

MINUTES OF THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION TO BE HELD ON FRIDAY 14TH AUGUST 2020 IN THE WATTLE RANGE COUNCIL, JOHN SHAW NEILSON GALLERY (PENOLA VISITOR INFORMATION CENTRE), 27 ARTHUR STREET, PENOLA SA 5277

President Erika Vickery opened General Meeting at 10.00am and welcomed everyone back for the First face to face meeting since COVID -19 restrictions.

- President's Welcome
- Acknowledgement of Country

Welcome to Wattle Range Council by Mayor Des Noll

Mayor Noll provided an update about activities in Penola including Rymill Hall upgrade, Penola Town Square, Visitor Centre Review, continued consultation on the Penola Destination/Town Plan and landscaping has commenced with the Penola Bypass now fully operational.

Nick McBride – Member for MacKillop

Mr McBride provided an update on the State Government response to the COVID -19 Pandemic health and economic crisis. An overview of the recent visit to the region by the Premier Stephen Marshall, Minister Stephen Wade, Minister David Speirs, Police Commissioner – Grant Stephens and Chief Health Officer-Nicola Spurrier. Information regarding the new border controls that come into effect on 21st August 2020 were provided, Mobile Black Spot funding, Speed Limits and SAPOL presence in the region.

Steve Bourne –Regional Material Recycling Facility (MRF) Study

An overview was provided on behalf of the LCLGA Regional waste management committee who were successful in securing funding from the LGA SA research fund to undertake a study into the risks and feasibility of a regional MRF. A partnership with Uni SA was established and modelling from 2 Adelaide councils. During the meeting approval would be requested for the LCLGA Executive Officer, in collaboration with the LCLGA Regional Waste Management Steering Committee, to further investigate the viability of the preferred solutions with Cross Border Councils, Regulators and the Market.

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

Naracoorte Lucindale Council	Mayor Erika Vickery (LCLGA President)
City of Mount Gambier	Mayor Lynette Martin Deputy Mayor Sonya Mezinac
Wattle Range Council	Mayor Des Noll Deputy Mayor Moira Neagle
District Council of Grant	Mayor Richard Sage (LCLGA Vice President)
District Council of Robe	Cr Ned Wright
Kingston District Council	Mayor Kay Rasheed
Tatiara District Council	Mayor Graham Excell

1.2 In Attendance

City of Mount Gambier	Mr Andrew Meddle (CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)

District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mr Tony Wright (EO) Mrs Biddie Shearing (Tourism Industry Development Manager) Ms Mae Steele (Executive Assistant & Corporate Services Officer)

1.3 Guests and Observers

LGA SA	Mr Stephen Smith
Member for MacKillop	Mr Nick McBride MP
City of Mount Gambier	Cr Paul Jenner
Naracoorte Lucindale Council	Mr Steve Bourne
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Uni SA	Mr Ian McKay

1.4 Apologies

Federal Member for Barker	Mr Tony Pasi MP
Member for Mount Gambier	Mr Troy Bell MP Mt Travis Fatchen (Office Manager)
District Council of Robe	Mayor Alison Nunan Deputy
Tatiara District Council	Mayor Robert Mock
RDA Limestone Coast	Mr David Wheaton (CEO)

“That the apologies be accepted.”

Moved, District Council of Grant

Seconded, Wattle Range Council

CARRIED

2.0 DISCLOSURE OF INTERESTS

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

3.0 MINUTES OF MEETINGS

3.1 Confirmation of the Minutes of the LC LGA General Meeting held via Zoom on 19th June 2020

“That the Minutes of the LC LGA General Meeting held on 19th June 2020 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”

Moved, Kingston District Council **Seconded**, City of Mount Gambier

CARRIED

4.0 MATTERS ARISING FROM THE MINUTES - ACTION SHEET

Business arising from the Minutes of the June General Meeting.

5.0 CORRESPONDENCE

5.1 Inwards and Outwards

Key Correspondence to 7th August 2020

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

“That correspondence be received and noted by LC LGA delegates.”

Moved, Wattle Range Council **Seconded**, District Council of Robe

CARRIED

6.0 FINANCIAL

6.1 Financial Reports Executive Officer

It is recommended that LC LGA:

Receive and note the finance reports:

1. Report from the Executive Officer including the preliminary comments on 2019-2020 profit and Loss
2. The Consolidated Profit and Loss Budget Analysis for the period 1st July 2019 to 30th June 2020.
3. Project Profit and Loss 2019-2020
4. The Balance Sheet for the period ending 30th June 2020.

Moved, District Council of Robe **Seconded**, City of Mount Gambier

CARRIED

7.0 RECOMMENDATION REPORTS

7.1 LCLGA Annual Business Plan 2020-2021- Final

Executive Officer

It is recommended that LC LGA;

Approves the adoption of the LCLGA Annual Business Plan 2020-2021.

Moved, Kingston District Council **Seconded**, District Council of Grant

CARRIED

7.2 Proactive Advocacy

Executive Officer

It is recommended that LC LGA;

Provide feedback on the priority items for the LCLGA to develop proactive advocacy strategies.

Moved, Wattle Range Council **Seconded**, Tatiara District Council

CARRIED

7.3 SAROC Nominations

Executive Officer

It is recommended that LC LGA;

Endorse the automatic nomination of the President and Deputy President for the SAROC Committee.

Moved, District Council of Grant **Seconded**, City of Mount Gambier

CARRIED

7.4 Independent Member – Risk and Audit Committee

Executive Officer

It is recommended that LC LGA;

Approve the Risk and Audit Committee to recruit and appoint an independent member to the Risk and Audit Committee, with a maximum cost of \$3,000 pa and that the terms of reference are amended to allow an independent committee member.

Moved, District Council of Grant **Seconded**, City of Mount Gambier

CARRIED

7.5 Regional Materials Recycling Facility (MRF)

Executive Officer

It is recommended that LC LGA;

Approve the LCLGA Executive Officer, in collaboration with the LCLGA Regional Waste Management Steering Committee, to further investigate the viability of the preferred solutions with Cross Border Councils, Regulators and the Market.

Moved, Wattle Range Council **Seconded**, District Council of Robe

CARRIED

7.6 **Cross-Border: Memorandum of Understanding**

Executive Officer

It is recommended that LC LGA;

1. Endorse the establishment of a formal cross-border tourism alliance between Limestone Coast Local Government Association and Glenelg Shire Council through a Memorandum of Understanding.
2. Authorise the President to sign the Memorandum of Understanding once the identified minor corrections have been completed.

Moved, District Council of Grant **Seconded**, Tatiara District Council

CARRIED

7.7 **Sub Committee Terms of Reference**

Executive Officer

It is recommended that LCLGA;

1. Receives and notes the report
2. Endorses the Terms of Reference for the Tourism Management Group
3. Approves shifting the appointment period to LCLGA Committees to coincide with Council election cycles and durations.
4. Authorises the Executive Officer to conduct a full review of all LCLGA Committee TOR and present these to the LCLGA Board October meeting.

Mayor Erika Vickery Moved an amendment the motion:

It is recommended that LCLGA;

1. Receives and notes the report
2. Endorses the Terms of Reference for the Tourism Management Group with changes to the Membership and Terms of office sections in regard to the removal of the annual appointment process.
3. Approves aligned the appointment period to LCLGA Committees to coincide with Council election cycles and durations.
4. Authorises the Executive Officer to conduct a full review and update of all LCLGA Committee TOR and present these to the LCLGA Board October meeting.

Seconded, District Council of Grant

CARRIED

It was noted that a late information report circulated prior to the meeting from the Executive Officer on Committee Governance Arrangements has commenced the work on the review of the all LCLGA Committees and the related TOR's.

8.0 CONFIDENTIAL REPORTS

Items 8.1 - In-Confidence

With the leave of the meeting Mayor Erika Vickery moved 8.1 to the end of the meeting after item 13.

9.0 INFORMATION REPORTS

9.1 LC LGA President's Report

Mayor Erika Vickery acknowledged the regular Zoom meetings occurring to keep Mayors across the region connected throughout the constantly changing environment with restrictions and border controls during COVID-19 emergency response.

9.1.1 LGA Board

- (i) Draft Minutes and key outcomes of the LGA Board of Directors Meetings held on 18th June 2020 and 23rd July 2020.

9.1.2 SAROC

- (ii) Draft Minutes and key outcomes of the of the SAROC Committee Meeting held on 22nd July 2020 and the SAROC Annual Business Plan 2020-21.

9.2 Local Government Association of SA

Stephen Smith – Policy Director

- LGA SAROC Nominations
- New LGA President with be from Metropolitan Adelaide
- Roads and Works Conference has been cancelled
- LG Reform Update
- Planning reform, JPB
- GM Crops – Assistance available from Dr Thomas Counce at LGA SA
- Libraries SA Review currently underway
- New Heavy Vehicle Project – reach to Regional Councils
- Regional Road Safety – State Strategy feedback
- Rate Capping – New legislation
- Emergency Management Response - ongoing budget requirements

9.3 Executive Officer

Tony Wright

9.4 Starclub & Regional Sporting Academy

Tony Elletson attended the meeting briefly and shard information about academy athletes recent success.

9.5 Destination Development Manager

Biddie Shearing

9.6 Limestone Coast Leadership Program

Ali Auld

9.7 LC Substance Misuse Project Officer

Sophie Bouchier

It was noted that there was a commitment to report on the financial sustainability of the SMLC project. The Executive Officer committed to provide a report on all incubator projects at the next Board meeting.

9.8 **Program Manager**
Michaela Bell

Late report

1.0 Committee Governance Arrangements – Update

Executive Officer

It is recommended that LC LGA:

“the reports for LC LGA President, Local Government Association SA, Executive Officer, Starclub & Regional Sporting Academy, Destination Development Manager, Limestone Coast Leadership Program, Substance Misuse Project Officer, Project Manager and the late report be received and noted.”

Moved, District Council of Grant **Seconded**, City of Mount Gambier

CARRIED

10.0 EXTERNAL SUBMISSIONS FOR NOTING

10.1 No new submissions since 19TH June 2020

11.0 LCLGA SUB-COMMITTEE MINUTES

11.1 **LC LGA Tourism Management Group Minutes – 23rd July 2020**

11.2 **LC LGA Regional Waste Management Committee Minutes– 3rd August 2020**

11.3 **LC LGA Economic Development Group Minutes – 7th July 2020**

11.4 **LC LGA Risk and Audit Committee Minutes – 1st April 2020**

11.5 **LC LGA Regional Sporting Academy – 20th July 2020**

It is recommended that LC LGA;

“The Minutes and reports from the LCLGA Sub-Committees having first been circulated amongst members, be adopted.”

Moved, District Council of Grant

Seconded, Tatiara District Council

CARRIED

12.0 OUTSIDE ORGANISATIONS AND COMMITTEES

12.1 **Regional Development Australia Limestone Coast**
David Wheaton - Chief Executive Officer

12.2 **LC Heritage Advisory Services Reports – May, June & Annual Report 2019/20**
Richard Woods

12.3 **PIRSA**
Peta Crewe

An overview of current activities was provided including the status of the current rounds of the Regional Growth Fund, Wine Tourism Awards, additional Rural Business Financial Support based at RDALC, SAPOL impacts on Agriculture via the PIRSA website.

12.4 **Uni SA**

Ian McKay

Regional campus and virtual open days occurring in August. Stem Program with regional high schools underway this week. Secondary Teaching Program will soon offered in the region from 2021 or 2022.

It is recommended that LC LGA;

“Receives and note the Reports.”

Moved, Kingston District Council

Seconded, City of Mount Gambier

CARRIED

13.0 **OTHER BUSINESS**

District Council of Robe advised that changes to their representatives for the following Committees:

Position	Current for 2019	Incumbent for 2020
LCLGA Committees		
LCLGA Roads and Transport Management Group	Trevor Hondow Cr Bates (Proxy)	Rober Moir Cr Bates (Proxy)
LGCLGA Regional Waste Management Steering Committee	Nick Brown	Robert Moir
Tourism Management Group	James Holyman	Camile Lehman
Outside Organisations		Nominees for 2020
Limestone Coast Bushfire Management Committee		Cr Dell'Antonio

8.0 **CONFIDENTIAL REPORTS**

Items 8.1 - In-Confidence (to be circulated under a separate cover)

Pursuant to Section 3.6.18 of the LCLGA Charter, and Section 90 of the Local Government Act 1999, the Association orders that the public with the exception of:

Ms Nat Traeger (CEO) Kingston District Council
 Ms Anne Champness (CEO) Tatiara District Council
 Mr Andrew Meddle (CEO) City of Mount Gambier
 Mr Darryl Whicker (CEO) District Council of Grant
 Mr Paul Duka (Acting CEO) Wattle Range Council
 Mr Trevor Smart (CEO) Naracoorte Lucindale Council
 Mr James Holyman (CEO) District Council of Robe
 Mr Tony Wright (EO) LCLGA
 Mrs Biddie Shearing (Destination Development Manager) LCLGA
 Ms Mae Steele (Executive Assistant) LCLGA

be excluded from attendance at the meeting in order to consider and discuss Confidential Item 8.1 RDALC Funding Model.

1. Is satisfied that the principle that meetings of LCLGA should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

Moved, Kingston District Council

Seconded, City of Mount Gambier

CARRIED

8.1 RDALC Funding Model

Executive Officer

Motion without notice moved by Wattle Range Council

It is recommended that LC LGA;

1. Continue to financially support the RDALC through the annual funding agreement for \$91,221.78 excluding GST for Small Business Support.
2. Invite the RDALC Board to meet with the LCLGA Board as per the Joint Board meeting Terms of Reference adopted in February 2019.

Seconded, Tatiara District Council

CARRIED

14.0 MEETING CLOSED– 1.30pm

The next LC LGA General Meeting is to be held in District Council of Robe **Friday 9th October 2020**. Acceptances and apologies to Mae Steele, Executive Assistant & Corporate Services Officer Phone 8723 7310 or Email admin@lclga.sa.gov.au

LC LGA CALENDAR

Date	Meeting	Location
17 th September 2020	SAROC	LGA House, Adelaide
9 th October 2020	LC LGA	District Council of Robe
29 th October 2020	LGA Conference & AGM	Adelaide Oval, Adelaide.
19 th November 2020	SAROC	LGA House, Adelaide
11 th December 2020	LC LGA GM & Christmas Lunch	Grant District Council
TBA February 2021	SAROC	LGA House, Adelaide
12 th February 2021	LG LGA AGM & GM	Tatiara District Council