



Limestone Coast Local Government Association

"Limestone Coast Better Together"

NOTICE is hereby given that a Special Meeting
of the

Limestone Coast Local Government Association Board

is to be held in the form
of a telecommunications meeting on

on

Thursday 21 August 2025
commencing at 10am

Mayor Lynette Martin OAM
President
LCLGA



SPECIAL MEETING
OF THE
LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

Date: 21 August 2025

Time: 10am

Location: Microsoft Teams

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Board Members

City of Mount Gambier	Mayor Lynette Martin OAM - <i>President</i>
Tatiara District Council	Mayor Liz Goossens – <i>Vice President</i>
District Council of Grant	Mayor Kylie Boston
District Council of Robe	Mayor Lisa Ruffell
Kingston District Council	Mayor Jeff Pope
Naracoorte Lucindale Council	Mayor Patrick Ross

1. OPENING MEETING

2. ATTENDANCE

At the commencement of a telecommunications meeting, each Board Member must announce his/her presence to all other Board Members taking part in the meeting. A Board Member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Board Member has previously notified the President.

Board Members present via Teams:

City of Mount Gambier	Mayor Lynette Martin OAM
Tatiara District Council	Mayor Liz Goossens
District Council of Grant	Mayor Kylie Boston
District Council of Robe	Mayor Lisa Ruffell
Kingston District Council	Mayor Jeff Pope
Naracoorte Lucindale Council	Mayor Patrick Ross

CEO's/staff present via Teams:

LCLGA EO	Charlotte Edmunds
City of Mount Gambier	Barbara Cernovskis Acting CEO
Kingston District Council	Ian Hart CEO
Tatiara District Council	Anne Champness CEO
District Council of Robe	Nat Traeger CEO
Naracoorte Lucindale	Kelly Westell CEO
District Council of Grant	Darryl Whicker CEO

3. DISCLOSURE OF INTERESTS

Pursuant to Division 1, Part 4, Chapter 5 of the Local Government Act 1999, a Board Member who has an interest in a matter within the Agenda must disclose the interest to the Board.

Agenda Report No and Title	ADD
Board Member Name and Council	ADD
Type of interest	GENERAL/MATERIAL CONFLICT
Members Interest in the Matter:	Explanation provided here
Member participating in Meeting?	YES/NO
Reasons for Participating:	Explanation provided here
Member Voting on matter?	YES/NO

4. LCLGA REPORTS

4.1 LCLGA DRAFT BUSINESS PLAN 2025-2026

Report Author: Charlotte Edmunds EO LCLGA

Officers consulted: N/A

Strategic Reference: LCLGA Strategic Plan – Building a Stronger Economy

Budget Implications: N/A

Risk Assessment: Low

Attachments: Attachment 4.1 – Annual Business Plan 2025-2026

Recommendation

That the Limestone Coast Local Government Association (LCLGA) Board adopt the LCLGA Annual Business Plan 2025-26

EXECUTIVE SUMMARY:

As reported at the Special Meeting 4 July 2025, the LCLGA is required to ratify an Annual Business Plan and Budget on an annual basis.

The draft Annual Business Plan was ratified at the July meeting and subsequently provided to the constituent Councils inviting their comment. The aim was to meet the requirements of the Charter and ensure the Annual Business Plan is adopted before 31 August.

BACKGROUND:

As required by the Charter, the LCLGA Board shall prepare and adopt an Annual Business Plan and Budget. The Charter stipulates specific timeframes for the process to occur ensuring transparency and timeliness of implementation for the financial year.

The process was been delayed due to the Ministerial approval granted to Wattle Range Council to withdraw from the LCLGA. Notification of this decision was received 27 June 2025 resulting in late amendments to the Budget.

A special meeting was then held 4 July to adopt the draft Annual Business Plan and Budget, enabling it to be provided to constituent Councils for their consideration and comment.

Constituent Councils have now each considered the document.

The following detail is provided for consideration:

- Tatiara District Council adopted - no comments received
- District Council of Robe adopted - no comments received
- Kingston District Council adopted - no comments received

- Naracoorte Lucindale Council adopted- no comments received
- City of Mount Gambier adopted- no comments received
- District Council of Grant TBA

In line with the requirements of the LCLGA Charter, Chief Executive Officers of each Constituent Council will be provided a copy of the final 2024-2025 ABP and budget within five (5) business days after adoption.

4.2 LCLGA ANNUAL REPORT 2024-2025

Report Author: Charlotte Edmunds EO LCLGA

Officers consulted: N/A

Strategic Reference: LCLGA Strategic Plan – Building a Stronger Economy

Budget Implications: N/A

Risk Assessment: Low

Attachments: Attachment 4.2 – Limestone Coast Local Government Association Annual Report 2024-2025

Recommendation

1. That the Limestone Coast Local Government Association Board adopt the LCLGA Annual Report 2024-25

EXECUTIVE SUMMARY:

The *Local Government Act 1999* Section 131 (1) requires an Annual Report to be produced for the period to the 1 July to 30 June each year.

This Annual Report (attached) summaries the activities of the Limestone Coast Local Government Association for the year ended 30 June 2025.

Upon approval the Annual Report 2024-25 will be provided to each constituent Council and published on the LCLGA website.

4.3 Financial Statements and Audit report

Report Author: Charlotte Edmunds EO LCLGA

Officers consulted: N/A

Strategic Reference: LCLGA Strategic Plan – Building a Stronger Economy

Budget Implications: N/A

Risk Assessment: Low

Attachments: Attachment 4.3 – Balance Date Audit Management Letter: Financial Year

Ended 30 June 2025

Recommendation

1. That the Auditors report and recommendations be noted.
2. That the Audit and Risk Committee, with current membership, convene prior to Budget Review 1
3. That all efforts be made to appoint independent members to the Audit and Risk Committee prior to Budget Review 2.

EXECUTIVE SUMMARY

Dean & Newbery have recently completed the external audit of the Limestone Coast Local Government Association accounts for the financial year ended 30 June 2025.

An unqualified Auditor's Report on the Authority's annual Financial Statements for the financial year ended 30 June 2025 can be read in full in **Attachment 4.3**.

The Audit has noted that the LCLGA has not convened any Audit and Risk Committee meetings during the 2025 financial year.

Dean & Newbery strongly recommend that the LCLGA take immediate steps to ensure that the Audit and Risk Committee is appropriately constituted and operational.

5. TOURISM SUB-COMMITTEES

5.1 TOURISM TRANSITION SUB-COMMITTEE MEMBERSHIP AND POSITIONS

Report Author: Charlotte Edmunds EO LCLGA

Officers consulted: Nil

Strategic Reference: LCLGA Strategic Plan – Building a Stronger Economy

Budget Implications: Nil

Risk Assessment: Low

Attachments: 5.1 A Tourism Transition Sub-Committee Terms of Reference

Recommendation

That;

- The Board appoint Miranda Lang to represent the South Australian Tourism Commission
- The two committee positions reserved for constituent council staff be filled
- The position of Chair be appointed by the Board
- The position of Deputy Chair be appointed by the Board

EXECUTIVE SUMMARY

At the LCLGA General meeting held 8 August 2025, the Board established a Tourism Transition sub-committee and endorsed the attached Terms of Reference, and some

positions were appointed.

This recommendation seeks to finalise the membership of the sub-committee and appoint a Chair and Deputy Chair.

DISCUSSION

At the previous meeting of the Board it was resolved that the sub-committee membership consist of:

- 2 x LCLGA constituent council CEOs,
- 2 x LCLGA constituent Councils tourism or related staff
- 1x LCLGA EO
- 1x RDA CEO
- 1x delegate from SATC

CEO of Naracoorte Lucindale Council, CEO District Council of Grant, LCLGA EO, RDA CEO were appointed on the 8 August 2025.

The SATC CEO Emma Terry has since nominated Miranda Lang to represent the SATC.

The two positions to be filled by Council staff are yet to be determined.

Once the committee membership is finalised, the Board will need to appoint a Chair and Deputy Chair.

6. CLOSE MEETING

Attachments

- 4.1 Annual Business Plan 2025-2026
- 4.2 Limestone Coast Local Government Association Annual Report 2024-2025
- 4.3 Balance Date Audit Management Letter: Financial Year
- 5.1 A Tourism Transition Sub-Committee Terms of Reference