



Limestone Coast  
Local Government  
Association

## GENERAL MEETING AGENDA

Friday 12<sup>th</sup> February 2021

9.30am – 12.30pm

**Host – Tatiara District Council**

**43 Woolshed Street**

**BORDERTOWN SA 5268**

### Program

- |         |   |
|---------|---|
| 9.00am  | Registration and Morning Tea  |
| 9.30am  | President's Welcome   |
|         | Acknowledgement of Country  |
| 9.40am  | Welcome<br>Mayor Graham Excell, Tatiara District Council                  |
| 9.50am  | Open of the LC LGA Annual General Meeting                                 |
| 10.10am | Close of the LC LGA Annual General Meeting                                |
| 10.15am | Open of the LC LGA General Meeting  |
| 12.00pm | SAROC Presentation  |
|         | Allison Down<br>Executive Coordinator<br>GAROC & SAROC Committees, LGA SA |
| 12.45pm | Close of the LC LGA General Meeting                                       |
| 12.50pm | Lunch to go   |

**AGENDA FOR THE ANNUAL GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION TO BE HELD IN THE TATIARA DISTRICT COUNCIL CHAMBERS, 43 WOOLSHED STREET, BORDERTOWN ON FRIDAY 12<sup>TH</sup> FEBRUARY 2021, 9:50 am**

1.0 MEMBERS/DEPUTY MEMBERS

1.1 Present

Naracoorte Lucindale Council	Mayor Erika Vickery
City of Mount Gambier	Mayor Lynette Martin
Wattle Range Council	Mayor Des Noll
District Council of Grant	Mayor Richard Sage
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell

1.2 In Attendance

City of Mount Gambier	Ms Barbara Cernovskis (Acting CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LC LGA	Mr Tony Wright (EO) Mrs Biddie Shearing (Destination Development Manager) Ms Mae Steele (Executive Assistant/Corporate Services)

1.3 Guests and Observers

LGA SA	Mr Stephen Smith Ms Allison Down
UniSA	Mr Ian McKay

1.4 Apologies

Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Member for MacKillop	Mr Nick McBride MP

Its recommended:

**That the apologies be accepted.**

**Moved,**

**Seconded,**

## 2.0 MINUTES OF MEETINGS

### 2.1 Minutes of the 2020 Annual General Meeting *Refer to pages 7-17*

#### 2.1.1 Confirmation of the minutes of the LCLGA Annual General Meeting held in the Kingston District Council on Friday 14<sup>th</sup> February 2020.

**That the Minutes of the Annual General Meeting held on Friday 14<sup>th</sup> February 2020, be taken as read and confirmed as a true and correct record of the proceedings of that meeting.**

**Moved,**

**Seconded,**

#### 2.1.2 Business Arising from the Minutes of the Annual General Meeting.

**Action:** Review of the LCLGA Charter and Election process be undertaken ahead of the 2021 AGM.

At the December 2020 Board Meeting the Board resolved to extend the current LCLGA Board, Committee and outside appointments until the next local government election in 2022.

## 3.0 LCLGA ANNUAL REPORT 2019/20

Delivered, received and adopted 9<sup>th</sup> October 2020.

## 4.0 AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED 30<sup>th</sup> JUNE 2020

Delivered, received and adopted 9<sup>th</sup> October 2020.

## 5.0 ANNUAL BUSINESS PLAN FOR THE YEAR ENDING 30<sup>th</sup> JUNE 2021

Delivered, received and adopted 14<sup>th</sup> August 2020.

## 6.0 MEETINGS FOR THE 2021 YEAR

Delivered, received and adopted on 11<sup>th</sup> December 2020.

## 7.0 APPOINTMENT OF AUDITOR

Dean Newbery and Partners are the appointed Auditor until 30 June 2024 as per the motion passed by the Board on 19<sup>th</sup> June 2020.

Its recommended:

**“That the LCLGA Board acknowledges Dean Newbery and Partners as the appointed auditor until 30 June 2024.”**

**Moved,**

**Seconded,**

## 8.0 CORRESPONDENCE – Received up to 8<sup>th</sup> February 2021

IN/OUT	DATE	SUBJECT	TO/FROM
Out	20/12/2020	LCLGA Board Appointments and Nominations Process 2021	Executive Officer to LCLGA Member Councils
IN	25/01/2021	LCLGA Board Appointments and Nominations – President & Vice President	District Council of Grant
IN	21/01/2021	LCLGA Board Appointments and Nominations - Update	Wattle Range Council
IN	13/01/2021	LCLGA Board Appointments and Nominations - Update	Naracoorte Lucindale Council

## 9.0 ELECTION OF PRESIDENT AND VICE PRESIDENT

### 9.1 Election Process for President and Vice President

Its recommended:

**That LCLGA:**

- 1. Endorse first past the post voting method where two candidates accept nomination for the position of President or Vice President; and**
- 2. Endorse the preferential voting method in the event of three or more candidates accept nomination for the position of President or Vice President.**

**Moved,**

**Seconded,**

### 9.2 Election of President and Vice President

*The President will declare the position of President and Vice President vacant. Mr Stephen Smith to act as pro tempore Chairperson.*

Nominations for the position of President;

- 1. Appoint \_\_\_\_\_ as the LCLGA President until the 2022 LCLGA Annual General Meeting.”**

Nominations for the position of Vice President;

**2. Appoint \_\_\_\_\_ as the LCLGA Vice President until the 2022 LCLGA Annual General Meeting.”**

**Moved,**

**Seconded,**

*Once elected, the President will chair the remainder of the meeting.*

**10.0 MEMBERS OF THE BOARD**

Current LCLGA Board Members until the Local Government Elections in November 2022.

<b>Constituent Council</b>	<b>LCLGA Board Member</b>	<b>Deputy Board Member/s</b>
City of Mount Gambier	Mayor Lynette Martin	Cr Sonya Meziniec
District Council of Grant	Mayor Richard Sage	Cr Gillian Clayfield
Wattle Range Council	Mayor Des Noll	Cr Moira Neagle (1 <sup>st</sup> ) Cr Dale Price (2 <sup>nd</sup> )
Naracoorte Lucindale Council	Mayor Erika Vickery	Cr Scott McLachlan (1 <sup>st</sup> ) Cr Craig McGuire (2 <sup>nd</sup> )
Kingston District Council	Mayor Kay Rasheed	Cr Chris England (1 <sup>st</sup> ) Cr Jodie Gluyas (2 <sup>nd</sup> )
District Council of Robe	Mayor Alison Nunan	Cr David Laurie
Tatiara District Council	Mayor Graham Excell	Cr Liz Goossens (1 <sup>st</sup> ) Cr Cathy Langley (2 <sup>nd</sup> )

Its recommended:

**That in accordance with Item 3.7 (d) of the LCLGA Charter, this Annual General Meeting acknowledges the current Board Members.**

**Moved,**

**Seconded,**

**11.0 LCLGA SUB COMMITTEES**

*Refer to pages 18-20*

The following committees are convened by or on behalf of LCLGA. At the December 2020 Board Meeting the Board resolved to extend the current LCLGA Committee until the next local government election in 2022. Current list of appointments is attached.

1. Roads and Transport Management Group
2. Economic Development Group
3. Regional Waste Management Steering Committee
4. Limestone Coast Climate Adaptation Committee
5. Tourism Management Group
6. Regional Sport & Recreation Advisory Group
7. Audit & Risk Committee

Its recommended:

**That the Elected Members and Staff Members be the delegates of the various LCLGA sub committees detailed on the attached list.**

**Moved,**

**Seconded,**

## 12.0 APPOINTMENTS TO OUTSIDE ORGANISATIONS

*Refer to pages 21-22*

The LCLGA made the following appointments to outside organisations. At the December 2020 Board Meeting the Approves the extension of current outside appointments until the next local government election in 2022.

1. South East Zone Emergency Management Committee (ZEMC)
2. Limestone Coast Zone Emergency Centre Committee (ZEST)
3. Limestone Coast Bushfire Fire Management Committee
4. Southern Border Fire Coordination Association
5. Green Triangle Freight Action Plan – Implementation Management Group
6. Limestone Coast Community Services Round Table
7. Group Training Employment (GTE)
8. AC CARE

Its recommended:

**That the Elected Members and Staff Members be the delegates of the various outside organisations as detailed on the attached list.**

**Moved,**

**Seconded,**

## 13.0 OTHER BUSINESS

## 14.0 CLOSURE OF ANNUAL GENERAL MEETING

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE LIMESTONE COAST  
LOCAL GOVERNMENT ASSOCIATION HELD AT NARCOORTE TOWN HALL,  
SMITH STREET NARCOORTE ON FRIDAY 14<sup>TH</sup> FEBRUARY 2020**

**1.0 MEMBERS/DEPUTY MEMBERS**

Meeting opened at 10.08am

**1.1 Present**

Naracoorte Lucindale Council	Mayor Erika Vickery Cr Scott McLachlan Cr Craig McGuire
City of Mount Gambier	Deputy Mayor Sonya Mezinec
Wattle Range Council	Mayor Des Noll
District Council of Grant	Mayor Richard Sage
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Deputy Mayor Robert Mock

**1.2 In Attendance**

City of Mount Gambier	Mr Andrew Meddle (CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LC LGA	Mr Tony Wright (EO) Mrs Biddie Shearing (Tourism Industry Development Manager) Ms Mae Steele (Executive Support Officer)

**1.3 Guests and Observers**

LGA SA	Mr Stephen Smith (Director – Policy)
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
RDA Limestone Coast	Mr David Wheaton (CEO)

**1.4 Apologies**

Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Member for MacKillop	Mr Nick McBride MP
DPTI – Office of Local Government	Ms Alex Hart (Director)
District Council of Grant	Cr Gill Clayfield
City of Mount Gambier	Mayor Lynette Martin
Tatiara District Council	Mayor Graham Excell
UniSA	Mr Ian McKay

Its recommended:

**“That the apologies be accepted.”**

**Moved,** District Council of Grant

**Seconded,** District Council of Robe

**CARRIED**

## 2.0 MINUTES OF MEETINGS

2.1 Minutes of the Annual General Meeting held in Kingston District Council on Friday 8th February 2019.

2.1.1 Confirmation of the minutes of the LCLGA Annual General Meeting held in the Kingston District Council on Friday 8th February 2019.

**“That the Minutes of the Annual General Meeting held on Friday 8th February 2019, be taken as read and confirmed as a true and correct record of the proceedings of that meeting.”**

**Moved**, Wattle Range Council      **Seconded**, Kingston District Council

**CARRIED**

2.1.2 Business Arising from the Minutes of the Annual General Meeting.

**NIL**

### 3.0 LCLGA ANNUAL REPORT 2019/20

Delivered, received and adopted 11<sup>th</sup> October 2019.

### 4.0 PRESIDENT’S ANNUAL REPORT FOR YEAR ENDED 30<sup>th</sup> JUNE 2019

Delivered, received and adopted 11<sup>th</sup> October 2019.

### 5.0 AUDITED STATEMENT OF ACCOUNTS FOR YEAR ENDED 30<sup>th</sup> JUNE 2019

Delivered, received and adopted 11<sup>th</sup> October 2019.

### 6.0 ITEM WITHDRAWN

### 7.0 BUDGET ESTIMATES FOR THE YEAR ENDING 30<sup>th</sup> JUNE 2020

Delivered, received and accepted 9<sup>th</sup> August 2019.

### 8.0 MEETINGS FOR THE 2020 YEAR

Delivered, received and accepted 13<sup>th</sup> December 2019.

### 9.0 APPOINTMENT OF AUDITOR

Galpins are the appointed Auditor until 30 June 2020 as per the motion passed by the Board on 29<sup>th</sup> April 2016.

### 10.0 MEMBERS OF THE BOARD

Nominations for LCLGA Board Members

<b>Constituent Council</b>	<b>LCLGA Board Member</b>	<b>Deputy Board Member/s</b>
City of Mount Gambier	Mayor Lynette Martin	Cr Sonya Mezinec
District Council of Grant	Mayor Richard Sage	Cr Gillian Clayfield
Wattle Range Council	Mayor Des Noll	Cr Moira Neagle Cr Dale Price
Naracoorte Lucindale Council	Mayor Erika Vickery	Cr Scott McLachlan Cr Craig McGuire

Kingston District Council	Mayor Kay Rasheed	Cr Chris England Cr Jodie Gluyas
District Council of Robe	Mayor Alison Nunan	Cr David Laurie
Tatiara District Council	Mayor Graham Excell	Cr Robert Mock

Its recommended:

**“That in accordance with Item 3.7 (d) of the LCLGA Charter, this Annual General Meeting acknowledges the appointment of the above Board Members.”**

**Moved,** Kingston District Council

**Seconded,** Tatiara District Council

**CARRIED**

## 11.0 ELECTION OF PRESIDENT AND VICE PRESIDENT

### 11.1 Election Process for President and Vice President

Its recommended:

**That LCLGA:**

1. Endorse first past the post voting method where two candidates accept nomination for the position of President or Vice President; and
2. Endorse the preferential voting method in the event of three or more candidates accept nomination for the position of President or Vice President.

**Moved,** City of Mount Gambier

**Seconded,** District Council of Robe

**CARRIED**

### 11.2 Election of President and Vice President

*The LCLGA President declared the position of President and Vice President vacant. Mr Stephen Smith acted as pro tempore Chairperson.*

A nomination for the position of President from Mayor Erika Vickery was received.

**Moved,** City of Mount Gambier

**Seconded,** Tatiara District Council.

**“That LCLGA appoint Mayor Erika Vickery as the LCLGA President until the next LCLGA AGM to be held on the 12<sup>th</sup> February 2021.”**

**CARRIED**

Nominations for the position of Vice President received from:

1. Mayor Richard Sage – District Council of Grant
2. Mayor Des Noll – Wattle Range Council

The two nominations were put to a vote. It was declared that Mayor Richard Sage had the highest number of votes.

**Moved,** City of Mount Gambier

**Seconded,** Tatiara District Council

**“That LCLGA appoint Mayor Richard Sage as the LCLGA Vice President until the next LCLGA AGM to be held on the 12<sup>th</sup> February 2021”**

**CARRIED**

*Mayor Erika Vickery - LCLGA President chaired the remainder of the meeting.*

## **12.0 LCLGA SUB COMMITTEES**

### **12.1 LCLGA Roads and Transport Management Group**

*The membership of the committee shall comprise of:*

- *One Delegate drawn from each of the 7 Constituent Councils.*
- *The LCLGA President shall be an ex-officio member*
- *The LCLGA Executive Officer*
- *The LCLGA Roads and Safety Officer*
- *A senior officer of the Department of Planning, Transport and Infrastructure. Non-voting member*
- *The Manager, Drainage Operations Department of Environment and Water. Non-voting member.*
- *The Presiding Member is appointed by the Board of the LCLGA in addition the above members.*
- *The President of the LCLGA shall be an ex-officio member of the Committee.*

Mayor Erika Vickery – LCLGA President  
Cr Jamie Jackson - Tatiara District Council  
Mr Aaron Hillier – Tatiara District Council  
Cr Paul Jenner – City of Mount Gambier  
Mr Steve Bourne – Naracoorte Lucindale Council  
Mr Adrian Schutz – District Council of Grant  
Mr Peter Halton – Wattle Range Council  
Ms Kerri Baker – Wattle Range Council (Proxy)  
Mr Dave Worthley - Kingston District Council  
Mr Trevor Hondow – District Council of Robe  
Cr Bates– District Council of Robe (Proxy)  
Mr Tony Wright – LCLGA Executive Officer  
Ms Ali Auld – LCLGA Regional Road Safety Officer

**“That the above Elected Members and Staff Members be the delegates, and Cr Jamie Jackson - Tatiara District Council be appointed as the Presiding Member”**

**Moved,** Tatiara District Council

**Seconded,** Wattle Range Council

**CARRIED**

## 12.2 Limestone Coast Economic Development Group

*The membership of the committee shall comprise of:*

- *The LCLGA President;*
- *One nominee from each LCLGA Constituent Council (optional);*
- *The LCLGA Executive Officer;*
- *Two nominees of Regional Development Australia Limestone Coast;*
- *The Presiding Member of the South East Natural Resources Management Board, or delegate;*
- *One nominee with relevant expertise from PIRSA; and*
- *One nominee with relevant expertise from Dept of Industry Skills (DIS) formerly DMITRE/DSD.*
- *The Group may co-opt expertise as required.*
- *Group members shall be appointed for a nominal period of 12 months, or as may otherwise be determined by nominating bodies.*

Mayor Erika Vickery - LCLGA President  
Mr Trevor Smart - Naracoorte Lucindale Council  
Mayor Richard Sage - District Council of Grant  
Mr Mike Ryan – District Council of Grant  
Cr Frank Morello – City of Mount Gambier  
Ms Nat Traeger– Kingston District Council  
Mayor Graham Excell – Tatiara District Council  
Ms Anne Champness– Tatiara District Council  
Mr Steve Chapple - Wattle Range Council  
Mr Roger Balbolka - Wattle Range Council (Proxy)  
Mr James Holyman– District Council of Robe  
Mr Tony Wright – LCLGA  
Mrs Michaela Bell - LCLGA

It's recommended:

**“That the above Elected Members and Staff Members be the delegates.”**

**Moved,** District Council of Robe **Seconded,** Kingston District Council

**CARRIED**

## 12.3 LCLGA Regional Waste Management Steering Committee

*The membership of the committee shall comprise of:*

- *Maximum of two nominated delegates drawn from each of the 7 Constituent Councils.*
- *The LCLGA Executive Officer*
- *The LCLGA Regional Waste Management Coordinator*
- *The Presiding Member is appointed by the members of the committee.*

- *The President of the LCLGA shall be an ex-officio member of the Committee.*

Mayor Erika Vickery - LCLGA President  
 Mr Steve Bourne - Naracoorte Lucindale Council  
 Mr Dave Worthley – Kingston District Council  
 Mr Nick Brown – District Council of Robe  
 Mr Peter Halton- Wattle Range Council  
 Ms Lauren Oxlade- Wattle Range Council (Proxy)  
 Cr Paul Jenner – City of Mount Gambier  
 Mr Aaron Price – District Council of Grant  
 Mr Leith McEvoy – District Council of Grant (Proxy)  
 To be advised – Tatiara District Council  
 Mr Aaron Hillier – Tatiara District Council (Proxy)  
 Mr Tony Wright - LCLGA  
 Mrs Michaela Bell – LCLGA

It's recommended:

**“That the above Elected Members and Staff Members be the delegates.”**

**Moved, Wattle Range Council      Seconded, District Council of Grant**

**CARRIED**

#### 12.4 Limestone Coast Climate Adaptation Committee Members

*The membership of the committee shall comprise of:*

- The Executive Officer of the Limestone Coast Local Government Association.
- The *LCLGA Climate Adaptation Officer* of the Limestone Coast Local Government Association.
- 1 delegate from each of the 7 LCLGA Constituent Councils (note a member is not intended to infer an Elected Member of Council)
- A member appointed by the Regional Development Australia Limestone Coast Board
- A member of the South East Natural Resources Management Board
- 1 delegate from the Department of Environment, Water and Natural Resources Climate Change Branch
- 1 delegate from the Department of Environment, Water and Natural Resources Natural Resources SE Branch
- *The Presiding Member is appointed by the members of the committee.*
- *The President of the LCLGA shall be an ex-officio member of the Committee.*

All nominations received from member councils as at 7<sup>th</sup> February will be held over until the Strategic Plan 2020-2025 is adopted by the LCLGA Board. We will seek further nominations for this committee once the strategy has been reviewed.

No Action required

## 12.5 Tourism Management Group

*The membership of the committee shall comprise of:*

- *A member nominated by each of the constituent councils (note a member is not intended to infer an Elected Member of Council)*
- *The LCLGA Executive Officer*
- *The LCLGA Tourism Industry Development Manager*
- *The Presiding Member is appointed by the members of the committee.*
- *The President of the LCLGA shall be an ex-officio member of the Committee.*

Mayor Erika Vickery - LCLGA President  
Ms Jane Fetherstonhaugh- District Council of Grant  
Mr Mike Ryan - District Council of Grant (Proxy)  
Mr James Holyman - District Council of Robe  
Mrs Sally Klose- Naracoorte Lucindale Council  
Ms Nat Traeger - Kingston District Council  
Mr Steve Chapple - Wattle Range Council  
Mr Roger Balbolka – Wattle Range Council (Proxy)  
CEO or delegate - City of Mount Gambier  
Mr Kingsley Green - Tatiara District Council  
Ms Anne Champness - Tatiara District Council  
Mrs Biddie Shearing – LCLGA  
Mr Tony Wright - LCLGA

It's recommended:

**“That the above Staff Members be the delegates.”**

**Moved, Wattle Range Council      Seconded, District Council of Robe**

**CARRIED**

## 12.6 Regional Sport & Recreation Advisory Group

*The membership of the committee shall comprise of:*

- *A member nominated by each of the constituent councils (note a member is not intended to infer an Elected Member of Council)*
- *The LCLGA Executive Officer*
- *The LCLGA StarClub Field Officer*
- *The Presiding Member is appointed by the members of the committee.*
- *The President of the LCLGA shall be an ex-officio member of the Committee.*

Mayor Erika Vickery - LCLGA President  
Cr Kate Amoroso - City of Mount Gambier  
Ms Jane Fetherstonhaugh-District Council of Grant  
Mrs Jayne Miller - District Council of Grant (Proxy)  
Ms Heather Schinkel -Kingston District Council  
Mrs Sally Klose- Naracoorte Lucindale Council

Cr David Laurie - District Council of Robe  
Mayor Alison Nunan - District Council of Robe (Proxy)  
Ms Naomi Fallon-Tatiara District Council  
Mr Steve Chapple- Wattle Range Council  
Mr Tony Elletson- LCLGA  
Mr Tony Wright - LCLGA

It's recommended:

**"That the above Elected Member and Staff Members be the delegates."**

**Moved,** Wattle Range Council      **Seconded,** Kingston District Council

**CARRIED**

### 13.0 APPOINTMENTS TO OUTSIDE ORGANISATIONS

*Note: Nominations Process for positions on SAROC and Regional Development Australia Limestone are no longer managed by LCLGA. AC Care Board appointment made in July 2019 and is currently held by Mr Tony Wright, Executive Officer – LCLGA.*

#### 13.1 Limestone Coast Zone Emergency Management Committee (ZEMC)

2 Positions

Nominations:

Cr Kevin McGrath – Wattle Range Council  
Mr Andrew Meddle – City of Mount Gambier  
Mr Darryl Whicker – District Council of Grant

It's recommended:

**"That Mr Andrew Meddle– City of Mount Gambier & Mr Darryl Whicker – District Council of Grant be the delegates."**

**Moved,** Wattle Range Council      **Seconded,** Kingston District Council

**CARRIED**

It was noted that the above positions be held by staff of the members councils to the technical expertise required in the event of an emergency involving the Limestone Coast Councils.

#### 13.2 Limestone Coast Zone Emergency Centre Committee (ZEST)

2 Positions

Nominations:

Mr Ben Hood - City of Mount Gambier

Cr Kevin McGrath – Wattle Range Council  
Mr Tony Wright - LCLGA

**“That Cr Ben Hood be the Local Government Controller  
And Mr Tony Wright be the Local Government Deputy Controller.”**

**Moved**, District Council of Robe **Seconded**, City of Mount Gambier

**CARRIED**

### 13.3 Limestone Coast Bushfire Fire Management Committee

2 Positions

Nominations:

Mr David Hood - Naracoorte Lucindale Council  
Mr Roger Babolka - Wattle Range Council  
Cr Paul Jenner – City of Mount Gambier

**“That the Mr David Hood and Mr Roger Balbolka be the delegates.”**

**Moved**, Wattle Range Council **Seconded**, City of Mount Gambier

**CARRIED**

### 13.4 Southern Border Fire Coordination Association

1 Position

Nominations:

Mr Roger Balbolka - Wattle Range Council  
Cr Paul Jenner – City of Mount Gambier

**“That Mr Roger Balbolka be the delegate.”**

**Moved**, Wattle Range Council **Seconded**, District Council of Robe

**CARRIED**

### 13.5 Green Triangle Freight Action Plan – Implementation Management Group

At least one delegate plus proxy

Nominations:

Cr Paul Jenner - City of Mount Gambier  
Mr Andrew Meddle - City of Mount Gambier  
Mr Tony Wright - LCLGA

It's recommended;

**“That Mr Andrew Meddle and Mr Tony Wright be the delegates.”**

**Moved, Wattle Range Council      Seconded, City of Mount Gambier**

**CARRIED**

### **13.6 Limestone Coast Community Services Round Table**

2 Positions

Nominations:

Mayor Erika Vickery – Naracoorte Lucindale Council  
Cr Kate Amoroso - City of Mount Gambier  
Mrs Jayne Miller - District Council of Grant  
Cr Moira Neagle – Wattle Range Council

Wattle Range Council **moved;**

**“that Cr Moira Neagle and Cr Kate Amoroso be the delegates”**

The motion lapsed for want of a seconder.

Robe District Council **moved;**

**“That Cr Moira Neagle and Mayor Erika Vickery be the delegates.”**

**Seconded, Wattle Range Council**

**CARRIED**

### **13.6 Group Training Employment (GTE)**

1 position (previously 2 positions)

The GTE constitution is currently under review and we have been advised by the General Manager they will not be seeking a new board member until this review has been completed.

Cr Paul Jenner - City of Mount Gambier  
Cr Dennis Muhovics - Wattle Range Council

Its recommended:

**“That Cr Paul Jenner be the delegate”**

**Moved, Kingston District Council      Seconded, District Council of Robe**

**CARRIED**

#### 14.0 OTHER BUSINESS

- Darryl Whicker, CEO – District Council of Grant proposed that a review of the process for the appointments to the LCLGA Board, Committees and to outside organisations be considered noting that all appointments could be for a longer term than one year and could be aligned to council elections where appropriate.
- Discussion amongst members resulted in agreement that a review of the LCLGA Charter and Election process be undertaken ahead of the 2021 AGM.

#### 15.0 ANNUAL GENERAL MEETING Closed at 10.40am

DRAFT

## LCLGA COMMITTEES

The following committees are convened by or on behalf of LCLGA. The appointments listed will remain current until the next Council Election in November 2022.

<b>Committee / Working Party</b>	<b>Current Appointment</b>	<b>Council</b>	
<b>LCLGA Roads and Transport Management Group (LCRTMG)</b>  Contact: Tony Wright T 0417 442 296 E <a href="mailto:eo@lclga.sa.gov.au">eo@lclga.sa.gov.au</a>  Meeting Frequency: As required  <i>This is a technical group to identify the regional road priorities of existing roads for funding. Typically, one representative from each member, normally from a technical executive background.</i>  <i>Full terms of reference on the LCLGA Website</i>	Cr Jamie Jackson (Chair) Mr Aaron Hillier	Tatiara District Council	
	Cr Paul Jenner CEO or delegate	City of Mount Gambier	
	Mr Daniel Willsmore	Naracoorte Lucindale Council	
	Mr Dave Worthley	Kingston District Council	
	Mr Peter Halton Ms Lauren Oxlade (Proxy)	Wattle Range Council	
	Mr Adrian Schutz	District Council of Grant	
	Mr Robert Noir Cr Bates (Proxy)	Robe District Council	
	Mayor Erika Vickery (President) Mr Tony Wright	LCLGA	
<b>Limestone Coast Economic Development Group (LCEDG)</b>  Contact: Michaela Bell T 08 8723 7310 or 0437 051 305 E <a href="mailto:projects@lclga.sa.gov.au">projects@lclga.sa.gov.au</a>  Meeting Frequency: Bimonthly or as required  <i>This s a strategic group that focuses on the enablers for regional growth as included in the regional growth strategy. Typically, one representative from each member.</i>  <i>Full terms of reference on the LCLGA Website</i>	Mayor Richard Sage CEO (Proxy) or delegate	District Council of Grant	
	Ms Emma Clay Mr Roger Balbolka	Wattle Range Council	
	Cr Frank Morello	City of Mount Gambier	
	Mr Trevor Smart	Naracoorte Lucindale Council	
	Mr James Holyman	District Council of Robe	
	Ms Nat Traeger	Kingston District Council	
	Mayor Graham Excell Ms Anne Champness	Tatiara District Council	
	Mayor Erika Vickery (President) Mr Tony Wright Mrs Michaela Bell	LCLGA	

<b>Committee / Working Party</b>	<b>Current Appointment</b>	<b>Council</b>
<b>LCLGA Regional Waste Management Steering Committee (RWMSC)</b>  Contact: Michaela Bell T 08 8723 7310 or 0437 051 305 E <a href="mailto:projects@lclga.sa.gov.au">projects@lclga.sa.gov.au</a>  Meeting Frequency: As required  <i>A technical group that focuses on the development of regional waste management strategies and priorities.</i>  <i>Full terms of reference on the LCLGA Website</i>	Mr Dave Worthley	Kingston District Council
	Mr Daniel Willsmore	Naracoorte Lucindale Council
	Cr Paul Jenner	City of Mount Gambier
	Mr Leith McEvoy Mr Aaron Price	District Council of Grant
	Mr Robert Moir	Robe District Council
	To be advised Mr Aaron Hillier (Proxy)	Tatiara District Council
	Mr Peter Halton Ms Lauren Oxlade (Proxy)	Wattle Range Council
	Mayor Erika Vickery (President) Mr Tony Wright Mrs Michaela Bell	LCLGA
	<b>Limestone Coast Climate Adaptation Committee (LCCAC)</b>  Contact: Tony Wright T 0417 442 296 E <a href="mailto:eo@lclga.sa.gov.au">eo@lclga.sa.gov.au</a>  <i>Meeting Frequency:</i>  <i>This group is on hold pending Strategic Plan 2020-2025 Priorities. We will seek to update nominations for this committee once the strategy has been reviewed and approved by the LCLGA Board.</i>  <i>Full terms of reference on the LCLGA Website</i>	Mayor Richard Sage CEO or delegate
Mr James Holyman		District Council of Robe
Mr Trevor Smart		Naracoorte Lucindale Council
Cr Miles Hahnemann Mr Rocky Callisto (Proxy)		Tatiara District Council
Cr Paul Jenner CEO or delegate		City of Mount Gambier
Ms Lauren Oxlade Mr Peter Halton (Proxy)		Wattle Range Council
Ms Nat Traeger		Kingston District Council
Mr David Wheaton		RDA Limestone Coast
Ms Michelle Benison		Department of Environment, Water and Natural Resources
Ms Kerry DeGaris		South East Natural Resources Management Board
vacant		Department of Environment, Water and Natural Resources
Mr Tony Wright Mrs Michaela Bell		LCLGA

<b>Committee / Working Party</b>	<b>Current Appointment</b>	<b>Council</b>	
<b>Tourism Management Group (TMG)</b>  Contact: Biddie Shearing P 0428 473 105 E <a href="mailto:tourismc@lclga.sa.gov.au">tourismc@lclga.sa.gov.au</a> Meeting Frequency: Bimonthly or as required  <i>This group needs to be composed of members who can support and contribute to the development of regional tourism strategies and be able to make decisions around the commitment and deployment of resources.</i>  <i>Full terms of reference on the LCLGA Website</i>	To be advised Mr Mike Ryan (Proxy)	District Council of Grant	
	Ms Camille Lehmann	District Council of Robe	
	Mrs Jayne Miller	Naracoorte Lucindale Council	
	Ms Nat Traeger	Kingston District Council	
	Ms Emma Clay Mr Roger Balbolka	Wattle Range Council	
	CEO or delegate	City of Mount Gambier	
	Mr Kingsley Green Ms Anne Champness	Tatiara District Council	
	Mayor Erika Vickery (President) Mrs Biddie Shearing Mr Tony Wright	LCLGA	
	<b>Regional Sport and Recreation Advisory Group (RSRAG)</b>  Contact: Tony Elletson T 0400 262 738 E <a href="mailto:starclubsse@lclga.sa.gov.au">starclubsse@lclga.sa.gov.au</a>  Meeting Frequency: As required  <i>To provide feedback, advice and direction on the Starclub program.</i>	Cr Kate Amoroso	City of Mount Gambier
		TBA	District Council of Grant
Ms Heather Schinkel		Kingston District Council	
Mrs Jayne Miller		Naracoorte Lucindale Council	
Cr David Laurie Mayor Alison Nunan (Proxy)		District Council of Robe	
Ms Naomi Fallon		Tatiara District Council	
Ms Emma Clay		Wattle Range Council	
Mayor Erika Vickery (President) Mr Tony Elletson Mr Tony Wright		LCLGA	
<b>LCLGA Audit &amp; Risk Committee</b>  Contact: Tony Wright T 0417 442 296 E <a href="mailto:eo@lclga.sa.gov.au">eo@lclga.sa.gov.au</a> Meeting Frequency: Bimonthly or as required	Mayor Richard Sage	District Council of Grant	
	Mayor Erika Vickery	Naracoorte Lucindale Council	
	Mr James Holyman	District Council of Robe	
	Mr Paul Duka	Wattle Range Council	
	Mr Tony Wright	LCLGA	

## LCLGA APPOINTMENTS TO OUTSIDE ORGANISATIONS

The LCLGA made the following appointments to outside organisations.

Board / Committee	Representative	Council
<b>Limestone Coast Zone Emergency Management Committee (ZEMC)</b>  2 Positions  Contact: John Probert Regional Commander South Australian Country Fire Service 46 Smith Street Naracoorte SA 5271 T 08 87622311 or 0407 609974 E <a href="mailto:John.Probert@sa.gov.au">John.Probert@sa.gov.au</a>	Ms Barbara Cernovskis	City of Mount Gambier
	Mr Darryl Whicker	District Council of Grant
<b>Limestone Coast Zone Emergency Centre Committee (ZEST)</b>  2 Positions  Contact: John Probert Regional Commander South Australian Country Fire Service 46 Smith Street, Naracoorte SA 5271 T 08 87622311 or 0407 609974 E <a href="mailto:John.Probert@sa.gov.au">John.Probert@sa.gov.au</a>	Mr Tony Wright (Local Government Controller)	LCLGA
	Mr Ben Hood (Local Government Deputy Controller)	City of Mount Gambier
<b>Limestone Coast Bushfire Management Committee (LCBMC)</b>  2 Positions (1 Vote)  Contact: Claire Simcock Regional Prevention Officer South Australian Country Fire Service 46 Smith Street, Naracoorte SA 5271 T 08 8762 7100 or 0488 039 470 E <a href="mailto:Claire.Simcock@sa.gov.au">Claire.Simcock@sa.gov.au</a>	Mr David Hood	On behalf of Naracoorte Lucindale Council
	Mr Roger Balbolka (Deputy)	Wattle Range Council

<b>Board / Committee</b>	<b>Representative</b>	<b>Council</b>
<b>Southern Border Fire Coordination Association</b>  1 position  Contact: John Probert Regional Commander South Australian Country Fire Service 46 Smith Street, Naracoorte SA 5271 T 08 87622311 or 0407 609974 E <a href="mailto:John.Probert@sa.gov.au">John.Probert@sa.gov.au</a>	Mr Roger Balbolka	Wattle Range Council
<b>Green Triangle Freight Action Plan – Implementation Action Group</b>  1 position plus a proxy  Contact: TBA	Ms Barbara Cernovskis	City of Mount Gambier
	Mr Tony Wright	LCLGA
<b>Limestone Coast Community Services Roundtable (LCCSRT)</b>  2 Positions  Contact: TBA	Mayor Erika Vickery	Naracoorte Lucindale Council
	Cr Moira Neagle	Wattle Range Council
<b>Group Training Employment</b>  1 Position  Contact: Greg Megaw P - 08 8721 2345 E - <a href="mailto:greg@gte.org.au">greg@gte.org.au</a>	Cr Paul Jenner	City of Mount Gambier
<b>AC Care</b>  1 Position	Mr Tony Wright	LCLGA

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION TO BE HELD ON FRIDAY 12<sup>th</sup> FEBRUARY 2021 FROM 9.30AM AT THE TATIARA DISTRICT COUNCIL CHAMBERS, 43 WOOLSHED STREET, BORDERTOWN.**

**1.0 MEMBERS/DEPUTY MEMBERS**

**1.1 Present**

Naracoorte Lucindale Council	Mayor Erika Vickery (President)
City of Mount Gambier	Mayor Lynette Martin
Wattle Range Council	Mayor Des Noll
District Council of Grant	Mayor Richard Sage (Vice President)
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell

**1.2 In Attendance**

City of Mount Gambier	Ms Barbara Cernovskis (Acting CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mr Tony Wright (EO) Mrs Biddie Shearing, Destination Development Manager Ms Mae Steele (Executive Assistant/Corporate Services Officer)

**1.3 Guests and Observers**

LGA SA	Mr Stephen Smith (Planning Reform) Ms Allison Down (GAROC/SAROC Executive Coordinator)
UniSA	Mr Ian McKay
RDA Limestone Coast	Mr David Wheaton (CEO)
Coorong District Council	Mayor Paul Simmons Deputy Mayor Jeff Arthur Ms Bridget Mather (CEO)
LC LGA	

**1.4 Apologies**

Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Member for MacKillop	Mr Nick McBride MP
PIRSA	Ms Peta Crewe (Regional Manager – Limestone Coast)
Ausindustry	Ms Elise Gordan

**Note that the apologies be accepted.**

**Moved,**

**Seconded,**

## **2.0 DISCLOSURE OF INTERESTS**

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

## **3.0 MINUTES OF MEETINGS**

3.1 Confirmation of the Minutes of the December LC LGA General Meeting held in the District Council of Grant on 11<sup>th</sup> December 2020 – *Refer to pages 30-39*

**That the Minutes of the LC LGA General Meeting held on 11<sup>th</sup> December 2020 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.**

**Moved,**

**Seconded,**

## **4.0 MATTERS ARISING FROM THE MINUTES – ACTION SHEET**

*Refer to pages 40-41*

Business arising from the Minutes of the December General Meeting.

## **5.0 CORRESPONDENCE**

*Refer to pages 42-43*

### **5.1 Inwards and Outwards**

Correspondence register to 8<sup>th</sup> February 2021.

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**That correspondence be received and noted by LC LGA delegates.**

**Moved,**

**Seconded,**

## **6.0 FINANCIAL**

### **6.1 Financial Reports**

*Refer to pages 44-47*

It is recommended that LC LGA:

Receive and note the finance reports:



- a. Report from the Executive Officer.
- b. The Balance Sheet as at 31<sup>st</sup> December 2020.
- c. The Consolidated Profit and Loss Budget Analysis for the period 1<sup>st</sup> July 2020 to 31<sup>st</sup> December 2020.

**Moved,**

**Seconded,**

## **7.0 RECOMMENDATION REPORTS**

### **7.1 Limestone Coast Wine Show Sponsorship Request**

Executive Officer  
*Refer pages 48-50*

It is recommended that LCLGA;

1. Supports the request for sponsor of the 2021 Limestone Coast Wine Show to the value of \$2,500 (plus GST) as detailed in the attached letter.
2. That the \$2,500 is approved to be deducted from members equity.

**Moved,**

**Seconded,**

### **7.2 SACCA Governance and Funding Model**

Executive Officer  
*Refer pages 51-75*

It is recommended that LCLGA;

1. Support the attached draft funding and governance discussion paper.
2. Provide guidance to the LCLGA Executive Officer on the approach the Board wishes to take for the recovery of costs associated with the SACCA membership for the LCLGA.

**Moved,**

**Seconded,**

### **7.3 SACCA Agreement**

Executive Officer  
*Refer pages 76-84*

It is recommended that LCLGA;

Approves the Executive Officer to execute the agreement, as attached, with the Local Government Association of South Australia.

**Moved,**

**Seconded,**





## 7.8 Terms of Reference (TOR) Standard Template

Executive Officer

*Refer to pages 91-96*

It is recommended that LC LGA:

Approve the new standard form for TOR template.

**Moved,**

**Seconded,**

## 8.0 **REPORTS**

### 8.1 **LC LGA President's Report**

*To be tabled*

#### 8.1.1 LGA Board

- (i) Draft Minutes of the LGA Board of Directors Meetings held on 17<sup>th</sup> December 2020 and the LGA SA Draft Strategic Plan.

*Refer to pages 97-124*

#### 8.1.2 SAROC

- (ii) Draft Minutes and Key Outcomes of SAROC Meeting held on 3<sup>rd</sup> December 2020. *Refer to pages 125-133*

### 8.2 **Local Government Association of SA**

Stephen Smith

### 8.3 **Executive Officer**

Tony Wright

*Refer to page 134*

### 8.4 **Report from Destination Development Manager**

Biddie Shearing

*Refer to pages 135-138*

### 8.5 **Report from Starclub & Regional Sporting Academy**

Tony Elletson

*Refer to pages 139-141*

### 8.6 **Report from Leadership Program**

Ali Auld

*Refer to pages 142-143*

### 8.7 **Report from LC Substance Misuse Project Officer**

Sophie Bouchier

*Refer to pages 144-146*

### 8.8 **Report from LCLGA Program & Policy Coordinator**

Michael Bell



*Refer to pages 147-149*

It is recommended that LC LGA:

The reports for LC LGA President, Local Government Association SA, Executive Officer, Destination Development Manager, Starclub & Regional Sporting Academy, Limestone Coast Leadership Program, Substance Misuse Project Officer and Project Manager be received and noted.

**Moved,**

**Seconded,**

## **9.0 LCLGA SUB-COMMITTEE MINUTES**

There have been no sub-committee meetings since the 11<sup>th</sup> December 2020.

## **10.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

### **10.1 Regional Development Australia Limestone Coast**

*David Wheaton - Chief Executive  
Officer Refer pages 150-151*

### **10.2 LC Heritage Advisory Services**

*Refer pages 152-160*

It is recommended that LC LGA;

Receives and note the Reports.

**Moved,**

**Seconded,**

## **11.0 OTHER BUSINESS**

## **12.0 ANTICIPATED MEETING CLOSURE – 1pm**

The next LC LGA General Meeting is to be held in the Naracoorte Lucindale Council **Friday 9<sup>th</sup> April 2021**. Acceptances and apologies to Mae Steele, LC LGA Executive Assistant Phone 8723 7310 or Email [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)



<b>Date</b>	<b>Meeting</b>	<b>Location</b>
18 <sup>th</sup> February 2021	SAROC	LGA House, Adelaide
19 <sup>th</sup> March 2021	SAROC	LGA House, Adelaide
TBC - April 2021	Council Best Practice Showcase LGA Ordinary GM	TBC
9 <sup>th</sup> April 2021	LC LGA GM	Naracoorte Lucindale Council
TBC - May 2021	SAROC	LGA House, Adelaide
11 <sup>th</sup> June 2021	LC LGA GM	Kingston District Council
TBC - July 2021	SAROC	LGA House, Adelaide
13 <sup>th</sup> August 2021	LC LGA GM	City of Mount Gambier
TBC August 2021	LGA Roads & Works Conference	TBC
TBC - September 2021	SAROC	LGA House, Adelaide
8 <sup>th</sup> October 2021	LC LGA	Wattle Range Council
TBC - October 2021	LGA Conference & AGM	TBC
TBC - November 2021	SAROC	LGA House, Adelaide
10 <sup>th</sup> December 2021	LC LGA GM & Christmas Lunch	District Council of Robe
TBC February 2022	SAROC	LGA House, Adelaide
11 <sup>th</sup> February 2022	LG LGA AGM & GM	District Council of Grant



**MINUTES OF THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION HELD ON FRIDAY 11<sup>th</sup> DECEMBER 2020 IN THE DISTRICT COUNCIL OF GRANT at THE BARN, 747 GLENELG RIVER ROAD, OB Flat (VIA MOUNT GAMBIER)**

Meeting Opened - 10.00am

President Mayor Erika Vickery

Welcomed Member councils and guests.

Acknowledgement of Country and the First Nations people.

Mayor Richard Sage, District Council of Grant

Mayor Sage welcomed members and guests to the District Council of Grant and to the fantastic local business - The Barn. He acknowledges the difficult year the it has been, and congratulated Limestone Coast Councils on working with State/ Federal Governments and together to keep our communities safe. Mayor Sage encouraged all to shop local especially beef, lamb and local crayfish. The recently announced \$59M Timberlink development will bring new technology to the region and long term manufacturing jobs for the region.

10.15am - With the leave of the meeting Mayor Vickery paused the meeting to acknowledge and thank LCLGA Members Councils and LCLGA employees for their contributions and collaboration throughout the 2020 year.

10.25am - Meeting recommenced

Guest Speaker

Sonya Mezinac - Safety Hub Project Officer, Centacare

Sonya introduced the Safety Hub after an acknowledgement of Country and the Boandik people. Through the Office for Women the State Government has committed to nine hubs across South Australia's regions. Safety hubs will provide a single point of contact for women and their children to ensure they can access the supports they need, and that interventions and responses are appropriate. They will also improve access for regional communities.

The Whyalla and Limestone Coast service response hubs will be delivered through Centacare Country SA and Limestone Coast DV service partners in 2020–21. Centacare proposes to work with Limestone Councils to find the most suitable locations for safety hubs in each council area eg Libraries or Community Centre's. Discussions have commenced with Wattle Range and Mount Gambier councils and plans to meet with other councils in coming weeks.

## **1.0 MEMBERS/DEPUTY MEMBERS**

### **1.1 Present**

Naracoorte Lucindale Council	Mayor Erika Vickery (President)
City of Mount Gambier	Mayor Lynette Martin
Wattle Range Council	Mayor Des Noll
District Council of Grant	Mayor Richard Sage (Vice President)
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell

## 1.2 In Attendance

City of Mount Gambier	Ms Barbara Cernovskis (Acting CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LCLGA	Mr Tony Wright (EO) Mrs Biddie Shearing (Destination Development Manager) Mrs Michaela Bell (Program & Policy Coordinator) Ms Sophie Bouchier (Substance Misuse Limestone Coast Project Officer) Ms Mae Steele (Executive Assistant/Corporate Services Officer)

## 1.3 Guests and Observers

UniSA	Mr Ian McKay
PIRSA	Ms Peta Crewe (Regional Manager, Limestone Coast)
Centacare	Ms Sonya Meziniec (Safety Hub Project Officer)
LC LGA	

## 1.4 Apologies

Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Member for MacKillop	Mr Nick McBride MP
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Wattle Range Council	Cr. Moira Neagle (Deputy Mayor)
LGA SA	Mr Stephen Smith (Planning Reform) Ms Alison Down (GAROC & SAROC Coordinator)
Ausindustry	Ms Elise Gordan

**“That the apologies be accepted.”**

**Moved,** District Council of Grant

**Seconded,** Tatiara District Council

**CARRIED**

## 2.0 DISCLOSURE OF INTERESTS

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

**NIL**



### 3.0 MINUTES OF MEETINGS

- 3.1 Confirmation of the Minutes of the October LC LGA General Meeting held in the Wattle Range Council on 9<sup>th</sup> October 2020.

**“That the Minutes of the LC LGA General Meeting held on 9<sup>th</sup> October 2020 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.”**

**Moved**, District Council of Robe **Seconded**, Kingston District Council

**CARRIED**

### 4.0 MATTERS ARISING FROM THE MINUTES – ACTION SHEET

Business arising from the Minutes of the October 2020 General Meeting. The updated action sheet was tabled and discussed.

### 5.0 CORRESPONDENCE

#### 5.1 **Inwards and Outwards**

Correspondence register to 6<sup>th</sup> December 2020.

Many of these correspondence items will have been received directly by member councils. Should any delegate wish to access any correspondence items listed, but not included with this agenda, they can be made available by contacting the LC LGA Executive Officer.

**“That correspondence be received and noted by LC LGA delegates.”**

**Moved**, Wattle Range Council **Seconded**, City of Mount Gambier

**CARRIED**

### 6.0 FINANCIAL

#### 6.1 Financial Reports

It is recommended that LC LGA:

Receive and note the finance reports:

- a. Report from the Executive Officer.
- b. The Balance Sheet as at 31<sup>st</sup> October 2020.
- c. The Consolidated Profit and Loss Budget Analysis for the period 1<sup>st</sup> July 2020 to 31<sup>st</sup> October 2020.

**Moved**, District Council of Robe **Seconded**, Wattle Range Council

**CARRIED**



## 7.0 **RECOMMENDATION REPORTS**

### 7.1 **Limestone Coast Destination Strategy**

#### Destination Development Manager

Presentation of the final Limestone Coast Destination Tourism and Marketing Plan 2025 was provided. The presentation has been circulated to LCLGA Members and a Snapshot of the final documents can be found [here](#).

It is recommended that LCLGA;

1. Endorse the draft Limestone Coast Destination Tourism and Marketing Plan
2. Endorse the preparation of an implementation plan with resourcing options and budget considerations to be presented to the LCLGA board at the February 2021 meeting.
3. Evolve the LCLGA Tourism Management Group into the Regional Reference Group and prepare an amended set of terms of reference.

**Moved**, City of Mount Gambier

**Seconded**, Wattle Range Council

**CARRIED**

### 7.2 **Mixed Dozen Trails Project**

#### Executive Officer

It is recommended that LCLGA;

1. Receives and notes the report;
2. Authorises the LCLGA Executive Officer to negotiate the regional investment level and conditions of the grant arrangements
3. The resulting funding requirement be included in the 2021/22 and future business plans.
4. Any impacts in 2020/21 financial year be deducted from members equity.
5. The final agreement be reported to the Board.

**Moved**, Wattle Range Council **Seconded**, District Council of Robe

**CARRIED**

### 7.3 **LCLGA 2020-2021 Business Plan Assumptions**

#### Executive Officer

It is recommended that LCLGA;

Approves the assumptions to develop business plan models with an amendment made to “agree to” (not accept) to continue to make annual losses and drawn down members equity.

**Moved**, District Council of Robe **Seconded**, City of Mount Gambier



**CARRIED**

#### **7.4 LCLGA Board, Committee and Outside Organisation Appointments**

##### Executive Officer

It is recommended that LCLGA;

Approves the extension of current LCLGA Board, Committee and outside appointments until the next local government election in 2022.

**Moved**, City of Mount Gambier **Seconded**, Kingston District Council

**CARRIED**

#### **7.5 LCLGA 2021 Meeting Schedule**

##### Executive Officer

It is recommended that LC LGA:

Endorse proposed the LCLGA 2021 meeting dates and council locations noting they could be subject to change to accommodate Limestone Coast Councils, LGA SA and ALGA events.

**Moved**, District Council of Grant **Seconded**, District Council of Robe

**CARRIED**

### **8.0 REPORTS**

#### **8.1 LC LGA President's Report**

##### LCLGA President's Report

###### *LGA Annual General Meeting*

The LGA AGM was held on Thursday 29<sup>th</sup> October at Woodville Town Hall and was preceded by the LGFA (Local Government Finance Authority of SA) AGM. The business of the meeting included the presentation of the LGA Annual Report, Financial Statements, SAROC and GAROC reports, LGASA Mutual and LGA Procurement Annual Reports and the Local Government Research and Development Scheme report. Motions through SAROC that were supported included Solid Waste Levy and Recycling Services and support for regional communities.

###### *SAROC*

Special SAROC meeting to decide Chair and LGA board members for next two years. I was elected as chair of SAROC and LGA board members from SAROC are myself (Naracoorte Lucindale – Limestone Coast), Sam Telfer (past president,



Tumby Bay – Eyre Peninsula), Clare McLaughlin (Whyalla – Spencer Gulf Cities), Keith Parkes (Alexandrina – Southern Hills), Peter Matthey (Goyder - Legatus)

### *Business support services - RDALC and LCLGA*

The pandemic has certainly impacted some businesses and there are various support measures set up to assist. The RDALC (Regional Development Australia Limestone Coast) has been and continues to provide support for small businesses in the Limestone Coast region. The LCLGA (Limestone Coast Local Government Association) funding paid to the RDALC specifically to support the RDALC's Manager, Business and Workforce Development. Businesses in the tourism industry are able to receive support from the Limestone Coast LGA Destination Development Manager, Biddie Shearing. She has set up a specific Facebook page for information and resources for tourism businesses. Businesses seeking information re assistance are urged to contact these organisations

### *Other activities*

- Zoom meetings with Limestone Coast mayors
- RDALC Board meeting at GTE Mt Gambier, RDA LC Human Resources Committee meeting, RDA Industry visit to Mondelez factory at Suttontown (Philadelphia Cheese manufacturer) RDALC AGM and General meeting
- LCLGA has partnered with SATC to develop a Destination Tourism & Marketing Plan for the Limestone Coast. This aims to be a holistic plan for industry, all tiers of government and other stakeholders to grow our visitor economy. This is a first for the region, and our last regional marketing plan was in 2010. LCLGA welcome feedback on the survey link - <https://www.surveymonkey.com/r/LCTourismPlanFeedback> This is a major step for our region and once adopted will be our roadmap for the next 5 years as a region
- LGA Briefing with Minister for Families and Social Services, Senator Anne Ruston and Minister for Trade, Tourism and Investment, Senator Simon Birmingham. The purpose of the meeting will be to hear an update directly from the Senators on federal matters affecting our sector.
- Meeting with MPs Nick McBride and Troy Bell and Mayor Richard Sage re border restriction issues
- Limestone Coast Economic Development Group meeting
- Regional LG EO's meeting at LGFA Office as SAROC Chair guest – sharing what regional LGs are doing and planning where we can all work together (assists the agenda for SAROC)
- Limestone Coast Regional Sports Academy Advisory Group workshop
- Virtual launch to tourism industry of Limestone Coast Regional Tourism Development and Marketing Plan
- LC EO Performance Review Committee meeting (zoom)
- SAROC zoom meeting
- Local Government Research and Development Committee
- SA Drought Hub - Supporting resilient and innovative farming in SA: SAROC secretariat, Chair of regional EOs and I met with the SARDI - PIRSA - Adelaide Uni bid team and agreement was that there would be great value in (1) a letter of support via LGA – SAROC to the bid and (2) that each Regional LGA EO would be provided with a copy of the draft letter from Legatus Group as an example of our support. This would then be left up to each of the Regional LGAs as to deciding on a letter of support for the bid. (noting the short time frame and they are looking for response by



end of this week). It appears the bid team are looking at 5 NODES across Regional SA which would see 1 in each of the 5 Regional LGAs but not in Southern and Hills LGA. Discussed Eyre Peninsula, Pt Augusta, Orreroo, Loxton, Roseworthy and Struan. The node locations are not based on geographically location rather shared themes of pastoral, low, medium and high rainfall zones. For example, the high rainfall node at Struan will involve organisations/groups from the Lower EP, KI, Adelaide Hills etc. To date the bid team has 58 organisations including industry and growers' groups. A draft letter of support will be composed – this would be based on the interests of local government and its Members and the communities they represent and helping local government to engage with, and respond to, the needs of the community. This included Climate Change Sector Agreements and Regional Health Plans. The letter will also be based under the 4 pillars of the SAROC Strategic Plan:

- Theme 1: Economic Development SAROC recognises the important role councils have in creating the best conditions for local businesses to grow and thrive and the importance placed on the farming sector.
  - Theme 2: Community Development SAROC acknowledges the significant contribution regional councils make to community development through public health and community wellbeing activities, and the need for adequate levels of State Government services and funding to support healthy and resilient communities.
  - Theme 3: Natural and Built Environment SAROC recognises the importance of local government's role in the future planning and maintenance of South Australia's natural and built environment.
  - Theme 4: Financial Sustainability and Governance SAROC recognises the challenges regional councils face in attaining and maintaining financial sustainability and the direct impacts the drought has on the rate base for member councils.
- SA Local Government Grant Commission meeting (the commission makes recommendations to the Minister for Local Government on the distribution of untied Commonwealth Financial Assistance Grants to local governing authorities in SA. It is now also the Boundary Commission)
  - Country Arts SA board meeting

#### 8.1.1 LGA Board

- (i) Draft Minutes and Key Outcomes Summary of the LGA Board of Directors Meeting held on 22 October 2020.

#### 8.1.2 SAROC

- (ii) Draft Minutes of SAROC Special Meeting held on 29<sup>th</sup> October 2020

### 8.2 **Local Government Association of SA**

Mayor Vickery provided an update in 8.1 – Presidents report.

### 8.3 **Executive Officer**

Tony Wright

- Thanked members for allowing flexibility of work arrangements throughout 2020 due to COVID.
- Collection of waste data from western Victorian Councils has commenced and will assist in the progress of the regional MRF feasibility study.



- Roads database update work is progressing well
- CFS – Roadside vegetation management and hazard management.

**8.4 Report from Destination Development Manager**

Biddie Shearing

**8.5 Report from Starclub & Regional Sporting Academy**

Tony Elletson

**8.6 Report from Leadership Program**

Ali Auld

**8.7 Report from LC Substance Misuse Project Officer**

Sophie Bouchier

**8.8 Report from LCLGA Program & Policy Coordinator**

Michaela Bell

It is recommended that LC LGA:

“the reports for LC LGA President, Local Government Association SA, Executive Officer, Destination Development Manager, Starclub & Regional Sporting Academy, Limestone Coast Leadership Program, Substance Misuse Project Officer and Program & Policy Coordinator be received and noted.”

**Moved**, Kingston District Council **Seconded**, Tatiara District Council

**CARRIED**

**9.0 LCLGA SUB-COMMITTEE MINUTES**

**9.1 LC LGA Roads and Transport Group Minutes – 2 December 2020**

**9.2 LCLGA Tourism Management Group - 13 October 2020**

It is recommended that LC LGA:

““The Minutes and reports from the LCLGA Sub-Committees having first been circulated amongst members, be adopted.”

**Moved**, Wattle Range Council **Seconded**, Tatiara District Council

**CARRIED**

**10.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

**10.1 Regional Development Australia Limestone Coast**

*David Wheaton - Chief Executive Officer*

**10.2 LC Heritage Advisory Services**



10.3 **PIRSA**

Peta Crewe

- State government is investing \$4.45 million to assist the urgent mobilisation of a seasonal and regional workforce in South Australia in response to the challenges presented by the coronavirus pandemic. The funding will help create a multi-pronged approach to fill vacancies and boost employment in key areas in regional South Australia over the next six to 12 months including this crucial time leading up to Christmas. The program will include incentives of up to \$2,000 for students moving to regions to take up regional jobs. Additional support will also be available for businesses bringing workers into South Australia as part of the Seasonal Worker Program and Pacific Labour Scheme to fill critical roles. Peta will be coordinating this project across the state working with the RDA's in all regions.
- Forestry - working with Green Triangle Forest Industries Hub and the harvest and haulage sector currently experiencing significant changes to blue gum harvesting and haulage requirements.
- A two-year \$1.1 million investment to upgrade fire surveillance and prevention across forestry assets in the South East of South Australia has been unveiled by the State Government. [More information here](#)

10.4 **Uni SA**

Ian McKay

- No enrolments to date for our new Bachelor of Secondary Education degree that I announced at the last LCLGA meeting but this is not surprising with only Mathematics offered as a Major. We are expecting additional options for 2022 and hopefully, this will bring a start to enrolments.
- Limestone Coast students will be able to study Diploma in Arts, Diploma in Business, Diploma in Construction, Diploma in Engineering, Diploma in Information Technology and Diploma in Science and the Environment (in addition to the current Diploma in Health) from Mount Gambier Campus from next year. Local students will enrol as external students but may choose to do any courses offered on-campus in a face to face mode. Each of these Diploma programs provides a guaranteed pathway to a range of Bachelor degrees including a number of online degrees, therefore increasing the regional options for students to study and remain in the Limestone Coast.
- Thank you for the welcome I am always shown by Mayors and CEOs to your meetings and when I visit your Council area. Your support for our local university is important, appreciated and not taken for granted.
- Best wishes to all present and your families for Christmas and 2021.

It is recommended that LC LGA;

“Receives and note the Reports.”

**Moved**, Naracoorte Lucindale Council **Seconded**, District Council of Grant



**11.0 OTHER BUSINESS**

- Ben Gower, CEO at Wattle Range Council has nominated for the LGA SA CEO Advisory Group and if successful will play an important perspective and advocacy role for regional councils.
- Darryl Whicker, CEO of District Council of Grant noted that most Council budget planning processes will be cut off from new budget considerations in February 2021. LCLGA to consider this in the planning the 2021-2022 draft budget.
- Nat Traeger, CEO Kingston District Council has been appointed to the LG Professionals board.
- Mayor Noll, Wattle Range Council raised that the Mobile Blackspot funding Round 5A is open and close on the 10 February 2021 [more information here](#)

**12.0 MEETING CLOSED – 12.35pm**

The next LC LGA General Meeting is to be held in the Tatiara District Council **Friday 12<sup>th</sup> February 2021**. Acceptances and apologies to Mae Steele, LC LGA Executive Assistant Phone 8723 7310 or Email [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)

**LC LGA CALENDAR**

Date	Meeting	Location
18th February 2021	SAROC	LG House, Adelaide
12 <sup>th</sup> February 2021	LG LGA AGM & GM	Tatiara District Council



Item	4.0 ACTION LIST	Due Date	STATUS
	<b>11<sup>th</sup> December 2020</b>		
7.1.2	Preparation of a Destination implementation plan with resource and budgets to be presented at the LCLGA board workshop.	Feb 11, 2021	Presented at the Board Planning Workshop
7.1.3	Evolve the LCLGA Tourism Management Group into the Regional Reference Group and prepare an amended set of terms of reference.	April 2021	In progress
7.2	LCLGA Executive Officer to negotiate the regional investment level and conditions of the grant arrangements for the Mixed Dozen Project. The resulting funding requirement be included in the 2021/22 and future business plans and the final agreement be reported to the Board.	April 2021	Agreement reached with final documentation pending
7.3	Develop business plan models with an amendment made to the assumption on the acceptability of future losses and reductions in members equity.	Feb 11, 2021	Presented at the Board Planning Workshop
11.0	LCLGA to consider Council budget planning processes in the planning the 2021-2022 draft budget. Councils will be cut off from new budget considerations in February 2021.		Noted
	<b>14<sup>th</sup> August 2020</b>		
7.2	Councils to provide feedback on the priority items for the LCLGA to develop proactive advocacy strategies.	Dec 2020	To be considered at the Board workshop
7.4	Risk and Audit Committee to recruit and appoint an independent member to the Risk and Audit Committee, with a maximum cost of \$3,000 pa and that the terms of reference are amended to allow an independent committee member.	Management report not yet received	To be progressed after the 2020 financial years audit is completed
7.5	LCLGA Executive Officer, in collaboration with the LCLGA Regional Waste Management Steering Committee, to further investigate the viability of the preferred solutions with Cross Border Councils, Regulators and the Market.	Feb 2021	Engagement commenced
7.7	Executive Officer to conduct a full review and update of all LCLGA Committee TOR and present these to the LCLGA Board October meeting.		Review near completion
8.1	Advise RDALC that the LCLGA will financially support the RDALC through the annual funding agreement for 91,221.78 excluding GST for Small Business Support.  Joint Board meeting planned for late Jan / Early Feb.		Meeting scheduled for 22 <sup>nd</sup> Feb 2021

	<b>17<sup>th</sup> April 2020</b>		
7.3	The Draft Limestone Coast Regional Public Health & Wellbeing Plan Public & Stakeholder consultation to begin.		Approved for consultation
7.8	Board approve the agreement, in attachment one, to form a Joint Planning Board		Submission to Minister under development, seeking endorsement from LGASA Risk



Limestone Coast  
Local Government  
Association

Key Correspondence to 8th February 2021

In/Out	Date	Subject	Name	Organisation
In	12/11/2020	2030 Regional Transport Plan - Intermediate Update 2020/21	John Olson	HDS
Out	12/11/2020	Limestone Coast Leadership Program 2021 - applications now open	Various Contacts	LCLP Database
In	8/12/2020	Roads Action Plan Clarifications - Naracoorte Lucindale Council	Daniel Willsmore	Naracoorte Lucindale Council
In/Out	8/12/2020	SATC CEO Regional Visit	Lang, Miranda	SATC
Out	8/12/2020	2030 Regional Transport Plan - Intermediate Update 2020/21 - Notice of Acceptance	John Olson	HDS
Out	8/12/2020	Collaborative Roads Project Scoping Survey-EOI funding proposal-response by 14/12/2020	Various Contacts	Limestone Coast Councils
Out	8/12/2020	SATC Regional Chairs - Limestone Coast Report	Pierre Gregor	tourism@lclga.sa.gov.au
In	10/12/2020	Green Triangle Freight Action Plan Steering Group - Membership	John Ernst	Safe Freight Networks
Out	10/12/2020	URGENT Help - Images for the Official Regional Visitor Guide.	Various Contacts	Limestone Coast Councils
In/Out	11/12/2020	Seasonal and Regional Jobs Update and Questions	Galpin, Kathryn	SATC
Out	11/12/2020	Regional Roads Database Nomination	Various Contacts	LCLGA Member Councils
In	13/12/2020	Heavy Vehicle Workshop + Legatus Group Regional Roads Forum	Toni Clarke	LGA SA
Out	14/12/2020	FW: COVID-19 - Updated Emergency Management Directions	Various Contacts	Sport & Rec Database
In/Out	15/12/2020	Listing on www.limestonecoast.org.au	Lisa	Seavu Caravan Park
Out	15/12/2020	ATDW feed on www.limestonecoast.org.au	Zoe Anderson	Alpaca
In	16/12/2020	Green Triangle Safe Freight Network Meeting Monday 21st 3pm (Vic Time)	John Ernst	Safe Freight Networks
In	16/12/2020	New Grant Opportunity: Building Better Regions Fund Round 5	Gordon, Elise	Ausindustry
Out	16/12/2020	Building Better Regions Fund Round 5 - Guidelines	Alison Stillwell	
In	17/12/2020	Limestone Coast BMC 2020 meeting 4/4	Simcock, Claire	CFS
Out	18/12/2020	Limestone Coast Regional Sporting Academy 2021 Induction Invitation - 19th January 2021	Various Contacts	LCLGA Member Councils
Out	18/12/2020	Regional Cooperative Marketing Fund 2020/21	Livaditis, Marianthi	SATC
Out	18/12/2020	Seasons Greetings - LCRSA	Various Contacts	LCRSA Database
Out	20/12/2020	LCLGA Board Appointments and Nominations Process 2021	Various recipients	LCLGA Member Councils
Out	8/01/2021	5AA - Proposal	Trevor Smart	Naracoorte Lucindale Council
In/Out	11/01/2021	Integrity Systems Livestock Marketing Campaign	Various Contacts	LC Red Meat Cluster Committee

In/Out	Date	Subject	Name	Organisation
In	13/01/2021	LCLGA Board Appointments and Nominations - Update	Trevor Smart	Naracoorte Lucindale Council
In	18/01/2021	Limestone Coast RVS Chapter FINAL draft	Biddie Shearing	tourismc@lclga.sa.gov.au
In/Out	18/01/2021	Copy of Limestone Coast Destination Tourism & Marketing Plan	Neville, Sally	Dept of Premier & Cabinet
Out/In	18/01/2021	Extension of Contract - SACCA EO	Adam Gray	SACCA Executive Officer
In	19/01/2021	Fire Prevention Officer course 2021	Simcock, Claire	CFS
In	19/01/2021	Next steps - ISC Livestock Marketing Campaign	Kathleen Allan	Integrity Systems
Out	19/01/2021	Regional Health & Wellbeing Plan -FINAL FOR REVIEW	Various Contacts	LCLGA Member Councils
Out	19/01/2021	Regional Health & Wellbeing update	Michaela Bell	projects@lclga.sa.gov.au
In	21/01/2021	LCLGA Board Appointments and Nominations - Update	Ben Gower	Wattle Range Council
Out	21/01/2021	Membership Endorsement - ATEC SA Eco Tours	Susanne Regenbergdrew	ATEC
In	22/01/2021	EFC - Visit to Mt Gambier - Tues 9 Feb	Adam Marafioti	EFC, House of Assembly, SA
In	25/01/2021	LCLGA Board Appointments and Nominations – President & Vice President	Melissa Mortenson	District Council of Grant
In	25/01/2021	Project Report - LGA R & D Funding for the Future	Adam Gray	SACCA Executive Officer
In/Out	27/01/2021	Vacancy on South Eastern Water Conservation & Drainage Board - Advert Approval	Astrid Crago	LGA SA
Out	27/01/2021	New Regional Events Funding Program	Various Contacts	Tourism Database
Out	28/01/2021	Itinerary for Famil	Adrienne Pearson	Red Havas
Out	28/01/2021	Letter of support - Tourism Funding	Nat Traegar	Kingston Council & National Trust
Out	29/01/2021	Limestone Coast - Regional Tourism Support	Andrew Kemp	Matthews Hospitality
Out	29/01/2021	New Regional Events Funding Program	Charlie Legoe	Naracoorte Community Member
Out	3/02/2021	Final Itinerary	Adrienne Pearson	Red Havas
Out	3/02/2021	Hazard Note 88 and 89	Simcock, Claire	CFS
Out	4/02/2021	Holiday this Year - Limestone Coast Images	Hawkins, Anna	T. Pasin, MP
In	5/02/2021	Confirmation of Progress Report Submission - LGR&DS Scheme	Mathilde Thorsen	LGA SA
In	5/02/2021	LC Food Plan proposal	Danielle England	Aginnovate
Out	5/02/2021	Project Report - LGA R & D Funding for the Future	Mathilde Thorsen	LGA SA
In	6/02/2021	SACCA Funding and Governance arrangements - LCLGA engagement	Adam Gray	SACCA Executive Officer
In/Out	8/02/2021	Section 52 report on regional public health plan implementation 2018-2020	Various Contacts	LCLGA Member Councils
Out	8/02/2021	Letter of Support - Tourism Industry Development Fund	S Moignard	Connawarra Bush Holiday Park
Out	8/02/2021	Letter of Support - Kingston	Alison Stillwell	

## 6.1 FINANCE REPORT

### BACKGROUND

The finance report is for the period July to December 2020, which is the first six months of the financial year.

To date, the budget is tracking as expected with some minor variations in cash flow timings. Noting the budget was developed in March, and some work has already been impacted due to Covid-19, mainly from a phasing of expenditure perspective.

Overall income is 15% lower than year-to-date budget largely driven by timing differences such as allocations from project liabilities and income from participant fees for the Leadership and Sports Academy programs.

As previously reported income from grants that are expected to be expended beyond the current year (where there are agreements in place) are held in liabilities and moved into revenue as expenditure occurs.

For the SMLC and SACCA projects, due to the external nature and liability of their revenue, they are held in liabilities and transferred into income shortly following expenditure to ensure they don't distort our profit and loss.

At this stage, we are not changing the forecast loss of \$117k, but noting the Board have approved unbudgeted expenditure for further Covid-19 destination marketing expenditure and part-funding of Executive Officer professional development.

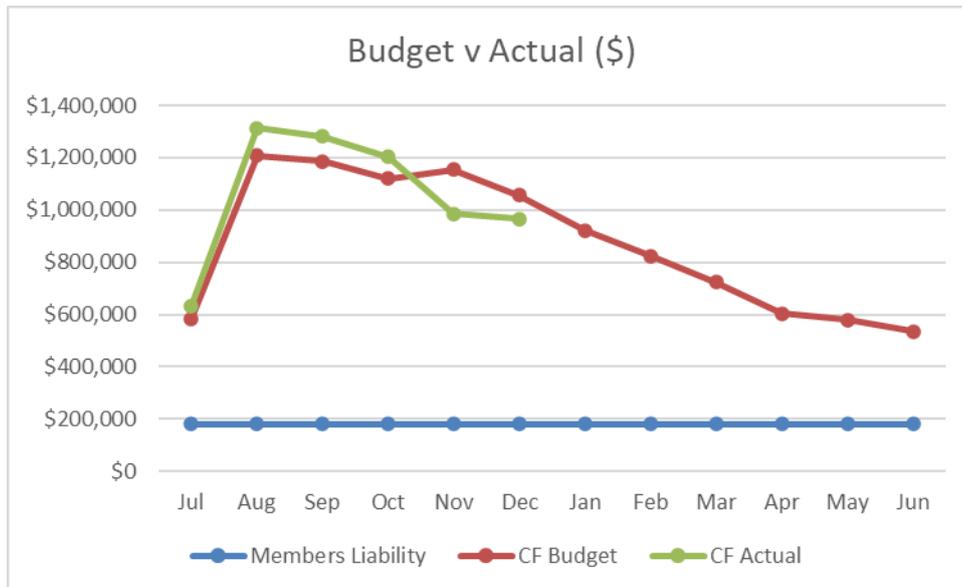
In terms of expenditure, most of the variations are due to timing of actuals when compared to forecast, noting some budget amounts have been smoothed over the year where actual spend is much more variable.

Project expenditure timing differences have begun to correct with the variation decreased by \$80k when compared to the December Board Report.

Due to Covid-19, there have also been other minor variations, such as staff not attending seminars (most have been cancelled)

From the Balance Sheet, total cash assets are \$1.26m with \$0.3m in liabilities, leaving \$0.964m in members equity which will be drawn down during the remainder of the financial year.

In the cashflow chart on the next page, you can see a slight variation from budget in November which again is due to a timing variance from budget where some expenditure in the budget is entered as smoothed over the year when in reality expenditure tends to be much more variable and dependant on project progress and timing of income from participant fees is later than forecast.



## KEY ISSUES

- The budget is tracking as expected with variations on approved projects due to timing differences.
- There has been some additional expenditure approved by the Board. We have not amended the overall budget at this stage and will track the impacts as the year progresses.
- The budget continues the strategy of drawing down members equity over time.

## RECOMMENDATION

Receive and note the finance reports:

- a. Report from the Executive Officer.
- b. The Balance Sheet as at 31<sup>st</sup> December 2020.
- c. The Consolidated Profit and Loss Budget Analysis for the period 1<sup>st</sup> July 2020 to 31<sup>st</sup> December 2020.

**Balance Sheet**

As of December 2020

ABN: 42 930 727 010  
Email: admin@lclga.sa.gov.au

<b>Assets</b>		
Cheque Account		\$85,909.27
Business Access Saver		\$138,402.25
Term Deposit 1- 4960		\$375,673.17
Term Deposit 2 - 0560		\$233,103.08
Term Deposit 3 - 8860		\$422,901.36
Petty Cash		\$250.00
Trade Debtors		\$7,715.97
Undeposited Funds Account		\$8.35
<b>Total Assets</b>		<b>\$1,263,963.45</b>
<b>Liabilities</b>		
Trade Creditors		\$25,665.48
Accrued Expenses		\$909.56
<b>CREDIT CARDS</b>		
Chair	\$441.46	
Destination Development Manager - 3117	-\$331.11	
SMLC - 4064	\$28.50	
Executive Assistant - 5354	\$90.30	
Executive Officer - 4945	\$1,351.48	
Starclub/LCRSA - 9808	-\$13.21	
<b>Total CREDIT CARDS</b>		<b>\$1,567.42</b>
<b>GST LIABILITIES</b>		
GST Collected	\$183,405.52	
GST Control Account	-\$175,069.31	
GST Paid	-\$20,556.20	
<b>Total GST LIABILITIES</b>		<b>-\$12,219.99</b>
<b>PAYROLL LIABILITIES</b>		
PAYG Payable	\$20,466.78	
Leave Provisions	\$48,883.21	
Long Service Leave	\$32,647.25	
Salary Sacrifice	\$1,321.17	
<b>Total PAYROLL LIABILITIES</b>		<b>\$103,318.41</b>
<b>PROJECT LIABILITIES</b>		
Limestone Coast Leadership Program	\$13,000.00	
Substance Misuse LC	\$109,426.70	
SA Coastal Councils Alliance	\$57,979.01	
<b>Total PROJECT LIABILITIES</b>		<b>\$180,405.71</b>
<b>Total Liabilities</b>		<b>\$299,646.59</b>
<b>Net Assets</b>		<b>\$964,316.86</b>
<b>Equity</b>		
Retained Earnings		\$618,521.28
Current Year Earnings		\$345,795.58
<b>Total Equity</b>		<b>\$964,316.86</b>

This report includes Year-End Adjustments.

**LIMESTONE COAST LOCAL GOVERNMENT ASSOC**

Level 1  
9 Bay Road Mount Gambier  
SA 5290

**Profit & Loss**

**July 2020 To December 2020**

	<b>Actual (YTD)</b>	<b>Budgeted (TYD)</b>	<b>\$ Difference</b>	<b>% Difference</b>
<b>INCOME</b>				
Members Contributions	\$647,288	\$642,670	\$4,618	1%
Grants	\$232,012	\$344,914	-\$112,902	-33%
Grant (from liabilities)	\$122,121	\$80,000	\$42,121	53%
Participant Contributions	\$23,580	\$81,062	-\$57,481	-71%
Sponsorship	\$20,129	\$86,000	-\$65,871	
Sundry Income	\$2,445	\$0	\$2,445	
Interest	\$3,353	\$7,500	-\$4,147	-55%
<b>Total INCOME</b>	<b>\$1,050,927</b>	<b>\$1,242,146</b>	<b>-\$191,218</b>	<b>-15%</b>
<b>EXPENSES</b>				
Advertising & Marketing	\$1,360	\$1,500	-\$140	-9%
Audit & Accountants Fees	\$3,300	\$7,002	-\$3,702	-53%
Bank Fees	\$603	\$360	\$243	67%
Computing & IT	\$6,198	\$7,500	-\$1,302	-17%
Consultancy	\$0	\$3,000	-\$3,000	-100%
Occupancy	\$10,412	\$15,000	-\$4,588	-31%
Governance	\$10,500	\$9,000	\$1,500	17%
Insurances	\$9,220	\$5,100	\$4,120	81%
Meeting Expenses	\$1,306	\$1,800	-\$494	-27%
Miscellaneous Expenses	\$2,920	\$3,000	-\$80	-3%
Postage	\$38	\$240	-\$202	-84%
Printing/Stationery	\$3,271	\$3,000	\$271	9%
Projects	\$280,364	\$390,487	-\$110,123	-28%
Seminars	\$0	\$3,000	-\$3,000	-100%
Subscriptions	\$258	\$900	-\$642	-71%
Telephones	\$2,906	\$4,020	-\$1,114	-28%
Training	\$955	\$5,031	-\$4,077	-81%
Travel/Accommodation/Meals	\$2,536	\$5,000	-\$2,464	-49%
Vehicles	\$24,183	\$26,310	-\$2,127	-8%
Programs & Policy	\$20,430	\$0	\$20,430	
Wages	\$334,080	\$344,194	-\$10,114	-3%
<b>Total EXPENSES</b>	<b>\$714,840</b>	<b>\$835,444</b>	<b>-\$120,605</b>	<b>-14%</b>
<b>Net Profit/(Loss)</b>	<b>\$336,088</b>	<b>\$406,701</b>	<b>-\$70,613</b>	<b>-17%</b>

## 7.1 LIMESTONE COAST WINE SHOW – SPONSORSHIP REQUEST

### BACKGROUND

Since 2016, the LCLGA has been a trophy sponsor at the annual Limestone Coast Wine Show (LCWS). The Limestone Coast Wine Show has been supported by the LCLGA as it was becoming recognised as a major event not only on the Limestone Coast calendar but also on the national and international wine calendar.

The past 12 months have presented some significant hurdles for many industry sectors, including the Limestone Coast premium wine industry and events due to Covid19 and increasing tariffs in the Chinese wine market.

These awards are also an important tool to build the credibility of local wines on the national and global stage while also providing important content for our regional storytelling.

Wine tourism is also a key area of focus for the SATC in 2021 which means we may be able to amplify the value of the LCWS. Also, noting the LCLGA agreed to continue to support the Mixed Dozen Interactive Trails project in December 2020.

We note that Biddie Shearing is a member of the Executive Committee of the Limestone Coast Grape and Wine Council and has declared this conflict to the LCLGA.

### KEY ISSUES

When considering sponsorship, the following should be considered.

#### Return on investment:

The LCLGA has an expectation that it receives a return on sponsorship investment through benefits such as:

- Appropriate branding and profile-raising opportunities
- Ability to leverage sponsorship through media or advertising
- Ability to leverage support through attendance or staging of display or complementary event where appropriate
- Specific sponsorship category benefits
- Ability to reach traditional and non-traditional audiences

We believe the proposed sponsorship of \$2500 represents value for money when considering the market exposure, key local industry support, and social media content we can access and utilise.

### RECOMMENDATION

It is recommended that LCLGA;

1. Supports the request for sponsor of the 2021 Limestone Coast Wine Show to the value of \$2,500 (plus GST) as detailed in the attached letter.
2. That the \$2,500 is approved to be deducted from members equity.

**Moved,**

**Seconded,**



28<sup>th</sup> January 2021  
Biddie Shearing  
Limestone Coast Local Government Association  
PO Box 1445,  
Mount Gambier SA 5290

Dear Biddie,

**Re: 2021 Limestone Coast Wine Show Sponsorship.**

Preparations are under way for the 2021 Limestone Coast Wine Show. Sam Connew has accepted the position as Chief of Judges for another year with our international judge being a work in progress pending Covid restrictions on international travel.

The presentation of awards and sponsors dinner is on Thursday 21st of October, hosted this year by the Mount Gambier wine region at Coola Station Kongerong, with the exhibitors and public tasting are on Friday 22nd of October at the Coonawarra Hall.

Entries for the 20<sup>th</sup> annual Limestone Coast Wine Show will open in July 2021. The wine show is run by a committee of the Limestone Coast Grape and Wine Council as a non-profit stand-alone activity and is part of the nationally recognized regional wine show circuit. Entries are open to any wine from the Limestone Coast GI, which includes the regions of Coonawarra, Padthaway, Wratttonbully, Mt Benson, Robe and Mt Gambier.

On behalf of the Limestone Coast Wine Show committee, we thank you for your previous commitment to our local wine show. Half the wine show income is from sponsors such as yourselves, and we would not be able to continue without you. We value our sponsors, aim to not have too many, and endeavor to make sure there is reciprocal benefit and respect shown to sponsors, primarily on our trophy night where there are great networking opportunities with our exhibitors.

**This year we would once more like to offer the Limestone Coast Local Government Association sponsorship of the Colin Kidd Trophy for the Best White of Show.**

The Trophy Sponsorship package is;

- \$2500 (plus GST)
- Half page [12" by 8"] advertisement in the Show Schedule - distributed by mail and on-line to potential exhibitor list (**Note we need any changes to advertisement artwork from you by 6<sup>th</sup> July to meet printing deadlines**)
- One complimentary ticket to the Presentation of Awards Dinner on Thursday 21st October in the Mount Gambier Wine Region.
- Present your Trophy at the Dinner.
- High resolution photos of Trophy Presentations available for promotions
- Half page advertisement in Results booklet - distributed on the night, at the exhibitors tasting, and sent to non-attending exhibitors (October / November)
- Invitation to attend the Exhibitors' Tasting - Friday 22nd October 9.30am
- Many mentions and logos at <http://limestonecoastwine.com.au/wine-show/>, as well as in social media campaigns.

Sponsorship income is put towards securing and hosting the best judges available, investing in best practice judging tools, fabricating the artist-made trophies, making the Presentation of Awards Dinner a spectacle, and to keep entry fees for exhibitors reasonable. As well as promoting results & sponsor involvement.

On behalf of the Limestone Coast Wine Show Committee, I would like to thank you for the opportunity to discuss sponsorship with you.

We look forward to a positive response, if you have any questions regarding any of the sponsorship arrangements please do not hesitate to contact me.

Yours sincerely

Bruce Gregory  
For and on behalf of the  
Limestone Coast Wine Show Committee  
[bruce@majellawines.com.au](mailto:bruce@majellawines.com.au)

and  
Ulrich Grey-Smith  
Executive Officer, Limestone Coast Grape & Wine Council  
0429 499 355  
[tech3@limestonecoastwine.com.au](mailto:tech3@limestonecoastwine.com.au)

## 7.2 SACCA GOVERNANCE AND FUNDING MODEL

### BACKGROUND

The South Australian Coastal Councils Alliance (SACCA) was formed in 2019. It does not exist as a legal entity and makes use of the LCLGA for the purposes of managing funds and contracts.

The Alliance receives funding from members, the LGASA and government. One of SACCA's key challenges has been to develop a sustainable funding model so it can continue to operate to provide its members with support on coastal related matters.

The Alliance employs a part-time Executive Officer, Mr Adam Grey (0.4 FTE) to undertake the work of SACCA, and has developed a governance structure with a Steering Committee to guide the work of the SACCA Executive Officer.

The LGASA has also supported the development of the SACCA through research funding (initial funding) and more recently via funding from SAROC and GAROC, and from the State Government Coastal Protection Marine Board.

Attached is a discussion paper from the Alliance with a proposed governance and funding model in the attached paper and approved by the SACCA Steering Committee.

The SACCA is seeking endorsement of the paper from the LCLGA for its proposed governance and funding.

The paper details that the SACCA is seeking \$2,000 per Coastal Council for the 2021/22 financial year via the regional LGA's so it can continue to operate. For the LCLGA this means we will be invoiced for \$8,000 to cover the membership of our four coastal councils in the Alliance.

One of the reasons the regional LGA's are being invoiced for members fees is there is a recognition that coastal issues impact all of us, similar to drought and other climatic phenomena. Therefore, it is being left to each individual LGA's to consider if the fee is leverage to all members or coastal members.

The LCLGA has a strong tradition of recognising the diversity of our region and our members and that we benefit from LCLGA activities in different ways. For example, the work we do as a region on special roads funding has not directly benefitted our smallest members to the same extent as other members.

However, we generally collectively support these programs as we recognise that even when there is not direct value to a particular council, we all benefit if the region benefits.

### KEY ISSUES

1. The SACCA is seeking support for their draft governance and funding paper, as approved by the SACCA steering committee.
2. The funding approach is to cover admin costs from members fees and leverage external funding for specific approved projects.
3. They will be seeking approximately \$2,000 per regional coastal Council.
4. It is up to the LCLGA Board on how we seek to recover these costs from our members.
5. The SACCA plans to continue to be supported by the LCLGA for the immediate future.

## **RECOMMENDATION**

### **It is recommended that the LCLGA:**

1. Support the attached draft funding and governance discussion paper.
2. Provide guidance to the LCLGA Executive Officer on the approach the Board wishes to take for the recovery of costs associated with the SACCA membership for the LCLGA.

6 February 2021

Mayor Erika Vickery  
President  
Limestone Coast Local Government Association  
Level, 9 Bay Road  
Mount Gambier SA 5290  
By Email; [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au)

Dear Mayor Vickery

### **SA Coastal Councils Alliance – Future Governance and Funding Arrangements**

I am writing regarding the South Australia Coastal Councils Alliance (SACCA) revised funding and governance arrangements proposed within the attached 'SACCA Funding and Governance Discussion Paper 2021-25' (the discussion paper).

At its 1 December 2020 meeting the SACCA Committee endorsed the discussion paper and requested that it be distributed to Regional Local Government Association Boards and the Metropolitan Seaside Councils Committee for consideration at their next Board and Committee meetings.

The SACCA Committee seeks the support of the Limestone Coast LGA for the proposed revised arrangements within the discussion paper.

#### **Background**

During 2018/19 South Australia's 34 coastal Councils identified the need for greater coordination, collaboration, and advocacy to meet the growing financial and physical challenges associated with coastal management.

The South Australia Coastal Councils Alliance was officially launched at the 2019 LGA AGM with interim governance arrangements established via Terms of Reference and funding arrangements that were ad hoc and not sustainable in nature.

Funding was subsequently secured to support the activities of SACCA for the 2020-21 FY however no funding arrangements were established to support SACCA activities from 30 June 2021. In developing its Strategic and Business Plan 2020-25 (attached) the SACCA Committee identified the need to develop revised governance arrangements and a sustainable funding model for future years.

The Committee deemed it critical that any new arrangements create a clear line of sight between SACCA and its members - that governance arrangements facilitate engagement between SACCA, coastal Councils and their regional bodies (regional LGAs and the Metropolitan Seaside Councils Committee) and that the SACCA value proposition exceeded any funding expectations.

Overarching principles were also established by the Committee to frame any revised arrangements (these are outlined in the discussion paper).

During May to November 2020 a range of options were considered by the Committee before resolving at its 1 December 2020 meeting to endorse the proposed arrangements within the attached discussion paper.

In summary the proposed funding and governance arrangements aim to deliver the following key objectives;

- Value to SACCA members – the States 34 coastal Councils and their Regional Local Government Associations
- Simplicity in reporting, accountability, and communications
- Simplicity in setting a member fee and how it is collected
- Simplicity in the SACCA Committee nomination/election process, and
- A clear line of sight between SACCA, its member Councils and their Regional Local Government Associations for both funding and governance purposes.

It is proposed that the revised SACCA funding and governance arrangements take effect from 30 June 2021.

The SACCA Committee looks forward to receiving support from the Limestone Coast LGA for the revised arrangements within the discussion paper.

If you have any queries pleased do not hesitate to contact me at [adam.gray@adam.com.au](mailto:adam.gray@adam.com.au) or on 0409 908 191. I am also available to attend your Board meeting (via phone/video) to address any queries.

Sincerely



**Adam Gray**  
**SA Coastal Councils Alliance - Executive Officer**

*CC. Mayor Keith Parkes, SACCA Chairperson, Mayor Richard Sage, SACCA Vice Chairperson, Mr Tony Wright, CEO Limestone Coast LGA.*





SOUTH AUSTRALIA  
**COASTAL  
COUNCILS  
ALLIANCE**

# DISCUSSION PAPER - FUNDING AND GOVERNANCE

2021 – 2025

[www.sacoastalcouncils.com.au](http://www.sacoastalcouncils.com.au)

COORDINATION • COLLABORATION • ADVOCACY



## Introduction

Based on the mounting challenges facing coastal Councils and strong demand from the local government sector for a more collective approach, the ‘South Australia Coastal Councils Alliance’ was formed in 2018 and formally launched in October 2019 with the initial objectives of providing;

1. An informed, coordinated advocacy voice: and,
2. a forum for information sharing and networking on coastal management issues facing Councils across SA.

To facilitate the formation of SACCA as an ‘informal representative network’ leadership within the local government sector developed a Terms of Reference and Governance arrangements to establish an Executive Committee.

At its 3 April 2020 meeting the SACCA Executive Committee endorsed maintaining SACCA as a long-term network and requested the development of a 5 year Strategic and Business Plan.

This discussion paper is aimed at identifying revised and sustainable funding and governance arrangements to support the SACCA into the future, and at least the next 5 years.

## GOVERNANCE - Current

The following describes the initial governance arrangements utilised to establish SACCA.

### Committee Representatives

The SA Coastal Councils Alliance is currently governed by an Executive Committee. Two Committee members and one proxy member is elected from the Councils within each of the following coastal zones;

Southern Region	Metropolitan Adelaide	Northern Zone	Western Zone
Grant, Wattle Range, Robe, Kingston, Coorong, Alexandrina, Victor Harbor, Kangaroo Island, Yankalilla	Onkaparinga, Marion, Holdfast Bay, West Torrens, Charles Sturt, Port Adelaide Enfield, Salisbury, Playford	Adelaide Plains, Wakefield, Yorke Peninsula, Copper Coast, Barunga West, Port Pirie, Mount Remarkable, Port Augusta, Whyalla	Franklin Harbor, Cleve, Tumby Bay, Port Lincoln, Lower Eyre, Elliston, Streaky Bay, Ceduna

*\* The President of the LGA shall be an ex-officio member of the SA Coastal Councils Alliance.*

### Chairperson

One Chair and one Deputy Chair is to be selected from and by the Executive Committee members for a period of two years.

- The Chair of the Executive Committee shall be the primary spokesperson of the SA Coastal Councils Alliance.



### **Meeting Frequency**

The SA Coastal Councils Alliance will meet twice per year in April and October, in conjunction with SA Local Government Association's ordinary and annual general meetings.

- The Executive Committee will meet at least quarterly, or on an as needs basis.

### **Resources**

Executive support for the SA Coastal Councils Alliance and Executive Committee shall be provided by an Executive Officer.

- Core funding for SACCA shall be sought from an equal, annual allocation from the LGA's Greater Adelaide Regional Organisation of Councils (GAROC) and SA Regional Organisation of Councils (SAROC). This funding model however is under review and to be confirmed from 30 June 2021.
- Additional project or specialist support shall be funded by grants, Councils or other external assistance as relevant.

### **Delegated Authority**

Nil – The SA Coastal Councils Alliance is an informal representative network of the States thirty-four coastal Councils. The Alliance Executive Committee is chaired by a Council elected member. The Alliance reports against its strategic objectives regularly to its members and to the LGA SAROC and GAROC committees.

### **Review**

The SACCA Strategic Objectives and Business Plan 2020-25 will be reviewed annually.

## **GOVERNANCE - Proposed**

**When considering future SACCA funding and governance arrangements it is essential that both elements work in unison to deliver a clear line of sight between coastal Councils, funding & governance arrangements and the value provided by SACCA.**

It is proposed that future funding and governance structures are closely aligned to the current Regional Local Government Associations and the Metropolitan Seaside Councils Committee (or GAROC as alternate).

Alignment with existing regional associations offers several significant benefits for both SACCA and coastal Councils;

- Reporting and accountability via regional LGAs
- Financial management efficiencies
- Utilising existing governance arrangements to establish Regional LGA direct representation on the SACCA Executive Committee
- Clear communication linkages through established forums, and
- Linkage between regional LGA bodies and SACCA for the provision of strategic policy/strategy and advocacy direction.



## Representation

It is proposed that the SACCA consists of two governing bodies, an Executive Committee of elected members and a management committee consisting of regional LGA administration staff. These bodies are described below;

1. **SACCA Executive Committee** – a body of elected local government members that provides policy and strategy direction for the SACCA. It is proposed that SACCA Executive Committee nominations (members and proxy) are sought from;
  - Metropolitan Seaside Councils Committee (or GAROC as alternate)
  - Eyre Peninsula LGA
  - Legatus Group
  - Spencer Gulf Cities
  - Limestone Coast LGA
  - Southern and Hills LGA (+ Coorong Council\*)

Each Association utilises its established ‘representatives on outside bodies’ process to identify and select suitable candidates with support from the SACCA Executive Officer.

The number of Executive Committee nominees sought from each regional LGA is determined equitably based on the number of coastal Councils within each State zone (metropolitan, northern, southern and western). This is described below, and in Figure 1. over page.

### Committee/Governance (representation)

Metropolitan Zone (8 Councils)

MSCC – nominates 2 representatives + 2 proxy

Northern Zone (9 Councils)

Spencer Gulf – 1 nominee + 1 proxy

Legatus – 1 nominee + 1 proxy

Southern Zone (9 Councils)

Limestone Coast – 1 nominee + 1 proxy

Southern and Hills – 1 nominee + 1 proxy

\*Coorong Council may nominate a rep/proxy via either LCLGA or S&HLGA (TBD)

Western Zone (8 Councils)

EPLGA – 2 nominees + 2 proxy

### SACCA Executive Committee - Total 17 representatives

- 8 committee members
- 8 Proxy members and,
- the LGA president (or nominee) as ex officio.

*\* Coorong District Council is the only coastal Council within the Murray and Riverland LGA. For the purpose of nominating a representative to the SACCA Executive Committee the Coorong District Council may select to process its nomination via either of the regional LGAs within the Southern Zone (Limestone Coast or Southern and Hills LGAs).*

2. **SACCA Management Committee** – the EO / CEO from each of the Regional LGAs and MSCC (or GAROC as alternate) identified above, to support SACCA with administration and delivery of objectives, including communications. Regional LGA Boards may need to allocate a small proportion of their EO time to this function in their annual Business Plan.

The description of the Chair, Vice Chair, meeting frequency, resources and delegated authority remains as current (and described above under '1. Governance – current').

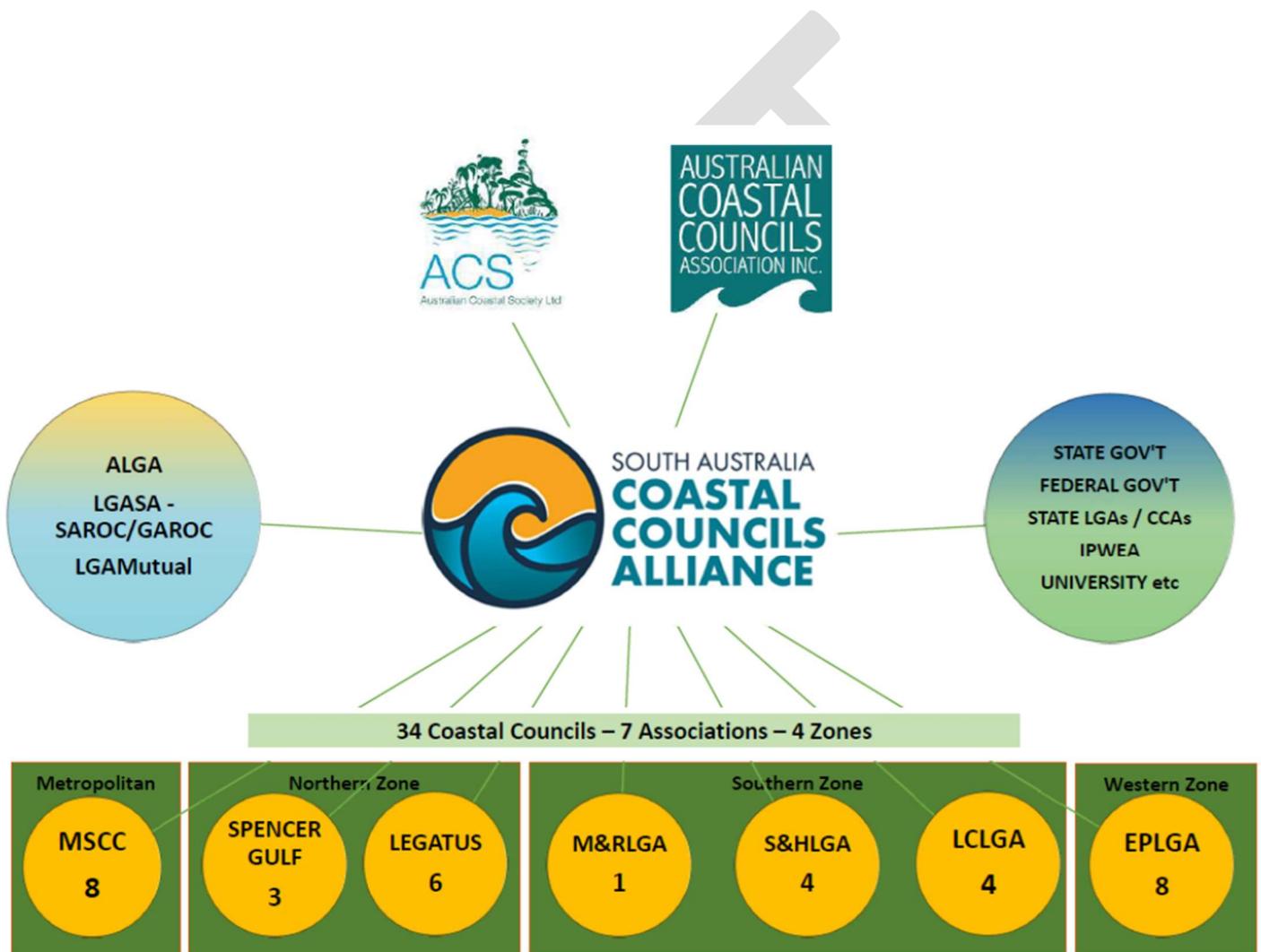


Figure 1 ; The relationship between SACCA, the regional LGA's and other key stakeholders (informal and formal)



### Strategic planning/objectives and reporting

**Alignment with regional LGAs for both funding and governance creates an important relationship for both SACCA and its member Councils facilitating sound governance as well as structured strategic planning and communications.**

SACCA has prepared a Strategic and Business plan for the 2020-25 period. The activities and direction of SACCA is guided by this plan and the Executive Officer operates within this framework.

The Strategic and Business Plan is scheduled for review every 12 months.

Under this proposed funding & governance model it is proposed that SACCA;

1. Engage with regional LGAs and MSCC (or GAROC as alternate) on the annual review of the SACCA Strategic and Business Plan 2020-25.
2. Request that Regional LGA Boards include SACCA within their own strategic and business plan.
3. Provide regular reporting to regional LGAs and MSCC (or GAROC as alternate) on the progress of SACCA against its Business Plan, and
4. That both SACCA staff (Executive Officer) and members of its governing bodies (Executive Committee and Management Committee) actively facilitate engagement and information flow between SACCA, regional LGAs (incl. MSCC) and coastal Councils across the State.
5. Due to the fact that the Coorong District Council is the only coastal Council within its regional LGA (Murray and Riverland LGA) this Council will be engaged directly by the SACCA Executive Officer.



**STRATEGIC OBJECTIVES & BUSINESS PLAN  
2020 – 2025**  
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## FUNDING - Current

Formed in late 2018 by the States 34 Coastal Councils the South Australian Coastal Councils Alliance (SACCA) was founded utilising a range of funding sources available at the time.

This funding included the LGA Research & Development Scheme, regional LGAs and the Metropolitan Seaside Councils Committee group during 2018-19. In 2020 the Coast Protection Board provided funding to support the cooperation and collaborative effort between State and Local Government.

These funding arrangements are described in Table 1 below;

Table 1: SACCA funding Sources

Funding Source	Dec 2018 - 2019	2020 Jan 2020 – July 2021 18 months	Proposed 2021 – 2024* FY's
LGA R&DS	\$100,000	\$35,000 (project based)	TBA (projects)
Regional LGAs (5x)	\$5,000	\$5,000	\$50,000
MSSC	\$5,000	\$5,000	\$20,000
CPB	-	\$35,000	\$35,000
LGA	-	-	TBA (projects)
SAROC/GAROC		\$25,000 + (**\$40,000)	TBA (projects)
Carry over	-	\$5,000	TBA
<b>TOTAL</b>	<b>\$110,000</b>	<b>\$115,000 core \$35,000 project</b>	<b>\$105,000 core Up to \$40,000 projects</b>

\*minimum CPI indexed in forward years

\*\*For SACCA to move from calendar year to financial year planning an additional contribution of approximately \$40,000 was required during the 2020-21 FY to fund the period from 1 January 2021 to 30 June 2021. LGA SAROC and GAROC committees have included this contribution into their draft 2020-21 business plans.

It has been identified that the current funding model (ad hoc contributions from various sources) is not sustainable and that revised funding arrangements are required.

## FUNDING – Proposed - Principles

**As the Alliance looks to the future and its financial sustainability it is necessary for SACCA to identify a sustainable funding model based on agreed funding principles. These principles are framed by the questions who benefits, who pays and how much?**

The following principles have been endorsed by the SACCA Executive Committee and are included for consultation with coastal Councils.

- The SACCA was formed to progress coordination, collaboration and reform in management of the SA coastal zone specifically in those areas of interest and responsibility of the Local Government sector.



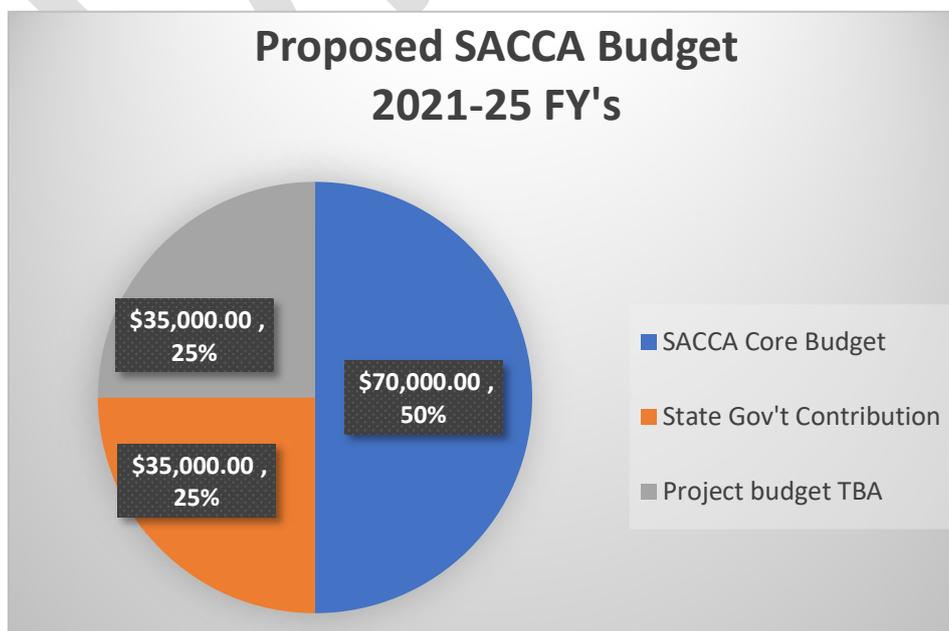
- The core beneficiaries of the SACCA are the 34 South Australian coastal Councils. Core costs should be recovered from those Councils.
- The 34 South Australian coastal Councils range significantly in size and capacity. Any agreed funding model should reflect this.
- All South Australian Councils and their communities enjoy the benefits that our coastal environments provide. A contribution from all SA Councils should be built into the SACCA budget - SAROC/GAROC should be considered.
- The South Australian Government benefits significantly from the Alliance and its representation of the Local Government sector. A funding agreement with the State should be considered by SACCA.

### FUNDING – Proposed – Funding Model

**Based on the funding principles outlined above the following funding model has been developed by SACCA for consideration of councils.**

The total quantum of the SACCA budget for 2021-2024 is proposed at approx. \$140,000 / annum. It is proposed that;

- SA Coastal Councils and the Coast Protection Branch of DEW contribute \$70,000 and \$35,000 respectively towards core SACCA activities. This is broken down into;
  - Regional councils (via Regional LGAs) contributing \$50,000,
  - Metropolitan councils via the MSCC contributing \$20,000, and;
  - DEW Coast Protection Board contribution of \$35,000
- An annual project/research budget of approx. \$35,000 - \$50,000 is sought annually in consultation with GAROC/SAROC and the LGA of SA (LGAR&DS) and/or any other relevant funding/grant body.





Based on the above described principles it is recommended that a future funding model should include;

1. Funding for core SACCA structure/function and administrative costs that is met via contributions from the 34 SA coastal Councils and equitably attributed. This funding is collected annually by the relevant regional LGA and using existing subscriptions formula to deliver equity between councils. Funding split is proposed as follows;
  - a. \$50,000 from the 26 regional coastal Councils, and
  - b. \$20,000 from the 8 metropolitan coastal Councils.

This proposed funding split equates to approx. \$2,000 pa for regional, and \$2,500 pa for metropolitan councils.

It should be noted that this proposal identifies the relevant Regional LGA as the entity that SACCA will invoice for the per annum / coastal Council value. How this fee is collected from individual coastal Councils (if at all) is at the discretion of the Regional LGA. Any Council that chooses not to be a member of SACCA via its regional LGA is requested to advise the Regional LGA and SACCA Committee in writing.

2. Funding from the State Government (DEW Coastal Branch / Coast Protection Board) of \$35,000 pa under the auspice of a State/Local Government funding agreement. This funding is obtained annually under a joint agreement between SACCA and the Coast Protection Board.
3. Funding that is project based and/or reflective of a Statewide contribution towards coastal reform that offers potential benefits for the LG sector more widely – this may include SAROC/GAROC and/or LGAR&DS project contributions. This funding is ad-hoc and dependent on strategic priorities, grant availability, eligibility and application funding guidelines.
4. A core funding arrangement that is supported by appropriate governance, reporting and communications (discussed further in above '2. Governance – Proposed' section).
5. Budgets are set using financial year planning cycles.

#### Next steps - timeframes

- 1 December 2020 - Draft discussion paper prepared for consideration of SACCA Executive Committee. Feedback from SACCA collated.
- 21 December 2020 – Final discussion paper endorsed by SACCA (out of session) as a draft to be used for consultation with coastal Councils & regional LGAs.
- January/February 2021 – Draft discussion paper distributed to Regional LGAs & MSCC for consultation.



- February/March 2021 – Feedback from consultation considered by SACCA and final Funding & Governance Model endorsed by SACCA.
- 30 March 2021 – Final funding/governance model prepared and distributed to coastal Councils, regional LGAs and MSCC (or GAROC) for implementation from 30 June 2021.

DRAFT



# STRATEGIC OBJECTIVES & BUSINESS PLAN 2020 – 2025

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## INTRODUCTION

Half of South Australia's sixty-eight local Councils are coastal.

Eight are located along the metropolitan Adelaide coastline, with the remaining twenty-six spread around the vast regional coastline, from Eyre Peninsula, Spencer Gulf, Yorke Peninsula, Fleurieu Peninsula & Kangaroo Island and Limestone Coast.

All Councils are under increasing pressure to do more, with less. Coastal Councils have an additional responsibility to provide, manage and maintain a wide range of coastal assets that not only benefit residents and ratepayers, but a much wider visiting and tourist population.

Regardless of size and location, or whether they are metropolitan or rural, coastal Councils are facing the same issues and resourcing pressures including; accelerated cliff and dune erosion; inundation; managing coastal access; maintenance and replacement cost of recreational infrastructure like jetties and boat ramps; planning and development anomalies in coastal areas; sand and beach management; illegal dumping; dredging; managing coastal biodiversity; and construction and maintenance of protection infrastructure including levees, seawalls and groynes.

Every day Local Government is dealing first-hand with these issues and the impact on their communities. To address these challenges Councils consistently identify several barriers, but also the remedies and opportunities to deliver better coastal management outcomes, including;

- New funding and investment strategies are needed to meet the growing demand for infrastructure and mitigate risk from coastal hazards
- Better coordination between levels of government is needed to maximise resources and enhance efficiencies.
- The desire to develop local expertise in coastal planning and decision making to reduce the risk from coastal hazards; and
- To build Local Government resources and capacity, particularly in small and non-metropolitan Councils to undertake the range of required coastal management works, maintenance, data capture and monitoring.

Over the last ten years expenditure by Local Government on coast protection, management and infrastructure has nearly doubled, however the level of funding from other tiers of government to support this has remained relatively static.

Over the next ten years, the cost of managing the coast is forecast to grow exponentially, with Councils in SA conservatively identifying capital works and operating expenses in excess of \$200 million.

Based on the mounting challenges facing coastal Councils and strong demand from the sector for a more collective approach, the 'South Australia Coastal Councils Alliance' was formally launched in October 2019 with the initial objectives of providing;

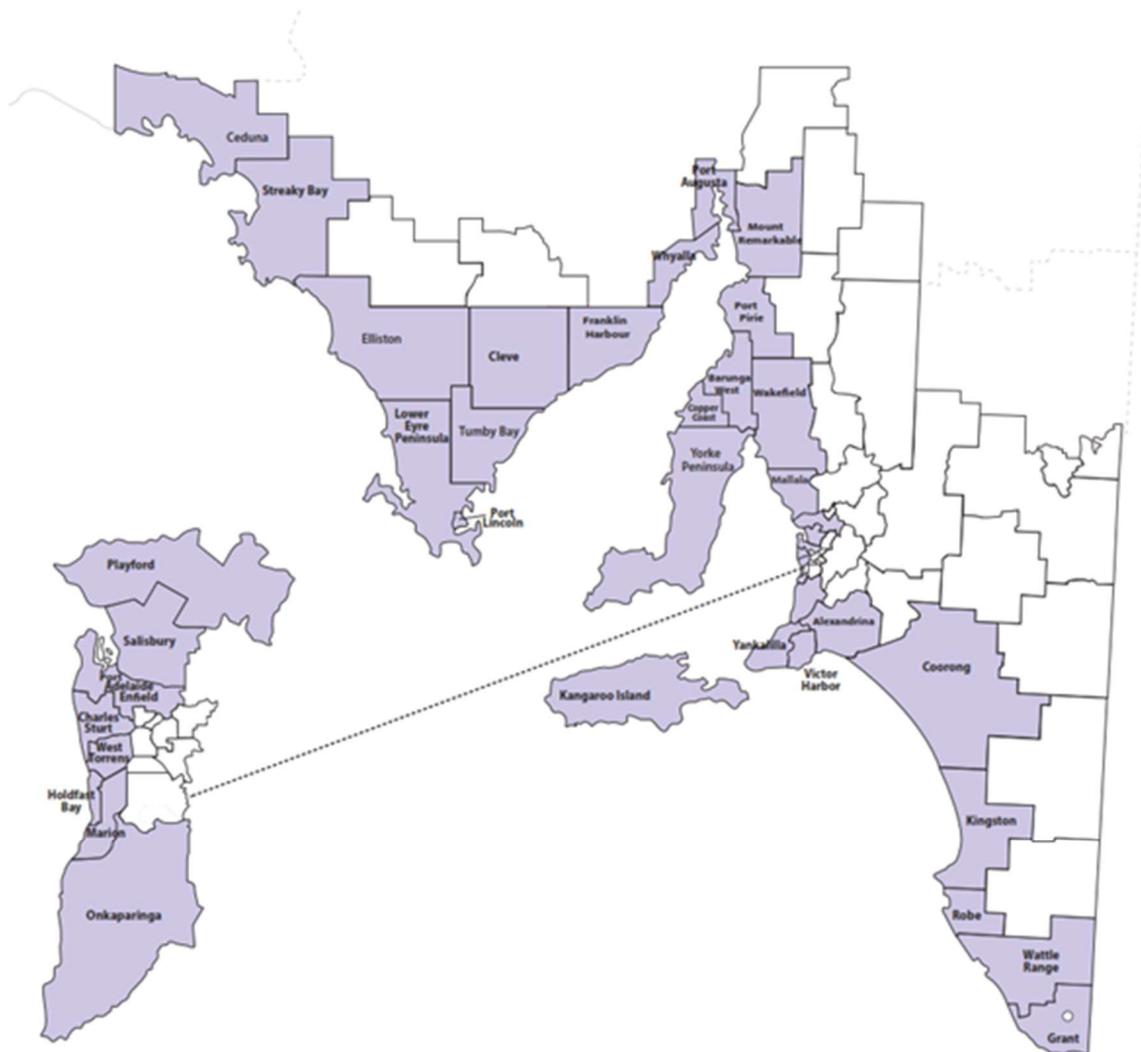
1. An informed, coordinated advocacy voice: and,
2. a forum for information sharing and networking on coastal management issues facing Councils across SA.

This Plan identifies the strategic objectives of the South Australia Coastal Councils Alliance (SACCA) and its annual activities.

## MEMBER COUNCILS

Adelaide Plains Council  
 Alexandrina Council  
 Barunga West Council  
 District Council of Ceduna  
 City of Charles Sturt  
 District Council of Cleve  
 Coorong District Council  
 Copper Coast Council  
 District Council of Elliston  
 District Council of Franklin Harbour  
 District Council of Grant  
 City of Holdfast Bay  
 Kangaroo Island Council  
 Kingston District Council  
 District Council of Lower Eyre Peninsula  
 City of Marion  
 District Council of Mount Remarkable

City of Onkaparinga  
 City of Playford  
 City of Port Adelaide Enfield  
 Port Augusta City Council  
 City of Port Lincoln  
 Port Pirie Regional Council  
 District Council of Robe  
 City of Salisbury  
 District Council of Streaky Bay  
 District Council of Tumby Bay  
 City of Victor Harbor  
 Wakefield Regional Council  
 Wattle Range Council  
 City of West Torrens  
 City of Whyalla  
 District Council of Yankalilla  
 Yorke Peninsula Council



## GOVERNANCE

The SA Coastal Councils Alliance is governed by an Executive Committee. Two Committee members and one proxy member is elected from the Councils within each of the following coastal zones;

<b>Southern Region</b>	<b>Metropolitan Adelaide</b>	<b>Northern Zone</b>	<b>Western Zone</b>
Grant, Wattle Range, Robe, Kingston, Coorong, Alexandrina, Victor Harbor, Kangaroo Island, Yankalilla	Onkaparinga, Marion, Holdfast Bay, West Torrens, Charles Sturt, Port Adelaide Enfield, Salisbury, Playford	Adelaide Plains, Wakefield, Yorke Peninsula, Copper Coast, Barunga West, Port Pirie, Mount Remarkable, Port Augusta, Whyalla	Franklin Harbor, Cleve, Tumby Bay, Port Lincoln, Lower Eyre, Elliston, Streaky Bay, Ceduna

*\* The President of the LGA shall be an ex-officio member of the SA Coastal Councils Alliance.*

### Chairperson

- One Chair and one Deputy Chair shall be selected from and by the Executive Committee members for two years.
- The Chair of the Executive Committee shall be the primary spokesperson of the SA Coastal Councils Alliance.

### Meeting Frequency

- The SA Coastal Councils Alliance will meet twice per year in April and October, in conjunction with SA Local Government Association's ordinary and annual general meetings.
- The Executive Committee will meet at least quarterly, or on an as needs basis.

### Resources

- Executive support for the SA Coastal Councils Alliance and Executive Committee shall be provided by an Executive Officer.
- Core funding for SACCA shall be sought from an equal, annual allocation from the LGA's Greater Adelaide Regional Organisation of Councils (GAROC) and SA Regional Organisation of Councils (SAROC). This funding model however is under review and to be confirmed from 30 June 2021.
- Additional project or specialist support shall be funded by grants, Councils or other external assistance as relevant.

### Delegated Authority

- Nil – The SA Coastal Councils Alliance is an informal representative network of the States thirty-four coastal Councils. The Alliance Executive Committee is chaired by a Council elected member. The Alliance reports against its strategic objectives regularly to its members and to the LGA SAROC and GAROC committees.

### Review

- The SACCA Strategic Objectives and Business Plan 2020-25 will be reviewed annually.

## SACCA EXECUTIVE COMMITTEE 2019 – 2021

The inaugural 2019-2021 SA Coastal Councils Alliance Executive Committee consists of the following elected members.

**Chairperson – Mayor Keith Parkes**



**Deputy Chairperson – Mayor Richard Sage**



<b>Metropolitan Zone</b>
Councillor Bill Jamieson - City of Onkaparinga (delegate)
Councillor Oanh Nguyen – City of Charles Sturt (delegate)
Councillor William Miller – City of Holdfast Bay (proxy)
<b>Southern Zone</b>
Mayor Keith Parkes – Alexandrina Council (delegate)
Mayor Richard Sage – District Council of Grant (delegate)
Mayor Alison Nunan – District Council of Robe (proxy)
<b>Northern Zone</b>
Mayor Darren Braund – Yorke Peninsula Council (delegate)
Mayor Leon Stephens – Port Pirie Regional Council (delegate)
Mayor Mark Wasley – Adelaide Plains Council (proxy)
<b>Western Zone</b>
Councillor Alan Tingay – District Council of Lower Eyre Peninsula (delegate)
Councillor Andrea Broadfoot – Port Lincoln City Council (delegate)
Deputy Mayor Robert Randall – District Council of Tumby Bay (proxy)
<b>LGA President</b>
Mayor Sam Telfer - District Council of Tumby Bay (ex-officio)

## MISSION & STRATEGIC OBJECTIVES

The mission of the South Australia Coastal Councils Alliance is;

***To provide leadership, support and advocacy for the benefit of all South Australian coastal Councils and their communities.***

The activities of SACCA are guided by its five-year Strategic Objectives and Business Plan and the four key strategic objectives identified below;

### 1. Coordination

- Support coastal Councils by coordinating state-wide strategic coastal activities
- Act as a central point of contact for key stakeholders to engage with SA coastal Councils

### 2. Collaboration

- Partner with other key stakeholders to advance the interests of SA coastal Councils
- Support member Councils in partnering with other stakeholders to advance the interests of SA coastal Councils

### 3. Capacity building

- Develop and deliver information, services or projects to build expertise and knowledge within the SA coastal Councils community.
- Build the capacity of the SACCA to deliver its strategic objectives

### 4. Advocacy

- Represent the interests of SA coastal Councils to key stakeholders, including research institutions, industry bodies and State and Commonwealth Governments.
- Work with key stakeholders to deliver strategic objectives established by the SACCA

## BUSINESS PLAN

The 2020-25 SACCA business plan is the first for the Alliance and represents both the short and medium targets established by the inaugural SACCA Executive Committee. As a new organisation for the Local Government sector in South Australia the Alliance is building its foundation while delivering a program of work to benefit its member Councils and their communities. The SACCA Business Plan will be revised annually.

Objective	SACCA role	2020-21 SACCA Actions
Support coastal Councils by coordinating state-wide strategic coastal activities	Coordination	Build awareness of all coastal stakeholders and their activities and create linkages with relevant Councils.
		Support the SA Coast Protection Board to work with Councils to identify priority works programs and provide support and resources.
Act as a central point of contact for key stakeholders to engage with SA coastal Councils	Coordination	Promote the role of the SACCA and its capacity to engage with all coastal Councils across the state.
		Support education, awareness and information dissemination between key stakeholders and relevant Councils.
		Maintain effective and valued communication with coastal Councils
Partner with other key stakeholders to advance the interests of SA coastal Councils	Collaboration	Work with the SA Coast Protection Board and the SA Department for Environment and Water (DEW) to support and deliver relevant coastal projects, programs and services.
		Work with the SA Coast Protection Board and the SA Department for Environment and Water (DEW) to develop a program of review and reform (including a new State Coastal Management Strategy) for coastal zone management roles/responsibilities, priorities and investment.
		Collaborate with the Metropolitan Seaside Councils Committee to create linkages between metropolitan and regional coastal Councils to share expertise and resources.
		Work with interested parties to influence R&D at local, state and national level. Engage with National stakeholders (incl. the Australian Coastal Councils Association, local government coastal alliances, state LGA bodies) to represent interests of SA Councils, learn from experience and collaborate where mutually beneficial.
Support member Councils in partnering with other stakeholders to advance the interests of SA coastal Councils.	Collaboration	SACCA will facilitate information exchange and provide support in creating partnerships between Councils and key stakeholders incl. the LGA SA & other Councils, State and Federal Government, Australian Coastal Councils Alliance and research institutions.

Objective	SACCA role	2020-21 SACCA Actions
Develop and deliver information, services or projects to build expertise and knowledge within the SA coastal Councils community.	Capacity Building	SACCA will provide support (either financial or in-kind) where appropriate to encourage coastal zone management capacity building and R&D.
Build the capacity of the SACCA to deliver its strategic objectives	Capacity building	Establish both strategic and business planning frameworks for SACCA.
		Resolve long term SACCA funding arrangements with members.
		Design and develop a SACCA website and other communication platforms.
		Review SACCA governance arrangements.
Represent the interests of SA coastal Councils to key stakeholders, including research institutions, industry bodies and State and Federal Governments.	Advocacy	In partnership with DEW deliver the LGAR&DS Coastal Management Funding Models Reform project. Actively promote the principles identified and engage all relevant stakeholders to consider reforms in both coastal zone management roles and responsibilities as well as shared investment models.
		SACCA participation as a member on the CPB LG Advisory Committee.
		Seek out opportunities to represent the activities of SACCA at various forums and promote the strategic objectives of SACCA.
Work with key stakeholders to deliver strategic objectives established by the Alliance	Advocacy	Identify and collaborate with relevant stakeholders to advance the interests of the SACCA.

## FUNDING & BUDGETS

Income for the South Australia Coastal Councils is derived from four main sources:

1. Subscriptions and Project Fees from SA Coastal Councils
2. Funding from the LGA SAROC and GAROC committees
3. Funding from the SA Coast Protection Board; and
4. Project funding through partnerships with external organisations.

Annual expenditure is divided between two main areas:

1. Operating – expenditure required to employ an Executive Officer, and general costs for administration, subscriptions/memberships, travel and other general organisational expenses, and
2. Projects – expenditure required to deliver specific projects.

The SACCA 2020/21 FY Budget and P/L is outlined below.

## SACCA BUDGET AND P/L 2020-21

INCOME	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL
GAROC	\$20,000												\$20,000
SAROC	\$20,000												\$20,000
Members contributions	\$0												\$0
Grants DEW				\$5,000									\$5,000
Grants - coastal				\$35,000									\$35,000
<b>Total</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>
EXPENSES	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL
Consultancy	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,100	\$5,100	\$5,100	\$5,100	\$5,100	\$5,100	\$60,600
Projects		9,000		18,000		18,000							\$45,000
Travel and Accommodation	833	833	833	833	833	833	833	833	833	833	833	833	\$10,000
Memberships				5,000			5,000						\$10,000
Communications	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$416.67	\$5,000
Admin and overheads	200	200	200	200	200	200	200	200	200	200	200	200	\$2,400
IT	100	100	100	100	100	100	100	100	100	100	100	100	\$1,200
<b>Total</b>	<b>\$6,550</b>	<b>\$15,550</b>	<b>\$6,550</b>	<b>\$29,550</b>	<b>\$6,550</b>	<b>\$24,550</b>	<b>\$11,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$134,200</b>
P&L	\$33,450	-\$15,550	-\$6,550	\$10,450	-\$6,550	-\$24,550	-\$11,650	-\$6,650	-\$6,650	-\$6,650	-\$6,650	-\$6,650	-\$54,200
Cashflow	\$123,924	\$108,374	\$101,824	\$112,274	\$105,724	\$81,174	\$69,524	\$62,874	\$56,224	\$49,574	\$42,924	\$36,274	

### 18/05/2020 Adjustment

Starting cash                    \$101,973.67    \$11,500.00    \$90,473.67

## SA COASTAL COUNCILS ALLIANCE - LEADERSHIP



Photo Courtesy of Ms Anita Crisp. Photo depicts representatives from South Australian coastal Councils at the launch of the Alliance in 2019 including Mayor Sam Telfer (LGASA President), Mayor Keith Parkes (Inaugural SACCA Chairperson) and Mayor Richard Sage (Inaugural SACCA Vice Chairperson). The 'SA coastal snapshot' was presented at the launch.

## 7.3 SACCA AGREEMENT

### BACKGROUND

The LCLGA have received a proposed agreement from the LGASA for funding from SAROC and GAROC for \$40,000 towards the South Australian Coastal Council Alliance (SACCA).

At the last meeting of the SACCA Steering Committee the following resolution was endorsed...

‘That the SA Coastal Councils Alliance Committee endorse the Limestone Coast LGA as its host body entering into the attached LGA Funding Agreement dated January 2021. This funding agreement confirms \$40,000 ex GST funding to SACCA from the LGA SAROC and GAROC Committees for the 2020/21 FY’

The final approval for entering into an agreement with the LGASA resides with the LCLGA Board as we are assuming the risks associated with the funding agreement.

### KEY ISSUES

- SAROC and GAROC are supporting the development of SACCA through the provision of funding of \$40,000 to the 30<sup>th</sup> of June 2021.
- The SACCA is not a legal entity and cannot enter into agreements.
- The LCLGA has representation on the steering committee.
- The LCLGA Executive Officer also attends the SACCA Committee meetings and has final approval on any transactions.
- The LCLGA assumes legal responsibility for the funds received from the LGASA.
- The proposed agreement is consistent with other LGASA funding agreements.

### RECOMMENDATION

It is recommended that the LCLGA:

Approves the Executive Officer to execute the agreement, as attached, with the Local Government Association of South Australia.

## **Terms of Agreement**

### **SA Coastal Councils Alliance (SACCA), Limestone Coast LGA**

**January 2021**

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## 1. Purpose of Grant and Conditions

- 1.1. That the SA Coastal Councils Alliance (SACCA) hosted by the Limestone Coast LGA is granted a total funding of \$40,000 excluding GST subject to the terms of this Agreement to deliver the following outcomes:
  - *That SACCA undertakes adequate and meaningful consultation by engaging with all regional coastal councils as it progresses its 2020-21 work plan;*
  - *That SACCA undertakes direct consultation with the LGA Board's SAROC and GAROC committees in the Funding the Future: A New Approach for Coastal Management in SA research project; and*
  - *That SACCA presents to SAROC and GAROC its options and draft recommendations for a SACCA funding model and governance beyond June 2021.*
- 1.2. Key details of the project and the parties involved is provided in Schedule 1.

## 2. Funds Management

- 2.1. The LGA requires that all funds received be paid into a clearly identifiable account and details be kept of income and expenditure.
- 2.2. No funds are to be carried forward beyond the approved finish date without approval by the LGA. Any requests to carry forward funds must be made in writing.
- 2.3. In the event of a surplus of income over expenditure, these funds must not be used for any other purposes than that detailed in the Agreement and agreed by the LGA.
- 2.4. The Recipient must repay any part of the Funding which is unexpended at the end of the Funding Period to the LGA, unless written approval for the Recipient to retain the money is provided by the LGA.
- 2.5. It is a requirement of funding that a detailed financial statement of income and expenditure is forwarded with the final report/product. This statement is to be signed and verified by the most senior officer in the Recipient's organisation (usually the CEO) or chief financial officer (CFO). If the project is a joint venture involving two or more organisations, a senior officer from one of the proponent organisations is to be appointed as the officer responsible for verification of the financial statement. This report must be provided to the LGA no later than 1 calendar month after the expiry of the Funding Period.

## 3. Payment of Grant Funds

- 3.1. Where agreement is reached between the LGA and the Recipient, grant funds will be paid to that organisation and not any other parties.
- 3.2. No payments will be made until the Recipient has accepted the conditions of the grant by signing and returning this Agreement.
- 3.3. Approved grant funding is exclusive of GST and the following procedures apply;
  - 3.3.1. Recipients must provide the LGA of SA with a tax invoice for the total amount of the grant, plus GST
  - 3.3.2. This tax invoice must be forwarded before the grant amount can be paid.
  - 3.3.3. Once the grant is paid, the Recipient will need to remit the GST amount where applicable to the ATO.
  - 3.3.4. The LGA of SA (not the Recipient) will then claim the input tax credit from the ATO where applicable.

## 4. Project and Reporting Requirements

- 4.1. The Recipient is required to provide written Progress Reports as requested by SAROC and GAROC. In addition, the LGA may request the Recipient to provide additional progress reports at any point.

## 5. Acknowledgement of Support

Any project publications must include acknowledgment of the funding support by GAROC and SAROC. This acknowledgment must appear in all promotional material, publications and reports relating to the project and must include the following words: *"The SA Coastal Councils Alliance receives funding from the Local Government Association of Greater Adelaide Regional Organisation of Councils Committee and South Australian Regional Organisation of Councils Committee"*

## 6. Ownership and Intellectual Property

- 6.1. **Where the LGA funds constitute the sole funding source for the conduct of the Project:**
  - 6.1.1. The Recipient agrees that all intellectual property developed by or on behalf of the Recipient during, or for purposes of, the Project (Project IP) will be owned by the Recipient, subject to:
    - (i) the Recipient using (including sub-licensing others to use) the Project IP for purposes, or for the advancement of the interests, of South Australian Local Governments and their constituents (which use shall exclude use for commercial reward);
    - (ii) the Local Government Association of South Australia (LGA) having a royalty free, irrevocable, perpetual, non-exclusive licence to use the Project IP for the purposes of the LGA or for the purposes, or for the advancement of the interests, of South Australian

Local Governments and their constituents (including sub-licensing others to use that Project IP solely for that purpose);

and the Recipient doing all things necessary to:

- (iii) vest ownership of all Project IP in the Recipient as required by (i) and (ii) above; and
- (iv) enable the LGA to exercise the rights conferred under (i) and (ii) above.

## **6.2. Where the LGA funds do not constitute the sole funding source for the conduct of the Project but are augmented with funds from other funding bodies**

6.2.1. The Recipient consents, and agrees to obtain acknowledgment and consent in writing from all other funding bodies, that in consideration of the funding contribution from LGA to the Project, each agrees that:

- (i) all intellectual property developed during, or for purposes of, the project that is being undertaken with LGA funding (Project IP) will be subject to the grant of a royalty free, irrevocable, perpetual, non-exclusive licence for the Local Government Association of South Australia (LGA) to use the Project IP for the purposes of the LGA or for the purposes, or for the advancement of the interests, of South Australian Local Governments and their constituents (including sub-licensing others to use that Project IP solely for that purpose);
- (ii) The Recipient and each of those bodies will do all things necessary to enable the LGA to exercise the rights conferred under (i) above; and
- (iii) the Project IP will not be used for commercial reward except on terms to be approved in writing by the LGA (which terms may include payment).

## **6.3. Where use for commercial reward of the relevant intellectual property is contemplated by the Recipient .**

6.3.1. It is a term of the funding grant that any use of the intellectual property developed during, or for purposes of, the Project (Project IP) for commercial reward will be subject to the consent in writing of, and on terms (which may include payment) to be approved by, the LGA on a case by case basis.

# **7. Insurance**

7.1. The recipient must comply with the public liability and professional insurance obligations specified in Schedule 1.

## 8. Definitions

In this Agreement:

**Agreement** means this agreement between the Local Government Association of South Australia LGA and the Organisation and includes this agreement and the schedules relating to this agreement.

**Funding Period** means the period of the of the grant funding as defined in Schedule 1.

**GAROC** Greater Adelaide Regional Organisation of Councils

**Intellectual Property** means all copyright, patents, registered and unregistered trademarks, registered designs, trade secrets and know-how and all other intellectual property.

**LGA of SA** means the Local Government Association of South Australia .

**Project IP** meant all intellectual property (as defined above) generated by the project.

**Project Manager** means the person who is to be responsible for the project as defined by the recipient

**Recipient** means the organisation/s receiving the grant as defined in Schedule 1.

**SAROC** means the South Australian Regional Organisation of Councils

**Special Conditions** means special conditions as defined in Schedule 1 and approved by the LGA Board.

## 9. Acceptance of Conditions

Funds will not be paid unless the Recipient indicates acceptance of the Terms of this Agreement.

**I have read the contents of this agreement including schedule 1 and accept on behalf of SA Coastal Councils Alliance, Limestone Coast LGA the terms conditions of the grant contained therein.**

**By signing, I signify that I have authority to bind my organisation to the terms of this agreement.**

**Signed:** \_\_\_\_\_

**Position/Title:** \_\_\_\_\_

**For and on behalf of:**

**Organisation:** \_\_\_\_\_

**Date:** Click or tap to enter a date.

## Schedule 1 - Project Details

<b>Item 1</b> Project title	SA Coastal Alliance funding support from SAROC and GAROC
<b>Item 2</b> Recipient/s	SA Coastal Councils Alliance hosted by the Limestone Coast LGA
<b>Item 3</b> Total LGA funding	\$40,000
<b>Item 4</b> Funding period	Start Date 08/01/2021 End Date 30/06/2021
<b>Item 5</b> Milestone Dates	As negotiated with Greater Adelaide Regional Organisation of Councils (GAROC) and the South Australian Regional Organisation of Councils (SAROC).
<b>Item 6</b> LGA's Representative	Projects and Grants Coordinator Local Government Association of South Australia
<b>Item 7</b> Recipient's Representative	Executive Officer Limestone Coast Local Government Association (LCLGA)
<b>Item 8</b> Dispute negotiator	<b>LGA</b> Director Policy Local Government Association of South Australia <b>Recipient</b> Executive Officer, LCLGA
<b>Item 9</b> Professional Indemnity and Public Liability Insurance	The LGA requires a minimum of \$1 million Professional Indemnity Insurance and a minimum of \$10 million Public Liability Insurance.  All parties, except for South Australian councils, must provide up to date Certificates of Currency providing evidence of this insurance.
<b>Item 10</b> Reporting requirements	As noted in Item 4.1 above or as requested by SAROC Committee GAROC Committee or the LGA

## 7.4 DISCUSSION PAPER ON RECENT PUBLIC COMMENTS ON AMALGAMATIONS

### BACKGROUND

On January 20th it was reported that the Mayor of Adelaide City Council, Sandy Verschoor commented that “amalgamating councils, efficiencies and savings could be generated by removing duplication and streamlining everything we do,” (The Advertiser, January 20<sup>th</sup> 2021)

“Ms Verschoor says it is time to “seriously consider” reviewing council boundaries across the state, including expanding Adelaide City Council into surrounding suburbs.

Ms Verschoor’s comments were made as the Adelaide City Council budget, sale of assets and future debt positions were being explained and in relation to comparisons between the Adelaide City Council economies of scale compared to the City of Melbourne Council and Brisbane City Council.

Many arguments around amalgamations centre around economies of scale but they do not discuss the trade-offs, transaction costs and assume one outcome (amalgamations) are the only way to achieve economies of scale.

A major trade-off from amalgamations is the proximity of the community to decision-makers and accountability to the local community. Smaller communities can lose their ability to have a voice for their community, while larger populations dominate decision making.

Often amalgamations become a focus when there are poorly performing or stressed organisations, and this is seen as a way of solving a problem.

There are also examples of diseconomy of scales and inefficiencies, such as the former Melbourne Board of Works, which was split into four new businesses, Melbourne Water, City West Water, SE Water and Yarra Valley Water with significant efficiencies and improved transparency.

In 2019 the LGASA developed a sector-driven local government reform agenda and prioritised the following principles:

- Sustainability
- Efficiency
- Local decision making
- Sector consistency
- Simpler regulation

Limestone Coast Councils, with the LCLGA, have been working collaboratively for over 135 years to look at regional opportunities for improved performance without sacrificing local community voice and connections.

Some examples of this include collaboration to prioritise regional roads funding, over \$16,000,000 of external funding into the Limestone Coast for essential high priority road has been secured, development of regional health plans, working together on services, group purchasing through the state LGASA procurement networks while also retaining local spend to secure essential local supply chains.

## **KEY ISSUES**

1. Recent statements, reported by The Advertiser, and attributed to the Adelaide City Council Mayor supports considering amalgamations and redrawing Council Boundaries.
2. Adelaide City Council Mayor linked these observations to the economies of scale that Brisbane City Council and Melbourne City Councils have.

It should be noted the Brisbane City Council is one of the largest public entities in Australia that provides a wide range of services that SA Councils do not provide, such as reticulated water and wastewater distribution systems.

Melbourne and Victorian Councils have the highest state population density in Australia and Melbourne is a population of 4.96 million, compared to Adelaide's population of 1.34 million.

The LGASA identified sustainability, efficiency, local decision making, sector consistency and simpler regulation as being the keys to improving local government productivity.

3. As Councils do not compete, they are in a unique position to collaborate to achieve economies of scale without the need for amalgamations.
4. The main trade-off is local voice, supporting local supply chains, local fit for purpose services against some overhead efficiencies. Arguments about scale ignore the wide range of ways Councils work together to achieve scale-like outcomes while preserving local connections.

## **RECOMMENDATION**

It is recommended that the LCLGA:

1. Note the report.

## 7.5 LG RESEARCH AND DEVELOPMENT SCHEME – PROJECTS PROPOSALS

### BACKGROUND

The Local Government Research and Development Scheme funds specific projects that are "strategically for the benefit of Local Government as a whole". It is designed to focus the attention of potential applicants on matters that will contribute to the advancement of local government in South Australia. Following consultation with LGA member councils, and a broad ranging environmental scan, the following objectives have been identified as key areas of research and development in 2020-21:

1. Local government reform
2. Financial sustainability and cost pressures
3. Infrastructure partnerships
4. Increasing community awareness and participation
5. Supporting community wellbeing, resilience, preparedness and responses to climate change risk

### KEY ISSUES

The 2021 LGR&DS external funding round will open on the 31<sup>st</sup> May and close on 26 July 2021. The LCLGA is seeking feedback and support to develop potential applications for the program. The following projects are currently proposed:

#### **Avoiding lost economic value from delayed investment in growth assets**

In Australia we have a history of investing in growth related infrastructure when growth slows or stalls, not due to diminishing demand but often due to lack of available capacity. This lag in policy and investment to stimulate growth enabling capacity represents a permanent lost opportunity cost to the Australian community and economy.

For example, we are currently experiencing this in the Limestone Coast with the lack of affordable housing, another example is the economic impact from water restrictions during drought.

There appears to be a lack of research and modelling on the costs to the Australian economy from lagging policy and investment and there is little guidance for policy makers on how to model the optimal time for proactive investments to avoid a drag on growth.

Conservative decision making to avoid risk results in a permanent opportunity cost to the community.

It is proposed that a study into approaches to policy and investment decision making be undertaken with a university partner to develop a model or tool to provide insights and guidance for policy makers. The current challenges with lack of affordable housing could become a case study for this analysis.

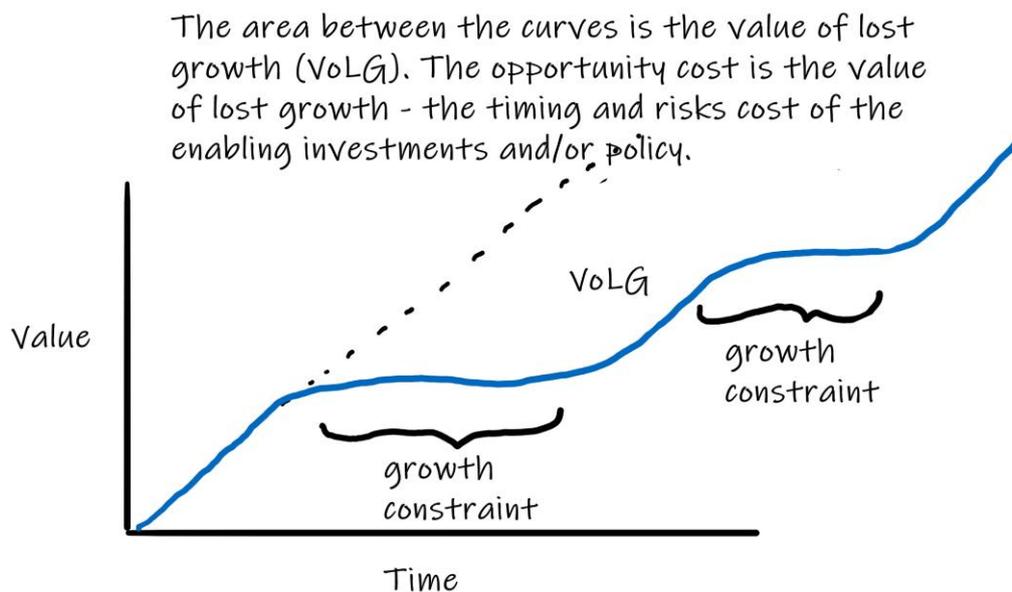


Figure 1: The opportunity costs from lagging policy and investments

## Nature Tourism

Several CEO's identified a possible project to consider the enablers for effective nature-based tourism between operators, government agencies and promotional campaigns.

The Australian Government has a Guide they have developed "Steps to sustainable Tourism – planning a sustainable future for tourism, heritage and the environment". This is essentially a tool kit to use when managing and developing regions, places & tourism products.

Nature Based Tourism is identified in the LC Destination Development Plan. The SA Government has developed a Nature Based Tourism Action Plan and paper on activating nature-based Tourism in SA of which they detail the states priorities and opportunities.

A potential project could be to look in to a "Regulatory Mapping & Reform" of eco and nature-based tourism businesses in LCLGA / SA to identify and reduce excessive regulatory burdens in the sector and to create a stakeholder model for local government and operators to utilise when seeking to establish nature based tourism opportunities.

## RECOMMENDATION

It is recommended that LCLGA:

Note the current proposed projects and provide feedback on these and any other proposals the Board would like to see developed into a bid for LGR&DS research support.

## 7.6 LIMESTONE COAST ZONE EMERGENCY MANAGEMENT COMMITTEE

### BACKGROUND

The State is divided into 11 Emergency Management Zones. Each Zone has a Zone Emergency Management Committee (ZEMC) made up of Local and State Government and emergency management staff.

These committees have a risk assurance role and provide regional leadership in emergency management in their Zones. One of their primary functions is the development of a Zone Emergency Management Plan.

At present, the Chair of the ZEMC has been SAPOL; usually, the ZEMC is Chaired by Local Government, and SAPOL approached LCLGA members to take on Chair of the ZEMC.

At present, the LCLGA representatives to the ZEMC are Darryl Whicker and the CEO of the City of Mount Gambier.

In discussions with SAPOL and the SES, the role of Chair receives extensive administrative support and is primarily required to help set the strategic direction of the ZEMC and Chair meetings.

The Limestone Coast CEOs' have also expressed a desire for the ZEMC meetings to be improved from a strategic context.

Subject to the LCLGA Board approval, Darryl has agreed to be nominated for election as Chair of the ZEMC.

### KEY ISSUES

1. SAPOL are no longer able to fulfil the Chair position of the ZEMC.
2. Local government takes this lead in other jurisdictions.
3. LC CEO's would like to see the scope and issues considered by the ZEMC improved.
4. Darryl has experience with the ZEMC in other areas of SA where the alignment with Local Government priorities is much stronger.
5. Due to the administrative support provided to the ZEMC Chair, there is little additional work involved but a significant opportunity to shape the direction of the ZEMC.
6. At the last CEO's forum, Darryl was supported in taking up the ZEMC Chair role.
7. Darryl has indicated his willingness to become the Chair, with the provision that the SES continue to provide the administrative support to the ZEMC which they have confirmed.

### RECOMMENDATION

It is recommended that the LCLGA:

Endorses Mr Darryl Whicker's nomination to the role of Chair of the ZEMC.

## **7.7 STARCLUB Field Officer Program and Limestone Coast Regional Sporting Academy Funding Request**

### **BACKGROUND**

The STARCLUB Field Officer (SFO) Program is a partnership between the Office for Recreation, Sport and Racing (ORSR) and 30 regional councils.

The SFO program has successfully been operating in regional areas since 2000, where STARCLUB Field Officers have been employed to work with their local sport and active recreation clubs and associations to help them:

- Understand and comply with relevant government legislation (i.e. Child Safe Environments).
- Become better managed and sustainable
- Train Volunteers and Coaches
- Support clubs and associations obtain funding for Facility upgrades, programs and equipment

The SFO Program Administrates the Limestone Coast Regional Sporting Academy. The Academy provides young athletes in the Limestone Coast Region with Programs, Education, Physical Testing and Sport Specific Skill Based Programs to help them achieve their goals in elite sport and make them leaders in our communities.

### **KEY ISSUES**

The ORSR recently completed it's grants review, which has a direct impact on the SFO Program and the LCRSA.

The funding streams that the SFO and LCRSA Programs have traditionally accessed have been disbanded.

The SFO and LCRSA Programs will need to negotiate with the ORSR to secure funding through different funding streams.

The SFO program has a 12 month bridging funding opportunity, so the ORSR can work with councils on the structure of programs beyond July 2022.

The ORSR has indicated it would potentially like to see the LCRSA program be rolled out in other regions, if possible, before committing to ongoing funding.

### **RECOMMENDATION**

It is recommended that LCLGA;

Authorise the LCLGA Executive Officer and STARCLUB Field Officer to negotiate and apply for funding from the Office for Recreation, Sport and Racing, for both the SFO Program and the LCRSA.

## 7.8 TERMS OF REFERENCE (TOR) STANDARD TEMPLATE

### **BACKGROUND**

The TOR sets the parameters, rules and scope that governs the operations of a Committee and therefore are a strategic tool for the Board when approving the appointment of a Committee.

The Tourism Management Group reviewed their terms of reference and have made a number of improvements to the standard TOR template used by the LCLGA. Sally Klose provided invaluable governance advice as part of this review.

The Board also agreed that appointment terms to Committees should be for four years between local government elections.

The LCLGA currently have eight committees operating under terms of reference which need to be updated.

### **LCLGA operates the following committees under an agreed term of reference:**

- Economic Development Group.
- Regional Waste Management Group.
- Regional Sport and Recreation Group.
- Audit and risk.
- Tourism Management Group.
- Leadership.
- SACCA.
- Climate adaptation (currently in hibernation).

Attached is a new standard form of TOR proposed for use by LCLGA Committees, if approved each committee will be asked to review their TOR and update them in accordance with the new TOR template and to present them for Board approval.

### **KEY ISSUES**

- A number of improvements to the TOR have been identified.
- The terms of committees have been extended to the duration between Council elections rather than requiring annual appointments.
- The LCLGA standard form of TOR has been amended to incorporate these changes.
- Committees will be asked to amend their TOR to the new template for Board approval.

### **RECOMMENDATION**

It is recommended that the LCLGA:

Approve the new standard form for TOR template.

 <p><b>LCLGA</b> Limestone Coast Local Government Association</p> <p><b>(INSERT NAME OF GROUP)</b> <b>Terms of Reference</b></p>	Version Number	3
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## PREAMBLE

The Limestone Coast Local Government Association (LCLGA) is a regional subsidiary established pursuant to Section 43 of the Local Government Act 1999 by the constituent councils of;

- City of Mount Gambier
- District Council of Grant
- District Council of Robe
- Naracoorte Lucindale Council
- Kingston District Council
- Tatiara District Council
- Wattle Range Council

Under its Charter, the LCLGA's Objects and Purpose includes;

1. Work in association with both the LGA and the Australian Local Government Association
2. Undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level;
3. Facilitate and co-ordinate activities of local government at a regional level related to social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Constituent Councils;
4. Develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community;
5. Develop further co-operation between its Constituent Councils for the benefit of the communities of its region;
6. Develop and manage policies which guide the conduct of programs and projects in its region with the objective of securing the best outcomes for the communities of the region;
7. Undertake projects and activities that benefit its region and its communities;
8. Associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest;
9. Implement programs that seek to deliver local government services on a regional basis; and
10. To effectively liaise and work with the State and Commonwealth Governments and instrumentalities on a regional basis for the general enhancement of the region.

For the purpose of carrying out special projects or to investigate specific areas of interest the Charter outlines the process whereby committees can be established.

 <b>LCLGA</b> Limestone Coast Local Government Association  <i>(INSERT NAME OF GROUP)</i> <b>Terms of Reference</b>	Version Number	3
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## 6.11 COMMITTEES

6.11.1 The Board may establish a committee of Board Members for the purpose of:

- a) enquiring into and reporting to the board on any matter within the LCLGA's functions and powers and as detailed in the terms of reference given by the Board to the Committee;
- b) exercising, performing or discharging delegated powers, functions or duties.

6.11.2 A member of a committee established under this Clause holds office at the pleasure of the Board.

6.11.3 The Board may establish advisory committees consisting of or including persons who are not Board Members for enquiring into and reporting to the Board on any matter within LCLGA's functions and powers and as detailed in the terms of reference which must be given by the Board to the advisory committee.

6.11.4 A member of an advisory committee established under this clause holds office at the pleasure of the Board.

6.11.5 The President of the Board is an ex-officio member of any committee or advisory committee established by the Board.

 <p><b>LCLGA</b> Limestone Coast Local Government Association</p> <p><b>(INSERT NAME OF GROUP)</b> <b>Terms of Reference</b></p>	Version Number	3
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### 1. Name

The name of the Committee shall be *(INSERT NAME OF COMMITTEE)*.

### 2. Membership

One member is appointed from each constituent council through a nomination process in December following Local Government elections held by full postal ballot every four years. Each nomination is to be submitted to LCLGA by 31<sup>st</sup> December and tabled at the LCLGA AGM in February. The LCLGA Board will vote on appointments and replacements should a Committee member leave during their term.

The membership of the Committee is intended to be represented *by senior operational members from each of the constituent councils*;

- A Chief Executive Officer or delegate from each of the constituent councils, noting a member is not intended to infer an Elected Member of Council;
- The President of the LCLGA shall be an ex-officio member of the Committee;
- The Executive Officer of the LCLGA;
- LCLGA employee *(Project Staff if applicable)*.

A person may be removed from membership of the Committee by resolution of the LCLGA Board.

### 3. Term of Office

- A member of the Committee holds office at the pleasure of the LCLGA Board
- Membership is appointed at the LCLGA AGM following Local Government elections every four years.

### 4. Administrative Support

The Executive Officer of the LCLGA shall ensure administrative support is available to the Committee.

### 5. Role of the Presiding Member

The Presiding Member of the Committee shall:

- Be appointed by the Committee at the first meeting held following the Local Government elections.
- Preside at all meetings of the Committee and in the event of the Presiding Member being absent from a meeting, the members present shall appoint a member to preside for that meeting or until the Presiding Member is present.

 <p><b>LCLGA</b> Limestone Coast Local Government Association</p> <p><b>(INSERT NAME OF GROUP)</b> <b>Terms of Reference</b></p>	Version Number	3
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- Preserve order at meetings so that the business may be conducted in due form and with propriety.
- Upon confirmation of the minutes, sign them in the presence of the meeting.

## 6. Aims and Objectives

*(INSERT AIMS & OBJECTIVES)*

## 7. Calling and Timing of Meetings

- Ordinary meetings of the Committee shall be held at *(INSERT)* times a year at times and places determined by the committee, considering the availability and convenience of Members of the Committee.
- Each Member of the Committee, at the time that notice of a meeting is given, is to be supplied with a copy of any documents or reports that are to be considered at the meeting, so far as this is practicable.

## 8. Reporting to LCLGA Board

The Committee Minutes or Notes will be provided to the LCLGA for endorsement and/or consideration of recommendations of the Committee.

## 9. Financial Responsibility

- The Committee has no authority to expend funds unless approved by the LCLGA Board.
- The Committee shall each year consider the financial requirements and submit this request to the LCLGA Board for consideration.

## 10. Delegation of Functions and Powers

The primary purpose of the Committee is to enquire into and report to the LCLGA Board on any matters related to Functions and Powers (Aims and Objectives) detailed in the Terms of Reference which must be given by the Board to the advisory Committee.

The Committee will make recommendations to the LCLGA Board on matters related to the aims and objectives of the Committee.

## 11. Dissolution

The Committee may be dissolved at the completion of the project/purpose or at the discretion of the LCLGA Board.

## 12. Alteration of Terms of Reference

 <b>LCLGA</b> Limestone Coast Local Government Association	<b>(INSERT NAME OF GROUP)</b> <b>Terms of Reference</b>	Version Number	3
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The LCLGA Board, may at any time, either on its own initiative or at the request of the Committee, alter, delete or add to any provisions of these Terms of Reference. In doing so, the LCLGA Board will consult with the Committee prior to adoption.

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# Draft

## **Draft Minutes of the LGA Board of Directors Meeting held on Thursday 17 December 2020 at 1:00 pm in the Boardrooms at Local Government House, 148 Frome Street, Adelaide**

### **1. Welcome, Present & Apologies**

The President opened the meeting at 1.00 pm and welcomed members and staff. Members introduced themselves.

#### **1.1 Present**

Mayor Gillian Aldridge OAM	Director
Mayor Claire Boan	Director
Mayor Angela Evans	Director / LGA President
Mayor Peter Matthey OAM	Director
Mayor David O'Loughlin	Director/ Chair of GAROC
Mayor Keith Parkes	Director
Mayor Sam Telfer	Director / Immediate Past President
Mayor Erin Thompson	Director
Mayor Erika Vickery OAM	Director / Chair of SAROC

#### **LGA Secretariat:**

Matt Pinnegar	Chief Executive Officer
Dr Andrew Johnson	Executive Director Corporate Governance / Mutual
Nathan Petrus	Executive Director Member Services
Lisa Teburea	Executive Director Public Affairs
Astrid Crago	Records Management & Projects Coordinator (minutes)

#### **1.2 Apologies & Absences**

Mayor Clare McLaughlin	Director
------------------------	----------

#### **1.3 Oath of Office for New Members**

All Directors present undertook the oath of office.

## 2. Minutes of Previous Meeting

### 2.1 Minutes of Meeting held 22 October 2020

Moved Mayor Aldridge Seconded Mayor Vickery that the LGA Board of Directors confirms the minutes of:

- the meeting held on 22 October 2020; and
- the circular resolution of 9 November 2020

as true and accurate records of the proceedings held.

**Carried**

### 2.2 Resolutions and actions from previous meetings

Moved Mayor O'Loughlin Seconded Mayor Aldridge that the LGA Board of Directors notes progress with resolutions resulting from the meeting of 22 October 2020 and outstanding resolutions from earlier meetings.

**Carried**

## 3. LGA Updates

### 3.1 Report from the LGA President – November & December 2020

The President provided a verbal update to the report.

Moved Mayor O'Loughlin Seconded Mayor Matthey that the LGA Board of Directors notes the report.

**Carried**

### 3.2 Report from the LGA CEO – November & December 2020

There was general discussion.

Moved Mayor Telfer Seconded Mayor Parkes that the LGA Board of Directors notes the report.

**Carried**

### 3.3 ALGA Update

Recently concluding ALGA President, Mayor O'Loughlin, provided a verbal update on the activities of the ALGA.

The Secretariat advised the Board that a written report will be presented to future Board meetings on ALGA activities, as required.

## 4. Reports from Bodies Established Pursuant to the LGA Constitution

### 4.1 LGA Audit & Risk Committee *(refer confidential reports)*

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## 4.2 GAROC Committee

GAROC Committee Chairperson, Mayor David O'Loughlin, provided a verbal update to the report.

Moved Mayor O'Loughlin Seconded Mayor Thompson that the LGA Board of Directors notes the draft minutes of the meeting of the GAROC Committee held on 2 November 2020.

**Carried**

## 4.3 SAROC Committee

SAROC Committee Chairperson, Mayor Erika Vickery, provided a verbal update to the report.

Moved Mayor Vickery Seconded Mayor Telfer that the LGA Board of Directors notes the draft minutes for the meeting of the SAROC Committee held on 3 December 2020.

**Carried**

## 4.4 CEO Advisory Group *(refer confidential reports)*

## 4.5 LGASA Mutual *(no update)*

## 4.6 LGA Procurement *(refer confidential reports)*

## 5. Invited Guest Speakers

The President advised that both scheduled speakers had sent their apologies for the meeting.

## 6. Proposed Items of Business submitted by Member Councils

Nil.

## 7. Reports for Discussion

### 7.1 Recommendations of the Review of the South Australian Public Health Act, 2011 Part 1

Moved Mayor Aldridge Seconded Mayor Vickery that the LGA Board of Directors:

1. notes the report; and
2. authorises the LGA Secretariat to initiate discussions with the Department of Health and Wellbeing regarding the development of a Partnership Agreement between the LGA and the Department for Health and Wellbeing for a shared commitment to achieve better health and wellbeing outcomes for the South Australian community.

**Carried**

## **7.2 LGA Climate Commitment**

Moved Mayor Aldridge Seconded Mayor Parkes that the LGA Board of Directors endorses the proposed approach for developing a LGA Climate Commitment Action Plan.

**Carried**

## **7.3 LGA Advocacy Plan 2019-23: November 2020 Quarterly Report**

Moved Mayor Matthey Seconded Mayor Telfer that the LGA Board of Directors notes the November 2020 report on the LGA Advocacy Plan 2019-2020.

**Carried**

## **7.4 Items of Business carried at LGA General Meetings**

There was general discussion about the need to keep member councils informed about the progress of the items they have submitted.

Moved Mayor Vickery Seconded Mayor Thompson that the LGA Board of Directors:

1. notes the report;
2. supports the LGA Secretariat incorporating the items of business from the October 2020 Annual General Meeting into its work plan and undertaking the actions proposed in the attachment to this report; and
3. requests the LGA President write to each Mayor and Chief Executive Officer of the council that submitted the original item of business to provide an update on the progression and/or conclusion of the issue.

**Carried**

## **7.5 Special Local Roads Program**

Moved Mayor O'Loughlin Seconded Mayor Matthey that the LGA Board of Directors:

1. notes the report and the status of the Special Local Roads Program governance review;
2. confirms the current Local Government Transport Advisory Panel as members for 2021; and
3. confirms Mayor Parkes as its nominated LGTAP Chairperson for 2021.

**Carried**

## **7.6 Murray Darling Association – proposed name change**

Moved Mayor Telfer Seconded Mayor Vickery that the LGA Board of Directors:

1. notes the report; and
2. authorises the President and Chief Executive Officer continuing to advocate the LGA's position that the Murray Darling Association's proposed change of name will create confusion and misunderstanding about the roles, functions and memberships of the MDA and the Local Government Association of South Australia and the Regional Local Government Associations constituted under the South Australian Local Government Act 1999.

**Carried**

## **7.7 LGA Value Proposition 2018/19**

Moved Mayor Parkes Seconded Mayor Aldridge that the LGA Board of Directors:

1. notes the report; and
2. accepts the LGA Value of Membership 2018/19 report; and
3. notes that the LGA Value of Membership 2019/20 report is being finalised.

**Carried**

## **7.8 LGA Financial Results Year to 30 November 2020**

Moved Mayor Aldridge Seconded Mayor Thompson that the LGA Board of Directors notes the report on the LGA's year to date finances to 30 November 2020.

**Carried**

## **7.9 2021 Meeting Dates and Locations**

Moved Mayor Vickery Seconded Mayor O'Loughlin that the LGA Board of Directors:

1. notes the proposed LGA Board meeting dates for 2021;
2. supports holding an LGA Board meeting in Kangaroo Island in 2021; and
3. requests the Secretariat seek expressions of interest from regional LGAs for a member council to host a second regional LGA Board meeting in 2021.

**Carried**

## **7.10 Appointment of Directors to LG Research and Development Scheme Advisory Committee and LGA Nominations Committee**

Moved Mayor O'Loughlin Seconded Mayor Aldridge that the LGA Board of Directors:

1. appoints Mayors Boan and Thompson to the Local Government Research and Development Scheme Advisory Committee for a three-year term;

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2. appoints Mayor Vickery as the Chairperson of the Local Government Research and Development Scheme Advisory Committee for a two-year term; and
3. appoints the following four Board Directors (being two metro and two regional Directors) to the LGA Nominations Committee for a two-year term:
  - (a) Mayor Angela Evans
  - (b) Mayor Peter Matthey
  - (c) Mayor David O'Loughlin
  - (d) Mayor Sam Telfer
4. appoints Mayor Evans as the Chairperson of the LGA Nominations Committee for a two-year term.

**Carried**

### **7.11 Statewide Superannuation Actuary**

Directors noted that Mr Kieron Paris and Ms Lisa Palmer, Statewide Superannuation were unable to attend today's meeting. The item was deferred until speakers were available.

*2.26pm the meeting was adjourned for a short break.*

*2.39pm the meeting resumed without Mayor O'Loughlin.*

## **8. Confidential Reports**

### **8.1 Grounds for moving into confidence**

Moved Mayor Telfer Seconded Mayor Vickery that the LGA Board of Directors resolves to consider the following items in confidence being satisfied that there are reasonable grounds for the information received, discussed or considered in relation to these items to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures and orders all observers at the meeting, with the exception of LGA staff on duty be excluded from attendance at the meeting:

1. Agenda Item 8.2 - Confidential Minutes of Previous Meetings;
2. Agenda Item 8.3 - Confidential Resolutions and Actions from Previous Meetings;
3. Agenda Item 8.4 - CEO Advisory Group Confidential Minutes of meeting;
4. Agenda Item 8.5 - 2020 LGA Member Survey;
5. Agenda Item 8.6 - Provision of Immunisation Services;
6. Agenda Item 8.7 - End of Trip Facilities proposal;
7. Agenda Item 8.8 - LGA Procurement Board structure and appointment;

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8. Agenda Item 8.9 - LGA Audit and Risk Committee - Appointment of Members;
9. Agenda Item 8.10 - CEO Advisory Group - Nominations;
10. Agenda Item 8.11 - Dog and Cat Management Board Nominations;
11. Agenda Item 8.12 - Nominations to South Australian Heritage Council;
12. Agenda Item 8.13 - Native Vegetation Council Nominations;
13. Agenda Item 9.1 - Amendments to Local Government Review Bill; and
14. Agenda Item 9.2 - Update on Performance Measurement and Reporting Framework.

**Carried**

*There were no observers present to leave.*

## **8.2 Confidential Minutes of Previous Meetings**

Moved Mayor Aldridge Seconded Mayor Telfer that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. confirms the confidential minutes of the meeting of 22 October 2020 as a true and accurate record of the proceedings held; and
3. having considered Agenda Item 8.2 - *Confidential Minutes of Previous Meetings* in confidence resolves to retain the attachments and discussion in confidence within the parameters of the original resolutions contained within.

**Carried**

## **8.3 Confidential Resolutions and Actions from Previous Meetings**

Moved Mayor Boan Seconded Mayor Thomson that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes progress of confidential resolutions resulting from the meeting of 22 October 2020 and outstanding confidential resolutions from earlier meetings including the LGA Executive Committee; and
3. having considered Agenda Item 8.3 - *Confidential Resolutions and Actions from Previous Meetings* in confidence resolves to retain the report in confidence within the parameters of the original resolutions contained within; and release the resolution.

**Carried**

## 8.4 CEO Advisory Group Confidential Minutes of meeting

Moved Mayor Matthey Seconded Mayor Aldridge that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the draft confidential minutes of the CEO Advisory Group meeting of 5 November 2020; and
3. having considered Agenda Item 8.5 - *CEO Advisory Group Confidential Minutes of meeting* in confidence resolves to retain the attachment and discussion in confidence within the parameters of the original resolutions contained within.

**Carried**

## 8.5 2020 LGA Member Survey

Executive Director Public Affairs Lisa Teburea provided a verbal update to the report.

Moved Mayor Aldridge Seconded Mayor O'Loughlin that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the report; and
3. having considered Agenda Item 8.5 – *2020 LGA Member Survey* in confidence resolves to retain the report in confidence indefinitely.

**Carried**

## 8.6 Provision of Immunisation Services

*Refer confidential minutes.*

## 8.7 End of Trip Facilities proposal

*Refer confidential minutes.*

## 8.8 LGA Procurement Board structure and appointment

*Refer confidential minutes.*

## 8.9 LGA Audit and Risk Committee - Appointment of Members

The President sought nominations for a position on the LGA Audit and Risk Committee

Nominations were received for Mayor Parkes and Mayor Telfer.

*3.25pm Mayors Parkes and Telfer left the meeting while a ballot was conducted.*

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A secret ballot was conducted and the President declared that Mayor Telfer received the highest number of votes.

Moved Mayor Matthey Seconded Mayor Thompson that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. appoints Mayor Telfer as the Board Member representative on the LGA Audit and Risk Committee for the two-year term of the Board;
3. appoints Mayor Parkes as their Proxy on the LGA Audit and Risk Committee for the two-year term of the Board;
4. reappoints Pat Christie as an Independent Member for a further 2 year term;
5. appoints Pat Christie as Chair of the Committee for the two-year term of the Board; and
6. having considered Agenda Item 8.9 - *LGA Audit and Risk Committee - Appointment of Members* in confidence resolves to release the report and resolution immediately.

**Carried**

*3.30pm Mayors Parkes and Telfer returned to the meeting.*

#### **8.10 CEO Advisory Group - Nominations**

Moved Mayor Vickery Seconded Mayor Aldridge that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. notes the report;
3. appoints the following eight CEOs from GAROC (4) and SAROC (4) councils to the CEO Advisory Group:
  1. Mr Ben Gower (SAROC)
  2. Ms Debra Larwood (SAROC)
  3. Mr Michael Sedgman (SAROC)
  4. Mr David Stevenson (SAROC)
  5. Mr Mario Barone (GAROC)
  6. Mr Mark Goldstone (GAROC)
  7. Mr John Moyle (GAROC)
  8. Mr Paul Sutton (GAROC)

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4. having considered Agenda item 8.10 – *CEO Advisory Group – Nominations* in confidence resolves to release the report, resolution and attachments (with the exception of CVs and documents containing personal information) immediately, and retain attachments containing CVs and personal information in confidence indefinitely on the grounds that they relate to personal affairs.

**Carried**

### **8.11 Dog and Cat Management Board Nominations**

*3.39pm Mayor Aldridge left the meeting as she has nominated for the Board.*

Moved Mayor Telfer Seconded Mayor Thompson that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. agrees to support the Minister for Environment and Water's request to re-appoint Mr Rocky Warren to the Dog and Cat Management Board for further three year term;
3. forwards the following three nominees (including a gender balance) to the Minister for Environment and Water for the appointment of one positions on the Dog and Cat Management Board, for a three year term commencing immediately upon appointment by the Minister; being (in alphabetical order):
  - a) Mayor Gillian Aldridge (Salisbury)
  - b) Mayor Phillip Heaslip (Mount Remarkable)
  - c) Mr Brenton Thomass (Port Adelaide)
4. having considered Agenda Item 8.11 - *Dog and Cat Management Board Nominations* in confidence resolves to release the report and resolution immediately after the matter is determined by the LGA Board of Directors and to retain the attachments to the report in confidence indefinitely on the grounds that these relate to personal affairs information.

**Carried**

*3.44pm Mayor Aldridge returned to the meeting.*

### **8.12 Nominations to South Australian Heritage Council**

Moved Mayor Thompson Seconded Mayor Parkes that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. forwards the following three nominees (including at least one male and one female) to the Minister for Environment and Water for appointment of one

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person to the South Australian Heritage Council for a term of up to three years, commencing 2 April 2021, being (in alphabetical order):

- (a) Cr Anne Moran (Adelaide)
  - (b) Cr Graham Nitschke (West Torrens)
  - (c) Ms Eleanor Walters (Norwood Payneham & St Peters)
3. having considered Agenda Item 8.12 – *Nominations to South Australian Heritage Council* in confidence resolves to release the report and resolution immediately after the matter is determined by the LGA Board of Directors and retain the attachments in confidence indefinitely on the grounds that these relate to personal affairs information.

**Carried**

### **8.13 Native Vegetation Council Nominations**

Moved Mayor Matthey Seconded Mayor Telfer that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;
2. forwards the following three nominees to the Minister for Environment and Water for the appointment of one member and one deputy member to the Native Vegetation Council, for a term of up to 2 years commencing on 1 March 2021, being (in alphabetical order):
  - a) Mayor Phillip Heaslip (District Council of Mount Remarkable)
  - b) Deputy Mayor John Neal (Regional Council of Goyder)
  - c) Cr Sue Scarman (Northern Areas Council)
3. having considered Agenda Item 8.13 - *Native Vegetation Council Nominations* in confidence resolves to release the report and resolution immediately after the matter is determined by the LGA Board of Directors and to retain the attachments to the report in confidence indefinitely on the grounds that these relate to personal affairs information.

**Carried**

## **9. Late Reports**

### **9.1 Amendments to Local Government Review Bill - Confidential**

Moved Mayor Aldridge Seconded Mayor Thompson that the LGA Board of Directors:

1. notes that this item is being considered in confidence as the report deals with a matter or matters that have reasonable grounds to be treated confidentially having considered clause 2.5.3 of the LGA Meeting Procedures;

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2. authorises the LGA President and Chief Executive Officer to use best endeavours to oppose any amendment to the Local Government Act that would cap a council's maximum number of Elected Members;
3. notes the position paper attached to this report on the amendments to the Local Government Act and Local Government Elections Act moved by Frank Pangallo MLC; and
4. having considered Agenda Item 9.1 – *Amendments to the Local Government Review Bill* in confidence resolves to release the resolution and attachments immediately and retain the report in confidence indefinitely on the grounds that this relates to strategic negotiations.

**Carried**

**9.2 Update on Performance Measurement and Reporting Framework - Confidential**

*Refer confidential minutes.*

**10. Questions With / Without Notice**

**11. Any Other Business**

**12. Calendar of upcoming Key Dates**

Audit & Risk Committee – 10 February  
SAROC Committee – 18 February  
LGA Procurement Board – 25 February  
GAROC Committee – 15 March  
Ordinary General Meeting – 30 April  
CEO Advisory Group – tbc

**13. Next Meeting**

The next meeting of the LGA Board of Directors will be held on Thursday 18 February 2021 at Local Government House, 148 Frome Street, Adelaide, commencing at 1.00pm

**14. Close**

The meeting was declared closed at 4.12.pm.

# Draft

**Minutes confirmed**

.....

Chairperson signature

Date .....

# **LGA25**

## **Strategic Plan 2021-2025**

**Draft for consultation**

**January 2021**

Draft

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## Introduction

### Message from the President

To be provided in final version.

### About the LGA

The Local Government Association of South Australia (LGA) is the peak body for local government in South Australia. The LGA provides leadership and services to councils, and represents the sector to State and Federal governments and other key stakeholders. Membership of the LGA is voluntary, but all 68 of South Australia's councils are members.

The Association also provides competitive procurement and indemnity (insurance) services to councils through two separate commercial entities, LGA Procurement and LGASA Mutual.

The LGA is governed by a Board of Directors and supported by a secretariat based in Local Government House in Adelaide. The LGA is federated with interstate bodies through the Australian Local Government Association (ALGA), which represents local government's national interests.

More information about the LGA is available on our website at [www.lga.sa.gov.au](http://www.lga.sa.gov.au).

### Consultation process

The LGA invites feedback from member councils and other local government stakeholders on the draft strategic plan.

Feedback should be sent to the LGA's Director Strategy Michael Arman ([michael.arman@lga.sa.gov.au](mailto:michael.arman@lga.sa.gov.au)) by **26 February 2021**.

It is anticipated that the final Strategic Plan will be adopted by the LGA Board of Directors no later than April 2021.

## About the draft Strategic Plan

### Why develop a new Strategic Plan

The LGA's current Strategic Plan 2016-2020 is in its final year. The LGA is developing a new Strategic Plan to provide a clear strategic direction for 2021-2025 that:

- builds on successes of the current plan
- responds to the changing environment in which local government operates
- can practically inform the priorities, budgets and work plans of the Association and its subsidiaries.

### How the draft Strategic Plan was developed

The draft Strategic Plan was informed by a range of inputs, including:

- a review of the successes and lessons learned from the current Strategic Plan
- annual LGA Member Surveys, the most recent occurring in late 2020
- feedback from members of the LGA Board, GAROC and SAROC Committees<sup>1</sup>
- feedback from the LGA's CEO Advisory Group
- a strategy workshop with LGA staff, which included a broad environmental scan
- a review of the Strategic Plans of the LGA's subsidiaries LGASA Mutual and LGA Procurement, and GAROC and SAROC committees.

This draft Strategic Plan is supported by a separate **Strategic Planning Discussion Paper** that summarises the outcomes of these preliminary investigations.

### Scope

The draft Strategic Plan outlines how the LGA will prioritise its resources in meeting the needs of its member councils. The plan does not detail everything that the LGA is involved in, rather it identifies the strategic outcomes that the LGA will focus on over the next four years.

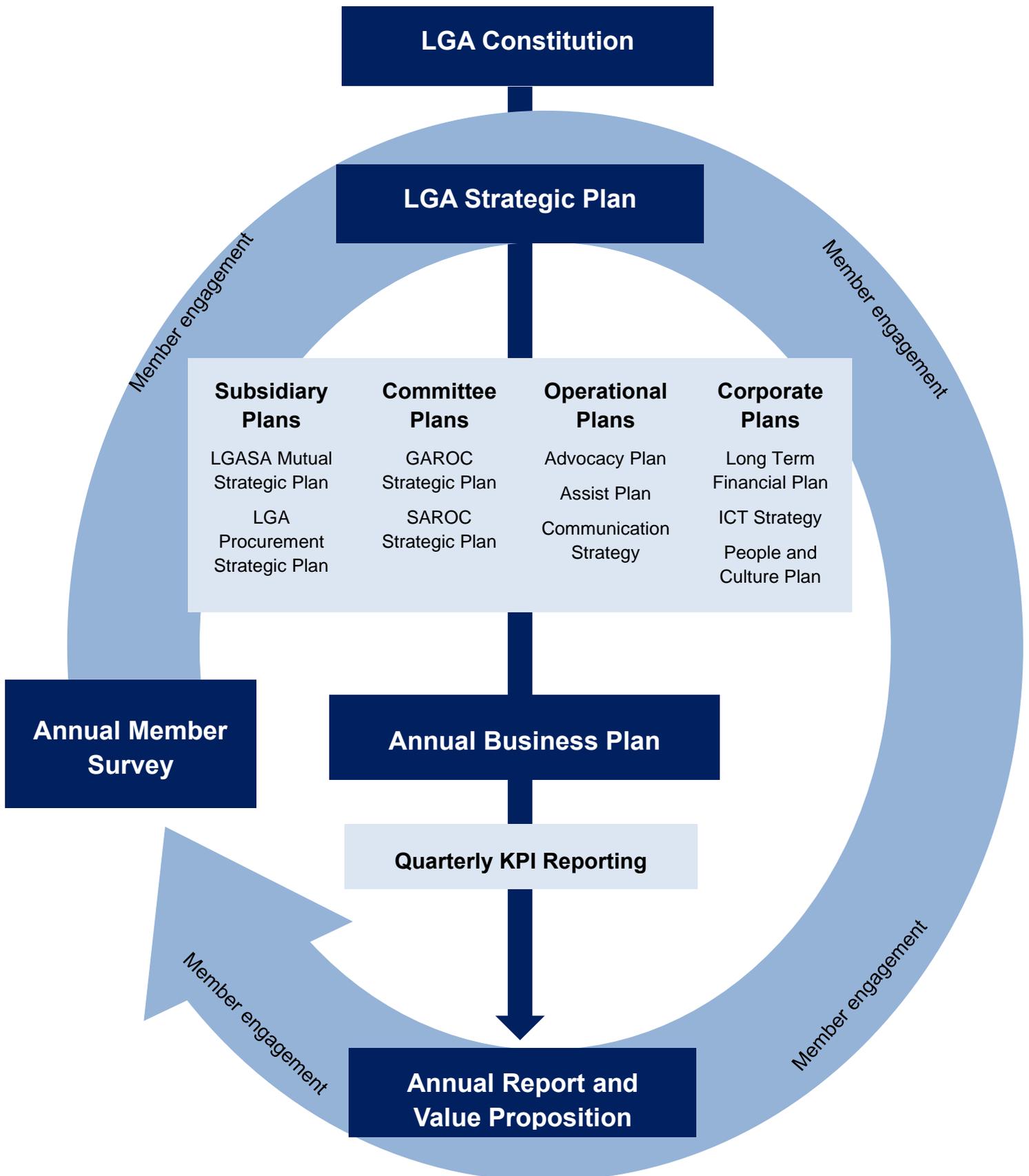
The draft strategic plan is a plan for the Association and not a plan for councils. It contains strategies that will advance the interests of local government in South Australia and progress the objects outlined in the LGA Constitution.

The draft strategic plan will inform the LGA's work plans and budgets, as well as the Strategic and Annual Business Plans of subsidiaries and Board committees. The LGA's progress in achieving the outcomes sought by this plan will be monitored through quarterly and annual reporting (see Figure 1).

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<sup>1</sup> The Greater Adelaide Region of Councils (GAROC) and South Australian Region of Councils (SAROC) are committees of the LGA Board that provide regional advocacy, policy initiation and review, leadership, engagement and capacity building in the regions.

**Figure 1: LGA’s Integrated Planning and Reporting Framework**



## LGA's Governance Framework

The LGA is governed by a Board of Directors, which receives input on policy issues from the Greater Adelaide Region of Councils (GAROC) and South Australian Region of Councils (SAROC). GAROC and SAROC are committees of the LGA Board that provide regional advocacy, policy initiation and review, leadership, engagement and capacity building in the regions. The LGA Board also receives advice from an Audit and Risk Committee and CEO Advisory Group.

Each year, the LGA holds an Ordinary General Meeting (OGM) and an Annual General Meeting (AGM). The purpose of those meetings is for member councils to determine the policy direction of the LGA via items of business that are of strategic importance to local government.

The LGA secretariat, led by the CEO, has responsibility for implementing the direction established by the LGA Board and by members through General Meetings.

The LGA's commercial entities – LGA Procurement and LGASA Mutual – are both are governed by their own Board of Directors that report to the LGA Board.

Those roles and responsibilities are summarised below.

<b>Role</b>	<b>Leading body</b>
Strategy <i>Where we are going</i>	Member councils
Governance <i>Decisions and rules</i>	LGA Board LGASA Mutual Board LGA Procurement Board
Policy <i>What we stand for</i>	Member councils via: <ul style="list-style-type: none"> <li>• GAROC and SAROC Committees</li> <li>• AGM and OGM</li> </ul>
Advice <i>Informing how we operate</i>	CEO Advisory Group Audit and Risk Committee
Operations <i>Delivery of advocacy and services</i>	LGA secretariat
Measurement <i>Determining success</i>	Member councils

## Context

The **Strategic Planning Discussion Paper** describes the context for this plan in detail. The key considerations for the draft Strategic Plan include:

- Social and economic impacts of COVID-19, heightening the role of councils in driving local economic development and community wellbeing.
- Implementation of the Local Government Review Bill, and changes that will enhance council governance and operations.
- Financial sustainability for councils, including their critical roles in providing and maintaining infrastructure and community assets.
- Federal, State and Local Government elections scheduled for 2022, including proactively influencing national and state policy agendas and partnering with government in the implementation of new directions.
- Technological change, presenting new opportunities and increasing risks.
- The ongoing impacts of climate change and evolving responsibilities for local government in emergency management.
- Implementation of Planning Reforms and achieving positive planning and design outcomes in communities.

## Vision, Mission and Values

### Existing Vision (from current Strategic Plan)

*For every South Australian to have the best local government experience.*

### Proposed New Vision

*For South Australian councils to work together, and as willing and trusted partners in government, to address the needs and aspirations of local communities.*

### Mission (unchanged)

*To provide leadership, support, representation and advocacy on behalf of South Australian councils, for the benefit of the community.*

### Values and Behaviours (unchanged)



## Draft Strategic Plan

### **Advocate**

Achieve greater influence for local government.

### **Assist**

Build the capacity of member councils.

### **Advance**

Facilitate continuous improvement in local government.

### **Achieve**

Embed best practice governance and operations to enable the LGA to provide value to members.

## Strategy 1 - Advocate

### S1. Achieve greater influence for local government.

The LGA will achieve greater influence for local government through a strategic and evidence-based approach to advocacy, and by raising the profile of local government.

The LGA's advocacy will help councils to provide high quality services, facilities and operations that meet the needs of communities, while driving downward pressure on rates. The LGA's advocacy will inform awareness campaigns that shine light on the role and value of local government to communities.

The LGA's success in advocacy is built upon on being close to members and understanding what is important to them.

### Outcomes

- 1.1 We are close to our members and represent them with evidence-based advocacy on issues that matter.
- 1.2 Governments rely on our contribution to policy and legislation that impacts councils, leading to better outcomes for communities.
- 1.3 Communities understand and value the services provided by local government and participate in council processes.

## Strategy 2 - Assist

### **S2. Build the capacity of member councils.**

The LGA will continue to provide resources, services and advice that assist councils. Through these services and by working together as a united local government sector, councils will be able to achieve more with less, leading to better outcomes for their communities.

The LGA will continue to assist councils in core areas including policy and governance, training, web services, emergency management, communications, procurement, and mutual indemnity (insurance). Recent changes within our sector, including the implementation of local government reforms and strengthening financial sustainability in the context of growing cost pressures present opportunities for the LGA to further assist its members.

The LGA's assist services will help drive an effective and efficient local government sector.

### **Outcomes**

- 2.1 We are close to our members and understand their capacity and capability needs.
- 2.2 Councils draw upon our resources, services and advice because it saves them time and money, and reduces risk.
- 2.3 Councils have been assisted to address sector-wide priorities, including local government reforms and achieving greater financial sustainability.
- 2.4 We leverage grant funding for the benefit of councils.

## Strategy 3 - Advance

### S3. Facilitate continuous improvement in local government.

The local government sector is continually innovating to prepare for the future and place downward pressure on rates.

The LGA will facilitate continuous improvement for the sector through thought leadership and research about the future of local government, and by developing new partnerships and services that respond to emerging trends and needs.

The LGA will help councils understand their relative strengths through performance measurement and reporting. Technology presents a great opportunity for the sector to innovate and better connect with communities, and take action to manage evolving cyber risks.

### Outcomes

- 3.1 We provide thought leadership and research on emerging issues for councils and communities.
- 3.2 New partnerships and services help councils innovate and prepare for the future.
- 3.3 We provide access to systems that provide councils with the evidence base for continuous improvement.
- 3.4 The local government sector maximises the use of emerging technology, while effectively managing cyber risks.

## Strategy 4 – Achieve

### **S4. Embed best practice governance and operations to enable the LGA to provide value to members.**

The LGA's ability to serve its members relies upon strong organisational foundations in areas such as financial management and people and culture, and the agility that comes from our size and structure as a member based association.

Improvements in corporate systems will be important to better monitor and communicate how the LGA provides value to members.

As a leader in the local government sector, it is important for LGA to lead by example and practice good corporate social responsibility.

### **Outcomes**

- 4.1 We lead by example in the governance and operations of the LGA.
- 4.2 The LGA's financial sustainability is supported by a growth in revenue from value-adding member services and LGA Procurement.
- 4.3 We provide a safe, healthy and rewarding work environment.
- 4.4 Systems and technology improve LGA operations and allow us to better engage with members.

## Monitoring and Review

Implementation of this Strategic Plan will occur through the LGA's Annual Business Plan and other operational and corporate plans, as well as via the Strategic and Annual Business Plans of subsidiaries and Board committees.

The LGA's Annual Business Plan is monitored through Key Performance Indicators, which are reported upon quarterly to the LGA Board, and annually via the Annual Report. In addition to the annual Key Performance Indicators, the following strategic measures will be used to determine the LGA's success in achieving the strategies and outcomes of this plan:

Strategic Measures	Target
Members perception of value	<p>All 68 council remain members of the LGA.</p> <p>All 68 councils remain members of the Mutual Liability and Worker's Compensation Schemes.</p> <p>Retain member perception of LGA value for money for services to the sector of at least 7/10 over a rolling three year average.</p>
Service provision	<p>Retain an overall value of LGA membership of at least \$2Million per council over a rolling three year average.</p> <p>All 68 councils using one or more of the LGA's value-adding member services.</p> <p>All 68 councils using one or more services provided by LGA Procurement.</p>
Community awareness	<p>Year-on-year growth in the reach of the LGA's community awareness campaigns.</p>
Financial management	<p>Income from member subscriptions to not exceed 25% of overall revenue.</p> <p>Retain operating surplus, liquidity and net financial liability ratios within the targets established by the Long Term Financial Plan.</p>

This Strategic Plan will be reviewed in 2025.

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Draft

## **Draft Minutes of the South Australian Regional Organisation of Councils (SAROC) Committee meeting held at 10:00am on Thursday, 3 December 2020 via videoconference only**

### **1. Welcome, Present & Apologies**

The Chairperson opened the meeting at 10:04am and welcomed members and staff.

#### **1.1 Present**

##### **SAROC Committee**

Mayor Dave Burgess	Member
Mayor Peter Hunt	Member
Mayor Moira Jenkins	Member
Mayor Peter Matthey* OAM	Member
Mayor Clare McLaughlin*	Member
Mayor Bill O'Brien	Member
Mayor Keith Parkes*	Member
Mayor Richard Sage	Member)
Mayor Sam Telfer*	Member / Immediate Past President
Mayor Erika Vickery* OAM	Member / Chair

\* LGA Board Director

##### **Regional Executive Officers**

Peter Scott	Eyre Peninsula LGA
Simon Millcock	Legatus Group
Tim Smythe	Murraylands & Riverland LGA
Leonie Boothby	Spencer Gulf Cities LGA

##### **LGA Secretariat**

Lisa Teburea	Executive Director, Public Affairs
Lea Bacon	Director, Policy
Stephen Smith	Planning Reform Partner
Allison Down	Executive Coordinator GAROC & SAROC
Melissa Dahmen	Executive Assistant (minutes)

# Draft

## 1.2 Apologies and Absences

Mayor Travis Barber	Member
Mayor Brett Benbow	Member (late apology)
Tony Wright	Limestone Coast LGA
Graeme Martin	Southern & Hills LGA
Matt Pinnegar	LGA CEO

## 2. Standing Items

### 2.1 SAROC Committee Induction

Moved Mayor Burgess Seconded Mayor Parkes that the SAROC Committee notes the report and information provided to facilitate the SAROC induction program.

**Carried**

*10:25am Mayor O'Brien joined the meeting*

### 2.2 Minutes of Meeting

Moved Mayor Hunt Seconded Mayor Matthey that the SAROC Committee confirms the minutes of its meeting held on 17 September 2020 as a true and accurate record of the proceedings held.

**Carried**

### 2.3 Previous Resolutions and Actions

Moved Mayor Burgess Seconded Mayor Jenkins that the SAROC Committee notes progress with resolutions resulting from the meeting of 17 September 2020 and outstanding resolutions from earlier meetings.

**Carried**

### 2.4 Finance Update

Moved Mayor Parkes Seconded Mayor Matthey that the SAROC Committee notes the year-to-date finances to 31 October 2020.

**Carried**

## 3. Invited Guest Speakers

Nil.

# Draft

## 4. Regional LGA Updates

### 4.1 Regional Executive Officers Communique

Moved Mayor Jenkins Seconded Mayor Mattey that the SAROC Committee:

1. notes the communique; and
2. acknowledges the Drought Futures Fund report supplied by the Legatus Group and its value in identifying areas of support by councils which can be used discussions with RDSA.

**Carried**

### 4.2 Regional LGA Updates

Moved Mayor Burgess Seconded Mayor Hunt that the SAROC Committee notes the attached updates provided by the Executive Officers of each Regional Local Government Association.

**Carried**

## 5. Proposed Items of Business Submitted by Member Councils

Nil.

## 6. Reports for Discussion

### 6.1 Future SAROC Meeting Dates

Moved Mayor Mattey Seconded Mayor McLaughlin that the SAROC Committee notes the proposed meeting dates for 2021.

**Carried**

### 6.2 SAROC Annual Business Plan 2020-21 – 1<sup>st</sup> quarter update

Moved Mayor O'Brien Seconded Mayor Jenkins that the SAROC Committee:

1. notes the report and the SAROC Annual Business Plan 2020-21 – 1<sup>st</sup> quarter update;
2. agrees that the SAROC Chair will write to regional mayors and CEOs to invite councils to submit ideas for the 2021-22 Annual Business Plan; and
3. requests the LGA Secretariat to organise a series of SAROC workshops commencing in February with council members, CEOs and managers/practitioners to facilitate discussion and input in setting the 2021-22 Annual Business Plan.

**Carried**

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### 6.3 Theme 1: Economic Development

Moved Mayor Burges Seconded Mayor Matthey that the SAROC Committee:

1. notes the progress on the actions documented under the Economic Development Theme in SAROC's Annual Business Plan 2020-21;
2. notes the September 2020 publication of Regional Development South Australia's *The Regional Blueprint*, which provides an overview of the COVID-19 impact on regional South Australian economies and selects economic development priorities for the recovery period;
3. having discussed the issues and opportunities presented in the report, asks the LGA Secretariat and Regional LGA executive officers to work together to prepare a report with recommendations to inform SAROC's future policy development and advocacy as relevant to local government and member councils in response to the COVID-19 pandemic; and
4. approves that the SAROC Chair and LGA Secretariat finalise the details of a SAROC Regional Development Workshop to be held in February 2021, in partnership with the Regional Development SA.

**Carried**

### 6.4 Theme 2: Community Development

Moved Mayor Jenkins Seconded Mayor McLaughlin that the SAROC Committee:

1. notes the progress on the actions documented under the Community Development Theme in SAROC's Annual Business Plan 2020-21;
2. notes that the Northern Eyre Peninsula Health Alliance has recently reformed and received Commonwealth funding to investigate medical models in rural and regional communities in the areas of Cowell, Kimba, Cleve and Elliston;
3. agrees not to proceed with its proposed action to identify sustainable health models for small communities and instead approves reallocation of the available budget of \$25,000 to assist with progressing a key action from the Rural Medical Workforce Plan 2019-2024 by working with the Rural Support Service to investigate how to maximise the personal and family supports provided to rural doctors by assisting efforts in:
  - a. housing, transport costs and childcare
  - b. support for partners and families, including social and community supports.

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4. requests that the SAROC Chair writes to the Minister for Health and Wellbeing, the Hon. Stephen Wade MLC, the CEO of the Country SA PHN, Mr Kim Hosking, and Mayor of Kimba, Mr Dean Johnson to attend a SAROC meeting to discuss regional health workforce issues, the impact on councils and opportunities for local government to support the implementation of the State Government's Rural Medical Workforce Plan 2019-2024; and
5. approves that the SAROC Chair and LGA Secretariat, in partnership with Regional LGA Executive Officers, finalise the details of a SAROC Public Health Workshop to be held in December 2020.

**Carried**

### **6.5 Theme 3: Natural and Built Environment**

Moved Mayor Parkes Seconded Mayor Jenkins that the SAROC Committee:

1. notes the progress on the actions documented under the Natural and Built Environment Theme in SAROC's Annual Business Plan 2020-21;
2. invites the Limestone Coast LGA and SACCA to provide a report and present an update on activities at the next SAROC committee meeting; and
3. requests the LGA Secretariat and Regional LGA Executive Officers to work together to prepare a meeting to discuss Water Policy for member councils to be hosted by SAROC in April 2021.

**Carried**

### **6.6 Theme 4: Financial Sustainability and Governance**

Moved Mayor McLaughlin Seconded Mayor Burgess that the SAROC Committee notes the progress on the *Regional local roads – mapping and priorities* action documented under the Financial Sustainability and Governance Theme in SAROC's Annual Business Plan 2020-21.

**Carried**

### **6.7 Revised draft of the Planning and Design Code**

Moved Mayor Hunt Seconded Mayor Parkes that the SAROC Committee notes the report on the revised draft of the Planning and Design Code.

**Carried**

## **7. Confidential Reports**

Nil.

## **8. Late Reports**

Nil.

# Draft

**9. Any Other Business**

Nil.

**10. Next Meeting**

The next meeting of the SAROC Committee will be held at Local Government House, 148 Frome Street, Adelaide on 18 February 2021.

**11. Close**

The meeting was declared closed at 11:50am

**Minutes confirmed**

.....

Chairperson signature

Date .....

## **SAROC Committee Meeting – Key Outcomes Summary – 3 December 2020**

### **SAROC – Committee Induction**

This was SAROC's first meeting of the 2020-22 term.

The committee noted a report and received information as part of the SAROC induction program. Members reflected on SAROC's achievements to-date and discussed their ambitions for this term of the committee.

### **Regional Executive Officers Communique**

SAROC received a comprehensive update from the Regional LGA executive officers following their meeting held on 28 October 2020, which also included Mayor Erika Vickery, SAROC Chair and Lea Bacon, Director Policy LGA.

Regional LGAs and the LGA Secretariat are working collaboratively to progress SAROC's previous resolutions and its current Annual Business Plan, including preparation for the Public Health Workshop, investigating the opportunity for LGA Training (member wellbeing), and updates on the Regional Waste Management Strategy and Community Wastewater Management Schemes.

SAROC acknowledged the Drought Futures Fund report supplied by the Legatus Group and its value in identifying areas of support by councils which can be used in discussions with RDSA.

### **Regional LGA updates**

SAROC received a short, written report from each of the Regional LGAs as a summary of recent projects and issues to inform the Committee. SAROC members welcomed these updates and their format, which will now be a regular item on the agenda.

### **Future SAROC Meeting Dates**

The SAROC Committee has endorsed the following meeting dates for 2021:

- 18 February 2021
- 18 March 2021
- 20 May 2021
- 22 July 2021
- 23 September 2021
- 18 November 2021

### **SAROC Annual Business Plan 2020-21 – 1st quarter update**

The SAROC committee received a report and noted an update on the progress of its Annual Business Plan 2020-21.

The committee also agreed that the SAROC Chair will write to regional mayors and CEOs to invite councils to submit ideas for 2021-22 Annual Business Plan; and requested the LGA Secretariat to organise a series of SAROC workshops commencing in February with council members, CEOs and managers/practitioners to facilitate discussion and input in setting the 2021-22 Annual Business Plan.

### **Strategic Theme 1: Economic Development**

SAROC received noted the progress on the actions documented under the Economic Development Theme in SAROC's Annual Business Plan 2020-21.

SAROC also:

- noted the September 2020 publication of Regional Development South Australia's, The Regional Blueprint, which provides an overview of the COVID-19 impact on regional South Australian economies and selects economic development priorities for the recovery period;
- discussed the issues and opportunities presented in the report and asked the LGA Secretariat and Regional LGA executive officers to work together to prepare a report with recommendations to inform SAROC's future policy development and advocacy as relevant to local government and member councils in response to the COVID-19 pandemic; and
- approved that the SAROC Chair and LGA Secretariat finalise the details of a SAROC Regional Development Workshop to be held in February 2021, in partnership with the Regional Development SA.

### **Strategic Theme 2: Community Development**

SAROC noted the progress on the actions documented under the Community Development Theme in SAROC's Annual Business Plan 2020-21

SAROC also:

- noted that the Northern Eyre Peninsula Health Alliance has recently reformed and received Commonwealth funding to investigate medical models in rural and regional communities in the areas of Cowell, Kimba, Cleve and Elliston;
- agreed not to proceed with its proposed action to identify sustainable health models for small communities and instead approves reallocation of the available budget of \$25,000 to assist with progressing a key action from the Rural Medical Workforce Plan 2019-2024 by working with the Rural Support Service to investigate how to maximise the personal and family supports provided to rural doctors by assisting efforts in:
  - housing, transport costs and childcare
  - support for partners and families, including social and community supports.
- asked the SAROC Chair write to the Minister for Health and Wellbeing, the Hon. Stephen Wade MLC, the CEO of the Country SA PHN, Mr Kim Hosking, and Mayor of Kimba, Mr Dean Johnson to attend a SAROC meeting to discuss regional health workforce issues, the impact on councils and opportunities for local government to support the implementation of the State Government's Rural Medical Workforce Plan 2019-2024; and
- asked that the SAROC Chair and LGA Secretariat, in partnership with Regional LGA Executive Officers, finalise the details of a SAROC Public Health Workshop to be held in December 2020.

### **Strategic Theme 3: Natural and Built Environment**

SAROC noted the progress on the actions documented under the Natural and Built Environment Theme in SAROC's Annual Business Plan 2020-21.

SAROC also

- agreed to invite the Limestone Coast LGA and SACCA to provide a report and present an update on activities at the next SAROC committee meeting; and
- requested the LGA Secretariat and Regional LGA Executive Officers to work together to prepare a meeting to discuss Water Policy for member councils to be hosted by SAROC in April 2021.

### **Strategic Theme 4: Financial Sustainability and Governance**

SAROC noted the progress on the Regional local roads – mapping and priorities action documented under the Financial Sustainability and Governance Theme in its Annual Business Plan 2020-21.

### **Revised draft of the Planning and Design Code**

SAROC noted a report on the revised draft of the Planning and Design Code, in particular

- the inclusion of existing contributory items within the revised draft Code,
- Infill policy,
- future consultation being undertaken by the State Planning Commission and the LGA's submissions, and
- the hard work undertaken by Phase 2 councils as being instrumental to the initial success of the implementation of the Code.

## 8.3 EXECUTIVE OFFICER REPORT

### BACKGROUND

Whilst the Business Plan is progressing largely as planned there has been some slight slippage in some activities due to work needing to be reprioritised or rescheduled. The overall objectives are still on track, noting that most of the LCLGA team were on leave during the Christmas and New Year period and the Office was closed.

The key activities during the last two months:

- Meeting Tony Pasin to discuss BBRF Funding
- Assumed the role as Chair of the Regional LGA forum
- Finalisation of Leadership program applications
- Activated to the Zone Emergency Support Team (ZEST) during the Lucindale Fires
- Mayors and CEO Forums
- Regional LGA Executive Officer Forum (from Jan the LCLGA EO has assumed the role of Chair of this forum).
- Selection of Leadership Program Participants
- Meeting with members of the SMLC Advisory Board
- SATC Regional marketing strategy 2021
- Meetings with Luke Wilson and Cross Border Council CEO's – weekly cross border updates
- Post Zest meeting LGFSG to discuss future processes
- Meeting Limestone Coast Police Superintendent Phil Hoff and ZEMC on future committee chair role.
- Team workshop on 2021/22 Business Plan
- SACCA meetings
- LC CEO Forum
- Invited speaker to the South East Automotive Apprentice of the Year Awards
- Presentation (9/2/2021) to the Economic & Finance Committee inquiry into essential production and supply chain security

Focus for the next period

- Continuing to implement the business plan, including complete the proactive advocacy strategy
- Commence heritage services market testing
- Complete market sounding for recycling and shared capacity projects
- Complete the Roads Database and prepare submissions for the next financial year.
- Plan board workshops – RDALC Joint Board meeting and Business Planning for February 2021.
- Joint Planning Board submission once LGA Risk Services approved the agreement.
- Destination Tourism Strategy implementation.
- Finalise the Regional Health Plan
- Complete the TOR review.

### RECOMMENDATION

It is recommended that the LCLGA Board:

Note the Executive Officer Report.

## 8.4 DESTINATION DEVELOPMENT PROGRAM

### OBJECTIVES

The objectives of developing the Destination Development Program are fluid given the industry's changing nature from CoVid19. They have been categorised as short, medium and long term.

- Short-Term Objective: Industry support while finalising the Recovery & Rebuilding Action Plan and delivering the Draft Destination Tourism & Marketing Plan.
- Medium-Term Objective: Develop an Implementation Plan for the Destination Tourism & Marketing Plan.
- Longer-Term Objective: Deliver the Destination Tourism & Marketing Plan.

### KEY HIGHLIGHTS

The Destination Tourism & Marketing Plan (DTMP) has been a useful tool to engage with stakeholders. The abridged document has been presented virtually to the Premier's Office, The CEO of South Australian Tourism Commission, and various departments within the organisation.

The timing of the DTMP release has also coincided with several funding programs including Building Better Region Fund, Regional Events & Festivals Fund, Tourism Industry Development Fund, amongst others.

The region has been able to align our plan with the soon to be released South Australian Regional Visitor Strategy 2025, strengthening our position with the state government and other SA regions.

There is growing interest in our tourism strategy and its significant role in cross-border activities. We are scheduled to present to Glenelg Shire Council (at their request) later in February which will be the first step in progressing associated activities with our existing Cross-border MOU.

We have commenced work with Great Ocean Road Tourism to explore ways to complement our activities.

We recently met with the Southern Grampians Shire who are developing a 20-year strategy for their council and looking for opportunities to create efficiencies and create complementary outcomes. During this meeting, we provided an overview of our destination tourism strategy. We outlined the importance of existing cross border MOU's with Glenelg Shire Council & West Wimmera Tourism Association and how these have provided a formal framework for discussions while signalling our intent to work together across a broad range of projects, including tourism, but also, waste etc.

Our regional brand performed well in December 2020 and January 2021, reaching 96,000 people in December & over 112,000 in January.

Average engagement on posts (people taking action on the posts) was well above the industry average. Instagram was 9.43% (industry benchmark is 4.35%), and Facebook was 6.91% (industry benchmark is 0.45%). Posts featured attractions and experiences from each of the seven council areas.

The top 5 posts were:

- Salmon Hole, Beachport
- Coorong National Park – on our doorstep, encouraging road-trips.
- Ewan Ponds

- The Big Lobster
- Millicent – Water Goddess Mural

The final touches are being made to our regional presence at the Adelaide Caravan & Camping Show from the 17<sup>th</sup> to the 21<sup>st</sup> February. We acknowledge the valuable support from councils who have provided members from their Visitor Information Centre's (plus travel & accommodation). The new official Regional Visitor Guide will be the main feature while we encourage subscribers to our soon to be released e-newsletter.

Anecdotal feedback from industry is that the summer season was one of the best ever, from all size tourism operations. Forward bookings are looking moderately strong through until Easter. Industry remains concerned about skills shortage, especially with the peak season on the doorstep.

We have progressed media familiarisations and consumer activities – please see the updated Activity Schedule attached.

#### Project YTD Profit & Loss.

	Actual YTD	Budget FY	Variance
<b>Income</b>	<b>\$185,786</b>	<b>\$218,914</b>	<b>-\$33,127.24</b>
<b>Expenditure</b>	<b>\$119,441</b>	<b>\$217,968</b>	<b>-\$98,527</b>
<b>Net</b>	<b>\$66,345</b>	<b>\$946</b>	
<b>Expected Carry Over</b>			

Anticipating further income for this financial year \$36K

- \$30k from SATC
- \$3,600 from Mixed Dozen project.
- Agreed amount from members liabilities from October Meeting \$21,750

#### Project Risks

Risk	Probability	Consequence	Control
CoVid19 Pandemic ' Emergency – Public Health, Bushfires, Drought)	High	High  International and Victorian border closure affecting Melbourne to Adelaide Touring, combined expenditure impact is valued at \$135M.  High  Consumer confidence, proximity perception to Victorian border	Build flexibility in activities that can be re-allocated Currently re-directing regional promotion and activity to domestic, increasing digital activity to reach targeted audiences.  Support industry to access funding and recover through business capability and capacity.
Fragmentation	High  High	High  Duplication of messages and inefficient use of limited resources.  High	Digital campaign that has 'user-friendly' overarching theme that can be used at micro-local level or destination level to keep messaging consistent.

		Multiple organisations approaching state and federal government, advocating for tourism sector.	LCLGA to play a leadership role and create stakeholder connections to create 'one voice'
Resources	Medium	High  Lack of alignment of internal tourism resources could create duplication and inefficiencies.  Medium  1 x FTE for the Regional Tourism Program, being spread across multiple tasks and locations impacts industry and stakeholder connectedness and communication	Established a Limestone Coast Visitor Servicing Network (via Zoom) to improve communication and information sharing.  Closed Facebook Group established to create a communication and connection platform.
Strategic Support	Low	Low  Attendance and participation at Tourism Management Group meetings reduces and strategic insight and contribution is low.	Low  Ensure Tourism Management Group Meetings are timely, relevant and succinct. Terms of Reference are in place.



## 8.5 STARCLUB AND REGIONAL SPORTS ACADEMY

### OBJECTIVES - STARCLUB

To ensure clubs in the region:

- comply with State and Federal Legislation
- are financially stable through prudent self-management and have access to appropriate funding
- maintain and build on membership, players and volunteers within the club.
- can access training and education opportunities for Clubs, Members and Associations
- are supported to secure grants and funding

### OBJECTIVES – SPORTS ACADEMY

The objectives of the Sports Academy are to:

- identify regional talent
- educate and develop youth in the region
- provide pathways to State and National representation
- develop the skills of regional coaches

### KEY HIGHLIGHTS – STARCLUB

- The Game On Report released by the State Government in 2020 outlines a collaborative approach to ensure physical activity and play can fit seamlessly into the daily lives of South Australians. *Game On* also seeks to provide a shared vision and common platform for the sport and recreation sector in South Australia. This is now being implemented and directly affects the STARCLUB Field Officer Program. A recommendation report in this meeting's agenda outlines the direction and action for the program's future.
- The STARCLUB Club Development Program is currently under review. Recommendations have been given to the Office for Recreation Sport and Racing from the reviewers about the program. As such all Fully Recognised STARCLUB Accreditations not completed or approved have been frozen until further notice.
- The STARCLUB Field Officer is continuing to work with many clubs across the region on grant submissions, strategic planning, coach and volunteer education and governance requirements for Sporting Bodies.
- The 3 Infrastructure Grant Projects, (Community Recreation and Sport Facilities Program, Grassroots Facilities Program and Regional and Districts Facilities Program) closed on the 27<sup>th</sup> January 2021. Expected notification for grant applicants is after 1<sup>st</sup> April 2021.

## KEY HIGHLIGHTS – SPORTS ACADEMY

- 91 Athletes have been selected and Inducted into the 2021 LCRSA Program. This number is up from the 66 in last years program. All Council Regions have Academy Representation for the first time in the program's short history.
- The 2021 Induction evening was held on the 19<sup>th</sup> January at the Uni SA Mount Gambier Campus. Over 250 Athletes, Families and Special Guests were in attendance. Special thank you to Grant DC Mayor Richard Sage and Robe DC CEO James Holyman for attending the evening. Mayor Sage presented the Athlete of the Year nominees and winner with their awards on the night. The Uni SA Staff, especially Ian McKay and Phil Garrett were outstanding in helping us host such a number safely and the use of technology was extremely impressive. Thanks also to LCLGA Staff member Mae Steele, for her support on the night and for keeping things running so smoothly.
- The LCRSA purchased 12 race bikes for the Cycling Program.

The Cycling Program is a partnership between us and the South Australian Sports Institute (SASI). Maintaining the strength of the partnership with SASI is vital to the long term sustainability of the program, so the success of the Cycling program is vital.

- LCRSA athletes performed brilliantly at State and National Level in 2020, some of the highlights were:
  - *An athlete selected to attend the Little Athletics Australia U15 National Camp to be held at the AIS in Canberra,*
  - *2020 All School Games – 2 Gold and a Silver competing with a broken wrist,*
  - *Athletics SA Awards – Barb Stephens Perpetual Award for Most Promising Multi Eventer, U/16 Track and Field Athlete of the Year*
  - *Australian Combined Events Silver in the u/15 category at the age of 13.*
  - *Athlete winning a full-time Scholarship into the SASI Cycling Program,*
  - *winning multiple gold and silver medals at National Road and Track Cycling Events,*
  - *winning multiple gold medals at State Road and Track Cycling events*
  - *11 Athletes selected in the State Hockey sides ranging from U/13 – U/19.*
  - *LCRSA Hockey Coach promoted to state Hockey Coach from U/13 to U/15 age group.*
  - *2 Athletes selected by the Department for Educations SA Rural Ambassador Program. Only 15 people from across the state were selected.*
  - *2 LCRSA Alumni who moved to Adelaide in 2020, straight out of our Academy represented Glenelg at League Level in the SANFLW.*
  - *One of these athletes won the Best and Fairest for Glenelg and has been named in the leadership group for 2021.*
  - *Athlete finishing Runner Up in the SAMX (SA MotoCross) and South Australian Off Road Championships. Athlete was the only placegetter not racing with a Factory Team and without pit or bike support.*
  - *Tennis program athletes had the opportunity to train in Adelaide with US Open Doubles Champion Sandon Stolle*
  - *Two Hockey Athletes win Division 1 Premier League Grand Finals in Adelaide*

- The Academy is planning to offer the following programs for athletes in 2021; Athletics, Basketball, Cycling, Hockey, Lonestar (Individual Athlete) and Tennis.

Figure 1: Key Projects Tasks

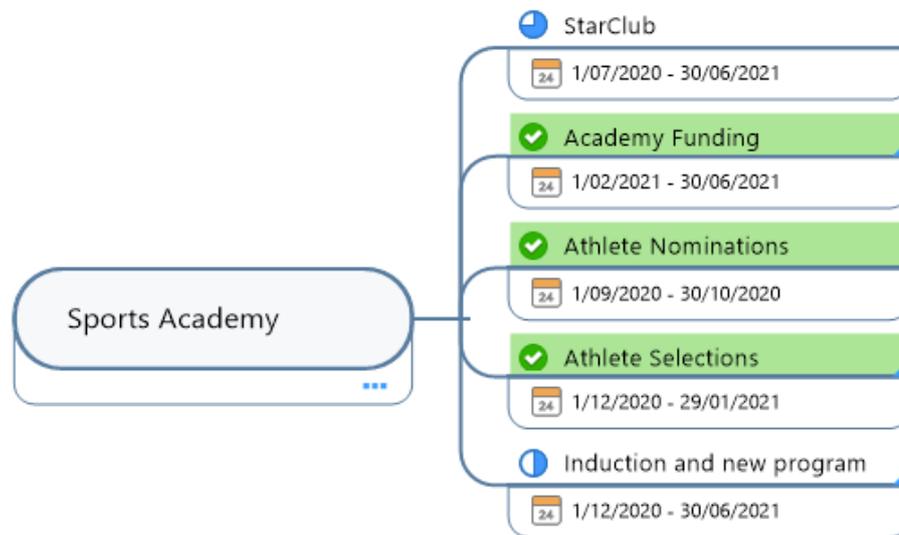


Figure 2: Year To Date Project P&L

<b>LCRSA &amp; STARCLUB</b>			
	<b>Actual YTD</b>	<b>Budget</b>	<b>Variation</b>
<b>Income</b>	\$185,427	\$230,313	\$44,886
<b>Expenditure</b>	\$99,483	\$229,000	\$129,517
<b>Net</b>	\$85,944	\$1,313	

### Project Risks

Risk	Probability	Consequence	Control
Funding loss	M	H	Programs would dissolve
Access to facilities	L	H	Maintain strong relationships with councils and facility management
Delivering programs to young adults and pre-teen children	M	H	Ensure child safe policies and procedures are adhered to
Program grows too quickly beyond staffing levels leading to program standard disintegration	H	H	Ensure program is well funded to ensure all facets of the program is well resourced and managed

## 8.6 LIMESTONE COAST LEADERSHIP PROGRAM REPORT

### OBJECTIVES

The objective of the Leadership Program is to mobilise regional community leaders across the Limestone Coast.

The program aims to build a diverse cohort of leaders in our community who are representative of our demographics, have an understanding of regional issues, can foster stronger connections and local networks.

Through participating in the program, they will have increased self-confidence to engage, lead and create positive outcomes for the region

Beyond 2021 the funding and sustainability of the program depends on grants and sponsorships provided by business, industry associations, community, government, and philanthropic organisations.

Financial Breakdown of 2021 Limestone Coast Leadership Program (LCLP)

- 29% - Local Government Funding - Councils: \$19,500 and LCLGA: \$10,000 = \$29,500
- 71% - External Funding: Sponsorships (Business/Community) \$52,000 and Participant Contributions \$19,500 = \$71,500

The LCLP is in its 3<sup>rd</sup> year of delivery. Partnerships with business, community, local government, and philanthropic organisations who provide scholarships for the program has increased each year 7 (2019) 9 (2020) and 11 (2021).

### KEY ISSUES

The 2021 LCLP has 16 participants

- 10 females
- 6 males
- 5 of the 7 council areas have representation

6 x CCMG, 4 x NLC, 2 x DCG, 1 x WRC and 3 x TDC

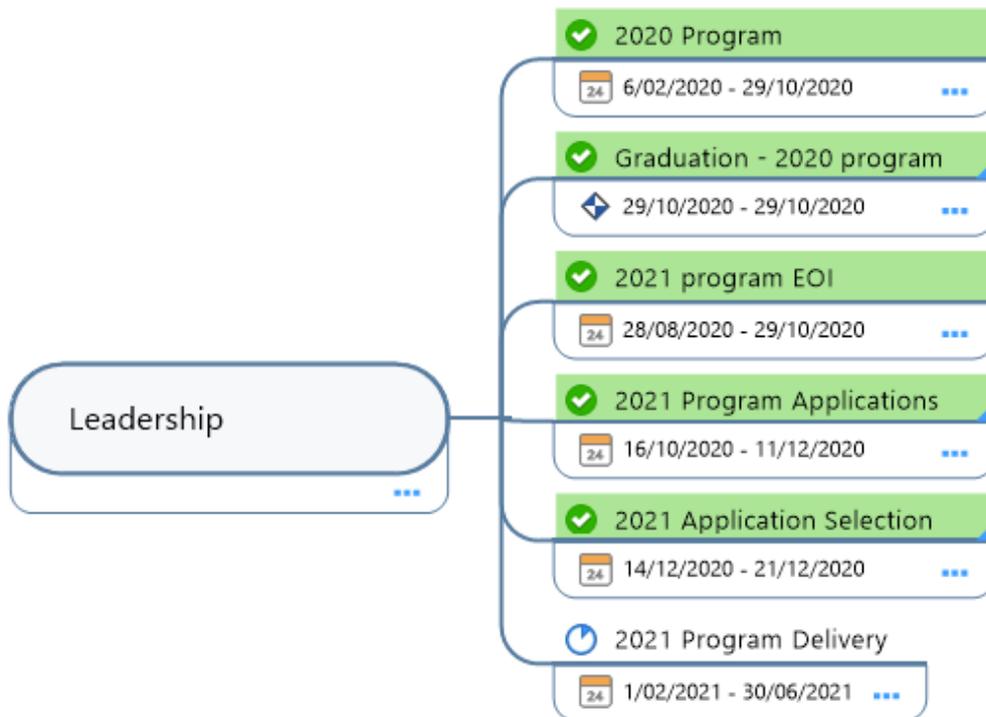
Induction day was held at Struan House on Sunday 31<sup>st</sup> January with guest speakers;

- Nick McBride, Member for MacKillop
- Erika Vickery, President LCLGA
- Jessica Lyons, Executive General Manager, EML
- Kerry DeGaris, Presiding Member, Limestone Coast Landscape Board

A variation to the 2019 and 2020 program is an opportunity for Limestone Coast Mayors to present to the participants.

As a community capacity building program, this would provide a deeper insight into the community's perspectives and expectations of local government, together with raising awareness of the work the Mayors (and elected councillors) do for the community.

Sponsorship and financial support for the ongoing sustainability of program remains a priority.



	<b>Leadership</b>		
	<b>Actual YTD</b>	<b>Budget FY</b>	<b>Difference</b>
<b>Income</b>	\$34,282	\$114,971	\$80,689
<b>Expenditure</b>	\$65,558	\$125,000	\$59,442
<b>Net</b>	-\$31,276	-\$10,029	
<b>Expected carry over</b>			

## 8.7 SUBSTANCE MISUSE LIMESTONE COAST

### OBJECTIVES

- Build community awareness of addiction issues
- Provide training for frontline community service workforce and families
- Supporting secondary schools to imbed evidence-based alcohol and other drug education into curriculum
- Community and stakeholder engagement
- Establishing community partnerships to reduce isolation in the region
- Consult with Western Region Alcohol and Drug Service (WRAD)
- Establish an active and diverse Board representing community interests to build the development of infrastructure incorporating a community-based model to address alcohol and other drug issues
- Establishment of legal entity, website and facilities for Board

### KEY HIGHLIGHTS

- Media – Print and Radio over the Christmas holiday period
  - highlighting the issues of underage drinking and what parents can do instead.
  - articles on developed Planet Youth Parent Guidelines and fridge magnets emphasising the importance of sleep.
- Applied for and received funding from the Alcohol & Drug Foundation for the development and printing of resources in the form of “Parent Guidelines” and fridge magnets. Resources developed are to support and give parents and significant others the confidence to increase protective factors and reduce risk factors in the use of alcohol and other drugs by our Limestone Coast young people.
- Planet Youth Parent Guidelines have been added to website [www.smlc.org.au](http://www.smlc.org.au), and one thousand guidelines and fridge magnets have been delivered to regional secondary schools for inclusion in back-to-school packs.
- Planet Youth dissemination and Climate Schools promotion is ongoing, with recent delivery to Bordertown High School, Naracoorte/Lucindale Council, Mount Gambier High School parents and the Stand Like Stone Board.
- Planning with STARCLUB Field Officer Tony Elletson and City of Mount Gambier Library Manager, Georgina Davison on delivery of Planet Youth data and resources to Limestone Coast sporting clubs and Associations.
- Planning with the Kingston Lions Club to lead and deliver activities as part of the SMLC Community Partnership Program is underway.
- The survey developed and designed by SMLC exploring the impact of COVID-19 on Limestone Coast Agencies, is currently being analysed and prepared in readiness to be shared widely to Agencies for their funding and planning purposes.
- SMLC regularly meets with the following Networks:
  - Limestone Coast Drug Action Team
  - Alcohol & Drug Foundation LDAT
  - South Australia Network of Drug and Alcohol Services
  - Planet Youth South Australia
  - Millicent Social Issues

- Naracoorte Round Table
- Limestone Coast Service Round Table
- Naracoorte Suicide Prevention Network
- Family Violence Action Group

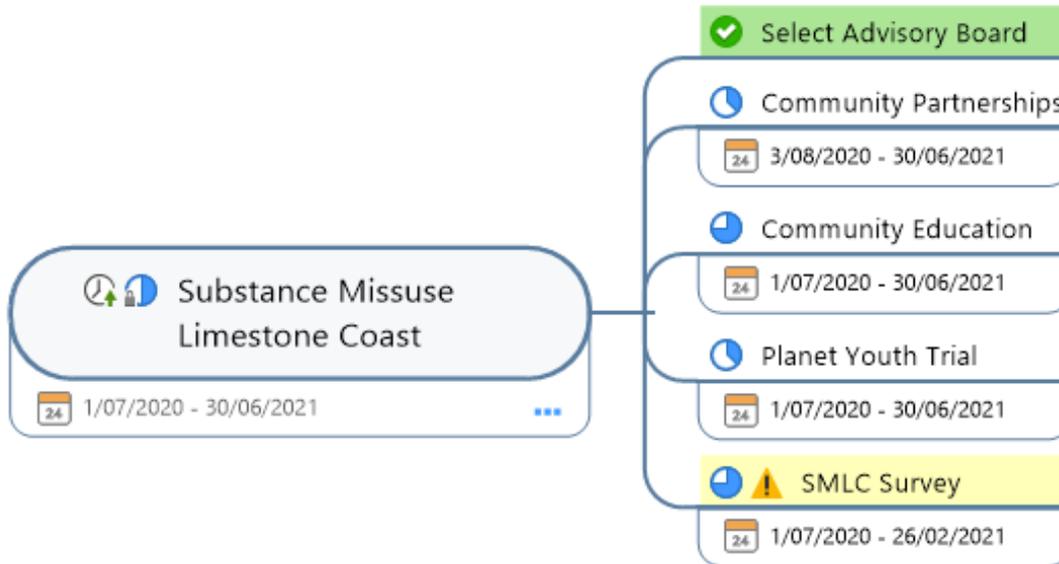


Figure 1: Project Progress

	SMLC		
	Actual YTD	Budget FY	Difference
<b>Income</b>	\$74,180	\$173,000	\$98,820
<b>Expenditure</b>	\$74,180	\$171,000	\$96,820
<b>Net</b>	\$0	\$2,000	
<b>Expected carry over</b>	unexpended funds are held in project liabilities		

Figure 2: Project Expenditure

Description	Probability (L/M/H)	Consequence (L/M/H)	Treatment
Schools time poor and not able to commit in investing time into implementation of evidence-based alcohol & drug education program	Medium	High	Continue conversations with schools, Governing Councils & Education Departments. Showcase engaged schools in local media and networking opportunities.
Not enough interest, or embarrassment and or feelings of shame resulting in families not attending or asking about targeted education and information sessions	Medium	High	Target communication plan to general community and agencies working with families, with a view to attract families Communication plan to include multiple media platforms Communication plan to highlight importance of correct use of language by media
Funding ends after three (3) years	Medium	High	Evaluate activities. Increase Project Profile.
Covid-19	High	High	Increase communication via online platforms, print and radio media.

Figure 3: Project Key Risks

## 8.8 LCLGA Programs

### OBJECTIVES

Deliver the following programs:

- Regional Growth Strategy / Limestone Coast Economic Development Group
- Regional Roads / Special Local Roads Program & Regional Transport Plan review
- Regional Waste / Material Recovery Facility modelling
- Regional Health & Wellbeing Plan
- Shared Capability / Roads & Waste

### KEY HIGHLIGHTS

We have progressed significantly reviewing and updating the Regional Routes, Road Action Plan and Regional Roads Database to be completed to allow SLRP funding applications for 2021/22 in April. It is envisaged that a final report will be presented to the LCLGA Board at the April 2021 Board meeting with recommendations for the region under the SLR Program.

We have progressed the review of the Limestone Coast Economic Development Group & Regional Growth Strategy Reporting mechanisms in collaboration with the RDALC. Project priorities and the role stakeholders play in delivering are still being finalised and discussed with RDALC. A meeting is proposed for March 2021

Community consultation is completed on the 2021-2026 Regional Health and Wellbeing Plan with all but one participating Councils endorsing the Plan and their individual action plan. The Plan will be ready for adoption at the April 2021 LCLGA General Meeting

We have completed an audit of Councils employee roles and numbers to facilitate a discussion on shared capability and opportunities for mutual coverage. This was discussed at the LC CEO's forum on the 5<sup>th</sup> of February 2021.

We have commenced engagement with cross border councils on a regional MRF but are awaiting more information from a member before we can progress this further.

A progress report has been completed under the LGA Research & Development Scheme Funding the Future – A New Approach for Coastal Management in SA on behalf of the SACCA,

Development of a Funding Database has commenced, with a draft copy currently being finalised

(see next page for key tasks)

Figure 1: Key Project Tasks

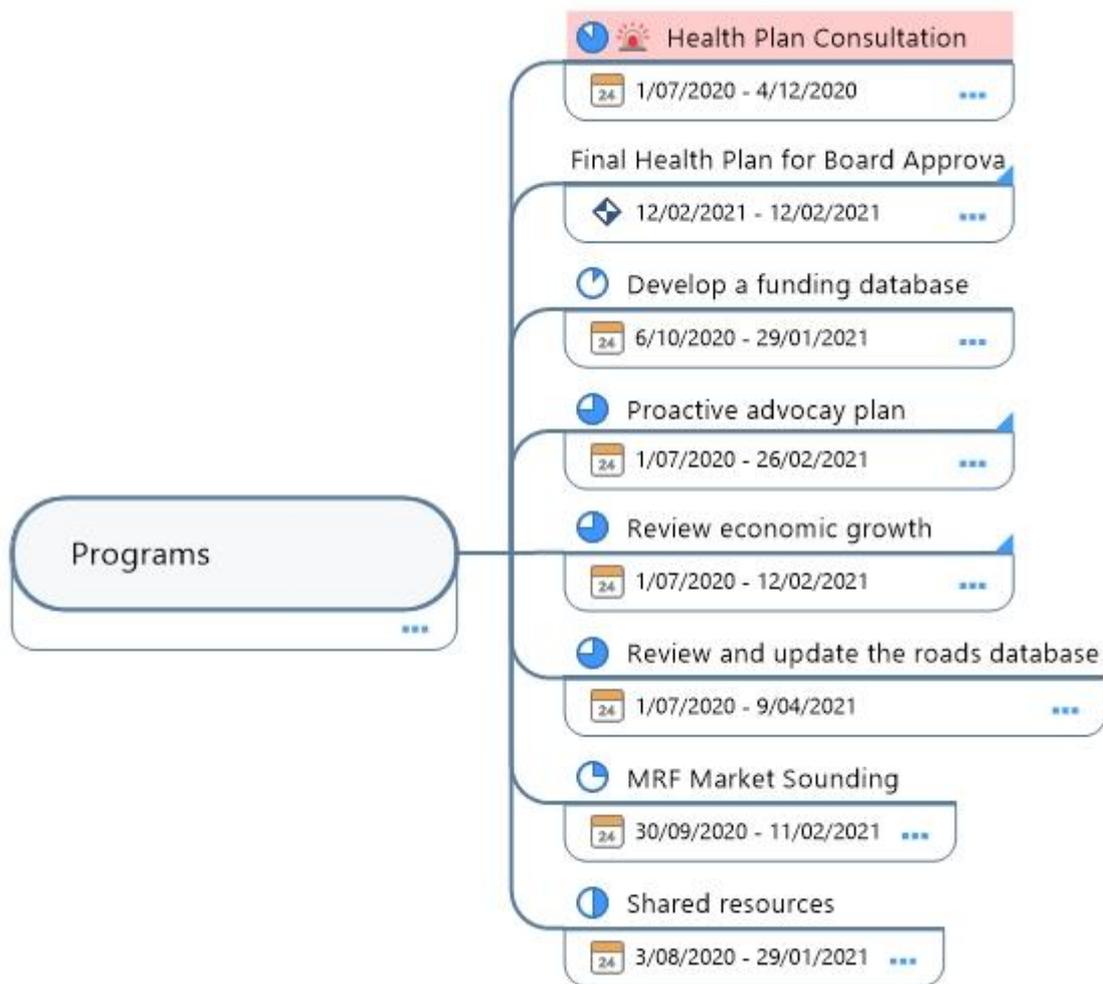


Figure 2: Year To Date Profit and Loss

<b>Programs</b>			
	<b>Actual YTD</b>	<b>Budget FY</b>	<b>Difference</b>
<b>Income</b>	\$44,000	\$44,000	\$0
<b>Expenditure</b>	\$4,669	\$44,000	\$39,331
<b>Net</b>	\$39,331		
<b>Expected carry over</b>			

Note the recovery of salary and overheads for programs is covered under Administration and the only costs in the current business plan are specific spends for consultants and external contractors.

Figure 3: Project Risks

<b>Risk</b>	<b>Probability</b>	<b>Consequence</b>	<b>Control</b>
Competing priorities, especially given unplanned work, such as Submissions	Low	Medium	Engagement with EO to confirm priorities and trade-offs
Availability of EO to support and assist due to competing priorities	Low	Medium	Schedule regular briefing updates
Lack of redundancy amongst LCLGA	Medium	High	Establish Work Plans
Lack of allocated and secure funding sources to deliver some projects	Medium	Medium	Seek and secure funding and income
1 x .6FTE on multiple programs	Medium	Medium	Steering Committees to support Staff
Availability of Council staff on Committees	Low	Low	Terms of References and Work Plans developed

**RDALC REPORT TO THE LCLGA BOARD  
1 November – 31 December 2020**

**About Us**

Regional Development Australia Limestone Coast (RDALC) has evolved into our region's key regional development agency, focusing on the success and growth of businesses in our region. We do this by supporting and mentoring businesses in a way that maximises opportunities, reduces costs and builds economic resilience.

RDALC provides a free one-on-one business support service for business owners. We help with starting and operating a business, including business plan development and review, licensing and registration, recruitment (including connection to jobseekers and accessing the skilled migration program), and information on (and referral to) State and Federal Government programs and grants. We also assist with developing marketing and communications strategies and help operators develop their online presence. This includes facilitating the delivery of the Government's Australian Small Business Advisory Services (ASBAS) workshops on a variety of digital topics including website development, social media and eCommerce platforms for business.

RDALC also provides tailored support for businesses and organisations across our region that are seeking private investment as well as funding through Government (and non-Government) grants. We provide economic impact analysis reports for applications, assist with the development of Information Memorandums and Investment Prospectus and assist with framing grant applications.

**Small Business Support and Investment Assistance**

During this reporting period, 33 businesses accessed Regional Development Australia Limestone Coast's small business support and capacity building opportunities. A further 22 businesses were supported in their applications for investment (grants and funding).

In addition to the above, 4 local councils, 1 state government department and 1 not for profit organisation accessed funding and/or business support in this period.

**Businesses by ANZSIC Industry Category:**

- Accommodation and Food – 11
- Administrative Support – 1
- Agriculture, Forestry and Fishing – 7
- Arts and Recreation – 5
- Construction – 3
- Education and Training – 1
- Electricity, Gas, Water and Waste – 1
- Financial and Insurance – 2
- Health Care and Social Assistance – 4
- Manufacturing – 9
- Other Services – 2
- Professional, Scientific and Technical Services – 2

- Rental, Hiring and Real Estate – 2
- Retail Trade – 3
- Transport, Postal and Warehousing – 2

**Businesses by Council Area:**

- City of Mount Gambier – 20
- District Council of Grant – 12
- District Council of Robe – 4
- Kingston District Council – 1
- Naracoorte Lucindale Council – 5
- Tatiara District Council – 2
- Wattle Range Council – 11

**Businesses by Type of Support:**

- COVID-19 Support – 2
- Grants and Investment – 22
- Migration – 3
- Business Support – 6
- Workforce Development – 2
- Capacity Building – 20

**Business Support**

Our Manager, Business and Workforce Development directly contacted over 65 Limestone Coast businesses that were significantly impacted by the state-wide shut-down caused by the November COVID-19 outbreak. Contact was made with businesses to check-in and provide support during this extremely stressful time.

Furthermore, we contacted local businesses to provide breaking news directly, updating them on the change to density rules on 4 December that went into effect instantly. This meant that businesses were able to adjust their service and start receiving more patrons immediately. Acting quickly on State Government updates such as this has meant that our businesses have not missed out on increasing their revenue.

**David Wheaton**  
**0417 885 920**  
[ceo@rdalc.org.au](mailto:ceo@rdalc.org.au)

028L/rw  
11/01/21

Mr Tony Wright  
Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445  
Mt. Gambier SA 5290

**Limestone Coast Heritage Adviser Report**

**December 2020**

Date /	Where /	Status /	Place /	Advice /	
3/12/20	Office	HCPA	3 Francis Street, Mt Gambier	Pre-purchase heritage advice to Vincent O'Brien.	0.25
		SHA	Blue Lake Holiday Park	Pre-lodgement heritage advice to Architect re proposed swimming pool shelter.	1.25
7/12/20	Office	HO	7 Sturt St, Robe	Heritage Assessment of proposed infill dwelling.	0.25
8/12/20	Office	HO	7 Sturt St, Robe	Heritage Assessment of proposed infill dwelling.	2.0
9/12/20	Office	HCPA	3 Francis St, Mt Gambier	Pre-lodgement heritage advice (phone) to Jenny Saffin.	0.25
14/12/20	Office	SH	Council Chamber, DC Wirrega	Advice to Council on State heritage grant.	0.5





Date /	Where /	Status /	Place /	Advice /	
14/12/20	Office	HCPA	Mt Gambier Bowling Club	Heritage assessment of proposed new rear entrance canopy.	0.5
		HO	Wattle Range Council	Review Heritage Places Overlay errors.	3.75
	Office	LH	Maloney's Brewery, 155 Commercial St West	Heritage Assessment for proposed change of use.	0.75
15/12/20	Kingston	LH		Discussion re PDI codes.	1.0
	Wattle Range	LH	15-17 Bowden Street. Penola	Heritage consultation (site) with Rod Innes re former police house.	1.5



LH

Review Penola Local Heritage places.

SH

Glencoe Woolshed

Heritage consultation (site) with Stephen Maxwell.

1.0





Date /	Where /	Status /	Place /	Advice /	
16/12/20	Mt Gambier	SHA	Peace Shelter, Botanic Park Crater Lakes	Heritage consultation (site) with Nick Serle re possible sites for Peace Shelter.	4.0
		SHA	Blue Lake Golf Course Crater Lakes	Heritage Assessment of proposed mini golf course. Liaise with applicant.	
		SHA	Peace Shelter, Botanic Park Crater Lakes	Record of heritage advice to Nick Serle re Peace Shelter.	
		LH	Street trees, Mitchell Street	Heritage consultation with Hayden Cook and Sinaway Georgiou.	2.5
		LH		Office Duties.	
	Office	SH	Gammon Cottage, Penola	Liaise with NTSA Architect re arborists report.	0.25



17/12/20	Robe	SH	Ormerod Cottages Robe	Heritage consultation (site) with Paul Shaw re land division and conservation work.	3.25
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Date /	Where /	Status /	Place /	Advice /	
17/12/20	Robe	Adj SH	Robe Council Chambers	Robe Council Chambers Advice re external refurbishment	
		LH	Robe	Consultation on Planning Code Heritage requirements.	2.25
		LH	Lakeside Caravan Park	Inspection of stone wall at Lakeside Caravan Park.	



18/12/20	Office	LH	Former Moorak Station Stables, 13 Tenison Drive, Mt Gambier	Pre-purchase heritage enquiry (phone) from Mike Stevens.	0.25
23/12/20	Office	LH		Limestone Coast Local Heritage Adviser Report for November 2020.	1.75

LH Local Heritage Place  
 Nom LH Identified Place not listed.  
 Gen General Advice  
 Cont. Contributory Place.  
 HO Historic Area Overlay  
 HCZ Historic Conservation Zone.  
 LHPA Local Heritage Policy Area.

cc Nick Serle, Tracy Tzoutzouklaris, Emily Ruffin, Jessica Porter,  
 City of Mt Gambier  
 Chris Tully, Peter Whiting, Kirsten Falt, WRC  
 Paul McCrostie, Sarah Durand, NLC  
 Leith McEvoy, Trudy Glynn, John Best DC Grant  
 Nat Traeger, Milan Hodak, DC Kingston  
 Rocky Callisto, DC Tatiara  
 James Holyman, Michelle Gibbs, DC Robe

028L/rw  
23.12./20

Mr Tony Wright  
Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445  
Mt. Gambier SA 5290

**Limestone Coast Heritage Adviser Report**

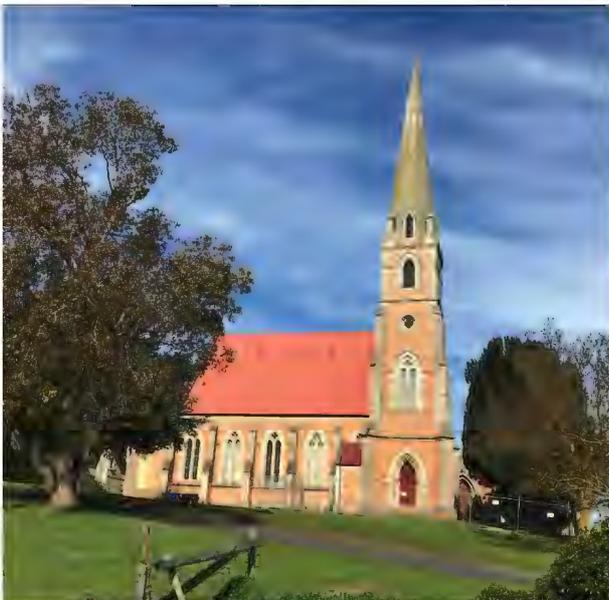
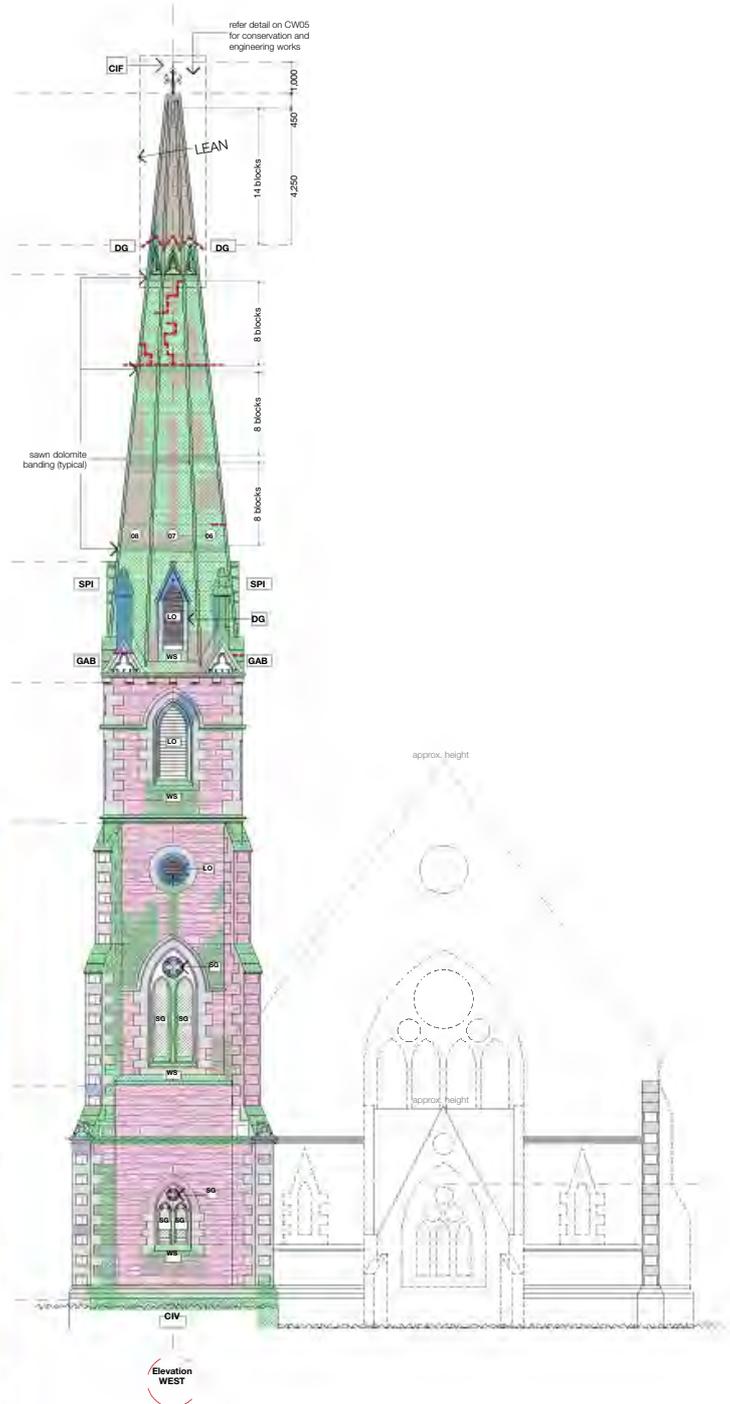
**November 2020**

Date /	Where /	Status /	Place /	Advice /	
4/11/20	Office	SH	Wynns Coonawarra	Provide heritage guidelines for rooftop solar pV.	0.5
		SH	NTSA properties at Glencoe, Penola and Mt Gambier	Preliminary advice to Mario Russo NTSA.	0.25
		SHA	Petticoat Lane	Preliminary advice on adaptive re-use of Gammon and Wilson Cottages.	0.75
5/11/20	Office	SHA	Gammon Cottage, Petticoat Lane	Heritage consultation (phone) with Mario Russo NTSA.	0.5
6/11/20	Office	LH	Bordertown Grandstand	Inspection Report.	1.5
		LH	Bordertown Grandstand	Inspection Sketches.	1.75
		SH	12 Mountain Path Rd, Mt Schank	Preliminary heritage advice.	0.75
		HO	3 Devonport St, Robe	Assess demolition of stone building, discuss with Damien Dawson.	0.75
9/11/2	Office	SH	Glencoe Woolshed	Heritage consultation (phone) with Steven Maxwell NTSA re rooflight window repairs	0.5





Date / Where / Status / Place / Advice /



Hosking Willis Architects

13/11/20	Office	SH	St Andrews Church, Mt Gambier	Review proposed repairs to spire.	0.25
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Date /	Where /	Status /	Place /	Advice /	
		SH	Ormerod Cottages, Robe	Heritage consultation (phone) with Paul Shaw re land division and conservation work.	0.5
16/11/20	Office	LH	Mt Gambier	Mt Gambier Local Heritage Fund Grants recommendations.	0.5
		SH	St Andrews Church, Mt Gambier	State Heritage Assessment for proposed repairs to spire	0.5
		SH	Robe Institute	Heritage consultation (phone) with Camille Lehmann re external colours.	0.25



Robe Institute ca 1913

SLSA B-12088



Robe Institute, Nov 2020



Date /	Where /	Status /	Place /	Advice /	
		LH	17 Jardine St, Mt. Gambier	Heritage Assessment of Development Application for house extension.	0.5
		HCPA	5 Wyatt Street, Mt. Gambier	Heritage Assessment of proposed kitchen extension and deck at rear.	0.25
		LH	93 Penola Road, Mt. Gambier	Heritage Assessment of Development Application for proposed freestanding shelter in back yard.	0.5
16/11/20	Office	HCPA	14a Power Street, Mt Gambier	Preliminary Assessment / RFI for proposed carport forward of dwelling.	0.5
17/11/20	Office	HO	10 Hagen Street, Robe	Heritage Assessment of Development Application for single and double storey dwellings against PDI Code. Phone Sam Hosking, Architect	2.25
18/11/20	Office	SH	Glencoe Woolshed	Review PDI Regulations for State heritage places.	0.5
		LH	Mt Gambier	Review and assess Local Heritage Fund applications.	2.75
20/11/20	Office	SHA	Blue Lake Golf Club	Draft Heritage SA response for elevated deck.	0.5
		LH		Limestone Coast Local Heritage Adviser Report for October 2020.	1.25
23/11/20	Office	HO	O'Halloran Tce, Robe	Land division and detached dwellings. Liaise with Damien Dawson.	0.75
		LH	Penola	Liaison with Chris Tully re mapping discrepancies in PDI Code for local heritage places.	0.5
24/11/20	Office	LH		Limestone Coast Heritage Adviser Program for 2021.	0.5
		SH	10 Hagen Street, Robe	Heritage consultation (phone) with State heritage re SAPP mapping.	0.5



Date /	Where /	Status /	Place /	Advice /	
	Office (Tatiara)	LH	Tatiara	Heritage consultation / phone discussion with Rocco Callisto re PDI heritage implementation. Review Tatiara Planning Code requirement.	1.0
	Office (Wattle Range)	LH		Heritage consultation (phone) with Kirsten Falt re local heritage grants / review web site.	1.0
25/11/20	Office (Mt Gambier)		73 Wehl Street North, Mt Gambier	Heritage consultation (phone).	1.0
25/11/20	Office (Mt Gambier)	HCPA	23 Agnes St Mt Gambier	Pre-purchase heritage advice / phone consultation with Jess Martin on new infill dwelling.	0.75
		LH	17 O'Halloran Tce, Mt Gambier	Pre- purchase heritage advice phone consultation and meeting record.	0.75
27/11/20	Office	HCPA	4/9a Shepherson Rd, Mt Gambier	Pre-lodgement advice on external finishes and cafe doors.	0.75
		LH / HCPA	14a Power Street, Mt Gambier	Heritage Assessment of proposed carport forward of the existing dwelling.	0.5
	Office (Robe) <b>SH</b>		Moorakyne, Robe	Follow-up SAPPA mapping question. Liaison with Marg Ferguson re state heritage mapping.	1.0



Moorakyne Stables lath and plaster ceiling August 2020

LH Local Heritage Place  
 Nom LH Identified Place not listed.  
 Gen General Advice  
 Cont. Contributory Place.  
 HO Historic Area Overlay  
 HCZ Historic Conservation Zone.  
 LHPA Local Heritage Policy Area.

cc Nick Serle, Tracy Tzoutzouklaris, Emily Ruffin,  
 Jessica Porter, City of Mt Gambier  
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