

MINUTES

24th February
10:30am – 12:00pm
LCLGA Office (Zoom facilities)

LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION
REGIONAL WASTE STEERING COMMITTEE

1. Present

Nick Searle (General Manager City Infrastructure)	City Mount Gambier
Aaron Price (Team Leader, Environmental Health & Compliance)	Grant District Council
Nick Brown (Deputy CEO)	District Council of Robe
Steve Bourne (Director Operations)	Naracoorte Lucindale Council
Peter Halton (Director Engineering Services)	Wattle Range Council
Tony Wright (Executive Officer)	LCLGA
Michaela Bell (Project Manager)	LCLGA

2. Apologies

Aaron Hillier (Director Infrastructure & Operations)	Tatiara District Council
David Worthley (Manager Works and Engineering Services)	Kingston District Council

3. Confirmation of the Minutes

“That the Minutes of the meeting held on 29th October 2019 in Naracoorte, be taken as read, be confirmed as a true and correct record of the proceedings at that meeting.”

Moved: Steve Bourne

Seconded: Tony Wright

CARRIED

4. Matters arising from the Minutes

- Tony Wright thanked Peter Halton for presenting on behalf of the LCLGA to the Environment Resources and Development Committee of Parliament inquiry into the recycling industry on 4-5 November 2019.

5. Limestone Coast Regional Waste Management Work Plan

- The Work Plan was discussed by the Committee and endorsed with some minor changes.

Moved: Steve Bourne

Seconded: Nick Searle

CARRIED

ACTION

1. Michaela Bell prepare a Recommendation Report to the LCLGA Board, requesting the Board endorse the Work Plan.
2. Tony Wright requested that the Committee give the LCLGA direction to the type of resources and budget allocations required to action some of the proposed Activities detailed in the Work Plan by the end of March 2020.
3. Tony Wright to discuss with the CEO group the possibility of presenting the Work Plan at the next meeting.

MINUTES

24th February
10:30am – 12:00pm
LCLGA Office (Zoom facilities)

6. Work Plan update

1 Resource recovery and innovation: Identify and encourage innovative cost-effective ways to increase resource recovery				
Outcome	Activity	Lead	Update	Action
Reduce Councils waste management costs	Explore a detailed business case for building and operating a Council-owned MRF.	Councils Naracoorte Lucindale, Wattle Range and Mount Gambier	24/02/2020 Uni SA has been contracted by LCLGA to undertake the business case development for a Council-operated MRF in the region and exploring regional and local use of sorted recycled materials. The agreement was signed 11 February after being delayed over the summer break. Uni SA will work with economists BDO utilising the tool developed by Charles Sturt and Port Adelaide Enfield Councils. The project plan seeks deliverables by 30 April, however it is likely the project will continue on with Uni SA forming a sizeable project team to support the project.	
	Explore a detailed business case for building and operating model for a Council-owned shared mobile steel baler.	Council - Tatiara		Tatiara to provide an update and confirm timeframes
	Conduct cost comparison of waste service provided by District Council of Grant and District Council of Robe/Kingston District Council and investigate introduction of organics bin.	Council - Grant	24/02/2020 <ul style="list-style-type: none"> The collection of data is improving, at the end of the financial year will be able to collate and pull together Potential to access funding through Green Industries 	Robe and Kingston to confirm if they require assistance and support to conduct this Activity and in what form?

	Investigate opportunity for regional contracts for various waste streams, e.g. scrap metal, processing of garden organics and wood and timber	LCLGA	24/02/2020 <ul style="list-style-type: none"> – Further investigate on the completion of the MRF project and possible outcomes – This project can potentially be included in the LCLGA Business Plan and would include the development of a Position Paper (Opportunity Analysis) 	<i>LCLGA to include budget & resource allocation in the 2020 Business Plan</i> <i>Michaela to develop a template to enable each Council to provide the LCLGA with data/info on contracts for the various waste streams</i>
	Investigate opportunities of a second landfill for the region	Council - Tatiara		<i>Tatiara to confirm if progressing or working on.</i> <i>Confirm if remains on the Work Plan</i>
Increased resource recovery and local reprocessing	Explore a business case on purchasing and sharing equipment to recycle plastics and other (e.g. tyres) to road construction.	Council – Naracoorte Lucindale	24/02/2020 Awaiting outcomes of Uni SA study and will wait for numbers and data to be released.	
	Investigate the use of crushed glass and its application to road construction.	Council - Mount Gambier	24/02/2020 <ul style="list-style-type: none"> – Awaiting on Green Triangle recycling to install equipment (has been a delay) – Will continue to work with GTR 	
	Support the development of innovative and viable opportunities to increase resource recovery of priority materials e.g. plastics and organics, paper/cardboard	Council - Wattle Range	24/02/2020 <ul style="list-style-type: none"> – Continuing to work with schools (Educational Wall) – Discussions occurring with private businesses re transfer stations for green waste material 	

2	Behavior Change: Achieve behavior change that reduces waste generation and increases recovery			
Outcome	Activity	Lead	Update	Action
Strong relationships built to optimise diversion from landfill	Support education programs that encourage and lead to improved waste and resource recovery. Continue to work with councils, relevant agencies, industry, schools and community on waste and resource recovery education and engagement.	LCLGA & RWMSC	24/02/2020 Need to develop a Strategy around what support education programs are already in existence and a process to review This will require a dedicated resource and a budget allocation in the LCLGA Business Plan to enable a professional educator to review	<i>LCLGA to further progress and determine Resource and budget requirements</i>
	Reduce waste generation by encouraging avoidance through a targeted community campaign	Individual councils	24/02/2020 <ul style="list-style-type: none"> – City Mt Gambier have received quotes and are currently assessing for educational programs around food organics – NLC have recently appointed a staff member that can assist in targeted campaigns 	<i>LCLGA develop an Engagement strategy with Green Industries to understand what programs & campaigns are currently and scheduled to occur, how Councils can work with to support</i> <i>Tony Wright to discuss and raise the issue at</i>

			<ul style="list-style-type: none"> – Its important for each Council to share activities and initiatives, however also recognise that its not a one size fits all approach, as different Councils have different behaviors – Councils need to understand what campaigns are occurring on at a state and national level. 	<i>the next EO forum</i>
--	--	--	--	--------------------------

3	Regional collaboration: Foster relationships for the aggregation of services through joint procurement to maximise resource recovery and cost effectiveness			
Outcome	Activity	Lead	Update	Action
<i>An improved reporting system and data capture in place to improve data collection and accurate reporting</i>	Gather and collate regional waste data from existing sources.	LCLGA & RWMSC	24/02/2020 It was discussed that it would be good to streamline and have a central mechanism for the gathering and collating of information for the region, as often there are multiple request for the same set of data and information from different agencies, ie EPA	<i>Each Council</i> to provide Michaela with what agencies require/request information and the type of data/information you are required to provide to enable a review and analysis
<i>Improve regional communication</i>	Promote information exchange between all councils through the Regional Waste Management Steering Committee	RWMSC	Meeting held 24/02/2020	

4	Market Development: Identify and establish industry relationships to build market opportunities to maximise resource recovery in the region			
Outcome	Activity	Lead	Update	Action
<i>Increased demand for locally recycled products</i>	Advocate for legislative changes to packaging.	LCLGA & RWMSC		
	Identify and support regional solutions to manage residual waste, recycling and organics processing	LCLGA & RWMSC		

ACTION SUMMARY

Activity	Lead	Action	Timeline
Prepare a Recommendation Report to the LCLGA Board	LCLGA	<i>Michaela to prepare a RR for the LCLGA Board requesting the Board endorse the Work Plan.</i>	
Develop Budget and Resource allocations for the LCLGA Business Plan	LCLGA	<i>Tony Wright requested that the Committee give the LCLGA direction to the type of resources and budget allocations required to action some of the proposed Activities detailed in the Work Plan</i>	end of March 2020.
Promote to work of the LC Regional Waste Management SC to the LCLGA CEO group	LCLGA	<i>Tony Wright to discuss with the CEO group the possibility of presenting the Work Plan at the next meeting.</i>	
Explore a detailed business case for building and operating model for a Council-owned shared mobile steel baler.	Council - Tatiara	<i>Tatiara to provide an update and confirm timeframes</i>	
Conduct cost comparison of waste service provided by District Council of Grant and District Council of Robe/Kingston District Council and investigate introduction of organics bin.	Council - Grant	<i>Robe and Kingston to confirm if they require assistance and support to conduct this Activity and in what form?</i>	
Investigate opportunity for regional contracts for various waste streams, e.g. scrap metal, processing of garden organics and wood and timber	LCLGA	<i>LCLGA to include budget & resource allocation in the 2020 Business Plan Michaela to develop a template to enable each Council to provide the LCLGA with data/info on contracts for the various waste streams</i>	
Investigate opportunities of a second landfill for the region	Council - Tatiara	<i>Tatiara to confirm if progressing or working on.</i>	
Investigate opportunity for regional contracts for various waste streams, e.g. scrap metal, processing of garden organics and wood and timber	LCLGA	<i>LCLGA to include budget & resource allocation in the 2020 Business Plan Michaela to develop a template to enable each Council to provide the LCLGA with data/info on contracts for the various waste streams</i>	
Investigate opportunities of a second landfill for the region	Council - Tatiara	<i>Tatiara to confirm if progressing or working on. Confirm if remains on the Work Plan</i>	
Support education programs that encourage and lead to improved waste and resource recovery. Continue to work with councils, relevant agencies, industry, schools and community on waste and resource recovery education and engagement.	LCLGA & RWMSC	<i>LCLGA to further progress and determine Resource and budget requirements</i>	
Reduce waste generation by encouraging avoidance through a targeted community campaign	Individual councils	<i>LCLGA develop an Engagement strategy with Green Industries to understand what programs & campaigns are currently and scheduled to occur, how Councils can work with to support Tony Wright to discuss and raise the issue at the next EO forum</i>	
Gather and collate regional waste data from existing sources.	LCLGA & RWMSC	<i>Each Council to provide Michaela with what agencies require/request information and the type of data/information you are required to provide to enable a review and analysis</i>	

MINUTES

24th February
10:30am – 12:00pm
LCLGA Office (Zoom facilities)

7. Any other business

(All Councils)

City Mt Gambier :

- Have appointed Manager Waste & ReUse
- Pressure from EPA regarding Caroline windblown waste
- Visited Brinkley
- Decrease in value of cardboard and paper has seen an increase in stockpile at Green Triangle Recycling
- Urgency to contact MP David Speirs office to confirm Waste Levy fees for upcoming financial year, given that Councils are in the process of budgeting

ACTION

Tony Wright to engage with LGA SA representatives to find out LGA's position on Waste Levy fees

Grant DC:

- Introduced a cashless system at the waste transfer stations

Wattle Range Council:

- Revised waste disposal fee still an ongoing issue
- Design of Beachport Transfer station is now at Delivery Stage (through Green Industries grant)
- Need to advocate to Green Industries to increase the grant funding that is made available for Infrastructure Projects (max \$250K)

8. Next Meeting

Monday 25th May 2020

LCLGA Office (Zoom facilities available)