



**Limestone Coast Local Government Association**

*“Limestone Coast Better Together”*

# **MINUTES**

Of

the Special Meeting  
of the

**Limestone Coast Local Government Association Board**

held at the  
City of Mount Gambier Mayoral Reception Area

**Friday 4 July 2025 at 10.00am.**



**SPECIAL MEETING  
OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION**

**MINUTES**

Date: 4 July 2025

Time: 10.00am

Location: City of Mount Gambier  
Mayoral Reception Area

10 Watson Terrace

Mount Gambier SA 5290

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**1. OPENING MEETING**

**1.1 President's Welcome**

**2. PRESENT**

**Mayors**

City of Mount Gambier	Mayor Lynette Martin OAM
Tatiara District Council	Mayor Liz Goossens
District Council of Grant	Mayor Kylie Boston (by Teams)
Kingston District Council	Mayor Jeff Pope
Naracoorte Lucindale Council	Mayor Patrick Ross
District Council of Robe	Mayor Lisa Ruffell

**CEO's/LCLGA**

City of Mount Gambier	Sarah Philpott (CEO)
Tatiara District Council	Anna Champness (CEO)
Limestone Coast Local Government Association	Ms Charlotte Edmunds (Executive Officer)
Limestone Coast Local Government Association	Mr Colin Byles (Interim)

**3. APOLOGIES**

Naracoorte Lucindale Council	Kelly Westell (CEO)
Kingston District Council	Ian Hart (CEO)
District Council of Grant	Darryl Whicker (CEO)
District Council of Robe	Nat Traeger (CEO)

**Moved:** Tatiara District Council

**Seconded:** Kingston District Council

1. That the Limestone Coast Local Government Association (LCLGA) Board note and accept the apologies.

**CARRIED**

**4. CONFLICTS OF INTERESTS**

Sarah Philpott CEO City of Mount Gambier re potential conflict of interest re Item 5.3 LCLGA Digital Tourism Asset Management as City of Mount Gambier has provided some information on the matter - did not leave the room when the matter came up as the issue was not material.

5. LCLGA REPORTS

5.1 LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION DRAFT  
BUSINESS PLAN 2025-2026

**Committee:** Special Board Meeting

**Meeting Date:** 4 July 2025

**Author:** Colin Byles, LCLGA Interim EO

**Authoriser:** Colin Byles, LCLGA Interim EO

**Strategic Reference:** LCLGA Strategic Plan – Building a Stronger Economy

**Budget Impact:** Nil

**Risk Assessment:** High Risk

Suspend Standing Orders at 10.05am  
Recommenced Standing orders at 10.13am

**Moved:** Naracoorte Lucindale Council

**Seconded:** Kingston District Council

1. That the Limestone Coast Local Government Association (LCLGA) Board accept the Draft LCLGA Annual Business Plan 2025-26 as presented to the Special Board meeting held on the 4 July 2025.
2. That the budget be amended to reflect the addition of tourism funding from SATC \$82,261 and the associated expenditure, noting that the bottom line of the budget is not impacted.
3. That the Executive Officer and Presiding Member be authorised to make further minor adjustments in line with Board discussions, and any typographical corrections if required.
4. That the Draft LCLGA Annual Business Plan 2025-2026 be provided to the Constituent Councils for consideration at their July/August Council meeting for approval.

**CARRIED**

## 5.2 BANK SIGNATURE – EXECUTIVE OFFICER

**Committee:** Special Board Meeting

**Meeting Date:** 4 July 2025

**Author:** Colin Byles, LCLGA Interim EO

**Authoriser:** Colin Byles, LCLGA Interim EO

**Strategic Reference:** LCLGA Strategic Plan – Building a Stronger Economy

**Budget Impact:** Nil

**Risk Assessment:** High Risk

**Moved:** Tatiara District Council

**Seconded:** District Council of Robe

That Charlotte Edmunds, Executive Officer of the Limestone Coast Local Government Association be added to the signatures of the Limestone Coast Local Government Association bank accounts held with Bank SA.

**CARRIED**

## 5.3 LCLGA DIGITAL TOURISM ASSET MANAGEMENT

**Committee:** Special Board Meeting

**Meeting Date:** 4 July 2025

**Author:** Charlotte Edmunds, LCLGA EO

**Authoriser:** Charlotte Edmunds, LCLGA EO

**Strategic Reference:** LCLGA Strategic Plan – Building a Stronger Economy

**Budget Impact:** Nil

**Risk Assessment:** High Risk

Suspend Standing Orders at 10.18am  
Recommenced Standing Orders at 10.54am

**Moved:** District Council of Robe  
**Seconded:** Kingston District Council

That:

1. The LCLGA recognises the importance of a strong regional tourism presence for the Limestone Coast and that while we are transitioning to a new model, we aim to strengthen the relationship with industry and SATC.
2. The licences and domain name be retained for 12 months.
3. The Executive Officer provide additional information into the three options provided by Lachlan Swan Services.
4. The Executive Officer approach the market for alternative providers and options.
5. The Executive Officer determine the current access to the website/social media to determine if Council officers can direct post for the future, and any associated governance requirements.
6. Each Council's tourism officers continue to post locally and tag in LCLGA for sharing.
7. A further report be provided to the next Board meeting

**CARRIED**

**6. CLOSE MEETING: 10.55am**