results were announced by the Planet Youth team from Iceland's Reykjavik University at a community information session at Mount Gambier City Hall on Wednesday 26th February, 2020.

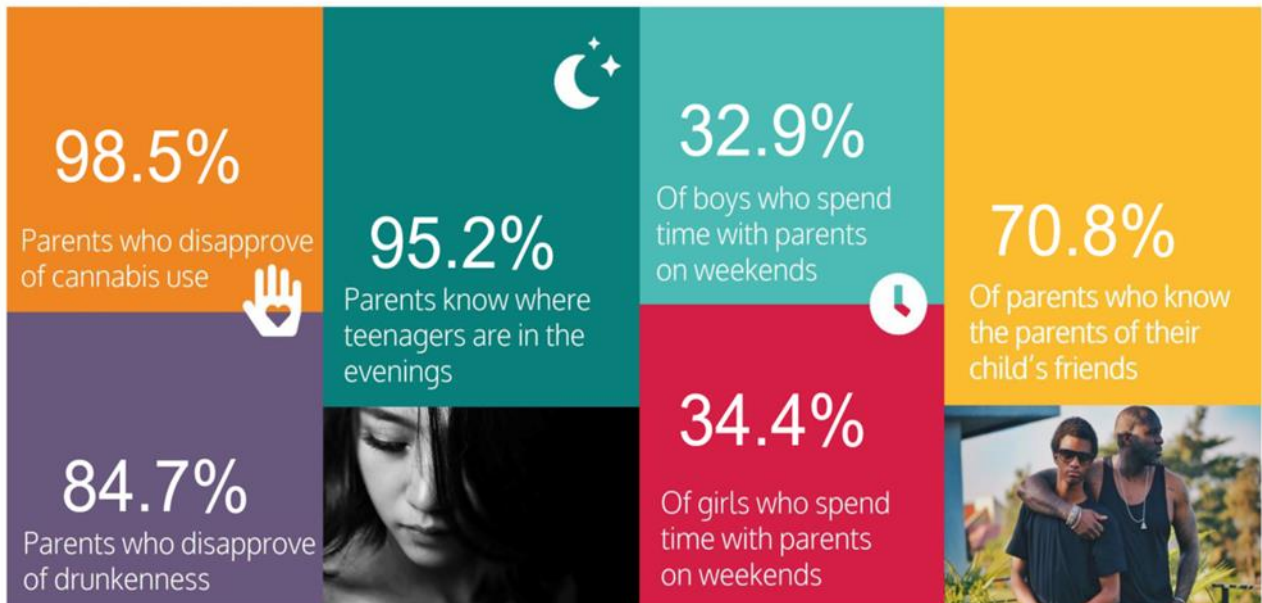
Planet Youth domains in Australia



Substance use – Key Findings



Family – Key Findings



Leisure activities - Key findings



School - Key findings



Opportunities/Prevention activities

Prevention activities are more likely to succeed when they are systematic, evidence-based and collaborative. While the need for prevention is increasingly recognised, it often occurs in an ad hoc manner. Planet Youth urges all stakeholders - from national and local government to public bodies, schools and community-based organisations – to play their part in prioritising prevention in an integrated and holistic way. The following are examples of prevention activities:



Leisure Time and Local Community

- Increase opportunities for structured leisure time activities and make accessible to all young people.
- Increase the number and variety of structured leisure time activities available to reflect a wide range of young people's interests.
- Increase funding for structured leisure time activities.
- Provide safe and healthy places for young people to spend time with each other.
- Increase availability of area-based youth clubs for all ages.
- Adults involved in the delivery of leisure time activities to be supported and suitably accredited.
- Reduce the number of unstructured and unmonitored leisure time hours available to young people.
- Reduce late outside hours.
- Engage with appropriate Garda service to enhance and support community policing efforts.
- Increase parental co-monitoring of their young peoples' activities and whereabouts.
- Reduce young people's access to alcohol or drugs during leisure time. This may include increased monitoring of outlets and enforcement of laws related to the sale or supply of alcohol to minors.



School

- Conduct parent meetings in schools that communicate the local Planet Youth survey results.
- Introduce school-parent agreements based on the risk and protective factors.
- Increase the number of communications between parents and school personnel.
- Strengthen parent-teacher organisations and increase participation of parents as volunteers both in school and at school events.
- Improve and support access to extracurricular activities in and out of school.
- Consistently reward positive behaviour and role models.
- Ensure all young people can identify at least one adult they can ask for help with issues.
- Set and communicate clear expectations and consequences regarding using and distributing alcohol and drugs at school.
- Upskill designated teachers and prioritise the delivery of SPHE curriculum in both junior and senior cycles.
- Create a culture that supports delaying the use of alcohol and drugs.

BACKGROUND

The LCLGA Project Manager is coordinating the following programs.

- Implementation of the Limestone Coast Regional Growth Strategy
- Limestone Coast Economic Development Group
- Limestone Coast Red Meat Cluster
- Limestone Coast Regional Health & Wellbeing Health Plan
- Limestone Coast Regional Waste Management Program
- Limestone Coast Climate Adaptation Program
- Limestone Coast Regional Roads & Transport Plan
- LCLGA Annual Report 2019/2020
- Policy research and development of submissions as required

KEY ISSUES

Limestone Coast Red Meat Cluster

The LCLGA provided additional modifications and improvements to the draft Limestone Coast Red Meat Cluster Strategic Plan that was prepared by Asia Australia.

A draft Strategic Plan was presented to the Strategy Group on the 14th July 2020 at Struan House for comment.

The LCRM Strategy Group will review the Strategic Plan and provide feedback by 10th August on the following:

- Objectives
- Performance Indicators
- Strategies
- Actions

The final progress report for the BBRF program has been prepared and is awaiting approval/acquittal from the Dept of Industry, Science, Energy & Resources.

Limestone Coast Regional Waste Management Program

The Waste Management Steering Committee meeting was held on the 3rd August 2020. (*Minutes & Work Plan in item 11.2*).

The 'Viability of establishing Material Recovery Facilities in the Limestone Coast region' report has now been completed. (*Refer to separate Information Report*) Noting this Committee is a reference group for the study into the opportunities for a regional MRF with the UniSA.

The Local Government Research & Development Scheme, Final Report & Financial Statements have been prepared and submitted for the Project and successfully acquitted.

Limestone Coast Climate Adaptation Program

The Coastal Flood Mapping Viewer web application has been launched.

The Natural Disaster Resilience Program Final Report, Project Evaluation, Statement of Compliance & Statement of Financial Expenditure for the Project '*Planning for Sea Level Rise in the Limestone Coast*' was prepared and submitted and has now been successfully acquitted.

The Local Government Research & Development Scheme Progress Report for the Project '*Funding the Future – A New Approach for Coastal Management in SA*' was completed and submitted for approval.

LCLGA Roads and Transport Management Program

The LCLGA Roads and Transport Management Group is scheduled to meet on the 11th August 2020 with HDS Australia to discuss the following:

- Review of Regional Routes
- Review & update of the Action Plan and Roads database
- Review of the Limestone Coast Transport Plan

The Local Government Transport Advisory Panel recommendations have been endorsed by the LGA Board and are now with the Grants Commission for the Ministerial approval process. (*The recommendations are attached*).

Limestone Coast Regional Health & Wellbeing Health Plan

A Draft copy on the LC Regional Health & Wellbeing Plan 2020-2025 has been prepared and was endorsed by the LCLGA Board. As part of the South Australian Public Health Act 2001, the LCLGA are required to provide the following stakeholders with a copy of the draft Plan for comment; The Minister for Health & Wellbeing, Women's & Children's Health Network & the Limestone Coast Local Health Network have all received this Plan.

Comments are currently being prepared by the Office of the Chief Public Health Officer.

Each Council has been requested to prepare a report that contains a comprehensive assessment of the extent to which the Council has succeeded in implementing its regional public health plan to the Chief Public Health Officer. The report covers 1st July 2018-30 June 2020.

Limestone Coast Economic Development Group

The LC EDG meeting was held on the 7th July 2020 via Zoom

(*Minutes included in item 11.3*)

A key outcome of the meeting was the need to review the current Limestone Coast Regional Growth Strategy and Action Plan.

It was agreed that small working groups (using existing groups such as the Tourism Management Committee in the first instance) would review the existing projects, progress to date and priority projects and provide a report to the next meeting on the need for updating.

Special Local Roads Applications 2020-21

Regional Organisation Priority	Council	Road & Primary Purpose	Project Details	New / Cont Project	Scope	2020-21 Project Cost (\$m)	SLRP Grant Recommended (\$m)	Council Contribution (\$m)	Identified Local Roads (\$m)	Supplementary Local Roads (\$m)	Roads to Recovery (\$m)
EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION											
PRIORITY 1 (47)	District Council of Lower Eyre Peninsula	Bratten Way (Freight)	Area 2: The work proposed includes the removing of the existing seal and placement of a 150mm overlay of crushed rock basecourse. The process retains the existing pavement as the new subbase which both achieves the design strength for the existing and foreseen axle loadings. In addition, the overlay will allow the widening of the pavement to provide an 8.0m wide seal (2 x 3.5m lanes and 2 x 0.5m sealed shoulders) plus 1.0m unsealed shoulders. The seal will be an initial AMC 6 (or similar) seal followed up 12 months later by two coat bituminous seal using 14mm and 7mm stone.	Cont	Year 2 of 10	\$ 1,495,000	\$ 1,001,650	\$ 493,350			
PRIORITY 3 (67)	District Council of Franklin Harbour	Beach Road (Tourism)	Full construction of an 8 meter sealed pavement with 1.5m unsealed shoulder to Austroads standards, Installation of drainage culverts where required and application of a 1417 C130 sprayed seal.	Cont	Year 2 of 3	\$ 1,050,000	\$ 700,000	\$ 350,000			
Total continuing		\$ 1,701,650				Proposed allocation	\$ 1,701,650				
LEGATUS GROUP											
PRIORITY 1 (66)	Light Regional Council	Turretfield Road (Social)	The proposal would allow the upgrade of Turretfield Road for its full length of 3.15 kilometres to the level of service adequately address the existing traffic inefficiency, capacity, safety and stormwater management issues. It would also address current infrastructure deficiencies and will look at accommodating future freight, tourism and commuter traffic demand.	New	Year 1 of 1	\$ 881,325	\$ 587,550	\$ 293,775			
PRIORITY 2 (72)	Clare and Gilbert Valleys Council	Main Road 45 (Freight)	The stage 2 proposed works for FY20/21 includes the upgrade and sealing of 1.84km section of Main Road 45 pavement suitable for heavy vehicle loadings including a two-coat spray seal application with a 7mm and 14m aggregate.	Cont	Year 2 of 3	\$ 600,000	\$ 300,000	\$ 300,000			
PRIORITY 3 (62)	Light Regional Council	Stonewell Road (Tourism)	The current sealed width will be increased from 6.4m (average) to a total width of 9m that will include 2 x 3.3m traffic lanes and a minimum of 1.2m sealed shoulders on either side. Widening the shoulders will also provide a safer route for cyclists to travel on this road and provide connection to the Seppeltsfield Road Bike Path that terminates at the intersection of Seppeltsfield Road and Stonewell Road.	New	Year 1 of 1	\$ 870,813	\$ 580,542	\$ 290,271			
PRIORITY 4 (77)	District Council of Orroroo Carrieton	Orroroo Heavy Vehicle By-Pass (Freight)	Stage 1 (FY 2020/2021) includes the survey and final design of the full 1500 metre length of the proposed Orroroo Heavy Vehicle Bypass. Re-alignment and construction of Southern intersection with RM Williams Way, construct 11 metre wide formation and 300mm pavement with 8 metre wide 14/7 spray seal to new alignment, including aprons to North Tce, Eighteenth Street and Paratoo South Road along the current Railway Terrace (630 metres).	New	Year 1 of 2	\$ 1,017,700	\$ 715,000	\$ 303,000			
PRIORITY 5 (66)	The Barossa Council	Basedow Road (Freight)	The planned upgrade work is for reconstruction of failed pavement and kerb and gutter infrastructure on Basedow Road from Walden Street to Menge Road, including widening of the wings at the Basedow Road / Menge Road intersection.	New	Year 1 of 1	\$ 1,200,000	\$ 600,000	\$ 600,000			
Total Continuing		\$ 300,000				Proposed allocation	\$ 2,783,092				

Special Local Roads Applications 2020-21

Regional Organisation Priority	Council	Road & Primary Purpose	Project Details	New / Cont Project	Scope	2020-21 Project Cost (\$m)	SLRP Grant Recommended (\$m)	Council Contribution (\$m)	Identified Local Roads (\$m)	Supplementary Local Roads (\$m)	Roads to Recovery (\$m)
LIMESTONE COAST LGA											
PRIORITY 1 (61)	Tatiara District Council	Tatiara Road (Freight)	The work proposed in stage 2 involves widening Tatiara Road from the end of stage 1 for a 4.0 km length with a pavement that is suitable for long term heavy vehicle loading of adequate seal and shoulder widths. The proposed pavement depth at the widened areas is 300mm.	Cont	Year 2 of 2	\$ 400,000	\$ 267,000	\$ 133,000			
PRIORITY 2 (64)	District Council of Grant	Cafpirco Road (Freight)	To reconstruct a 3.2km section of Cafpirco Road and undertake remediation of undulations to assist with water drainage. Strengthening the road pavement to ensure longevity and serviceability of the road - This project will increase strength to a 300mm crushed rock pavement.	New	Year 1 of 3	\$ 280,000	\$ 187,000	\$ 93,000			
PRIORITY 3 (61)	Wattle Range Council	Kennedy Road (Freight)	There are several aspects to the project. The overall aim is to widen the road to a geometric standard for B-Double and A-Double truck movements. The current seal width is approximately 6.4m; the desirable seal width is 7.0m (i.e. 2 x 3.5m lanes) with 1.5m shoulders (1.0/0.5m sealed / unsealed), giving an overall carriageway width of 1 Om.	Cont	Year 3 of 3	\$ 560,000	\$ 373,000	\$ 187,000			
PRIORITY 4 (57)	Tatiara District Council	Pigeon Flat Road (Community)	The work proposed involves widening Pigeon Flat Road from Cuppa Cup Road for a 4.3 km length with a pavement that is suitable for long term heavy vehicle loading of adequate seal and shoulder widths. The proposed pavement depth at the widened areas is 300mm.	New	Year 1 of 1	\$ 500,000	\$ 333,000	\$ 167,000			
PRIORITY 5 (49)	Naracoorte Lucindale Council	Old Caves Road (Tourism)	Stage 3 will commence 300m south of Pistol Club Road and finish 1.6km south of Pistol Club Road adjoining the northern end of the 2018-19 Stage 1 construction works. Structurally, the road pavement is in good condition but is narrow with resealing required, and requires widening to meet the standard dimensions of Stage 1. The new road surface will be sealed and the intersection with Pinkerton Road will be realigned to bring Pinkerton Road to Old Caves Road at 90 degrees.	Cont	Year 3 of 3	\$ 450,000	\$ 300,000	\$ 150,000			
PRIORITY 6 (56)	City of Mount Gambier	Pinehall Avenue & O'Leary Road (Freight)	The work proposed includes: • Pavement Widening • Pavement Surfacing • Pavement Re-surfacing • Drainage works • Line-marking	New	Year 1 of 1	\$ 570,000	\$ 380,000	\$ 190,000			
Total continuing		\$ 940,000				Proposed allocation	\$ 1,840,000				

Special Local Roads Applications 2020-21

Regional Organisation Priority	Council	Road & Primary Purpose	Project Details	New / Cont Project	Scope	2020-21 Project Cost (\$m)	SLRP Grant Recommended (\$m)	Council Contribution (\$m)	Identified Local Roads (\$m)	Supplementary Local Roads (\$m)	Roads to Recovery (\$m)
MURRAYLANDS & RIVERLAND LGA											
PRIORITY 1 (76)	Renmark Paringa Council	Government Road (Freight)	Works proposed include realignment of roads and intersections, and an increased sealed road width of 2 x 3.5 metre lanes with a total sealed carriageway of 9 metres, including 1.0 metre of sealed shoulder each side. This sealed shoulder will give cyclist an improved safety margin if it should be needed.	Cont	Year 3 of 4	\$ 1,475,500	\$ 966,250	\$ 509,250			
PRIORITY 2 (64)	Berri Barmera Council	McKay Road (Freight)	The work proposed includes: • Build 1.5m shoulder and Sealing 1m shoulder each side of the road to increase the safety of vehicles passing each other • Widening of two sections (350m, 150m) of the road to make them suitable for long term heavy vehicle loading of adequate width and shoulder.	New	Year 1 of 1	\$ 177,000	\$ 118,000	\$ 59,000			
PRIORITY 3 (51)	District Council of Loxton Waikerie	Murbko Road (Freight)	To continue the work started in Stage 1 of the Murbko Road Project, the 9km segment to be worked on will be to construct the road currently at 6.4m width (originally) to a 7.4m width road, consisting of an extra 500mm on each side of the road, with rubble for B-Double use. A proposal to then have the road edges sealed, and then an overall seal / reseal over the width of the road in order to accommodate all traffic and therefore finishing off the last section of Murbko Road.	Cont	Year 2 of 2	\$ 300,000	\$ 200,000	\$ 100,000			
PRIORITY 4 (53)	Coorong District Council	Seven Mile Road (Community)	This project will widen Seven Mile Road to meet the fit-for-purpose standards to improve safety for all road users.	Cont	Year 2 of 2	\$ 150,000	\$ 100,000	\$ 50,000			
PRIORITY 5 (53)	Rural City of Murray Bridge	Flagstaff Road (Freight)	The work proposed includes widening and reconstructing the 2.5km section of Flagstaff Road with a pavement that is suitable for long term (future projections with growth) heavy vehicle loading of adequate width and shoulders / clear zones. There are also works proposed for traffic treatment at intersections.	New	Year 1 of 1	\$ 1,725,000	\$ 1,150,000	\$ 575,000			
PRIORITY 6 (55)	Berri Barmera Council	Loveday Road (Community)	The work proposed includes full pavement construction of four 150m bend sections of Loveday Road due to their narrow width and poor drainage. The overall carriage width of this four bend section will be increased from 6.4m to up to 10.4m to allow vehicles to pass each other safely.	New	Year 1 of 1	\$ 72,000	\$ 48,000	\$ 24,000			
Total continuing		\$ 1,266,250				Proposed allocation	\$ 2,582,250				

Special Local Roads Applications 2020-21

Regional Organisation Priority	Council	Road & Primary Purpose	Project Details	New / Cont Project	Scope	2020-21 Project Cost (\$m)	SLRP Grant Recommended (\$m)	Council Contribution (\$m)	Identified Local Roads (\$m)	Supplementary Local Roads (\$m)	Roads to Recovery (\$m)
SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION											
PRIORITY 1 (26)	Mount Barker District Council	Springs Road (Community)	The road upgrade will provide wider traffic lanes and a sealed shoulder. The project will provide improvements to delineation and lighting of the existing junctions with Waterford Avenue, Burnbank Way and Ruben Pope Crt. In addition the junction to the WWTP. ESC, wetlands and school oval will be upgraded. The road upgrade will also include the installation of guard fence.	Cont	Year 4 of 4	\$ 1,340,000	\$ 893,000	\$ 447,000			
PRIORITY 2 (69)	Kangaroo Island Council	Hickmans / Wedgewood Road (Community)	The work proposed includes a slight widening of the carriageway, improved shoulder definition and the addition of pavement material prior to a 2 coat spray seal application with a CRS 170 Emulsion.	Cont	Year 3 of 4	\$ 1,225,004	\$ 816,670	\$ 408,334			
PRIORITY 3 (61)	District Council of Yankalilla	Forktree Road (Tourism)	The total proposed work includes widening, kerb installation shoulder sealing of the 0.4 km existing sealed section of Forktree Road located adjacent to existing rural living allotments and the construction and sealing of 1.8km of existing unsealed road to provide a 9.2m carriageway and 7.2m sealed width.	New	Year 1 of 2	\$ 450,000	\$ 300,000	\$ 150,000			
Total continuing		\$ 1,709,670				Proposed allocation	\$ 2,009,670				

Special Local Roads Applications 2020-21

Regional Organisation Priority	Council	Road & Primary Purpose	Project Details	New / Cont Project	Scope	2020-21 Project Cost (\$m)	SLRP Grant Recommended (\$m)	Council Contribution (\$m)	Identified Local Roads (\$m)	Supplementary Local Roads (\$m)	Roads to Recovery (\$m)
METROPOLITAN LOCAL GOVERNMENT GROUP											
PRIORITY 1 (79)	City of Salisbury	Belfree Drive, Elder Smith Road & St. Elias Street Modified T-Junction at Mawson Lakes (Freight)	To improve the existing geometric deficiencies at this site, the existing Modified T-Junction Treatment at Be/free Drive, Elder Smith Road & St. Elias Street will be upgraded with Localised Widening for the installation of Raised Medians for Dedicated & Protected Auxiliary Turn-Lane Treatments.	New	Year 1 of 1	\$ 312,000	\$ 156,000	\$ 156,000			
PRIORITY 2 (79)	City of Salisbury	George Street Right-Angle Road Bend at Green Fields (Freight)	To improve the existing geometric deficiencies at this site, the layout of the right-angle road bend along this section of George Street will be upgraded with Localised Widening for the installation of a combined Raised Median & Pedestrian Refuge Treatment.	New	Year 1 of 1	\$ 250,000	\$ 125,000	\$ 125,000			
PRIORITY 3 (69)	City of Onkaparinga	Old Coach Road, Aldinga (Community)	The work involves strengthening and widening the existing pavement of the 1.17km section of Old Coach Road with a pavement that is suitable for long term (future projections with growth) use by the community, tourists, commuters, heavy vehicles, cyclists and buses.	New	Year 1 of 1	\$ 1,806,000	\$ 767,789	\$ 903,000			
PRIORITY 4 (66)	City of West Torrens	Bagot Avenue (Mile End/Hilton) – Sir Donald Bradman Dr to Hounslow Ave (Freight)	The work proposed includes widening, reconstructing the pavement and reconstruction of the kerb. A mini-roundabout is proposed at Hounslow Avenue to improve safety and control at the junction (to replace the previous T-junction rearrangement layout). Kerbing extensions will be incorporated into the design to assist pedestrians in crossing the busy roadway.	New	Year 1 of 1	\$ 1,600,000	\$ 400,000	\$ 800,000			
PRIORITY 5 (65)	City of Mitcham	Quinlan Ave and Cashel St, St Marys (Freight)	The works include the reconstruction of both roads and the upgrade of two key roundabouts: • Cashel St/Quinlan Ave • Quinlan Ave/McDiarmid Ave	New	Year 1 of 1	\$ 1,630,000	\$ 230,000	\$ 1,400,000			
PRIORITY 6 (63)	City of Adelaide	Grote Street, Adelaide (West Terrace to Morphett Street) (Community)	The works proposed include resurfacing the road from kerb to kerb (profiling the existing asphalt 50mm and reinstating with AC10 A5E - 10% RAP) in conjunction with undertaking minor base course repairs to approximately 5% of the roadway (profiling on average an additional 80mm of base course asphalt and reinstating with AC14C320 - 50% RAP).	New	Year 1 of 1	\$ 790,000	\$ 395,000	\$ 395,000			
PRIORITY 7 (70)	Campbelltown City Council	Silkes Road Paradise (Freight)	It is proposed to "Deep Lift" (profile) the existing hotmix surface over the entire length of the road to a depth of 75mm and resealing with 2 new hotmix layers, incorporating recycled rubber in the mix. The new pavement will be suitable for long term vehicle volume projections. Up-grade to the existing roundabout at George Street Intersection will make turning easier for larger vehicles.	New	Year 1 of 1	\$ 581,000	\$ 290,000	\$ 290,000			
PRIORITY 8 (61)	Campbelltown City Council	Graves Street Newton (Freight)	It is proposed to "Deep Lift" (profile) the existing hotmix surface over the entire length of the road to a depth of 75mm and resealing with 2 new hotmix layers, incorporating recycled rubber in the mix. The new pavement will be suitable for long term vehicle volume projections. Up:-grade to the existing roundabouts, to facilitate manoeuvring rigid buses and articulated buses accessing the Torrens Transit Newton Bus depot and heavy vehicles accessing the Newton Industrial precinct.	New	Year 1 of 2	\$ 310,000	\$ 155,000	\$ 155,000			
PRIORITY 9 (57)	City of Adelaide	Prospect Road, North Adelaide (Fitzroy Tce to O'Connell St) (Community)	The works proposed include resurfacing the road from kerb to kerb (profiling the existing asphalt 50mm and reinstating with AC10 A5E - 10% RAP) to address surface deficiencies. A modified linemarking layout will also be implemented following the completion of the road resurfacing.	New	Year 1 of 1	\$ 400,000	\$ 200,000	\$ 200,000			

Special Local Roads Applications 2020-21

Regional Organisation Priority	Council	Road & Primary Purpose	Project Details	New / Cont Project	Scope	2020-21 Project Cost (\$m)	SLRP Grant Recommended (\$m)	Council Contribution (\$m)	Identified Local Roads (\$m)	Supplementary Local Roads (\$m)	Roads to Recovery (\$m)
PRIORITY 10 (47)	City of Playford & City of Tea Tree Gully	One Tree Hill Road between Shillabeer Road & Hannaford Hump Road (Tourism)	As this section of One Tree Hill Road has been identified as deficient per the Road Safety Audit, as well as requiring reconstruction, the work proposed includes widening and reconstructing of the 2.6km section of One Tree Hill Road with a new pavement, seal, increased shoulder width, new line marking and signage, including the intersections of One Tree Hill Road and Shillabeer Road, One Tree Hill Road and Melville Road and One Tree Hill Road and Hannaford Hump Road.	New	Year 1 of 1	\$ 2,200,000	\$ 1,100,000	\$ 1,100,000			
PRIORITY 11 (38)	Town of Walkerville	Smith Street, Walkerville (between Church Terrace and North East Road) (Community)	Smith Street, from the Church Street Roundabout, to North East Road is 360 m long by an average of 12.75 m wide making a total of 4590 m2 of surface area. The road has two 3.7 m traffic lanes, a cycle lane going up the hill and two parking lanes of 2.1 m. There may be enough space to incorporate an additional downhill cycle lane. The consultant engineer has suggested a deep lift asphalt solution would be the best, lowest interference option for this section of roadway.	New	Year 1 of 1	\$ 300,000	\$ 150,000	\$ 150,000			
NOT RECOMMENDED (55)	City of Unley	Duthy Street, Unley/ Malvern (Community)	The work proposed includes re-kerbing both sides of the road, as most of the kerbing is in poor condition and surface water pools in many locations, contributing to the pavement and surface failures. This will alleviate the water pooling issues currently and will also assist in creating a safer environment for pedestrians, cyclists and vehicles. Therefore, new kerbing will be laid both sides of the road, followed by a deeplift reseal of the road surface.	New	Year 1 of 2	\$ 952,097	\$ 476,049	\$ 476,049			
NOT RECOMMENDED (50)	City of Port Adelaide Enfield	Wilkins Road, Wingfield (Freight)	Kerb maintenance and replacement, deep lift of asphalt up to 200mm thick.	New	Year 1 of 1	\$ 450,000	\$ 225,000	\$ 225,000			
Total continuing		\$ -				Proposed allocation	\$ 4,669,838				
TOTAL:							\$ 15,586,500				
TOTAL RECOMMENDED FUNDING ALLOCATED TO METRO PROJECTS:							\$ 4,669,838				
TOTAL RECOMMENDED FUNDING ALLOCATED TO RURAL PROJECTS:							\$ 10,916,662				
TOTAL AVAILABLE FUNDING:							\$ 15,586,500				
REMAINING FUNDING AVAILABLE FOR ALLOCATION TO ALL PROJECTS:							\$ -				

**Notes for Limestone Coast Local Government Tourism Management Group,
Zoom Meeting, Wednesday 22nd July 2020.**

MEETING OPENED 2pm

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

Naracoorte Lucindale Council	Sally Klose
Wattle Range Council	Roger Babolka
District Council of Robe	Camille Tucker
City of Mount Gambier	Judy Nagy (from 2:30pm)
District Council of Grant	Linda Hay
LCLGA	Biddie Shearing

Apologies: Jane Fetherstonhaugh, District Council of Grant, Anne Champness Tatiara District Council, Nat Traeger, Kingston District Council

2.0 Terms of Reference (TOR)

The group discussed amendments to the TOR and agreed to finalize amendments via e-mail and make a recommendation to the LCLGA Board at the next meeting scheduled for Friday 14th August 2020.

ACTION: Biddie to amend current TOR and circulate for approval

ACTION: Biddie to prepare a Recommendation Report for the LCLGA August Board Meeting to endorse new TOR.

3.0 Destination Tourism & Marketing Plan

3.1 Situation Analysis

Biddie provided an update and reminded members of opportunity to provide feedback to Tourism e-School ASAP.

The group discussed heightened importance of the Situation Analysis being an accurate account of the regional tourism landscape for the document to be publicly available. It may be used as a tool to communicate with local government councilors & administration, plus other levels of government.

ACTION: Sally to speak with Tourism e-School relating to importance of documentation.

ACTION: Councils to provide feedback on the Situation Analysis by Thursday 30th July 2020

3.2 Next Steps

The group discussed next steps once the draft plan is presented. And agreed on the following process.



Proposed Date	Required Action
Thursday 30 th July 2020	Final feedback on Situation Analysis from Councils due (WRC, Tatiara, Kingston SE, DCG, Robe)
August – September	Tourism e-School writing the Plan
Friday 25 th September	Draft of The Plan Delivered to Destination Development Manager (DDM)
Friday 2 nd October	Draft Feedback from DDM. Tourism e-School to make updates.
Friday 9 th October 2020	Draft Plan presented to LCLGA Board. Public Feedback period commences
Friday 9 th October 2020 - 30 th October	Have Your Say consultation period - e.g. Industry Reference Group/TMG/Community.
2 nd Nov - 19 th Nov	Tourism e-School Update Plan based on Feedback. Developing Snapshot (Shorter overview) of Plan + Checklists for Key Stakeholders (e.g. Progress Associations etc.)
Monday 20 th November to Wednesday 2 nd December 2020	Work with Graphic Designer on final layout
Friday 11 th December 2020	Destination Tourism & Marketing Plan presented to LCLGA Board for endorsement

4.0 **Limestone Coast Recovery & Rebuilding Action Plan - Update**

Biddie provided a report to update across the 33 actions. Specific discussion centered around:

- **Consumer Campaign**

Agreed that no major campaign should be progressed while the CoVid19 scenario is remains unstable. A social media campaign be developed leveraging our Unearth Our Treasures positioning, create a suite of hashtags and a banner suite for use by industry, council and VIC's. Consider creating content with direct appeal to Families, Baby Boomers, Caravan & Camping, Golf and Romantic weekends (Wine & Fire)

ACTION: Biddie to develop campaign overview & circulate to group via email

- **SATC Co-Op Marketing Program**

In anticipation of this fund opening soon, the group discussed an option produce a digital brochure for the region with a consumer version & trade version, given the importance of digital content now for consumers and to help with virtual trade shows and on-line training. This project to include a region photo shoot.

ACTION: Biddie to prepare a brief and circulate via e-mail with proposed budget, timings and examples of digital brochures.

- **SATC Marketing Campaign**

The group expressed their disappointment in the level of frequency of Limestone Coast inclusions in the recently launched Intrastate & Interstate Campaign.

ACTION: Biddie to share the SATC rationale for regional content in the campaign

ACTION: Biddie to prepare a Recommendation Report for the LCLGA Board to advocate for Limestone Coast inclusion in SATC Campaigns.



- **Events**

Biddie provided an update on the SATC Regional Events & Festivals Funding Program.

The group discussed the future of events and the level of cancellations across the region and provided examples of how individual councils are supporting events and event organisers.

Given the current climate, the group agreed to develop an Events Forum to provide a platform for information sharing and support, to help those involved in events to feel connected and validated in their feelings.

ACTION: Biddie to develop an Events Forum overview, plan & budget (if required) & circulate to the group.

- **Review of the Limestone Coast Regional Visitor Strategy**

The Limestone Coast Economic Development Group is reviewing the current Reg. Growth Strategy as it was last endorsed in June 2018. This group has been requested to review the pillar dedicated to the visitor economy. The group agreed to arrange a separate meeting to review this.

The recently formed Limestone Coast Tourism Industry Reference Group has also been invited to review the document.

ACTION: Biddie provide link to existing Regional Growth Strategy & arrange time for discussion.

Investment Pipeline

Biddie provided a confidential report of the level of planned investment across the region.

ACTION: Biddie to update & remove commercial in confidence details.

5.0 Other Business

Biddie provided a verbal update on the potential for a cross-border Memorandum of Understanding (MoU) to be established between LCLGA & Glenelg Shire Council centered around tourism opportunities. Glenelg Shire Council is tabling the MoU on Friday 28th July 2020 for endorsement. It is proposed the MoU will be tabled at the LCLGA Board Meeting on Friday 14th August 2020. Should this progress as scheduled, the LCLGA will have tourism themed MoU's with Wimmera Mallee and Glenelg Shire Council.

ACTION: Biddie to circulate Draft MoU

Biddie provided a series of reports for noting:

- VIC Survey Report from SA Accredited VIC's.
- Limestone Coast Visitation & Expenditure, year ending March 2020
- Google Insights
- Deloitte Spend Report

6.0 MEETING CLOSED – 3:30pm

Proposed LC LGA Tourism Management Group Meeting dates as follows:

- **Regional Growth Strategy Review: Tuesday 18th August 9:30 – 10:30am via Zoom**
- **Draft Dest. Tourism & Marketing: Friday 25th September Time TBC.**



LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION REGIONAL WASTE STEERING COMMITTEE

1. Present

Nick Searle	City Mount Gambier
Paul Jenner	City Mount Gambier
Peter Halton (Chair)	Wattle Range Council
Robert Moir	District Council of Robe
Steve Bourne	Naracoorte Lucindale Council
David Worthley	Kingston District Council
Chelsea Burns	Kingston District Council
Aaron Price	Grant District Council
Tony Wright	LCLGA
Michaela Bell	LCLGA

2. Apologies

Aaron Hillier	Tatiara District Council
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3. Confirmation of the Minutes

“That the Minutes of the meeting held on 25th May 2020 via Zoom, be taken as read, be confirmed as a true and correct record of the proceedings at that meeting.”

Moved: Paul Jenner

Seconded: Steve Bourne

CARRIED

4. Matters arising from the Minutes

Nil

5. LCLGA Business plan update

- \$20,000 has been allocated in the Business Plan for the upcoming Financial Year for the Waste Program
- At a recent CEO's meeting it was agreed that there were opportunities for investigating Shared Procurement opportunities in Roads & Waste

ACTION

Tony Wright to develop a spreadsheet and distribute to the Group that captures major Council contracts and renewal dates with waste providers.

Councils to provide details.

6. MRF Report

Discussion occurred around how the region should engage with X border communities in regard to the recommendations in the Report along with current contractors.

Nick Searle praised the work that had been completed and congratulated Steve & Uni SA on the quality of the work presented

ACTION

Tony, Steve, Nick & Peter to form a small working committee to;

* Explore opportunities with X border communities.

* Meet with local contractors to discuss partnership and commercial opportunities

Tony & Steve to present the Report at the LCLGA Board meeting 14th August 2020

Tony to prepare IR for the LCLGA Board meeting summarizing the report and the opportunities.

7. Limestone Coast Regional Waste Management Work Plan

- Refer to Work Plan for updates

8. Around the region

Robe

- Council continue to investigate waste & recycling opportunities

Grant

- Implemented a cashless system to segregate waste
- Increased site visits to improve education on waste and the introduction of laminated reward cards for visits

Kingston

- Contract for green organics bin will need to be reviewed given the end of the contract. Council will re tender for this service
- Waste Transfer Caretaker position will soon be advertised
- Waste transfer vouchers distributed
- Council awaiting regional opportunities as a result of the MRD Report

Mt Gambier

- Food & Green waste organic bins have increased from 5,000 bins to 7,200 bins
- Over half of what is going in to landfill at Caroline could and should be going to Bio Gro
- 680 properties have utilised the hard waste pick up Council is currently trialing, which equates to approx. 30 pick ups each day. Free service

Wattle Range

- Currently reviewing waste bins – contamination audits
- David Speirs, Minister for Environment and Water met with Council to discuss challenges, costs and investment issues regarding Waste in the region

9. Any other Business

- National Product Stewardship Investment Fund – challenging to find a project that will fit within the guidelines
- LG Research & Development Scheme – no proposals have been prepared this year from the LCLGA

ACTION:

The **Committee** to create an Agenda item to discuss potential research projects that could be investigated further

Transmutation Proposal update - Project has been placed on hold.

ACTION:

Rob to provide further updates at future meetings

10. Next Meeting

TBC

MINUTES

3rd August 2020
10:30am – 12:00pm
LCLGA Office & Zoom facilities

5. Work Plan updates

1 Resource recovery and innovation: Identify and encourage innovative cost-effective ways to increase resource recovery				
Outcome	Activity	Lead	Update	Action
Reduce Councils waste management costs	Explore a detailed business case for building and operating a Council-owned MRF.	Councils Naracoorte Lucindale, Wattle Range and Mount Gambier	24/02/2020 Uni SA has been contracted by LCLGA to undertake the business case development for a Council-operated MRF in the region and exploring regional and local use of sorted recycled materials. The agreement was signed 11 February after being delayed over the summer break. Uni SA will work with economists BDO utilising the tool developed by Charles Sturt and Port Adelaide Enfield Councils. The project plan seeks deliverables by 30 April, however it is likely the project will continue on with Uni SA forming a sizeable project team to support the project. 25/05/2020 Draft Report has been received and amendments made with the Final Report to be circulated to members. Further and ongoing discussions will continue to occur.	Tony Wright to present Final Report to CEO Group for discussion
	Explore a detailed business case for building and operating model for a Council-owned shared mobile steel baler.	Council - Tatiara	25/05/2020 Tatiara is still keen to process Business Case development, however, will review further when additional resources become available to progress.	
	Conduct cost comparison of waste service provided by District Council of Grant and District Council of Robe/Kingston District Council and investigate introduction of organics bin.	Council - Grant	24/02/2020 <ul style="list-style-type: none"> - The collection of data is improving, at the end of the financial year will be able to collate and pull together - Potential to access funding through Green Industries 25/05/2020 Grant – will investigate further utilizing Bio Gro service in conjunction with City Mount Gambier	Kingston to discuss further with individual councils their waste collection services
	Investigate opportunity for regional contracts for various waste streams, e.g. scrap metal, processing of garden organics and wood and timber	LCLGA	24/02/2020 <ul style="list-style-type: none"> - Further investigate on the completion of the MRF project and possible outcomes - This project can potentially be included in the LCLGA Business Plan and would include the development of a Position Paper (Opportunity 	LCLGA to include budget & resource allocation in the 2020 Business Plan MRF Business Case to

			Analysis)	<i>assist in identifying opportunities</i>
	Investigate opportunities of a second landfill for the region	Council - Tatiara	25/05/2020 Need to find a private investor/co contributor and the right location for Project to progress	Remove from list
Increased resource recovery and local reprocessing	Explore a business case on purchasing and sharing equipment to recycle plastics and other (e.g. tyres) to road construction.	Council – Naracoorte Lucindale	24/02/2020 Awaiting outcomes of Uni SA study and will wait for numbers and data to be released.	<i>MRF Business Case to assist in identifying opportunities</i>
	Investigate the use of crushed glass and its application to road construction.	Council - Mount Gambier	24/02/2020 – Awaiting on Green Triangle recycling to install equipment (has been a delay) – Will continue to work with GTR 25/05/2020 - Equipment has been received and is waiting to be installed and commissioned. - Open to taking more clean glass from other Councils	
	Support the development of innovative and viable opportunities to increase resource recovery of priority materials e.g. plastics and organics, paper/cardboard	Council - Wattle Range	24/02/2020 – Continuing to work with schools (Educational Wall) – Discussions occurring with private businesses re transfer stations for green waste material	

2	Behavior Change: Achieve behavior change that reduces waste generation and increases recovery			
Outcome	Activity	Lead	Update	Action
Strong relationships built to optimise diversion from landfill	Support education programs that encourage and lead to improved waste and resource recovery. Continue to work with councils, relevant agencies, industry, schools and community on waste and resource recovery education and engagement.	LCLGA & RWMSC	24/02/2020 This will require a dedicated resource and a budget allocation in the LCLGA Business Plan to enable a professional educator to review 25/05/2020 The LCLGA have allocated \$20,000 for the Waste program. Once the MRF Business Case has been released the Committee will further discuss priorities in the Work Plan and the allocation of resources and funding Potential to utilize work being completed by the Legatus Group and joint initiatives	Need to develop a Strategy around what support education programs are already in existence and a process to review

	Reduce waste generation by encouraging avoidance through a targeted community campaign	Individual councils	<p>24/02/2020</p> <ul style="list-style-type: none"> City Mt Gambier have received quotes and are currently assessing for educational programs around food organics NLC have recently appointed a staff member that can assist in targeted campaigns Its important for each Council to share activities and initiatives, however also recognise that its not a one size fits all approach, as different Councils have different behaviors Councils need to understand what campaigns are occurring on at a state and national level. <p>25/05/2020</p> <p>City MtG are now providing food organic bins to all rate payers. About to commence and trial a bulky materials collection and will share with the group how the initiative is progressing.</p> <p>City MtG have also purchased a Polystyrene melting station which is being used at full capacity so are investigating the purchasing of a larger one</p> <p>Grant DC are moving to a cashless 'voucher system' at their Waste transfer stations</p> <p>Kingston DC investigating the purchasing of waste bins for their main street upgrade</p>	<i>LCLGA develop an Engagement strategy with Green Industries to understand what programs & campaigns are currently and scheduled to occur, how Councils can work with to support (investigate further next FY)</i>
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3 Regional collaboration: Foster relationships for the aggregation of services through joint procurement to maximise resource recovery and cost effectiveness				
Outcome	Activity	Lead	Update	Action
<i>An improved reporting system and data capture in place to improve data collection and accurate reporting</i>	Gather and collate regional waste data from existing sources.	LCLGA & RWMSC	<p>24/02/2020</p> <p>It was discussed that it would be good to streamline and have a central mechanism for the gathering and collating of information for the region, as often there are multiple request for the same set of data and information from different agencies, ie EPA</p> <p>25/05/2020</p> <p>Reminder for the Committee to send this information through to Michaela, prior to the next meeting</p>	<i>Each Council</i> to provide Michaela with what agencies require/request information and the type of data/information you are required to provide to enable a review and analysis
<i>Improve regional communication</i>	Promote information exchange between all councils through the Regional Waste Management Steering Committee	RWMSC	<p>Meetings held:</p> <p>24/02/2020</p> <p>25/05/2020 (Next meeting scheduled for 6 weeks to enable discussion around the outcomes and recommendations in the MRF Business Case)</p>	Meetings to occur bi monthly instead of Quarterly

4	Market Development: Identify and establish industry relationships to build market opportunities to maximise resource recovery in the region			
Outcome	Activity	Lead	Update	Action
<i>Increased demand for locally recycled products</i>	Advocate for legislative changes to packaging.	LCLGA & RWMSC		Awaiting MRF Report
	Identify and support regional solutions to manage residual waste, recycling and organics processing	LCLGA & RWMSC		Awaiting MRF Report

LIMESTONE COAST ECONOMIC DEVELOPMENT GROUP MEETING

1. Present

Peta Crewe	PIRSA
Graham Excell	Tatiara
James Holyman	Robe
Biddie Shearing	LC LGA
Michaela Bell	LCLGA
Steve Chapple	Wattle Range Council
Elise Gordon	AusIndustry
David Wheaton	RDA LC
Nat Traeger	Kingston
Roger Babolka	Wattle Range Council
Tony Wright	LCLGA
Trevor Smart	Naracoorte Lucindale Council
Frank Morello	City Mount Gambier
Judy Nagy	City Mount Gambier
Anne Champness	Tatiara District Council

2. Apologies

Richard Sage	District Council Grant
Erika Vickery	Naracoorte Lucindale Council
Andrew Meddle	City Mount Gambier

3. Confirmation of the Minutes

Confirmation of the Minutes of the LCEDG meeting held 28th April 2020 via Zoom

CARRIED

4. Matters arising from the Minutes

5. Work Plan update

Work Plan provided to members

ACTION: WRC are seeking other Councils support to become involved in the Agri Tech Showcase. A Steering Committee needs to be developed to oversee the project, with WRC seeking nominations for this Committee. Contact Steve Chapple if interested in participating.

6. LC Economic Impact reports

(Dave Wheaton)

- Dave Wheaton provided an Economic Outlook report to the Committee regarding the impacts of Covid-19 on the region's economy and each Council. The information is also available on the RDALC website.
- Report provided to members.

7. LC Regional Growth Strategy internal review

- A discussion paper was provided by Peta Crew, highlighting the need to review the project lists and consider communicating the strategy within the region.
- It was agreed that small working groups (using existing groups such as the Tourism Management Committee in the first instance) would review the existing projects, progress to date and priority projects and provide a report to the next meeting on the need for updating.

ACTION: LCLGA to email committee members for volunteers to lead the initial review in each of the pillars with support from the LCLGA.

8. Bioenergy Connect Program

(David Wheaton/Alan Richardson)

- Alan Richardson (Vice-Chair RDALC) provided an overview of the 'Bioenergy connect' pre-feasibility and feasibility program the RDALC have been managing on behalf of the SA government departments Renewables SA and Dept of State Development.
- In 2013, following the sale of the Forestry SA softwood plantation rotations, the SA govt contracted Finland based research organisation, VTT to prepare a 'SA cellulose fibre value chain study. Following on from that study in 2015 the SA government launched a 'Bioenergy road map of SA, with the Limestone Coast being identified as a 'hot spot' in terms of its bioresources. As a result, the State government set up the 'Bio-Energy Connect Program' which enabled businesses in SA to have a pre-feasibility study done on the potential to use a local source of biomass to produce energy for their operations.
- RDALC administer the program, and since 2016, there have been 23 pre-feasibility studies completed and 5 full feasibility studies.
- Of the four projects that conducted feasibility studies, two now have bio-energy plants in commercial operations.
- Additional information provided to members in a handout⁵

9. Updates from around the region

Tatiara District Council

- Everything going well, with no huge impact felt on the district from Covid, Trucks are still on the road, although car traffic has declined.
- .07% rate increase in the budget.
- Capital works program utilising stimulus funding underway, with 15 projects on the go.
- Received drought funding into the district.
- Bordertown Caravan Park received BBRF, \$1.4 million for 8 new cabins.
- Farming industry is entering its third good year.
- Tourism strategy has been drafted and out for consultation with it going to Council in July.

District Council Robe

- Robe Business Plan approved.
- 3.1% rate increase with plans to return to surplus 2026.
- Major Council restructure, with new staff being appointed to assist build capacity and capability in Council.
- Developing a Prospectus for investment in Robe.
- Feasibility studies being prepared for a Conference Centre and Aged Care facilities.
- Weekend traffic increasing with an increasing number of businesses opening.
- The Cali at Robe won best regional pub in SA and was placed second in the state.
- Increasing interest in land sales.

Naracoorte Lucindale Council

- Recovery post Covid is looking positive.
- Naracoorte Cave visitation is increasing, and numbers are looking good.
- Issue with the number of vacant shops in the centre of Naracoorte.
- Housing is an ongoing issue with a chronic shortage of rentals and housing stock to purchase. A new subdivision is progressing with an estimated 30-50 building allotments.
- 0% budget rate increase.
- \$10.5 million in major projects to be completed.
- Final stages of the Livestock yards progressing.
- Cave Trail will be completed this financial year.

Wattle Range Council

- Adopted Annual Business Plan and Budget, with a 0% rate increase. Capital works projects this year will see us deliver projects worth \$7.3m.
- Council committed funding to prepare stimulus ready projects including:

- Finalised the spend of \$30 k on new video and Economic hero stories (21 videos produced) which will start to run out shortly across here and Victoria. Includes an attractions video about why Wattle Range for relocation and business development.
- Examining Crown land options for redevelopment of housing expansion within Millicent, industrial land at Southend and other outstanding Crown land issues.
- Shield Resources approved for new timber processing and pelletising plant at Kalangadoo.
- Roundwood solutions project operational at the former Tantanoola pulp mill site.
- Millicent and Penola main street upgrade projects are continuing with 197 responses to the Penola survey received and being analysed.
- Food precinct report clearly identified the need and opportunity for specialised Industry Parks for food value adding and a report goes to Council next week to look at the next stage of land development.
- VIC review and strategies for improved services and delivery models was completed and presented to Council.
- Frances Folk Fair equivalent event now to be held in Penola.
- Completed our DAIP which has many opportunities for improved activities for those with disability to be better engaged in an economic sense, including all abilities toilets.
- Wi-Fi – Millicent, Beachport and Penola and two other towns are receiving free main street and surrounds WI-Fi.
- May be involved in the COSBOA Council of small business Organisations - Go Local First Campaign being supported by ALGA.
- Sale yards improved performance with over 2,000 more stock through this financial year.
- GM debate – possibly going to community consultation.
- Regional Growth fund (4) – applications known to have been lodged from our area.

Kingston District Council

- Adopted Annual Business Plan and Budget, with a 3.5% rate increase. This includes 2.1% CPI, 0.9% financial sustainability margin and 0.5% growth. Given that we are not expected to reach a break-even position until 2024/25, Council was not able to offer a 0% increase in response to COVID-19, as some other Council were able to.
- A key project for 2020-2021 will be the completion of our \$1.73m main street upgrade, which is well underway.
- Other projects include Apex Park upgrade, extending our heritage signage project, new jumping pillow in the caravan park and approval to purchase two new cabins, one being of DDA design.
- Two large-scale public art projects planned for 2020-2021 and Council has just adopted a new Public Art Framework which will guide this.
- CEO has commenced research into a 'prospectus' for Kingston to attract not only visitors, but sea-changers and potentially business interests; the RDALC is assisting with data provision etc. If anyone has developed anything similar, please feel inclined to share.
- Main visitor information bay is under re-development and a new information bay has been installed at the RV Park.
- The RV Park by the jetty was extended whilst being closed during COVID-19 restrictions; this is in response to unprecedented numbers during the summer period resulting in not enough RV parking facilities in Kingston
- Council has also recently agreed to permanently close the Pinks Beach RV Park and commence investigations into a new self-contained only facility on property it owns on Cooke Street
- Commenced analysing results from a recent COVID-19 business impact survey
- Council recently took out the 2020 Local Government Professionals SA Award in the Excellence in Local Economic Development category. This was to recognise our submission "Accommodation Starts Here" which talks about our contribution to the accommodation and tourism offerings in Kingston through acquisition, development and improvement at the caravan park as well as our RV offerings.

Grant District Council

- COVID -19 impacts have been mainly on tourism related businesses, (hotels, food and accommodation businesses).
- Our planning and building staff have been kept very busy with development applications.
- Mount Gambier office and works staff now back at Commercial Street site after previous COVID-19 separation measures and our Youth on Wheels driver training program is now back in action.
- First physically present Council meeting held last night following meetings held by Zoom for past few months because of COVID-19 restrictions.

- Adopted Annual Business Plan and Budget, with 0% or less increase on rates for all residential customers and implemented a cap of 6% on rates for primary producers, who have experienced a rate rise this year as a result of increased valuations in the district.
- Our major project, Mount Gambier Regional Airport is on track to be completed by December, with handover for stage 1 due on 17th August.
- Ramps upgrade project for Mount Gambier District Saleyards underway, currently in design phase.
- Stage 2 of Waterfront Project at Port MacDonnell at tender evaluation stage.
- Working through stimulus projects at the moment.
- Disability Inclusion Action Plan is currently out for consultation.
- In relation to GM Crop legislation changes, Council resolved last night to adopt in principle position not to apply to Minister to be GM free but will undertake consultation and then consider a final position.
- We have assisted four businesses who have made application to the Regional Growth Fund Strategic Business Round.

City Mount Gambier

- June long weekend traffic was low for a long weekend, with the stats from the VIC reflecting this.
- School holidays are getting busy with the VIC seeing a doubling of traffic.
- Border communities have been heavily impacted by Covid border restrictions.
- Council facilities are back to full operation during the school holidays however will be reviewed at the completion of the holidays.
- Budget passed 0% rate increase.
- Community Development fund well received.
- Land property sales are going through the roof with an increase in development applications being received by Council.

Dave/RDALC

- RDALC Board met and agreed to set aside \$ to support a small business recovery program with small grants being made available between \$100-\$1,000.
- Convened a meeting with the Business Associations around the region to discuss concerns and impacts of Covid. Meetings will continue with the groups.
- Continue to push the Heywood to Mount Gambier rail project.
- The Federal Minister is currently preparing the Funding agreement for RDA's for the next three years.

Peta/PIRSA

- Regional Growth Fund closed yesterday with a high number of applications received.
- Potential forestry impacts as a result of Covid.

10. Any other Business

11. Next Meeting

Tuesday August 25th

MINUTES

1st April 2020
3:30am – 4:30pm
Zoom

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION RISK AND AUDIT COMMITTEE MEETING

1. Present

Erika Vickery	Committee Chair and LCLGA President
Richard Sage	Mayor DC Grant and Deputy President LCLGA
James Holyman	Chief Executive Officer DC Robe
Paul Duka	Director Corporate Services Wattle Range Council
Tony Wright	Executive Officer LCLGA

2. Apologies

3. Minutes of Previous Meeting

Accepted as presented

4. Matters arising from the Minutes

The majority of matters were included in the Agenda or had been completed.

5. Independent member of the Risk and Audit Committee

The report was noted and committee approved the recommendations:

- That approval is sought from the Board to include an independent member on the Committee.
- That expressions of interest are sought from targeted representatives to commence after 30 June 2020.
- That the expected costs are included in the 2020/21 business plan budget.



ACTION:

The ExO to seek approval from the Board to include an independent member on the Committee, to include a budget provision for expected costs and following approval from the Board commence the recruitment process.

6. Audit Management Report

The report was accepted with progress and proposed actions to address deficiencies noted.

7. IT and Data Risk Update

The report was noted, and there was discussion around the use of the cloud for storage and the need for a knowledge management and IT strategy

The Committee approved the recommendation:

The Committee supports the inclusion of the development of a knowledge management and IT strategy in the business plan, was approved.

ACTION:

The ExO to include provisions to develop an IT and Knowledge Management Strategy in the Business Plan.

8. Policy Schedule

The policy schedule was discussed with suggestions that there may be some additional policies that needed to be included in terms of compliance with the Act and requires further review.

Noting the timelines to develop the policies were very ambitious.

The Committee approved the review program as detailed in the report

ACTION:

The ExO to commence the reviews as detailed in the policy paper and undertake a gap analysis to ensure compliance.

9. Next meeting

To be determined, likely to be in June or July.



LIMESTONE COAST REGIONAL SPORTING ACADEMY – ADVISORY GROUP

Minutes

Meeting 20th July 2020 to be held to be held on Zoom – Meeting Opened 6:00pm

1. Present -Duncan Kirk, Jason Seidel, Linda Cotterill, Erika Vickery OAM, Tony Wright (LCLGA EO), Tony Checker (LCRSA High Performance Director), Tony Elletson, Peter Blackburn (Guest Speaker)
2. Apologies – Ian McKay, Darren Keding
3. Welcome - Tony Elletson welcomed all members
4. Guest Speaker - Peter Blackburn –

Peter shared with the group, his experience working on and with the Ballarat Olympians Committee, Ballarat Sports Foundation, and the Ballarat Sportsmans Club. Discussion was held amongst the group about how a similar type of sporting environment could be fostered in the Limestone Coast. **Action;** Tony E to meet with Ian McKay to further investigate and explore the possibilities of these types of clubs/committee working in the Limestone Coast

5. Academy Update – Tony E gave the group updates on the following;

-Sport Specific Programs – Hockey and Tennis have resumed weekly sessions post COVID Restrictions lifting. Cycling will resume in October, although the cycling athletes have been provided with Road Bike programs during the winter months. Olympic Gold Medalist and SASI Head Cycling Coach Brett Aitken was going to be running further Cycling Testing in late July to identify further talented prospects. Tony E. is meeting with the Mount Gambier Pioneers around the possibility of a Basketball program being added to the LCRSA. More detail to come once meetings have progressed.

-Gym Returns – Athletes are now permitted back in the gyms to recommence their Strength and Conditioning programs. Tony Checker and Lisa Barker have been across the region giving athletes refresher sessions with their program. Tony Checker provided an update on the programs and what they are achieving for the athletes.

-Education Sessions – A COVID Focused online education program has been completed. Tony.E shared the schedule with the group. The traditional face to face education sessions will recommence in August.

6. Operational Plan Discussion - With the funding news from ORSR being that the LCRSA will receive \$70,000 from the State Government, Tony E. completed an Operational Plan and revised budget. The Operational Plan and Budget was shared with the group prior to the meeting. Tony E. asked for feedback from the group about both the Plan and Budget, especially around the prospect of employing an additional staff member to provide support due to the rising demands of the program. Feedback was that the plan was good. Tony E. asked if the plan and budget could be put up to the LCLGA plan to be adopted at the next meeting. All members were in agreement. **Action;** Tony E to present Plan and Budget at next LCLGA Board meeting, requesting the plan and budget be adopted and the recruitment of an additional staff member be approved by the LCLGA board.
7. Promotion of the Program – Discussion to be held over until next meeting due to time constraints. Current promotion of program to continue as is.
8. Any other business – N/A
9. Next meeting date - TBC
10. Close of meeting – 7:15PM

RDALC REPORT TO THE LCLGA BOARD
16 April 2020 to 16 June 2020

SOCIAL CAPITAL: We will enhance regional collaboration and cohesion

- Attended an Intelligence Briefing with Assistant Minister, Nola Marino, and RDA representatives from across the country on 8 May, 10 June. Alan Richardson represented RDALC at the briefing held on 1 & 18 May.
- Attended a meeting on 12 May with Premier Steven Marshall and other RDA CEOs to discuss the lifting of COVID-19 restrictions.
- Continued to chair the RDSA CEOs weekly meeting to coordinate state-wide recovery planning.
- Attended four meetings of LCLGA's Economic Development Working Group, responsible for drafting the Limestone Coast Regional Recovery Plan.
- Kingston based consultant, Shirley Brown, is well advanced in preparing a funding application to the National Careers Institute Partnership Grants which close on 30 June.
- Chaired two information sharing meetings of agencies which work with small businesses across the Limestone Coast.
- Attended RDSA meetings on 13 May and 12 June. RDAs continue to work on regional recovery plans and a state-wide COVID-19 Recovery Blueprint has been prepared and released.
- Chaired a meeting with 13 representatives of Limestone Coast business associations on 14 May. The meeting, arranged by Rachael was also attended by Tony Pasin MP, and provided invaluable feedback about the impact of COVID-19 on small businesses across the region.
- Met with Chair, Andrew Bullock, and CEO, Rod Harrex, of the South Australian Tourism Commission in Mount Gambier on 27 May. We discussed opportunities to work together to rebuild the Visitor Economy in South Australia.
- Met with the CEO of TAFE SA, David Coltman, and discussed opportunities to deliver training appropriate to the needs of displaced workers.
- Attended three meetings chaired by Mayor Lynette Martin and attended by staff from the City of Mount Gambier and representatives of the Mount Gambier Chamber of Commerce and Women in Business and Regional Development. We are working collaboratively to plan the delivery of COVID-19 support to small businesses.
- Met with Lee Morgan, Manager, Drainage Operations, Natural Resources South East on 4 May. There appears to be interest from government to invest in the maintenance of the Limestone Coast Bridges and Drains Network as a way to deliver economic stimulus to the region.

INVESTMENT: We will attract investment to the region

- 18 businesses (8 new and 10 existing) provided with general information and connection to government programs.
- 5 organisations supported to apply for government funding for projects valued at \$4,853,500.
- Robe DC; provided economic impact scenario reports for Robe Conference Centre feasibility study; \$30M

- DC Tatiara; Federal Government Drought and Communities Program, Tatiara Together Project, supported by RDALC, announced as successful; \$1.25M
- DC Tatiara; Federal Government Building Better Regions Fund, Bordertown Caravan Park Upgrade Project, supported by RDALC, announced as successful; 700k

INFRASTRUCTURE: We will increase investment in infrastructure that will sustain and grow the region's economy

- TraNSIT follow up; letters sent to 7 Ministers and the Premier. Letter of response received from Minister Ridgway, confirming the report will be put forward for consideration as part of the SA Government's post COVID-19 economic recovery.
- Bioenergy Roadmap submission lodged with Australian Renewable Energy.

HUMAN CAPITAL: We will develop the skills, knowledge, capacities and productivity of our employers and workforce

- Since 15 April, assistance and information has been provided to over **120** businesses and organisations (not including local government). This includes providing one-on-one support to **36** businesses that are new to RDALC as well as providing ongoing one-on-one COVID-19 support to a large number of businesses and community organisations.
- Facilitated the first meeting of the Limestone Coast Joint Business Association (JBA) attended by 12 representatives from 9 associations. Mr Tony Pasin MP attended and presented at the meeting.
- Assisted businesses prepare applications for funding under the Jobs and Business Support Fund, including application framing and letters of support.
- Assisted businesses with workforce issues including information on visa options for workers in critical industries such as agriculture (including dairy) and timber processing. After making an inquiry on behalf of an employer in the Tatiara to the Department of Home Affairs regarding visa processing delays (Mr Tony Pasin's Office also contacted DoHA), the visa was granted.
- Facilitated the delivery of 3 x ASBAS workshops. Attended by 33 participants. All LGAs represented.
- Developed a COVID-19 Business Recovery Program for Board consideration

ENVIRONMENT: We will support our partners to maintain our clean, green environment

- Bioenergy Roadmap submission lodged with Australian Renewable Energy Agency

Please note: There is currently a reporting lag of several weeks as RDALC Board meetings are currently taking place the week after LCLGA Board meetings.

David Wheaton
0417 885 920
ceo@rdalc.org.au

028L/rw
29/06/2020

Mr Tony Wright
Executive Officer
Limestone Coast Local Government Association
Post Office Box 1445
Mt. Gambier SA 5290

Limestone Coast Heritage Adviser

Report May 2020

Date /	Where /	Status /	Place /	Advice /	
01/5/20	Office	SH	Former Oatmill, Percy St, Mt Gambier	Heritage consultation (teleconference) with Dino Vrynos, Simon Channon, Simon Wiseman re Development Application for conservation works, change of use and site works.	1.5
4/5/20	Office	Crater Lakes SHA	Crater Lakes, Mt Gambier	Heritage consultation (phone) with Danielle Leckie re signage upgrades.	1.0



5/5/20	Office	SH	St Pauls Church, Mt Gambier	Heritage consultation (phone) with Steve Herbert (Project Architect) re heritage materials.	0.25
7/05/20	Office	SH	Woods MacKillop	Provide guidelines for window	0.5



Date /	Where /	Status /	Place /	Advice /	
			Schoolhouse, Penola	repairs to Marie Valenezuela.	
		LH	Mt Gambier	Heritage consultation / discussion with Emily Ruffin re Mt Gambier Development Applications.	0.5
		Cont/ LHPA	72 Ferrers Street, Mt Gambier	Assess proposed new stone front fence.	0.25
		HCPA	26 Power Street, Mt Gambier	Advice on garage roof form amendments.	0.5
		Cont/ LH	4 Gwendoline St, Mt Gambier	Development Application Assessment of proposed demolition of contributory place and replacement with two dwellings.	2.25
8/5/20	Office	SH	Woods MacKillop Schoolhouse, Penola	Heritage consultation (phone) and advice to Michael, SA Handyman Services re window repairs.	0.25
13/05/20	Office	SH	John Shaw Neilson Cottage, Coonawarra	Heritage consultation (phone) with Christian Fraser re change of use to take-way food outlet.	0.25






Date /	Where /	Status /	Place /	Advice /	
13/05/20	Office		26 Wehl St South, Mt Gambier	Heritage consultation (phone) with Emily Ruffin re recommendations. Provide suggested alternative roof form for new detached dwelling at rear.	1.75
14/05/20	Office	HCPA	Gray Street, Mt Gambier	Heritage consultation (phone) with Simon Wiseman.	0.25
18/05/20	Office	SH	Former Oatmill, Percy St, Mt Gambier	Review amended plans for proposed redevelopment, draft State Heritage response.	2.75



		LH	Commercial Hotel, Mt Gambier	Development Application Assessment of proposed replacement canopy.	1.25
19/05/20	Office	Contrib / HCPA	6 Shepherdson Rd - Wehl Street South, Mt Gambier	Heritage consultation (phone) with Dennis Hereper re restoration and land division.	0.5
		SH	John Shaw Neilson Cottage, Coonawarra	Development Application Assessment and State heritage report on change of use.	0.5
		LH	Commercial Hotel, Mt Gambier	Heritage consultation (phone) with Martin Stephenson re amended bottle shop canopy plans.	0.75



Date /	Where /	Status /	Place /	Advice /	
20/05/20	Office	SH	Caledonian Inn, Robe	Heritage consultation (phone) with John Hinge re service yard upgrade, fireplace repairs.	0.5
		SH	Robe Institute	Heritage consultation (phone) with Camille Tucker re external painting and sub-floor vents.	0.5
21/05/20	Office	LH	1 35 Jubilee Hwy West, Mt Gambier	Heritage consultation (phone) with Kelly Agnew re salt damp management.	0.5
					
25/05/20	Office	SHA	Crater Lakes, Mt Gambier	Heritage consultation (phone) with Simon Wiseman re Mountain Bike Trail at Marist Park / Oak Tree Grove.	0.25
30/04/20	Office	LH		Limestone Coast Heritage Adviser Report April 2020.	1.0

LH Local Heritage Place
 Nom LH Identified Place not listed.
 Gen General Advice
 Cont. Contributory Place.
 HCZ Historic Conservation Zone.
 LHPA Local Heritage Policy Area.


cc Dr Judy Nagy, Tracy Tzoutzouklaris, Emily Ruffin, Simon Wiseman, Jessica Porter, City of Mt Gambier
 Chris Tully, Peter Whiting, WRC
 Paul McCrostie, Sarah Durand, NLC
 Leith McEvoy, Trudy Glynn, John Best DC Grant
 Nat Traeger, Milan Hodak, DC Kingston
 Rocky Callisto, DC Tatiara
 James Holyman, Michelle Gibbs, DC Robe

028L/rw
2/07/2020

Mr Tony Wright
Executive Officer
Limestone Coast Local Government Association
Post Office Box 1445
Mt. Gambier SA 5290

Limestone Coast Heritage Adviser

Report June 2020

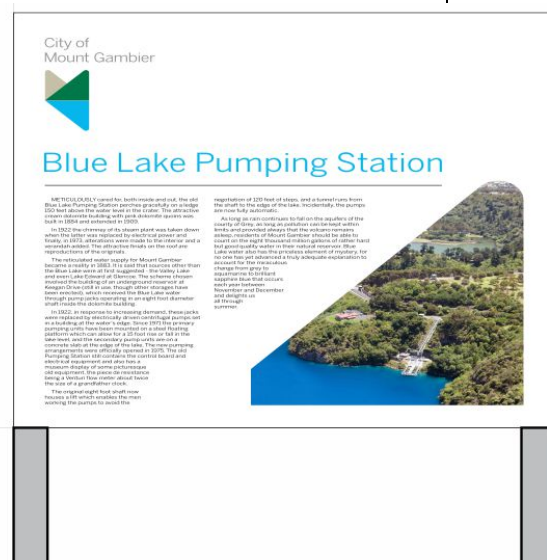
Date /	Where /	Status /	Place /	Advice /	
1/6/20	Office	LH	Wool Store, 36 Margaret Street, Mt Gambier	Liaise with Emily Ruffin re verandah reconstruction.	0.5
2/6/20	Office	LH	31 Elizabeth Street, Mt Gambier	Development Application Assessment and RFI for single storey dwelling.	0.75
		LH	36 Margaret Street, Mt Gambier	Review amended plans for Stage 1 micro brewery works.	0.25
		Adj SH	8 Sturt St, Robe	Development Application Assessment of proposed two storey dwelling extension adjacent to Moorakyn House	0.5
3/6/20	Office	Nom LH	Millicent RSL Hall	Heritage advice to David Davis re concrete cancer repairs to lintels.	0.25
					
		SH	Penola Institute	Heritage advice to David Davis re auto side door for disabled access.	0.25



Date /	Where /	Status /	Place /	Advice /	
4/6/20	Office	Crater Lakes SHA	Oak Tree Grove, Marist ParkOval and Potters Point, Crater Lakes	Heritage consultation (phone) with Sinoway Georgio re Mountain Bike trail upgrade.	0.5
5/6/20	Office	LH	Federal Hotel, Mt Gambier	Development Application Assessment and advice on Solar pV Installation.	0.5
		Crater Lakes SHA	Marist Park Oval Oak Grove	Coordination with Council.	0.25
					
09/6/20	Office	LH	Federal Hotel, Mt Gambier	Heritage consultation (phone) with Simon Wiseman re Development Regulations for solar panels.	0.5
		Crater Lakes SHA	Crater Lakes, Mt Gambier	Development Application Assessment for proposed Variable Display Message Board/ heritage consultation (phone) with Emily Ruffin.	1.25
11/6/20	Office	SH	Karatta House, Robe	Heritage consultation (phone) with Scott Fennell re proposed filling of lots 1, 3 and 5.	0.25
15/6/20	Office	HCPA	62 Wehl Street South, Mt Gambier	Assessment of amended plans for project home at rear of existing cottage.	0.75



Date /	Where /	Status /	Place /	Advice /	
16/6/20	Office	HCPA	14 Gwendoline St, Mt Gambier	Assessment and report on proposed detached garage.	0.25
18/6/20		Cont./ LHPA	92 Wehl St South, Mt Gambier	Heritage consultation (phone) with Matt Latvia re side fences.	0.5
19/6/20	Office	SH	John Shaw Neilson Cottage, Coonawarra	Heritage Advice to Megan Downer re interpretive sign text.	0.5
22/6/20	Office	LH	38 Young Street, Penola	Informal heritage advice on wood fire pizza oven flue.	0.25
		SH	Moorakynne, Robe	Heritage advice (phone) to Margaret Muller re State Heritage referral process.	0.5
23/6/20	Wattle Range	LH	RSL Millicent	Heritage consultation on-site with David Davis.	2.0
		LH		Heritage consultation (Council) with Chris Tully and Council Officers re Heritage Advisory Service.	
24/6/20		Crater Lakes SHA	Signage	Heritage consultation with Danielle Leckie. Site inspection and assessment.	0.5






Date /	Where /	Status /	Place /	Advice /	
24/6/20	Mount Gambier	Crater Lakes SHA	Crater Lakes Mountain Bike Trails, Oak Tree Grove, Marist Park	Heritage consultation at Potter's Point with Barbara Cernovskis, Sinaway Georgiou, Simon Wiseman, Nick Serle, Tracy Tzioutziouklaris and Ashlee Lavia. Heritage consultation (phone) with Matthew Ackland (State Wide Trails Officer) re Mountain Bike trail.	2.5
		LHPA	62 Wehl St South	Heritage consultation (office) with Rebecca Gilbertson re roof design for new, detached dwelling behind existing cottage.	4.5
		LH	79 Bay Road	Heritage consultation (site) with Joel Turner re verandah tiling, roof detailing and future extension.	
		LH	Federal Hotel	Site inspection and report for rooftop solar pV amended plan.	
		LHPA	12 Chute St, Mt Gambier	Heritage consultation (site) with Linda Hay re infill dwelling design guidelines.	
	Grant	Nom LH	Port MacDonnell Community Hall	Heritage consultation at Council with Trudy Glynn, John Best and Leith McEvoy.	1.0





Date /	Where /	Status /	Place /	Advice /	
25/6/20	Mount Gambier	Crater Lakes SHA	Mountain Bike Club Track, Oak Tree Grove, Marist Park	Meeting at Council with Nick Serle, Tracy Tzioutziouklaris and Abdullah Mahmud.	1.0
	Robe	SH	Neilson Cottage, Coonawarra	Heritage consultation (site) with Scott Fennell and Michelle Gibbs re Development Application to fill adjacent allotments .	1.0
		LH	26 Wehl St South, Mt Gambier	Heritage consultation (site) with John Hinge, Michelle Gibbs and applicants re house extension.	1.5
		LH	Blind Barlowes Cottage, Union Street	Heritage consultation (site) with owner re rooftop solar.	
26/06/20	Office	Crater Lakes SHA	Crater Lakes Mountain Bike Trails, Oak Tree Grove, Marist Park	Meeting record confirming State heritage advice.	1.0
		Nom LH	42 Vincents Rd, Joanna	Heritage consultation (phone) with Graham Johnston re land division.	0.25
29/06/20	Office	HCPA	110 Wehl Street South, Mt Gambier	Heritage advice on proposed Tuck Shop change of use.	0.25
		LH			2.75
			Limestone Coast Heritage Adviser Report May 2020 & Annual Report 2019/20		

LH Local Heritage Place
 Nom LH Identified Place not listed.
 Gen General Advice
 Cont. Contributory Place.
 HCZ Historic Conservation Zone.
 LHPA Local Heritage Policy Area.

cc Dr Judy Nagy, Tracy Tzoutzouklaris, Emily Ruffin, Jessica Porter, City of Mt Gambier
 Chris Tully, Peter Whiting, WRC
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 Rocky Callisto, DC Tatiara
 James Holyman, Michelle Gibbs, DC Robe

29/06/2020

Mr Tony Wright
Executive Officer SELGA
Mount Gambier
SA 5290

Dear Tony,

Re: Limestone Coast Heritage Adviser Services – Annual Review

Habitable Places' agreement with LCLGA for Limestone Coast Heritage Advisory Service requires an annual review. The objectives of the heritage service are to:

- Assist heritage building owners and Councils across the region to care for heritage places by providing accessible and responsive professional heritage architectural advice.
- Assess the heritage impact of development affecting heritage places.
- Promote local awareness and responsibility for the care of heritage places.
- Provide a single point of contact for State Heritage owners.

Monthly visits to the region spread over three days enable timely site consultations with applicants, tradespersons, owners and council officers. Assessment reports, State heritage responses and phone consultations are provided between visits.

We have reviewed our monthly reports and the services delivered from July 2019 to the end of March 2020 (nine months). We attended at all Council's in accordance with the agreed program with the exception of the March, April and May visits. These were replaced by phone consultations due to Covid-19 restrictions. There were 7 visits to the region and 36 visits to Councils.

During these visits I worked closely with Council officers. Free on-site heritage consultations were provided to 85 building owners. In total, office and site consultation and assessments were provided in relation to 144 local heritage and 98 State Heritage matters over this period as detailed in monthly heritage adviser reports.

The services provided in 2019 / 2020 include:



Tatiara Council

There has been steady demand for heritage consultations from residential and commercial local heritage owners, State heritage owners (eg Clayton Farm) and from Council.



Naracoorte Lucindale

Heritage consultations have been provided for district local heritage places such as Binnum Woolshed, Messamurray

Woolshed, the Soldier Settlement Camp and the Former Naracoorte High School &TAFE.



Kingston

Site consultations included Kingston Post Office, Kingston Memorial Hospital, former Kingston Primary School and the Former Kingston Court House.



Robe

High demand continued for heritage consultations due to the number of listed places, the historic conservation area covering much of the town and the steady number of development applications / referrals.

Robe has the most of State heritage places and most of the old town is a heritage policy area.



Wattle Range.

Monthly visits have included heritage places in Beachport, Penola and Millicent, a mixture of Council, residential and commercial heritage places.



DC Grant

Visits included the Old OB Flat Church, Mount Shank SHA and the Port MacDonnell Community Hall. Office consultations included Dingley Dell Cottage, Port MacDonnell.



City of Mt Gambier

Mt Gambier has the most local heritage places and areas. Monthly visits are generally fully booked, with many private residential heritage owners seeking heritage advice and approvals.

Council is the largest owner of heritage places and areas – 26 in all. Restoration of the Railway Station by Council is currently underway.

Councils own and care for more State and local heritage places than any other landowners in the Limestone Coast. As a practicing Heritage Architect, I have assisted Council officers with strategic heritage advice as well as practical technical advice on building repair and maintenance, streetscapes, reserves and cemeteries.

The services delivered to Councils for 2019/20 has closely matched the program and hours scheduled in the agreement. The demand for heritage advice consultations and advice has been met, with site appointments being provided on the next visit. While Covid-19 restrictions are in place the Limestone Coast Heritage Advisory Services site and council consultations will be provided via telephone and teleconference.

Since 2016 DEWNR have contributed to the service. The Limestone Coast Heritage Adviser provides on-site advice and assesses State Heritage referrals. We liaise closely with State Heritage Branch. This agreement provides an improved service for State Heritage owners. It has also expedited the referral turn-around time for State Heritage Development Applications.

We would like to thank Councils for their strong support for heritage conservation, and are looking forward to promoting best practice in the care of heritage places in the coming year. If you require any more information please do not hesitate to contact me on 8232 9925.

Yours sincerely,

Richard Woods

