

Limestone Coast Local Government Association Audit and Risk Committee

MINUTES

11am, Friday, 30 January 2026

Microsoft Teams

Membership

Phil Southam	Independent Chair
Mayor Lynette Martin OAM	ex-officio, President LCLGA
Mayor Jeff Pope	Kingston District Council
Mayor Lisa Ruffell	District Council of Robe
Darryl Whicker	District Council of Grant
Kingsley Green	Tatiara District Council
Charlotte Edmunds	LCLGA EO

1.0 Meeting Open

There being three members present (Quorum) the Chair opened the meeting at **11:03am**

2.0 Present

Phil Southam	Independent Chair
Mayor Lisa Ruffell	District Council of Robe
Kingsley Green	Tatiara District Council
Charlotte Edmunds	LCLGA EO
Vanessa McDonald	External Finance Consultant

3.0 Apologies

The Chair informed the Committee that District Council of Grant CEO Darryl Whicker is an apology for today's meeting and has resigned his position on the Committee due to his departure from the Council.

MOVED Mayor Ruffell

SECONDED Kingsley Green

The Committee notes apologies received from Darryl Whicker, Mayor Pope and Mayor Martin OAM.

CARRIED



4.0 Conflicts of Interest

The Committee notes that:

- *LCLGA External Finance Manager is directly employed by District Council of Grant*
- *Chair Phil Southam is a member of the Audit and Risk Committees of both the District Council of Robe and Kingston District Council.*
- *Mayor Ruffell and Mayor Martin are Members of the Audit and Risk Committees of their respective Councils.*

5.0 Minutes from the previous meeting

MOVED: Kingsley Green **SECONDED:** Mayor Ruffell

The minutes of the Audit and Risk Committee Meeting held 19 November 2025 are a true and correct record.

CARRIED

6.0 Action items from the previous meeting

MOVED: Mayor Ruffell **SECONDED:** Kingsley Green

That the Committee notes the progress of action items from the previous meeting and resolves to remove completed items from the Agenda.

CARRIED

7.0 Budget Review 2

MOVED: Kingsley Green **SECONDED:** Mayor Ruffell

That the LCLGA Audit and Risk Committee resolves to recommend to the Board amending the 2025/26 Budget as per updated forecasts presented in Attachment 1 - Budget Review 2.

CARRIED



8.0 Appointment of External Auditors

Please refer to Attachment 2 –Appointment of External Auditors

Pursuant to Section 83(5) of the Local Government Act 1999 the accompanying documents to this agenda item is delivered to the Committee Members upon the basis that the Committee consider the documents in confidence under Part 3 of the Act, specifically on the basis that the Committee will receive, discuss or consider:

(k.) tenders for the supply of goods, the provision of services or the carrying out of works.

Exclusion of the Public – Section 90(3)(k) Order

MOVED: Kingsley Green

SECONDED: Mayor Ruffell

1. Pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999 the Limestone Coast Local Government Association Audit and Risk Committee (the Committee) orders all persons present with the exception of Charlotte Edmunds and Vanessa McDonald be excluded from attendance during **Agenda Item 8. Appointment of External Auditors**. The Committee is satisfied that, pursuant to section 90(3)(k) of the Act, the associated documents to be received, discussed and considered in relation to this Agenda Item are tenders for the provision of services.

2. The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be disclosed and discussed has the potential to impact adversely on each of the tenderers as competitive commercial information will be disclosed.

CARRIED

Assessment Criteria and weighting

Assessment criteria	Weighting	Bentleys	Dean Newbery
Cost - value for money	20	20	20
Timeframes - ability to deliver in the timeframes as set out in LCLGA Charter	20	20	20



External Audit 2025/26	July 2026
Tourism Transition Committee	6 July
Audit and Risk Committee meeting	24 July 2026
LCLGA Board meeting 5 year Strategic Plan & Budget adopted TBC Audited Financial Statements 2025/26	7 August 2026
Tourism Management Committee	Late August 2026
Tourism Transition Committee	7 September
Audit and Risk BR1	25 September 2026
LCLGA Board Meeting Budget review 1 Annual Report 2025/26 with Audited Financial Statements 5 year Strategic Plan & Budget adopted if required	9 October 2026
Council Elections	November
Audit and Risk – TBC Budget Review 2	27 November 2026
LCLGA Board Meeting – Budget Review 2	11 December 2026

12.0 Close Meeting

12:20 pm

ACTION TABLE

date	Action/Resolution	Details/Notes	Status/Timing
30/01/26	Committee membership	Resignation of Darryl Whicker, District Council of Grant creates a vacancy.	To be referred to Board as per TORs.
24/09/25	Undertake select tender for audit services for 2025-26 financial year	Requests for Tender to be sent to Dean-Newbery, Galpins, Bentleys. Proposals received from Dean Newbery and Bentleys.	In progress – referred to Board
19/11/25	Risk register and assurance map	Development of a risk register followed by an assurance map.	In progress- risk register referred to Board. Assurance Map to be presented to committee in March.

