

Limestone Coast Local Government Association Audit and Risk Committee MINUTES

Wednesday, 19 November 2025

District Council of Grant & Microsoft Teams

Meeting opened at 9:37am

1.0 Present

Phil Southam	Independent Chair	District Council of Grant
Mayor Lynette Martin OAM	ex-officio	District Council of Grant
Mayor Lisa Ruffell	District Council of Robe	Teams
Kingsley Green	Tatiara District Council	Teams
Charlotte Edmunds	LCLGA EO	District Council of Grant
Vanessa McDonald	LCLGA External Finance consultant	District Council of Grant

2.0 Apologies

Mayor Jeff Pope	Kingston District Council
Darryl Whicker	District Council of Grant

Resolution:

Apologies received from Mayor Jeff Pope and Darryl Whicker.

MOVED Mayor Martin OAM

SECONDED Mayor Ruffell

CARRIED

3.0 Conflicts of Interest

The Committee notes that:

1. LCLGA External Finance Manager is directly employed by District Council of Grant
2. Phil Southam is a member of the Audit and Risk Committees of both the District Council of Robe and Kingston District Council.
3. Mayor Ruffell and Mayor Martin are Members of the Audit and Risk Committees of their respective Councils.

4.0 Minutes from the previous meeting

Resolution:

Minutes from the Audit and Risk Committee Meeting held 24 September 2025 were taken as a true and correct record.

MOVED: Mayor Ruffell **SECONDED:** Mayor Martin OAM **CARRIED**

5.0 Action items from the previous meeting

Resolution:

That the Committee notes the progress of action items from the previous meeting and resolves to remove completed items from the Agenda.

MOVED: Kingsley Green **SECONDED:** Mayor Martin OAM **CARRIED**

6.0 Budget Review

Resolution:

1. The Committee notes that the expenses incurred contributing to the deficit have approval from the Board to be drawn from consolidated revenue including:
 - Regional Sports Academy, resolution 22 July 2025
 - Additional Employee costs, resolution 8 August 2025
 - Regional Transport Plan, resolution 10 October 2025
2. That the LCLGA Audit and Risk Committee resolves to recommend to the Board amending the 2025/26 Budget as per updated forecasts presented in Attachment 1 - Budget Review 1.

MOVED: Mayor Martin OAM **SECONDED:** Kingsley Green **CARRIED**

7.0 Other Business

Risk Register and Assurance Map:

The committee develop a risk register and assurance map to address major risks and provide assurance to member councils. Chair will work with the LCLGA EO on a draft for the next A&R meeting. Agenda item at December LCLGA Board meeting.

8.0 Meeting schedule

An extra Audit and Risk Committee meeting to be scheduled in late July, prior to the 7 August LCLGA Board meeting, to review audited financial statements with external auditors. Committee notes that caretaker conventions do not apply to subsidiaries or their sub-committees.

9.0 Close Meeting – 10:03am

Action Table 19 Nov 2025

date	Action/Resolution	Details/Notes	Status/Timing
24/09/25	Undertake select tender for audit services for 2025-26 financial year	Requests for Tender to be sent to Dean-Newbery, Galpins, Bentleys	In progress
19/11/25	Risk register and assurance map	Develop a basic draft of a risk register and insurance mapping for the committee's review at the next A&R meeting. Discuss at December Board Meeting.	
19/11/25	Insurance cost review	Review the insurance arrangements in detail with LGRS to confirm accuracy of charges and explore any possible reductions.	
19/11/25	Agenda update	Include a standing note in the Minutes of each audit meeting regarding the ongoing conflict of interest for committee members who serve on multiple audit committees.	

