



Limestone Coast  
Local Government  
Association

## ANNUAL GENERAL & GENERAL MEETING AGENDA

Friday 11<sup>th</sup> February 2022

09:15 am – 12:30 pm

Host – District Council of Grant  
The Barn, 747 Glenelg River Road  
O.B Flat, SA 5291

### Program

- |          |  |
|----------|--|
| 9.15 am  | Registration and Morning Tea   |
| 9.30 am  | President's Welcome<br>Acknowledgement of Country  |
| 9.35 am  | Welcome<br>District Council of Grant   |
| 9.45 am  | Open of the LCLGA Annual General Meeting   |
| 10.10 am | Close of the LCLGA Annual General Meeting  |
| 10.15 am | Open of the LCLGA General Meeting  |
| 10:15 am | Presentations<br><br>Dr Glenn Harrington, Innovative Ground Water Solutions<br>Green Triangle Forest Industries Hub<br>"Aquifer Study"<br><br>Mr Steve Borne<br>General Manager of Landscape Board<br>"Roadside Vegetation Management" |
| 12:30 pm | Close meeting and lunch  |

**AGENDA FOR THE ANNUAL GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION, HELD ON FRIDAY 11<sup>th</sup> FEBRUARY 202 IN THE DISTRICT COUNCIL OF GRANT, THE BARN PALAIST FROM 9:50 am.**

**1.0 WELCOME, PRESENT AND APOLOGIES**

**1.1 Present**

**Mayors**

Naracoorte Lucindale Council	Mayor Erika Vickery OAM (President)
City of Mount Gambier	Mayor Lynette Martin OAM (Vice President)
Wattle Range Council	Mayor Des Noll
District Council of Grant	Mayor Richard Sage
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell
Kingston District Council	Mayor Kay Rasheed

**1.2 In Attendance**

District Council of Grant	Darryl Whicker (CEO)
Wattle Range Council	Ben Gower (CEO)
Tatiara District Council	Anne Champness (CEO)
City of Mount Gambier	Sarah Philpot (CEO)
District Council of Robe	James Holyman (CEO)
Kingston District Council	Nat Traeger (CEO)
Naracoorte-Lucindale Council	Trevor Smart (CEO)
LCLGA	Tony Wright (EO) Paul Manfrin (Corporate Service Officer)

**1.3 Guests**

Member for MacKillop	Hon. Nick McBride MP
LGA	Stephen Smith
Landscape Board	Steve Bourne, General Manager
Green Triangle Forest Industries Hub	Liz McKinnon, Executive General Manager
PIRSA	Peta Crewe, General Manager Regional & Customer Service
Innovative Ground Water Solutions	Glenn Harrington

**1.2 Apologies**

Member for Barker	Hon. Tony Pasin MP
Member for Mount Gambier	Hon. Troy Bell MP
RDALC	David Wheaton

It is recommended that the LCLGA Board;

Note that the apologies be accepted.

**Moved:**

**Seconded:**

## **2.0 MINUTES OF PREVIOUS ANNUAL GENERAL MEETING**

### **2.1 Minutes of the 2021 Annual General Meeting**

*Refer to pages 7-12 [click here to go to page](#)*

It is recommended that the LCLGA Board;

Accept the Minutes of LCLGA Annual General Meeting on the 12th of February 2021 be taken as read and confirmed as a true and correct record of the proceedings at that meeting.

**Moved:**

**Seconded:**

### **2.2 Business arising from the 2021 Annual General Meeting**

Action: Review of the LCLGA Charter ahead of the 2022 Annual General Meeting.

At the December 2020 LCLGA Board Meeting, the Board resolved to extend current LCLGA Board, Sub Committees and Outside Organisation appointments until the next Local Government Elections in November 2022

## **3.0 LCLGA ANNUAL REPORT 2020/21**

The Annual Report was approved by the Board on the 15th October 2021.

## **4.0 AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING 30<sup>TH</sup> June 2021**

The audited financial statements were approved by the Board on the 15<sup>th</sup> October 2021.

## **5.0 ANNUAL BUSINESS PLAN FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2021**

The Annual Business Plan was approved by the Board 13<sup>th</sup> August 2021

## **6.0 MEETINGS FOR THE 2022 YEAR**

The meetings for 2022 were approved by the Board on the 10<sup>th</sup> December 2021.

The LCLGA General Meeting held at Tatiara District Council on the 8<sup>th</sup> of April 2022 coincides with the LGA OGM.

It is recommended that the LCLGA Board;

Approve changing the date of the April 2022 LCLGA General Meeting to the 1<sup>st</sup> April 2022.

**Moved:**

**Seconded:**

## **7.0 APPOINTMENT OF AUDITORS**

Dean Newberry and Partners are the appointed auditors for the LCLGA until 30<sup>th</sup> June 2024 as per the motion passed by the LCLGA Board on the 19<sup>th</sup> of June 2020.

Whilst Dean Newberry has been appointed to the 30<sup>th</sup> of June 2024, their continuation is confirmed annually.

It is recommended that the LCLGA Board;

Confirm Dean Newberry and Partners as the appointed auditors for 2022/23.

**Moved:**

**Seconded:**

## **8.0 CORRESPONDENCE – RECEIVED AS OF 8<sup>TH</sup> FEBRUARY 2022**

There was no correspondence received for the AGM

**Moved:**

**Seconded:**

## **9.0 ELECTION OF PRESIDENT AND VICE PRESIDENT**

### **9.1 Election process for President and Vice President**

It is recommended that the LCLGA Board;

1. Endorse first past the post voting method where two candidates accept nomination for the position of President or Vice President and
2. Endorse the preferential voting method in the event of three or more candidates accepting nominations for the position of President or Vice President.

**Moved:**

**Seconded:**

### **9.2 Election of President and Vice President**

*The President will declare the position of President and Vice President vacant. Mr. Stephen Smith to act as pro tempore Chairperson.*

Nominations for the position of President.

1. Appoint \_\_\_\_\_ for the position of LCLGA President until the 2022 LCLGA Annual General Meeting.

Nominations for the position of Vice President.

2. Appoint \_\_\_\_\_ for the position of LCLGA Vice President until the 2022 LCLGA Annual General Meeting.

**Moved:**

**Seconded:**

*Once elected, the President will chair the remainder of the meeting.*

## **10.0 MEMBERS OF THE LCLGA BOARD**

Current LCLGA Board Members until the Local Government Elections in November 2022.

<b>Constituent Council</b>	<b>LCLGA Board Member</b>	<b>Deputy Board Member/s</b>
City of Mount Gambier	Mayor Lynette Martin	Cr Sonya Mezinec
District Council of Grant	Mayor Richard Sage	Cr Gillian Clayfield
Wattle Range Council	Mayor Des Noll	Cr Moira Neagle (1 <sup>st</sup> ) Cr Dale Price (2 <sup>nd</sup> )
Naracoorte Lucindale Council	Mayor Erika Vickery	Cr Scott McLachlan (1 <sup>st</sup> ) Cr Craig McGuire (2 <sup>nd</sup> )
Kingston District Council	Mayor Kay Rasheed	Cr Chris England (1 <sup>st</sup> ) Cr Jodie Gluyas (2 <sup>nd</sup> )
District Council of Robe	Mayor Alison Nunan	Cr David Laurie
Tatiara District Council	Mayor Graham Excell	Cr Liz Goossens (1 <sup>st</sup> ) Cr Cathy Langley (2 <sup>nd</sup> )

It is recommended that the LCLGA Board;

Acknowledge the current LCLGA Board Members in accordance with Item 3.7 (d) of the LCLGA Charter.

**Moved:**

**Seconded:**

## **11.0 LCLGA SUB COMMITTEES**

*Refer to pages 13-16 [click here to go to page](#)*

The following committees are convened or on behalf of LCLGA. At the December 2020 LCLGA Board Meeting, the Board resolved to extend the current LCLGA Committee until the next Local Government Elections in November 2022. The current list of appointments is attached.

1. Roads and Transport Management Group
2. Economic Development Group
3. Regional Waste Management Steering Committee
4. Limestone Coast Climate Adaptation Committee
5. Tourism Management Group
6. Regional Sport & Recreation Advisory Group
7. Audit & Risk Committee

It is recommended that the LCLGA Board;

Acknowledge the Elected Members and Staff Members be the Delegates of the various LCLGA Sub Committees detailed in the attached list provided.

**Moved:**

**Seconded:**

## **12.0 OUTSIDE ORGANISATIONS**

*Refer to pages 16-17 [click here to go to page](#)*

The LCLGA Board made the following appointments to outside organisations. At the December 2020 LCLGA Board Meeting, the Board resolved to extend current LCLGA nominations to outside organisations until the next Local Government Elections in November 2022. The current list of appointments is attached.

1. South East Zone Emergency Management Committee (ZEMC)
2. Limestone Coast Zone Emergency Centre Committee (ZEST)
3. Limestone Coast Bushfire Fire Management Committee
4. Southern Border Fire Coordination Association
5. Green Triangle Freight Action Plan – Implementation Management Group
6. Limestone Coast Community Services Round Table
7. Group Training Employment (GTE)
8. AC CARE
9. Regional Planning Committee

It is recommended that the LCLGA Board;

Acknowledge the Delegates of the various outside organisations detailed in the attached list provided.

**Moved:**

**Seconded:**

## **13.0 OTHER BUSINESS**

## **14.0 CLOSURE OF LCLGA ANNUAL GENERAL MEETING**

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION HELD IN THE TATIARA DISTRICT COUNCIL CHAMBERS, 43 WOOLSHED STREET, BORDERTOWN ON FRIDAY 12<sup>TH</sup> FEBRUARY 2021**

Meeting Opened at 9.30am

President Mayor Vickery welcomed all members and guests, including the Mayor and CEO of the Coorong District Council.

Mayor Graham Excell welcomed all to the Tatiara “the good Country” and acknowledged the Traditional Custodians of the land on which we met, and paying his respect to their Elders past and present.

**1.0 MEMBERS/DEPUTY MEMBERS**

**1.1 Present**

Naracoorte Lucindale Council	Mayor Erika Vickery
City of Mount Gambier	Mayor Lynette Martin
Wattle Range Council	Mayor Des Noll
District Council of Grant	Mayor Richard Sage
Kingston District Council	Mayor Kay Rasheed
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell Cr Liz Goossens (Deputy Mayor)

**1.2 In Attendance**

City of Mount Gambier	Ms Barbara Cernovskis (Acting CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr James Holyman (CEO)
Kingston District Council	Ms Nat Traeger (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
LC LGA	Mr Tony Wright (EO) Mrs Biddie Shearing (Destination Development Manager) Ms Mae Steele (Executive Assistant)

**1.3 Guests and Observers**

LGA SA	Ms Allison Down (via Zoom) (GAROC/SAROC Executive Coordinator)
Tatiara District Council	Cr Cathy Langley
UniSA	Mr Ian McKay
Coorong District Council	Mayor Paul Simmons Ms Bridget Mather (CEO)

## 1.4 Apologies

Federal Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP Mr Travis Fatchen (Office Manager)
Member for MacKillop	Hon. Nick McBride MP
PIRSA	Ms Peta Crewe (regional Manager Limestone Coast)

Its recommended:

**That the apologies be accepted.**

**Moved**, District Council of Grant **Seconded**, Tatiara District Council

**CARRIED**

## 2.0 MINUTES OF MEETINGS

### 2.1 Minutes of the 2020 Annual General Meeting *Refer to pages 1-9*

#### 2.1.1 Confirmation of the minutes of the LCLGA Annual General Meeting held in the Kingston District Council on Friday 14 February 2020.

That the Minutes of the Annual General Meeting held on Friday 14 February 2020, be taken as read and confirmed as a true and correct record of the proceedings of that meeting.

**Moved**, Wattle Range Council **Seconded**, District Council of Grant

**CARRIED**

#### 2.1.2 Business Arising from the Minutes of the Annual General Meeting.

**Action:** Review of the LCLGA Charter and Election process be undertaken ahead of the 2021 AGM.

Ntoing that at the December 2020 Board Meeting the Board resolved to extend the current LCLGA Board, Committee and outside appointments until the next local government election in 2022.

### 3.0 LCLGA ANNUAL REPORT 2019/20

Delivered, received and adopted 9 October 2020.

### 4.0 AUDITED FINANCIAL STATEMENTS FOR YEAR ENDED 30<sup>th</sup> JUNE 2020

Delivered, received and adopted 9 October 2020.

### 5.0 ANNUAL BUSINESS PLAN FOR THE YEAR ENDING 30<sup>th</sup> JUNE 2021

Delivered, received and adopted 14 August 2020.

A workshop was held on the 11<sup>th</sup> February 2021 to review the existing plan in preparation for the 2021/2022 Annual Business Development process.

6.0 MEETINGS FOR THE 2021 YEAR

Delivered, received and adopted on 11 December 2020.

7.0 APPOINTMENT OF AUDITOR

Dean Newbery and Partners are the appointed Auditor until 30 June 2024 as per the motion passed by the Board on 19 June 2020.

Its recommended:

**“That the LCLGA Board acknowledges Dean Newbery and Partners as the appointed auditor until 30 June 2024.”**

**Moved**, Wattle Range Council **Seconded**, Tatiara District Council

**CARRIED**

8.0 CORRESPONDENCE – Received up to 8 February 2021

IN/OUT	DATE	SUBJECT	TO/FROM
Out	20/12/2020	LCLGA Board Appointments and Nominations Process 2021	Executive Officer to LCLGA Member Councils
IN	25/01/2021	LCLGA Board Appointments and Nominations – President & Vice President	District Council of Grant
IN	21/01/2021	LCLGA Board Appointments and Nominations - Update	Wattle Range Council
IN	13/01/2021	LCLGA Board Appointments and Nominations - Update	Naracoorte Lucindale Council

9.0 MEMBERS OF THE BOARD

Current LCLGA Board Members until the Local Government Elections in November 2022.

Constituent Council	LCLGA Board Member	Deputy Board Member/s
City of Mount Gambier	Mayor Lynette Martin	Cr Sonya Meziniec
District Council of Grant	Mayor Richard Sage	Cr Gillian Clayfield
Wattle Range Council	Mayor Des Noll	Cr Moira Neagle (1 <sup>st</sup> )

		Cr Dale Price (2 <sup>nd</sup> )
Naracoorte Lucindale Council	Mayor Erika Vickery	Cr Scott McLachlan (1 <sup>st</sup> ) Cr Craig McGuire (2 <sup>nd</sup> )
Kingston District Council	Mayor Kay Rasheed	Cr Chris England (1 <sup>st</sup> ) Cr Jodie Gluyas (2 <sup>nd</sup> )
District Council of Robe	Mayor Alison Nunan	Cr David Laurie
Tatiara District Council	Mayor Graham Excell	Cr Liz Goossens (1 <sup>st</sup> ) Cr Cathy Langley (2 <sup>nd</sup> )

Its recommended:

That in accordance with Item 3.7 (d) of the LCLGA Charter, this Annual General Meeting acknowledges the current Board Members.

**Moved**, Wattle Range Council **Seconded**, District Council of Grant

**CARRIED**

## 10.0 ELECTION OF PRESIDENT AND VICE PRESIDENT

### 10.1 Election Process for President and Vice President

Its recommended:

**That LCLGA:**

1. Endorse first past the post voting method where two candidates accept nomination for the position of President or Vice President: and
2. Endorse the preferential voting method in the event of three or more candidates accept nomination for the position of President or Vice President.

**Moved**, District Council of Robe **Seconded**, City of Mount Gambier

**CARRIED**

### 10.2 Election of President and Vice President

*The President declared the position of President and Vice President vacant. Mr. Tony Wright acted as pro tempore Chairperson.*

Nominations for the position of President were sort from the floor;

District Council of Robe moved Mayor Erika Vickery be the president, seconded by City of Mount Gambier.

It was recommended that LCLGA;

1. Appoint Mayor Erika Vickery as the LCLGA President until the 2022 LCLGA Annual General Meeting.”

**Moved**, District Council of Robe **Seconded**, City of Mount Gambier

**CARRIED**

**Nominations for the position of Vice President were sought from the floor;**

District Council of Robe moved that Mayor Lynnette Martin be the Vice President, seconded by Wattle Range Council.

Kingston District Council moved that Mayor Richard Sage be the Vice President. The motion lapsed for a want of a seconder.

It was recommended that LCLGA;

2. Appoint Mayor Lynette Martin as the LCLGA Vice President until the 2022 LCLGA Annual General Meeting.”

**Moved**, District Council of Robe **Seconded**, Wattle Range Council

**CARRIED**

*Mayor Erika Vickery, LCLGA President chaired the remainder of the meeting.*

#### 11.0 LCLGA SUB COMMITTEES

The following committees are convened by or on behalf of LCLGA. At the December 2020 Board Meeting the Board resolved to extend the current LCLGA Committee until the next local government election in 2022. Current list of appointments is attached.

1. Roads and Transport Management Group
2. Economic Development Group
3. Regional Waste Management Steering Committee
4. Limestone Coast Climate Adaptation Committee
5. Tourism Management Group
6. Regional Sport & Recreation Advisory Group
7. Audit & Risk Committee

Its recommended:

That the Elected Members and Staff Members be the delegates of the various LCLGA sub committees detailed on the attached list.

**Moved**, District Council of Robe **Seconded**, Tatiara District Council

**CARRIED**

## 12.0 APPOINTMENTS TO OUTSIDE ORGANISATIONS

The LCLGA made the following appointments to outside organisations. At the December 2020 Board Meeting the Board resolved to extend the current LCLGA Committee until the next local government election in 2022.

1. South East Zone Emergency Management Committee (ZEMC)
2. Limestone Coast Zone Emergency Centre Committee (ZEST)
3. Limestone Coast Bushfire Fire Management Committee
4. Southern Border Fire Coordination Association
5. Green Triangle Freight Action Plan – Implementation Management Group
6. Limestone Coast Community Services Round Table
7. Group Training Employment (GTE)
8. AC CARE

Its recommended:

That the Elected Members and Staff Members be the delegates of the various outside organisations as detailed on the attached list.

**Moved,** Wattle Range Council **Seconded,** District Council of Robe

**CARRIED**

## 13.0 OTHER BUSINESS

NIL

## 14.0 ANNUAL GENERAL MEETING CLOSED 9.45am

Passed as a true and correct record

Signed.....Date.....

## LCLGA COMMITTEES

The following committees are convened by or on behalf of LCLGA. The appointments listed will remain current until the next Council Election in November 2022.

Committee / Working Party	Current Appointment	Council	
<b>LCLGA Roads and Transport Management Group (LCRTMG)</b>  Contact: Tony Wright T 0417 442 296 E <a href="mailto:eo@lclga.sa.gov.au">eo@lclga.sa.gov.au</a>  Meeting Frequency: As required  <i>This is a technical group to identify the regional road priorities of existing roads for funding. Typically, one representative from each member, normally from a technical executive background.</i>  <i>Full terms of reference on the LCLGA Website</i>	Cr Jamie Jackson (Chair) Mr Aaron Hillier	Tatiara District Council	
	Cr Paul Jenner CEO or delegate	City of Mount Gambier	
	Mr Daniel Willsmore	Naracoorte Lucindale Council	
	Mr Dave Worthley	Kingston District Council	
	Mr Peter Halton Ms Lauren Oxlade (Proxy)	Wattle Range Council	
	Mr Adrian Schutz	District Council of Grant	
	Mr Robert Noir Cr Bates (Proxy)	Robe District Council	
	Mayor Erika Vickery (President) Mr Tony Wright	LCLGA	
<b>Limestone Coast Economic Development Group (LCEDG)</b>  Contact: Michaela Bell T 08 8723 7310 or 0437 051 305 E <a href="mailto:projects@lclga.sa.gov.au">projects@lclga.sa.gov.au</a>  Meeting Frequency: Bimonthly or as required  <i>This s a strategic group that focuses on the enablers for regional growth as included in the regional growth strategy. Typically, one representative from each member.</i>	Mayor Richard Sage CEO (Proxy) or delegate	District Council of Grant	
	Ms Emma Clay Mr Roger Balbolka	Wattle Range Council	
	Cr Frank Morello	City of Mount Gambier	
	Mr Trevor Smart	Naracoorte Lucindale Council	
	Mr James Holyman	District Council of Robe	
	Ms Nat Traeger	Kingston District Council	
	Mayor Graham Excell Ms Anne Champness	Tatiara District Council	

<b>Committee / Working Party</b>	<b>Current Appointment</b>	<b>Council</b>	
<i>Full terms of reference on the LCLGA Website</i>	Mayor Erika Vickery (President) Mr Tony Wright Mrs Michaela Bell	LCLGA	
<b>LCLGA Regional Waste Management Steering Committee (RWMSC)</b>  Contact: Michaela Bell T 08 8723 7310 or 0437 051 305 E <a href="mailto:projects@lclga.sa.gov.au">projects@lclga.sa.gov.au</a>  Meeting Frequency: As required  <i>A technical group that focuses on the development of regional waste management strategies and priorities.</i>  <i>Full terms of reference on the LCLGA Website</i>	Mr Dave Worthley	Kingston District Council	
	Mr Daniel Willsmore	Naracoorte Lucindale Council	
	Cr Paul Jenner	City of Mount Gambier	
	Mr Leith McEvoy Mr Aaron Price	District Council of Grant	
	Mr Robert Moir	Robe District Council	
	Mr Aaron Hillier (Proxy)	Tatiara District Council	
	Mr Peter Halton Ms Lauren Oxlade (Proxy)	Wattle Range Council	
	Mayor Erika Vickery (President) Mr Tony Wright Mrs Michaela Bell	LCLGA	
	<b>Limestone Coast Climate Adaptation Committee (LCCAC)</b>  Contact: Tony Wright T 0417 442 296 E <a href="mailto:eo@lclga.sa.gov.au">eo@lclga.sa.gov.au</a>  <i>Meeting Frequency:</i>  <i>This group is on hold pending Strategic Plan 2020-2025 Priorities. We will seek to update nominations for this committee once the strategy has been reviewed and approved by the LCLGA Board.</i>	Mayor Richard Sage CEO or delegate	District Council of Grant
		Mr James Holyman	District Council of Robe
Mr Trevor Smart		Naracoorte Lucindale Council	
Cr Miles Hahnemann Mr Rocky Callisto (Proxy)		Tatiara District Council	
Cr Paul Jenner CEO or delegate		City of Mount Gambier	
Ms Lauren Oxlade Mr Peter Halton (Proxy)		Wattle Range Council	
Ms Nat Traeger		Kingston District Council	
Mr David Wheaton		RDA Limestone Coast	
Ms Michelle Benison		Department of Environment, Water and Natural Resources	
Ms Kerry DeGaris		South East Natural Resources Management Board	
vacant	Department of Environment, Water and Natural Resources		

<b>Committee / Working Party</b>	<b>Current Appointment</b>	<b>Council</b>	
<i>Full terms of reference on the LCLGA Website</i>	Mr Tony Wright Mrs Michaela Bell	LCLGA	
<b>Tourism Management Group (TMG)</b>  Contact: Biddie Shearing P 0428 473 105 E <a href="mailto:tourismic@lclga.sa.gov.au">tourismic@lclga.sa.gov.au</a> Meeting Frequency: Bimonthly or as required  <i>This group needs to be composed of members who can support and contribute to the development of regional tourism strategies and be able to make decisions around the commitment and deployment of resources.</i>  <i>Full terms of reference on the LCLGA Website</i>	To be advised Mr Mike Ryan (Proxy)	District Council of Grant	
	Ms Camille Lehmann	District Council of Robe	
	Mrs Jayne Miller	Naracoorte Lucindale Council	
	Ms Nat Traeger	Kingston District Council	
	Ms Emma Clay Mr Roger Balbolka	Wattle Range Council	
	CEO or delegate	City of Mount Gambier	
	Mr Kingsley Green Ms Anne Champness	Tatiara District Council	
	Mayor Erika Vickery (President) Mrs Biddie Shearing Mr Tony Wright	LCLGA	
	<b>Regional Sport and Recreation Advisory Group (RSRAG)</b>  Contact: Tony Elletson T 0400 262 738 E <a href="mailto:starclubsse@lclga.sa.gov.au">starclubsse@lclga.sa.gov.au</a>  Meeting Frequency: As required  <i>To provide feedback, advice and direction on the Starclub program.</i>	Cr Kate Amoroso	City of Mount Gambier
		TBA	District Council of Grant
Ms Heather Schinkel		Kingston District Council	
Mrs Jayne Miller		Naracoorte Lucindale Council	
Cr David Laurie Mayor Alison Nunan (Proxy)		District Council of Robe	
Ms Naomi Fallon		Tatiara District Council	
Ms Emma Clay		Wattle Range Council	
Mayor Erika Vickery (President) Mr Tony Elletson Mr Tony Wright		LCLGA	
<b>LCLGA Audit &amp; Risk Committee</b>  Contact: Tony Wright T 0417 442 296 E <a href="mailto:eo@lclga.sa.gov.au">eo@lclga.sa.gov.au</a> Meeting Frequency: as required		Mayor Richard Sage	District Council of Grant
	Mayor Erika Vickery	Naracoorte Lucindale Council	
	Mr James Holyman	District Council of Robe	
	Mr Paul Duka	Wattle Range Council	
	Mr Tony Wright	LCLGA	

<b>Committee / Working Party</b>	<b>Current Appointment</b>	<b>Council</b>
<b>Executive Officer Remuneration Committee</b>  Contact: Tony Wright T 0417 442 296 E <a href="mailto:eo@lclga.sa.gov.au">eo@lclga.sa.gov.au</a> Meeting Frequency: as required	Mayor Erika Vickery	Naracoorte Lucindale Council
	Mayor Richard Sage	District Council of Grant
	Mr James Holyman	District Council of Robe

### **LCLGA APPOINTMENTS TO OUTSIDE ORGANISATIONS**

The LCLGA made the following appointments to outside organisations.

<b>Board / Committee</b>	<b>Representative</b>	<b>Council</b>
<b>Limestone Coast Zone Emergency Management Committee (ZEMC)</b>	Ms Barbara Cernovskis	City of Mount Gambier
	Mr Darryl Whicker	District Council of Grant
<b>Limestone Coast Zone Emergency Centre Committee (ZEST)</b>	Mr Tony Wright (Local Government Controller)	LCLGA
	Mr Ben Hood (Local Government Deputy Controller) (not currently available)	City of Mount Gambier
<b>Limestone Coast Bushfire Management Committee (LCBMC)</b>	Mr David Hood	On behalf of Naracoorte Lucindale Council
	Mr Roger Balbolka (Deputy)	Wattle Range Council
<b>Southern Border Fire Coordination Association</b>	Mr Roger Balbolka	Wattle Range Council
<b>Green Triangle Freight Action Plan – Implementation Action Group</b>	Ms Barbara Cernovskis	City of Mount Gambier
	Mr Tony Wright	LCLGA

<b>Board / Committee</b>	<b>Representative</b>	<b>Council</b>
<b>Limestone Coast Community Services Roundtable (LCCSRT)</b>	Mayor Erika Vickery	Naracoorte Lucindale Council
	Cr Moira Neagle	Wattle Range Council
<b>Group Training Employment</b>	Cr Paul Jenner	City of Mount Gambier
<b>AC Care</b>	Mr Tony Wright	LCLGA
<b>Regional Planning Committee Planning and Land Use Services Attorney-General's Department</b>	Mr Trevor Smart	Naracoorte Lucindale Council
	Ms Sarah Philpott	City of Mount Gambier

**AGENDA FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION, HELD ON FRIDAY 11<sup>th</sup> FEBRUARY 2022 IN THE DISTRICT COUNCIL OF GRANT, THE BARN, O.B. FLAT FROM 9:15 AM.**

**1.0 WELCOME, PRESENT AND APOLOGIES**

**1.1 Present**

**Mayors**

Naracoorte Lucindale Council	Mayor Erika Vickery OAM (President)
City of Mount Gambier	Mayor Lynette Martin OAM (Vice President)
Wattle Range Council	Mayor Des Noll
District Council of Grant	Mayor Richard Sage
District Council of Robe	Mayor Alison Nunan
Tatiara District Council	Mayor Graham Excell
Kingston District Council	Mayor Kay Rasheed

**In attendance**

District Council of Grant	Darryl Whicker (CEO)
Wattle Range Council	Ben Gower (CEO)
Tatiara District Council	Anne Champness (CEO)
City of Mount Gambier	Sarah Philpot (CEO)
District Council of Robe	James Holyman (CEO)
Kingston District Council	Nat Traeger (CEO)
Naracoorte-Lucindale Council	Trevor Smart (CEO)
LCLGA	Tony Wright (EO) Paul Manfrin (Corporate Service Officer)

**Guests**

Member for MacKillop	Hon.Nick McBride MP
LGA	Stephen Smith
Landscape Board	Steve Borne, General Manager
Green Triangle Forest Industries Hub	Liz McKinnon, Executive General Manager
PIRSA	Peta Crewe, General Manager Regional & Customer Service
Innovative Ground Water Solutions	Glenn Harrington

**1.2 Apologies & Absentees**

Member for Barker	Mr Tony Pasin MP
Member for Mount Gambier	Mr Troy Bell MP
UniSA	Mr Ian McKay
RDALC	Mr David Wheaton

Note that the apologies be accepted.

**Moved:**

**Seconded:**

## **2.0 DISCLOSURE OF INTERESTS**

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

## **3.0 MINUTES OF PREVIOUS MEETING**

Confirmation of the Minutes of the LCLGA General Meeting held in the District Council of Robe on the 10<sup>th</sup> December 2021.

*Refer to pages 23-34 [click here to go to page](#)*

That the LCLGA Board accept the Minutes of LCLGA General Meeting held at the District Council of Robe on 10<sup>th</sup> December 2021.

**Moved:**

**Seconded:**

## **4.0 MATTERS ARISING FROM THE MINUTES – ACTION SHEET**

That the LCLGA Board note the business arising from the December General Meeting.

*Refer to pages 35 [click here to go to page](#)*

**Moved:**

**Seconded:**

## **5.0 CORRESPONDENCE**

### **Inwards and Outwards**

*Refer to pages 36 [click here to go to page](#)*

Correspondence register to 4<sup>th</sup> February 2022.

Many of these correspondence items will have been received directly by member councils.

Should any delegate wish to access any correspondence items listed but not included with this agenda, they can be made available by contacting the LCLGA Executive Officer.

That correspondence is received and noted by LCLGA delegates.

**Moved:**

**Seconded:**

## **6.0 FINANCIAL**

### **LCLGA Financial Reports**

*Refer to pages 37-40 [click here to go to page](#)*

It is recommended that the LCLGA Board receive and note the Report from the Executive Officer, the Draft Balance Sheet as of 31<sup>st</sup> January 2021 and the Consolidated Profit and Loss Budget for the period 1<sup>st</sup> July 2021 to 31<sup>st</sup> January 2021.

**Moved:**

**Seconded:**

## **7.0 RECOMMENDATION REPORTS**

### **7.1 Substance Misuse Limestone Coast (SMLC)**

Executive Officer.

*Refer to pages 41-42 [click here to go to page](#)*

It is recommended that the LCLGA Board:

Delegate to the CEO powers to negotiate the transfer of SMLC related contracts and agreements from the LCLGA to the SMLC.

**Moved:**

**Seconded:**

### **7.2 LCLGA Charter Review**

Executive Officer

*Refer to pages 43-68 [click here to go to page](#)*

It is recommended that the LCLGA Board

Provide feedback on the scope and requirements from a review of the LCLGA Charter.

**Moved:**

**Seconded:**

### **7.3 National Farmer Federation (NFF) Regionalisation Agenda**

The Executive Officer

*Refer to pages 69 [click here to go to page](#)*

It is recommended that the LCLGA Board:

Approves the LCLGA to support our members in working with the NFF on the opportunities from the Regionalisation Agenda for our region.

**Moved:**

**Seconded:**

## 7.4 LCLHN Engagement Strategy Oversight Committee

Executive Officer

*Refer to pages 70-71 click here to go to page*

It is recommended that the LCLGA Board:

Advises the Executive Officer if they wish to nominate a candidate and who that candidate is.

**Moved:**

**Seconded:**

## 8.0 REPORTS

### 8.1 LCLGA President's Report

Mayor Erika Vickery OAM – to be tabled.

### 8.2 Local Government Association of SA

Any recent Minutes from the Local Government Association of South Australia can be viewed on their website at <https://www.lga.sa.gov.au/about-lga/lga-meetings/committees>

### 8.3 Executive Officer

Tony Wright

*Refer to pages 74-75 click here to go to page*

### 8.4 Destination Development Manager

Biddie Shearing

*Refer to pages 76-79 click here to go to page*

### 8.5 Starclub & Regional Sporting Academy

Tony Elletson

*Refer to pages 80-82 click here to go to page*

### 8.6 Substance Misuse Limestone Coast Project Officer

Sophie Bouchier

*Refer to pages 83-86 click here to go to page*

### 8.7 LCLGA Program & Policy Co-ordinator

Michaela Bell

*Refer to pages 87-88 click here to go to page*

It is recommended that the LCLGA Board receive and note the Reports for LCLGA President, Local Government Association SA, Executive Officer, Destination Development Manager, Starclub & Regional Sporting Academy, Substance Misuse Limestone Coast Project Officer and the Program and Policy Coordinator.

**Moved:**

**Seconded:**

## 9.0 LCLGA SUB-COMMITTEE MINUTES

No meetings have occurred since the last Board Meeting.

## 10. OUTSIDE ORGANISATIONS AND COMMITTEES

### 10.1 RDALC

Report from Mr. David Wheaton  
CEO. Refer to pages 91-94 *click here to go to page*

### 10.2 LC Heritage Advisory Service

Report not provided

It is recommended that the LCLGA Board receive and note the Report from the RDALC.

**Moved:**

**Seconded:**

## 11. OTHER BUSINESS

**Moved:**

**Seconded:**

## 12. CALENDAR KEY DATES & NOTICE OF MEETINGS

Date	Meeting	Location
10 <sup>th</sup> February 2022	LCLGA Strategic Plan Meeting & Dinner	District Council of Grant
11 <sup>th</sup> February 2022	LCLGA AGM & GM	District Council of Grant
28 <sup>th</sup> February 2022	SAROC & LGA Board of Directors Meeting	LGA House, Adelaide
17 <sup>th</sup> March 2022	SAROC & LGA Board of Directors Meeting	LGA House, Adelaide
1 <sup>st</sup> April 2022	LCLGA GM	Tatiara District Council
8 <sup>th</sup> April 2022	SAROC & LGA Board of Directors Meeting	LGA House, Adelaide
19 <sup>th</sup> May 2022	SAROC & LGA Board of Directors Meeting	LGA House, Adelaide
17 <sup>th</sup> June 2022	LCLGA GM	Naracoorte-Lucindale Council
21 <sup>st</sup> July 2022	SAROC & LGA Board of Directors Meeting	LGA House, Adelaide
12 <sup>th</sup> August 2022	LCLGA GM	Kingston District Council
15 <sup>th</sup> September 2022	SAROC & LGA Board of Directors Meeting	LGA House, Adelaide
14 <sup>th</sup> October 2022	LCLGA GM	City of Mount Gambier
28 <sup>th</sup> October 2022	LGA AGM	LGA House, Adelaide
17 <sup>th</sup> November 2022	SAROC & LGA Board of Directors Meeting	LGA House, Adelaide
9 <sup>th</sup> December 2022	LCLGA GM & Christmas Lunch	Wattle Range Council
9 <sup>th</sup> February 2023	LCLGA Strategic Plan Meeting & Dinner	District Council of Robe
10 <sup>th</sup> February 2023	LCLGA AGM & GM	District Council of Robe

## 13. MEETING CLOSED

Anticipated meeting closure at 1pm.

The next LCLGA General Meeting is to be held at Tatiara District Council on Friday, 1st April 2022. Acceptances and apologies to [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au) or Phone 8723 7310.

**MINUTES FOR THE GENERAL MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION, HELD ON FRIDAY 10<sup>th</sup> DECEMBER 2021 IN THE DISTRICT COUNCIL OF ROBE, TAROOKI CONFERENCE CENTRE, ROBE FROM 10 am.**

**1. WELCOME, PRESENT AND APOLOGIES**

The President opened the meeting at 10:11 am and welcomed members, guest and the public. Special welcome was made to Mr. Ian Hamilton - Director of Arcuate Architecture, Deputy Mayor Jeff Arthur - Coorong District Council, Ian McKay – UniSA Representative and Michael Arman – LGA SA Representative.

Mr. Troy Bell MP arrived at 10:45am

Mayor Alison Nunan welcomed the LCLGA Board and guests to District Council of Robe. In the spirit of Christmas, Mayor Nunan sang 10 Days of Christmas, highlighting the ups and downs of 2021.

Guest Speaker Mr. Ian Hamilton spoke about his background, the work he has done in Scotland, England and Australia. He also reflected on his work with the LCLGA for the past 4 months as the Heritage Advisory Service.

**1.1 Present**

**Mayors**

Naracoorte Lucindale Council	Mayor Erika Vickery OAM (President)
City of Mount Gambier	Mayor Lynette Martin OAM (Vice President)
Wattle Range Council	Mayor Des Noll
District Council of Grant	Mayor Richard Sage
District Council of Robe	Mayor Alison Nunan
Kingston District Council	Mayor Kay Rasheed

**CEOs and LCLGA**

District Council of Grant	Mr Darryl Whicker (CEO)
Wattle Range Council	Mr Ben Gower (CEO)
Tatiara District Council	Ms Anne Champness (CEO)
City of Mount Gambier	Ms Sarah Philpot (CEO)
Naracoorte-Lucindale Council	Mr Trevor Smart (CEO)
District Council of Robe	Mr. James Hollyman (CEO)
Kingston District Council	Ms. Nat Traeger (CEO)
LCLGA	Mr Tony Wright (EO) Mr Paul Manfrin (Corporate Service Officer)

## Guests

Arcuate Architecture	Mr. Ian Hamilton - Director
LGA SA	Mr. Michael Arman
Member for Mount Gambier	Mr Troy Bell MP
Coorong District Council	Deputy Mayor Jeff Arthur
UniSA	Mr. Ian McKay

### 1.2 Apologies & Absentees

Member for Barker	Mr Tony Pasin MP
Member for MacKillop	Mr Nick McBride MP
PIRSA	Ms. Peta Crewe
RDALC	Mr David Wheaton

Note that the apologies be accepted.

**Moved:** District Council of Robe **seconded:** Wattle Range Council

**CARRIED**

## **2. DISCLOSURE OF INTERESTS**

Any delegate or staff member with a potential conflict of interest is asked to declare the interest on the supplied **Conflict of Interests Declaration Form** detailing what the conflict is and why they will not be participating in any item relating to that issue.

**NIL**

## **3. MINUTES OF PREVIOUS MEETING**

Confirmation of the Minutes of the LCLGA General Meeting held in the Wattle Range Council on the 15<sup>th</sup> October 2021.

That the LCLGA Board accept the Minutes of LCLGA General Meeting held at the Wattle Range Council on 15<sup>th</sup> October 2021.

**Moved:** Kingston District Council **seconded:** District Council of Robe

**CARRIED**

## **4. MATTERS ARISING FROM THE MINUTES – ACTION SHEET**

That the LCLGA Board note the business arising from the October General Meeting.

Note that the LCLGA has not met with the Planning Commissioner and Minister yet due to leadership changes in both areas.

**Moved:** City of Mount Gambier **seconded:** District Council of Robe

**CARRIED**

## **5. CORRESPONDENCE**

Many of these correspondence items will have been received directly by member councils. Should any delegates wish to access any correspondence items listed, but not included in this Agenda, they can be made available by contacting the LCLGA Executive Officer.

That correspondence be received and noted by the LCLGA Delegates.

**Moved:** District Council of Grant **seconded:** Wattle Range Council

**CARRIED**

## **6. FINANCIAL REPORTS**

The Executive Officer spoke to the paper on the current LCLGA's financial position.

It is recommended that the LCLGA Board receive and note the Report from the Executive Officer,

**Moved:** City of Mount Gambier **seconded:** Kingston District Council

**CARRIED**

## **7. RECOMMENDATION REPORTS**

### **7.1 Dates and locations for future LCLGA Ordinary Meetings**

The Executive Officer spoke to the paper on the update on future dates and locations for LCLGA General Meetings.

It is recommended that the LCLGA Board

1. Note the report.
2. Accept the future dates and locations for future LCLGA General Meetings.

**Moved:** District Council of Grant **seconded:** City of Mount Gambier

**CARRIED**

\*\*\* 10:45 am – Meeting temporarily halted. \*\*\*

Mr. Troy Bell MP - Member for Mount Gambier joined the meeting at 10:45 am and was asked to share his thoughts. Some of the key issues spoken were:

- The pressures experienced by businesses in the Limestone Coast in relation to Covid-19 and the continuing cancellations of bookings for tourism services.
- The South Australian State Election and possible outcomes.
- The power of an Independent in a marginal or hung Parliament.

\*\*\* 11:05 am – Meeting resumed. \*\*\*

## 7.2 Business Plan Assumptions and Process

The Executive Officer spoke to the paper on the Business Plan assumptions and the LCLGA Board provided feedback on the process and assumptions.

It is recommended that the LCLGA Board

1. Approve the Business Plan assumptions with the following feedback.
  - a. Question was asked by Mr. Smart why the LCLGA links staff outcomes to Council EBA's. The Executive Officer explained that the LCLGA indexes its salaries based on Council EBAs as we are a wholly owned subsidiary of the Councils.
  - b. Mayor Noll asked about SMLC transferring to its own identity after contract expires in November 2022. Discussions are currently being held between LCLGA and SMLC Board on the timing of the transfer of funding deeds and contracts.
  - c. Mr. Hollyman proposed to note that 2022 is an election year with the possibility of new delegates joining and councils being in caretaker mode.

**Moved:** Wattle Range Council **seconded:** District Council of Grant

**CARRIED**

## 7.3 Limestone Coast Regional Sports Academy - LCRSA

The Executive Officer spoke to the paper on the proposed future direction for the Limestone Coast Regional Sports Academy.

It is recommended that the LCLGA Board

1. Receive and note the report.

**Moved:** District Council of Grant **seconded:** Wattle Range Council

**CARRIED**

## 7.4 Regional Planning Committee

The Executive Officer spoke to the paper on the formation of a Regional Planning Committee.

The LCLGA Board approve Sarah Philpott and Trevor Smart as the Limestone Coast local Government nominations to Local Government Regional Planning Committee, Sarah Philpott and Trevor Smart.

**Moved:** Wattle Range Council **seconded:** City of Mount Gambier

**CARRIED**

## 7.5 Limestone Coast Road Renewal Working Group

The Executive Officer spoke to the paper on the proposed Terms of Reference for the Limestone Coast Road Renewal Working Group.

It is recommended that the LCLGA Board

1. Provide feedback to the Executive Officer on the proposed Terms of Reference.

The following feedback was given:

- Seek clarification on the governance of the group.
- Provide linkage to local road planning.
- Become a vehicle for engagement with Green Triangle Freight Action Plan.
- Note that the appointment of the officer to the group is a technical position.

**Moved:** District Council or Grant **seconded:** Wattle Range Council

**CARRIED**

## 7.6 Local Functional Support Group – LGASA Board Response

The Executive Officer spoke to the paper on the LGASA Board response to concerns raised by the LCLGA with them on the operations and function of the LGFSG.

The LCLGA Board

1. Received and noted the report.
2. Noted the review of the LGFSG, and
3. Asked the LCLGA to seek further information on this review.

**Moved:** Wattle Range Council **seconded:** District Council of Robe

**CARRIED**

## 7.7 Advocacy Agenda

The Executive Officer provided a verbal update on the Advocacy Agenda which will be used at the February 2022 LCLGA Board Strategic Planning Workshop prior to the Annual General Meeting.

It is recommended that the LCLGA Board

1. Receive and note the Advocacy Agenda.
2. Approve the Advocacy Agenda, with the following amendment:
  - Lack of funding for bridges over drainage infrastructure be amended to Water Management, Security and Assets.

**Moved:** Wattle Range Council **seconded:** District Council of Robe

**CARRIED**

## **8. REPORTS**

### **8.1 LC LGA President's Report**

Mayor Erika Vikery OAM provided a verbal update.

Report attached at end of Minutes.

### **8.2 Local Government Association of SA**

Mr. Michael Arman provided a verbal update from the LGA SA.

Key points:

- LGA SA strongly encourage staff to undergo full COVID-19 vaccination.
- Visitors to LGA House be fully vaccinated.
- Any business needing to be in the April Agenda for the LGA SA Ordinary General Meeting need to be in by 4<sup>th</sup> February 2022.
- South Australian State Election ramping up activity within the LGA SA.

### **8.3 Executive Officer**

Report from Mr. Tony Wright

### **8.4 Destination Development Manager**

Report from Ms. Biddie Shearing

1. Heidi Elderidge to begin work with the Destination Development Project in February 2022.

### **8.5 Starclub & Regional Sporting Academy**

Report from Mr. Tony Elletson

### **8.6 Leadership Program**

Report from Ms. Ali Auld

### **8.7 LC Substance Misuse Project Officer**

Report from Ms. Sophie Bouchier

### **8.8 LCLGA Program & Policy Co-ordinator**

Report from Ms. Michaela Bell

It is recommended that the LCLGA Board receive and note the Reports for LCLGA President, Local Government Association SA, Executive Officer, Destination Development Manager, Starclub & Regional Sporting Academy, Limestone Coast Leadership Program, Substance Misuse Project Officer and Program and Policy Co-ordinator.

**Moved:** Kingston District Council **seconded:** District Council of Robe

**CARRIED**

## **9. LCLGA SUB-COMMITTEE MINUTES**

### **9.1 LCLGA Waste Management**

26<sup>th</sup> October 2021 Minutes

**Moved:** Wattle Range Council **seconded:** District Council of Grant

**CARRIED**

## **10. OUTSIDE ORGANISATIONS AND COMMITTEES**

### **10.1 RDALC**

Report from Mr. David Wheaton CEO

### **10.2 LC Heritage Advisory Service**

Report from Arcuate Architecture

It is recommended that the LCLGA Board receive and note the Reports from the RDALC and LC Heritage Advisory Board.

**Moved:** Wattle Range Council **seconded:** District Council of Robe

**CARRIED**

## **11. OTHER BUSINESS**

### **11.1 Mr. Ian McKay - UniSA**

Mr. McKay provided a verbal update on events at UniSA.

Key Points:

- 14 \$15,000 scholarships available to students, however timing not lining up with Year 12 completions.
- 2022 STEM Girls Academy supported by 12 schools in region. Girls from Year 9 eligible.
- Short course in Python Programming available at UniSA
- Offering VET for year 12 students at UniSA
- Final public lecture completed recently on Forestry Industry. Eighty people attended.

### **11.2 Electric Vehicle Investment in Limestone Coast Region**

Mayor Sage put forward suggestion of LCLGA investigating and advocating for electric vehicle infrastructure in the Limestone Coast. Chief Executive Officer Gower shared with the Board what the Wattle Range Council will be doing in the near future with council vehicles and the proposal for commercial charging stations.

### **11.3 Enquiry about Rubble Royalties**

Mayor Sage enquired about LGAs discussions on Rubble Royalties in the region. Mayor Vikery said she was writing to SafeWork SA seeking clarification so that Council rubble raising activities not considered as mining.

## **12. CALENDAR KEY DATES**

TBC February 2022 SAROC Board of Director's Meeting, LGA House, Adelaide  
10<sup>th</sup> February 2022 LCLGA Strategic Planning Workshop, District Council of Grant  
11<sup>th</sup> February 2022 LCLGA AGM and GM, District Council of Grant

It was noted the next meeting also included the AGM and Business Planning Workshop

## **13. MEETING CLOSED 12.25 pm**

The next LCLGA Annual Meeting and General Meeting is to be held on Friday 11<sup>th</sup> February 2021 at District Council of Grant. Acceptances and apologies to [admin@lclga.sa.gov.au](mailto:admin@lclga.sa.gov.au) or Phone 87237310.

# LCLGA President's Report - December 2021

I thank all the board members and staff for their support this year and wish everyone a very happy Christmas and an enjoyable Christmas break.

Activities and meetings attended since LCLGA meeting in October:

As SAROC Chairman I participated in the:

Tuesday 19 <sup>th</sup> October	<u>Agricultural Town judging</u> at Booleroo Centre
Wednesday 20 <sup>th</sup> October	<u>Agricultural Town judging</u> at Orroroo
Monday 25 <sup>th</sup> October	<u>Agricultural Town judging</u> at Kimba
Friday 19 <sup>th</sup> November	<u>SA Regional Showcase</u> and Agricultural Town of the Year Ceremony at the Adelaide Hill Convention Centre – Ag Town of the Year 2021 was awarded to Kimba
25 <sup>th</sup> November	<u>Regional Development Strategy Steering Committee</u> - Skydeck - 147 Pirie Street, Adelaide – chaired by Michelle Edge the Chief Executive   Department of Primary Industries and Regions. Attended this meeting with David Wheaton and advocated for the funding of a Leadership program for regional SA
1 <sup>st</sup> December	SA Boundary Commission meeting – Teams LG Research and Development Advisory Committee pre meeting – Teams LGA Mayors and CEOs Covid-19 briefing with SA Health and SAPOL – zoom LGA Stats are available here: <a href="https://www.health.gov.au/resources/collections/covid-19-vaccination-geographic-vaccination-rates-lga">https://www.health.gov.au/resources/collections/covid-19-vaccination-geographic-vaccination-rates-lga</a>
3 <sup>rd</sup> December	LGR&DS Advisory Committee
17 <sup>th</sup> November	<u>Mt Gambier hosted the November SAROC meeting</u> – guest speakers were from State Planning Commission including Craig Holden (Chair), Sally Smith (Executive Director Planning and Land Use Services) and Mike Burdett (Surveyor General at DIT) - agenda included updates from regional LGAs, SA Planning Reform, Fair Rating of electricity generators, borrow pits Code of Practice, regional local roads mapping and priorities project (lead by Legatus)

## **SAROC Committee November Meeting Update**

I would wholeheartedly like to thank Mayor Lynette Martin, all elected members and staff for their warm hospitality. Thank you also to all Limestone Coast LGA member councils for hosting our visit and sharing valuable examples of the excellent work being done across their region.

SAROC seeks to be a strong, united voice for regional councils. Our visit to Mount Gambier strengthened our appreciation that by working together we can drive the prosperity, sustainability and wellbeing of South Australia's regional communities.

In this spirit of collaboration, I encourage you explore the updates from the Regional LGAs as the breadth of work being undertaken by the local government family across regional South Australia is quite impressive.

## Regional planning

SAROC welcomed the new State Planning Commissioner, Mr Craig Holden, Sally Smith, Executive Director AGD/PLUS and Michael Burdett, Surveyor General.

I advised the Commission Chair that I understood that no regions were considering establishing a Joint Planning Boards to undertake the preparation of regional plans due to the complex nature of the structures proposed.

The Commission Chair and Sally Smith discussed the Commission's willingness to work collaboratively with councils to prepare the regional plans as the Commission recognized that these Plans would be an invaluable tool in assisting councils and regions identify issues of strategic importance that would support growth and economic development.

The Commission also recognized the opportunity to identify and develop different 'scenarios' which could be used to identify growth and economic opportunities.

Following the discussion on the regional plans, Michael Burdett discussed the Accredited Professionals Program, members identified issues relating to the retention of professional staff, the difficulty of finding staff with the correct accreditation levels to undertake both planning and building matters, in particular meeting the Commissions Building Inspection requirements, and the ability of getting some staff accredited.

## Hoarding and Squalor

Thank you to the Southern & Hills LGA member councils for raising an item of business regarding council activities that respond to instances of hoarding and squalor.

SAROC discussed the need for approaches that reflect the sensitivities of mental health while balancing the responsibilities for community health and wellbeing.

The LGA President will write to the Minister for Health and Wellbeing seeking urgent action and leadership at the state agency level to provide ongoing operational support to local government including on the ground resources (funding, services and skilled people) to ensure an effective response to hoarding and squalor in South Australia.

It is recognised that regional and metropolitan councils invest significantly in addressing individual examples of severe domestic squalor

## Fair rating of electricity generators

SAROC discussed the inequity on ratepayers caused by the discount that they are required to give on council rates in respect of land occupied by electricity generators. This mandatory discount shifts burden to other ratepayers to fund council services and facilities.

SAROC agreed to continue its advocacy for South Australian regulations to mirror those across the border in Victoria, so when land is used for the generation of renewable energy ratepayers can elect to pay council rates based on the capital value of the land in the same manner as other businesses in the council area.

## Borrow pits

SAROC will continue to advocate that appropriate consideration be given for how council borrow pit activities are considered within the Mining Act and relevant regulations.

The current requirement for an appointment of a mine manager within this framework is an ongoing concern and has significant resourcing implications for the sector.

The LGA has recommended that the rubble raising activity by local government be explicitly excluded from the mine manager requirements, which could be achieved by a renewed SafeWork SA interpretation of the mining regulations on council managed rubble raising borrow pits.

On behalf of regional councils, I will write to SafeWork SA seeking discussions for them to reconsider their interpretation that council rubble raising activities (borrow pits) are considered as mining activities.

## Regional Local Roads – Mapping and Priorities

Finally, thank you to the Legatus Group and your member councils for offering to lead a project to develop a state-wide, regional mapping activity and priority report based on existing local road plans.

SAROC has commissioned this work to facilitate coordination between Regional LGAs that enables a cross regional approach to support funding applications to the Heavy Vehicle Safety and Productivity Program, the Building Better Regions Fund, the Regional Black Spot Fund and specific infrastructure approaches to State and Federal governments.

A tour of Wulanda construction site was offered to SAROC and LGA Board members and all were extremely impressed with the project. A combined SAROC, LGA Board and secretariat, LGLCA Mayors and CEOs dinner was hosted by LCLGA and City of Mt Gambier at Thyme on the Lakes.

18 <sup>th</sup> November	LGA Board of Directors meeting at Mt Gambier Uni SA Campus – the large agenda included LGA value of membership report for 2020-21, Council Ready Final Report and Independent Review of Regional Capacity Building Program
21 <sup>st</sup> October	<u>Country Arts SA Trust Board</u> meeting at Port Lincoln <u>2022 Australian of the Year Awards Presentation</u> evening for South Australia, Adelaide Convention Centre
23 <sup>rd</sup> October	<u>Generations in Jazz Strategic Plan</u> and Benefactor Opportunities Launch in Mt Gambier by Premier Stephen Marshall. I had the opportunity to have a conversation with the Premier about Naracoorte Lucindale Council.
27 <sup>th</sup> October	The Leader of the Opposition invited regional Mayors to meet at the Balcony Room, Parliament House for a light lunch and discussion. As regional Mayors we were able to highlight the challenges that are affecting regional SA. These included the shortage of housing and labour force; health services; road conditions and funding for investment in regional areas.
28 <sup>th</sup> October	LGASA Conference and dinner at the Entertainment Centre
29 <sup>th</sup> October	LGASA Conference and AGM and LGFA AGM
1 <sup>st</sup> November	SA Local Government Grants Commission visit to Ceduna, Streaky Bay and Wudinna Councils
2 <sup>nd</sup> November	SA Local Government Grants Commission visit to Kimba, Franklin Harbour (Cowell) and Whyalla councils
3 <sup>rd</sup> November	SA Local Government Grants Commission visit to Port Augusta council
4 <sup>th</sup> November	KESAB breakfast debate
5 <sup>th</sup> November	St Martin's Lutheran College official opening of Stage 2 building - new Food

and Hospitality and Visual and Creative Arts facilities  
**Limestone Coast State Road Network**

12<sup>th</sup> November

In response to collective concerns raised by LCLGA Councils (including Naracoorte Lucindale Council) regarding state road conditions and maintenance approach, Nick McBride MP coordinated a meeting with all LC Councils, the Minister for Transport and Infrastructure the Hon Corey Wingard MP, Department for Infrastructure and Transport (DIT) Chief Executive, Mr Tony Braxton-Smith and DIT Executive Director, Mr Jon Whelan., and DIT contractor Fulton Hogan. DIT and Fulton Hogan outlined their approach and methodology with their new contract now being in place for approximately 12 months, and some of their challenges from their asset management systems and road information perspective. As with our own road network, their focus is on improved road renewal rather than ongoing maintenance. DIT were encouraged to work with LCLGA and LC Councils in improved planning and coordination of State & Council works and priorities. Additionally, Councils sought a greater commitment from the State Government (Minister & DIT) as to involvement and driving outcomes through the Green Triangle Freight Action Plan (GTFAP) – which should enable leveraging of federal road funding for State road upgrades. The Victorian state government and Glenelg Shire have achieved significant outcomes for Victorian state roads through their efforts across the implementation of the GTFAP. A positive informal update was also received on the TEYS/QUBE road and intersection upgrade project – and this project now appears to be close to progressing. This project component was part of the approximate \$8M Federal & State Government funding announcements for upgrades of the two roundabouts (Riddoch Hwy & Smith St)

- 25<sup>th</sup> November Regional Development Strategy Steering Committee - Skydeck - 147 Pirie Street, Adelaide – chaired by Michelle Edge the Chief Executive | Department of Primary Industries and Regions
- 29<sup>th</sup> November Limestone Coast Local Health Network AGM Dress Circle – The Riddoch Arts& Cultural Centre
- 1<sup>st</sup> December SA Boundary Commission meeting – Teams  
LG Research and Development Advisory Committee pre meeting – Teams  
LGA Mayors and CEOs Covid-19 briefing with SA Health and SAPOL – zoom  
LGA Stats are available here:  
<https://www.health.gov.au/resources/collections/covid-19-vaccination-geographic-vaccination-rates-lga>
- 3<sup>rd</sup> December LGR&DS Advisory Committee
- 8<sup>th</sup> December SAROC meeting
- 8<sup>th</sup> December LCLGA Executive Officer Remuneration committee meeting
- 9<sup>th</sup> December Country Arts SA board meeting – Adelaide

Item	4.0 ACTION LIST	Due Date	STATUS
	<b>10<sup>th</sup> December 2021</b>		
7.4	Nominate Trevor Smart and Sarah Phipott to the Regional Planing Committee.	14/12/21	Completed
7.5	Provide feedback on the proposed TOR for the DiT Limestone Coast Road Renewal Working Group.	10/12/21	Completed
7.7	Update and circulate the updated LCLGA Advocay Document.		Completed (7/2/22)
	<b>15<sup>th</sup> October 2021</b>		
7.4	Support the RDALC in their application for funding for a new Leadership program for the Limestone Coast.		Completed.
7.5	LCLGA to meet with the Commissioner and Minister to advise we are not forming a JPB.		Pending
	<b>13<sup>th</sup> August 2021</b>		
7.1	Seek more information regarding the proposed reference group for Joint Planning Board.	8/10/21	Included in this agenda
11.2	Write to LGA Board to include a review of the function support group in their Agenda.		Completed
	<b>11<sup>th</sup> June 2021</b>		
11.1	Invite the Hon. Vickie Chapman or delegate to a future LCLGA meeting.		No response to letter.
	<b>12<sup>th</sup> February 2021</b>		
7.8	New standard form for TOR template be issued to LCLGA Committees to be used to update and endorse current TOR's and bring back to the LCLGA board for approval.	Feb 2022	Progressively being reviewed
	<b>14<sup>th</sup> August 2020</b>		
7.4	Risk and Audit Committee to recruit and appoint an independent member to the Risk and Audit Committee, with a maximum cost of \$3,000 pa and that the terms of reference are amended to allow an independent committee member.		Planning to recruit in the new year.

## Key Correspondence to Feb 4<sup>th</sup> 2022

In/Out	Date	Subject	Name	Organisation
In\Out	04/11/2021	Roadside Vegetation Management Workshop Summary and Draft Project Scope	Abigail Goodman	Landscape SA
In	03/12/2021	Launch of Limestone Coast Food and Agribusiness Cluster	Sally Klose	LC Food and Agribusiness Cluster
In	06/12/2021	Prevention Newsletter	Claire Simcock	CFS
In	09/12/2021	Help us recognise outstanding achievement and innovation		LG Professionals
In	10/12/2021	Andatech - Drug and Alcohol Testing	Samantha Loader	Andatech
In	10/12/2021	Thank you to the LCLGA	Fiona Johnsson	Australian Road Safety Foundation
In	10/12/2021	LGA Latest News - Weekly summary report No 48 - Monday Dec 13th 2021		LGASA
In	10/12/2021	The Weekly by RDALC		RDALC
Out	10/12/2021	Global Airline Summit - Adelaide	Biddie Shearing	LCLGA
In	13/12/2021	Major Health and Medical Research development - Flinders University		Flinders University
In	15/12/2021	Seasonal Outlook, Hazard notes 108 & 109 and BMC info	Claire Simcock	CGS
Out	15/12/2021	Advice and input please - Adelaide Caravan & Camping Show	Biddie Shearing	LCLGA
In	16/12/2021	Launch of the Valuing Social Outcomes Project		LG Professionals SA
In	16/12/2021	Media release: Sick of CPAP? New insights into sleep apnea diagnosis		Flinders University
Out	17/12/2021	EMBARGOED - Funding Announcements pending	Biddie Shearing	LCLGA
In	20/12/2021	Legatus December Newsletter	Tracy Rains	Legatus
Out	22/12/2021	CANCELLED - Adelaide Caravan & Camping - February 2022	Biddie Shearing	LCLGA
In\Out	10/01/2022	Jim Hullick Award 2021	Natasha Black	LGASA
In	10/01/2022	LGA Latest News - Weekly summary report No 51 - Monday Jan 10th 2022		LGASA
In	13/01/2022	Feb 8th LGA Meeting		LGASA
In	14/01/2022	Art of Attraction Tourism Summit postponed	Kym	Awards Absolute
Out	14/01/2022	Regional Housing Affordability and Availability - Information Request	Erika Vikery	SAROC
Out	20/01/2022	Television Commercial	Madeline Brooks	City of Mount Gambier
In	21/01/2022	2022 LGA Board and SAROC meeting in a regional location	Ashlea Lyall	LGASA
Out	24/01/2022	Action Plans and Roads Database - Minor Updates	Various	Various
In	25/01/2022	Regional EO's Updates for SAROC Committee meeting	Melissa Dahman	LGASA
In\Out	28/01/2022	Tourism Regulation Review - final report	Miranda Lang	SATC
In\Out	28/01/2022	Input please: Limestone Coast Green Triangle Innovation Ecosystem Collective	Chad Renando	Global Entrepreneurship Network - Australia
In\Out	29/01/2022	More Great State Vouchers than ever & further business support	Rodney Harrex	SATC
In\Out	01/02/2022	Head to Health - Petition handover	Charlotte Edmunds	Office of Tony Pasin M
In\Out	01/02/2022	BBRF6 Letter of Support request	Alison Stillwell	Kingston SE National Trust SA
In\Out	02/02/2022	New grant program open - RGF Opening our Great Outdoors	Peta Crewe	PIRSA
In\Out	02/02/2022	Catchup Regarding MRF	Tom Elford	Barwon South West Waste and Resource Recovery Group
In\Out	03/02/2022	Green Industries SA	Oliver Lovat	Green Industries SA
In\Out	03/02/2022	Draft report on Limestone Coast population strategy	Andrew Parkin	Flinders University
In\Out	03/02/2022	Regional Climate Partnerships LGA	Andrew Nesbitt	Regional Climate Partnerships LGA

## 6.0 FINANCE REPORT

### BACKGROUND

This report is to the end of January 2021, notwithstanding there will still be some accruals and transfers from the liabilities account which will impact the P&L.

For example, there is approximately \$170k in project liabilities for the SMLC and Regional Sports Academy, which at the writing of this report have not yet been transferred out of project liabilities and into revenue.

As expected, there are some timing differences in income from the budget, which will correct during the financial year. As seen in the cashflow chart below, the original plan assumed invoicing for members fees in July. However, this invoicing was delayed due to the August Business Plan approval.

From the Balance Sheet in Attachment One, there is \$1.14 m in assets and \$419k in liabilities leaving \$725k in net assets.

The proposed transfer of the SMLC (as detailed in another paper in this agenda) will reduce our total assets by approximately \$90k (once liabilities are equalised) but not impact members equity. There is also a further \$86k in grant funding with the SMLC project scheduled for June.

In February, a review of the Heritage Advisors workload will also address Robes concerns and release their funds for the Tourism and Heritage projects. As this has not been invoiced, Trade Debtors is understated by \$24k.

As previously reported, IT and Computing costs are higher than expected but will be offset by grant income to cover setup costs for the Corporate Services Officer.

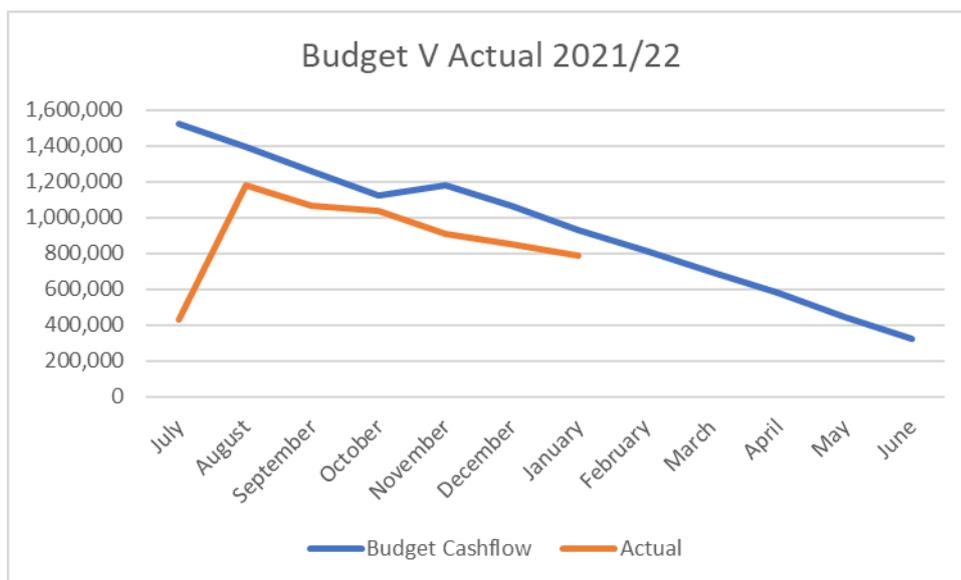
There has been a slight delay in appointing new staff, and this accounts for some of the differences observed in the wages costs.

There has also been a significant delay in changing over vehicles, and with the increased use of video conferencing, we are driving less to appointments.

We have changed our approach to coding and tracking oncosts with a new bookkeeper. We are yet to review the new coding, which we are planning to complete in Feb / March. There will be a few minor adjustments required, but no material impact on the net positions as reported.

We may have a minor unfunded liability with the transfer of LSL entitlements for a former staff member who has continued their career in Local Government and is approaching a net seven years of continuous service with Local Government entities. We are currently working through this issue and will report any impacts at the next Board meeting.

Chart 1 CashFlow Actual v Budget to Jan 2022



### KEY ISSUES

Overall, the P&L is trending as expected; there are a few adjustments required to bring project liability income across into the P&L, which will help correct some of the revenue differences seen in the P&L.

Most of our costs are within budget, and we expect the IT budget to be exceeded by around \$12k, which is offset by a subsidy to assist with technology to support our Corporate Services Officer.

Grant income may be lower than expected, partly due to transferring the SMLC project and not achieving the sought after funding for the Sports Academy. However, this difference shouldn't be a significant issue for the P&L as the income and costs net out.

### RECOMMENDATION

It is recommended that the LCLGA Board;

1. Receive and note the finance report from the Executive Officer.

**Moved,**

**Seconded,**

**Balance Sheet**

As of January 2022

ABN: 42 930 727 010  
Email: admin@lclga.sa.gov.au

<b>Assets</b>		
Cheque Account		\$35,157.81
Business Access Saver		\$158,422.84
Term Deposit 1- 4960		\$83,467.23
Term Deposit 2 - 0560		\$725,965.55
Term Deposit 3 - 8860		\$143,580.51
Electronic Clearing Account		-\$17,836.65
Trade Debtors		\$16,038.40
Accrued Interest		\$57.89
<b>Total Assets</b>		<b>\$1,144,853.58</b>
<b>Liabilities</b>		
Trade Creditors		\$1,637.50
Accrued Expenses		-\$1,705.08
<b>CREDIT CARDS</b>		
Destination Development Manager - 3117	\$1.49	
SMLC - 4064	\$21.99	
Executive Assistant - 5354	\$25.85	
Executive Officer - 4945	-\$304.58	
Starclub/LCRSA - 9808	-\$69.69	
<b>Total CREDIT CARDS</b>		<b>-\$324.94</b>
<b>GST LIABILITIES</b>		
GST Collected	\$983.78	
GST Paid	-\$1,996.31	
<b>Total GST LIABILITIES</b>		<b>-\$1,012.53</b>
<b>PAYROLL LIABILITIES</b>		
PAYG Payable	\$9,936.08	
Leave Provisions	\$37,074.43	
Long Service Leave	\$36,973.00	
Salary Sacrifice	\$1,928.55	
<b>Total PAYROLL LIABILITIES</b>		<b>\$85,912.06</b>
<b>PROJECT LIABILITIES</b>		
LC Regional Sport Academy	\$71,000.00	
Substance Misuse LC	\$200,736.54	
SA Coastal Councils Alliance	\$63,670.09	
<b>Total PROJECT LIABILITIES</b>		<b>\$335,406.63</b>
<b>Total Liabilities</b>		<b>\$419,913.64</b>
<b>Net Assets</b>		<b>\$724,939.94</b>
<b>Equity</b>		
Retained Earnings	\$471,683.83	
Current Year Earnings	\$253,256.11	
<b>Total Equity</b>		<b>\$724,939.94</b>

This report includes Year-End Adjustments.

**LIMESTONE COAST LOCAL GOVERNMENT ASSOC**

Level 1  
9 Bay Road  
Mount Gambier SA 5290

**Profit & Loss**  
July 2021 To Jan 2022

	<b>Actual (YTD)</b>	<b>Budgetted (Full Year)</b>	<b>Difference</b>	<b>%</b>
<b>INCOME</b>				
Members Contributions	\$768,800	\$793,052	-\$24,252	-3%
Grants	\$208,210	\$529,050	-\$320,840	-61%
Grant (from liabilities)	\$5,060	\$0	\$5,060	
Participant Contributions & Sponsorship	\$12,371	\$82,500	-\$70,129	-85%
Sundry Income	\$10,588	\$0	\$10,588	
Interest	\$13	\$10,000	-\$9,987	-100%
<b>Total INCOME</b>	<b>\$1,005,043</b>	<b>\$1,414,602</b>	<b>-\$409,559</b>	<b>-29%</b>
<b>EXPENSES</b>				
Advertising & Marketing	\$355	\$1,800	-\$1,445	-80%
Audit & Accountants Fees	\$17,543	\$36,000	-\$18,457	-51%
Bank Fees	\$453	\$720	-\$267	-37%
Computing & IT	\$24,130	\$15,000	\$9,130	61%
Consultancy	\$0	\$6,000	-\$6,000	-100%
Occupancy	\$13,883	\$30,000	-\$16,117	-54%
Governance	\$0	\$18,000	-\$18,000	-100%
Insurances	\$14,468	\$12,000	\$2,468	21%
Printing/Stationary/Meetings	\$6,528	\$9,600	-\$3,072	-32%
Miscellaneous Expenses	\$2,650	\$6,000	-\$3,350	-56%
Postage	\$21	\$480	-\$459	-96%
Projects	\$206,423	\$454,127	-\$247,704	-55%
Seminars	\$0	\$6,000	-\$6,000	-100%
Subscriptions	\$1,836	\$1,800	\$36	2%
Telephones	\$4,250	\$8,040	-\$3,790	-47%
Training	\$976	\$10,988	-\$10,012	-91%
Travel/Accommodation/Meals	\$4,963	\$6,000	-\$1,037	-17%
Vehicles	\$25,837	\$67,856	-\$42,019	-62%
Programs & Policy	\$73,509	\$115,000	-\$41,491	
Wages	\$353,961	\$733,752	-\$379,791	-52%
<b>Total EXPENSES</b>	<b>\$751,787</b>	<b>\$1,539,163</b>	<b>-\$787,377</b>	<b>-51%</b>
<b>Net Profit/(Loss)</b>	<b>\$253,256</b>	<b>-\$124,561</b>	<b>\$377,817</b>	<b>-303%</b>

Note there is \$170,000 of project liabilities to be transferred into revenue from the SMLC and Regional Sports Academy Project.

## 7.1 SUBSTANCE MISUSE LIMESTONE COAST (SMLC)

### BACKGROUND

The SMLC is a project that the LCLGA have Auspiced since 1/7/2000 under a funding agreement with the Commonwealth Department of Health.

The purpose of this grant is to fund the establishment of a community based collaborative model to address the needs of drug and alcohol issues across the Limestone Coast.

As part of the objectives of the grant was the establishment of an Advisory Board and a legal entity to progress the project.

To assist in the delivery of the objectives of the program, the Department of Health provides \$569,800 (inclusive of GST) of funding over the life of the project.

A further \$88,000 of grant money is expected in June as the final payment.

To date, all the project milestone has been met, including the formation of a separate legal entity and Board.

In January, the President of the LCLGA (Erika Vickery), Chair of the SMLC (Andy Stott), myself and the SMLC Treasurer (Judy Nagy) met to discuss the possibility of transferring the grant deed and all contract liabilities to the new SMLC entity.

The Board have the financial and administrative capacity to take on the funding and sufficient expertise to operate as a separate entity.

We have commenced engaging with the Department, seeking their permission to Novate the grant from the LCLGA to the SMLC.

This outcome (pending Board and Department approval) is entirely consistent with our strategy to occasionally agree to take on a project as an incubator project. These are projects that we support for a limited period of time to see if they have sufficient value to spin out of the LCLGA into a sustainable form.

In this case, we have assisted the SMLC commence operations and have provided a legal entity for grants and contracts. Now they have evolved into their own legal entity; it is consistent with the idea of an incubator project to work with the SMLC to operate independently.

### KEY ISSUES

The LCLGA and Commonwealth Department of Health have a grant agreement to fund the operations of the SMLC.

The SMLC has formed a new legal entity and are now in a position to assume all contractual obligations in the operations of their program.

The formation of a new legal was detailed in the grant agreement and is consistent with previous presentations and reports to the LCLGA Board.

The LCLGA and SMLC would like to finalise the transfer asap to allow the SMLC Board time to operate as a separate legal entity before the funding agreement ceases in October.

The main contracts to be transferred include the grant agreement, employment contracts and some minor consultant contracts. We may also enter into a short-term agreement for office accommodation until a suitable alternative is secured.

It is important to note that the LCLGA and SMLC continue to work together to benefit our region.

**RECOMMENDATION**

It is recommended that the LCLGA Board;

Delegate to the CEO powers to negotiate the transfer of SMLC related contracts and agreements from the LCLGA to the SMLC.

**Moved,**

**Seconded,**

## 7.2 LCLGA CHARTER REVIEW

### BACKGROUND

The LCLGA Charter was last revised in 2015 and is overdue for review.

There are several changes that could be made to the Charter to ensure it continues to provide value for our members.

Specifically, the following changes are envisaged:

- 1) Increasing the term for our committees to the full term between Council elections
- 2) Improving direction as to who can participate in Committees
- 3) Checking and updating references to the Act
- 4) Improve the provisions to allow the use of online conferencing for meetings
- 5) Consider the timing of AGM's (currently limited to January to April)
- 6) Update the EFT process
- 7) Changing the timing requirements for the development of Business Plans to better reflect Council timing
- 8) Strengthening the link between SAROC and the LCLGA Board

A review of the LCLGA Charter against the Murraylands and Riverland LGA Charter (reviewed in 2019) shows the LCLGA Charter is very similar.

The Charter is attached to this report.

### KEY ISSUES

The LCLGA Charter needs to be reviewed, updated and approved.

Overall, while there are several minor changes envisaged, it is not expected there will be significant changes.

### RECOMMENDATION

It is recommended that the LCLGA Board;

Provide feedback on the scope and requirements from a review of the LCLGA Charter.

**Moved,**

**Seconded,**

**LIMESTONE COAST  
LOCAL GOVERNMENT ASSOCIATION**

**CHARTER**

**September 2015**

## 1. INTRODUCTION

### 1.1 Name

The name of the subsidiary is the Limestone Coast Local Government Association (referred to as "LCLGA" in this Charter).

### 1.2 Interpretation and Definitions

"Absolute majority" of the Constituent Councils means a majority of the whole number of the Constituent Councils;

"Act" means the Local Government Act 1999 and all relevant regulations made there under, as amended from time to time;

"Affiliate" means a Council constituted under the Act and any other authority of a local government nature constituted or established under South Australian or Commonwealth legislation which is not a Constituent Council but which is affiliated to the South East Zone Regional Association under the Local Government Association's Constitution;

"Board" means the Board of Management of LCLGA;

"Board Member" means at any time a member of the Board, and where the context so admits, includes a Deputy Board Member;

"Budget" means a budget that conforms to Clause 25 of Schedule 2 to the Act and last adopted by the Board;

"Business Plan" means a business plan that conforms to Clause 24 of Schedule 2 to the Act and last adopted by the Board;

"Constituent Council" means those Councils named in Clause 1.3;

"Council" means a council as constituted under the Act;

"Deputy Board Member" means at any time a person appointed and holding office as a Deputy to a Board Member;

"Elected Member" means a Mayor, Chairman or Councillor of a Council who has been elected pursuant to the Local Government (Elections) Act 1999 and the Act;

"Financial year" means a year beginning on 1 July in each year and ending on 30 June of the following year;

"LGA" means the Local Government Association of South Australia;

"Project fee" means a charge imposed by LCLGA on the Constituent Councils in accordance with Clause 5.2;

“Meeting” includes an ordinary and a special meeting of the Board;

“Minister” means the Minister for the time being responsible for the administration of the Act;

“Subscription” means those monies the Constituent Councils are liable to contribute to LCLGA in accordance with Clause 6.2;

The term “person” shall include a corporate body;

The term “singular” includes the plural and vice versa;

A reference to the masculine includes the feminine and vice versa;

The headings to the Charter are for convenience only and do not form part of the Charter;

References to clauses are to clauses of the Charter;

Any reference to a section(s) is a reference to a section of the Act and includes any section that substantially replaces that section and deals with the same subject matter.

### 1.3 **Establishment**

LCLGA is a regional subsidiary established pursuant to Section 43 of the Local Government Act 1999 by the -

1.3.1 City of Mount Gambier;

1.3.2 District Council of Grant;

1.3.3 Kingston District Council;

1.3.4 Naracoorte Lucindale Council;

1.3.5 District Council of Robe;

1.3.6 Tatiara District Council;

1.3.7 Wattle Range Council.

### 1.4 **Local Government Act 1999**

This Charter must be read in conjunction with Schedule 2 to the Act. LCLGA shall conduct its affairs in accordance with Schedule 2 to the Act except as modified by this Charter as permitted by Schedule 2.

## 1.5 **Objects and Purpose of LCLGA**

LCLGA is established to -

- 1.5.1 Work in association with both the LGA and the Australian Local Government Association
- 1.5.2 Undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level;
- 1.5.3 Facilitate and co-ordinate activities of local government at a regional level related to social, environmental and community development with the object of achieving improvement for the benefit of the communities of its Constituent Councils;
- 1.5.4 Develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community;
- 1.5.5 Develop further co-operation between its Constituent Councils for the benefit of the communities of its region;
- 1.5.6 Develop and manage policies which guide the conduct of programs and projects in its region with the objective of securing the best outcomes for the communities of the region;
- 1.5.7 Undertake projects and activities that benefit its region and its communities;
- 1.5.8 Associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest;
- 1.5.9 Implement programs that seek to deliver local government services on a regional basis; and
- 1.5.10 To effectively liaise and work with the State and Commonwealth Governments and instrumentalities on a regional basis for the general enhancement of the region.

## 1.6 **Powers and Functions of LCLGA**

The powers, functions and duties of LCLGA are to be exercised in the performance and furtherance of LCLGA's objects and purposes.

LCLGA will have those powers, functions and duties delegated to it by the Constituent Councils from time to time that include but are not limited to -

- 1.6.1 Subscribing to, becoming a member of or co-operating or contracting with any other association or organisation whether

within or outside the area of the Constituent Councils whose purposes are wholly or in part similar or complimentary to the objects and purposes to LCLGA, and on such terms as LCLGA deems appropriate;

- 1.6.2 entering into contracts or arrangements with any Government agency or authority which are incidental or conducive to the attainment of the objects and exercise of the powers of LCLGA;
- 1.6.3 appointing, employing, remunerating, removing or suspending officers, managers, employees and agents of LCLGA;
- 1.6.4 entering into any kind of contract or arrangement;
- 1.6.5 raising revenue through Subscriptions and Project Fees from Constituent Councils (and Affiliates), by arrangements with sponsor organisations, by arrangement or contract with any other organisation or person and by any other means not inconsistent with the objects and purposes of LCLGA;
- 1.6.6 printing and publishing any newspapers, periodicals, books, leaflets, or other like writing;
- 1.6.7 establishing such committees as it deems necessary and to define the terms of reference of such committees which may include to steer projects or to pursue geographic or functional interests of LCLGA, the Constituent Councils or specific groups of the Constituent Councils;
- 1.6.8 delegating any of LCLGA's powers, functions and duties to persons or committees and changing or revoking such delegations, save for any of the powers set out in section 44 of the Act (where such powers are applicable to a subsidiary);
- 1.6.9 appointing any elected member, officer or employee of a Constituent Council or any other person to be a member of any duly appointed committee;
- 1.6.10 acquiring, holding, dealing with and disposing of any real or personal property;
- 1.6.11 opening and operating bank accounts;
- 1.6.12 accumulating surplus funds for investment purposes;
- 1.6.13 investing any of the funds of LCLGA in accordance with section 139 of the Act, provided that:
  - (a) in exercising this power of investment LCLGA must exercise the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons; and
  - (b) LCLGA must avoid investments that are speculative or hazardous in nature.

- 1.6.14 borrowing money;
- 1.6.15 giving security for the discharge of the liabilities of LCLGA; and
- 1.6.16 doing all other things that are necessary or incidental or conducive to the attainment of the objects and purposes, the furtherance of the interests and the exercise, performance or discharge of the powers, functions or duties of LCLGA;

## 1.7 **Property**

- 1.7.1 All property held by LCLGA is held by it on behalf of the Constituent Councils;
- 1.7.2 No person may sell, encumber or otherwise deal with any property of LCLGA without the approval of the Board by way of resolution at a Board meeting.

## 1.8 **Borrowing Money**

LCLGA has the power to borrow money subject to the following.

- 1.8.1 If LCLGA intends to borrow money LCLGA must make a proposal in writing to all Constituent Councils outlining the amount of money proposed to be borrowed, the terms and conditions of the loan and the purpose to which the money will be put;
- 1.8.2 The Constituent Councils will vote on the proposal;
- 1.8.3 To authorise the borrowing of money by LCLGA, there must be an absolute majority of the Constituent Councils in favour of the borrowing.

## 1.9 **Delegation by LCLGA**

LCLGA may subject to this Charter and in accordance with the Act by resolution delegate any of its powers, functions and duties under this Charter but may not delegate:

- 1.9.1 The power to impose charges including the power to impose a Project Fee or Subscriptions;
- 1.9.2 The power to borrow money or obtain any other form of financial accommodation;
- 1.9.3 The power to approve expenditure of money on the works, services or operations of LCLGA not set out or included in a budget approved by LCLGA or where required by this Charter approved by the Constituent Councils;

1.9.4 The power to approve the reimbursement of expenses or payment of allowances to members of the Board of Management;

1.9.5 The power to adopt financial estimates and reports.

A delegation is revocable at will and does not prevent LCLGA from acting in a matter.

## 1.10 **National Competition Policy**

LCLGA must undertake any commercial activities, which constitute a significant business activity of LCLGA, in accordance with the principles of competitive neutrality.

## 2. **STRUCTURE**

2.1 LCLGA is a body corporate and is governed by its Charter. The Board has the responsibility to manage the business and other affairs of LCLGA ensuring that LCLGA acts in accordance with this Charter and any relevant legislation.

2.2 All meetings of LCLGA shall be meetings of the Board.

2.3 All Board meetings shall be open to the public unless an order is made by the Board in accordance with this Charter. Members of the public may upon approval of the Board address the Board on issues on the agenda of the Board meeting but will not have voting rights and may not debate issues.

2.4 The Board will be entitled to make decisions in accordance with the powers and functions of LCLGA established in this Charter.

## 3. **BOARD OF MANAGEMENT**

The Board is responsible for managing all activities of LCLGA and ensuring that LCLGA acts in accordance with this Charter.

### 3.1 **Membership of the Board**

3.1.1 The Board shall consist of Members appointed pursuant to this Charter.

3.1.2 Each Constituent Council will be entitled to appoint one elected member to be a Board Member and may at any time revoke this appointment and appoint another elected member on behalf of that Constituent Council.

- 3.1.3 Subject to this Charter a Board Member shall be appointed for a term specified in their instrument of appointment not exceeding the term that the Board Member continues as an elected member of the Constituent Council or until the conclusion of the next periodic Local Government Election following their appointment, whichever term is lesser, at which time they will be eligible for re-appointment by the Constituent Council.
- 3.1.4 Each Constituent Council may appoint two elected members of the Constituent Council to be Deputies, either of whom may act in place of that Constituent Council's Board Member if the Board Member will be unable to be present at a meeting of the Board. The Constituent Council may revoke the appointment of a Deputy and appoint another elected member as Deputy at any time.
- 3.1.5 In the absence of a Board Member, the Deputy Board Member has all of the rights and responsibilities of the Board Member.
- 3.1.6 Each Constituent Council must give notice in writing to LCLGA of the elected members it has appointed as a Board Member and Deputy Board Members and of any revocation of any of those appointments.
- 3.1.7 In the event that a Board Member or a Deputy Board Member appointed pursuant to this Clause is unable to attend a meeting, any other elected member of the Constituent Council present at the meeting may, upon application, be accepted by the meeting as the proxy for the absent Board Member or Deputy Board Member for the purposes of that meeting.
- 3.1.8 A Constituent Council may invite any of its elected members or employees to attend meetings of the Board and those so invited may be heard but only a Board Member may exercise a vote.
- 3.1.9 The provisions regarding terminating the appointment of a Board Member as prescribed in the Act apply to all Board Members. In addition to those provisions, the appointment of a Board Member shall terminate -
- (a) upon the Council who appointed him/her ceasing to be a Constituent Council; or
  - (b) if the Board Member ceases to be an elected member of the Constituent Council which appointed him/her;
  - (c) upon the happening of any other event through which the Board Member would become ineligible to remain as a Board Member.

*(See Clause 20, Part 2, Schedule 2 of the Act for the grounds that give rise to a vacancy)*

3.1.10 The Board may by a two thirds majority vote of the Board Members present (excluding the Board Member subject to this Clause 3.1.10) make a recommendation to the relevant Constituent Council requesting that the Constituent Council terminate the appointment of a Board Member in the event of:

- (a) any behaviour of the Board Member which in the opinion of the Board amounts to impropriety;
- (b) serious neglect of duty in attending to the responsibilities of a Board Member;
- (c) breach of fiduciary duty to LCLGA or the Constituent Council(s);
- (d) breach of the duty of confidentiality to LCLGA or the Constituent Council(s);
- (e) breach of the conflict of interest provisions of the Act; or
- (f) any other behaviour that may, in the opinion of the Board, discredit LCLGA or the Constituent Councils.

If any vacancy occurs in the membership of the Board it must be filled in the same manner as the original appointment under Clause 3.1.2. The person appointed to fill the vacancy will be appointed for the balance of the term of the original appointment and at the expiry of that term shall be eligible for re-appointment.

## 3.2 **Functions of the Board**

The Board is responsible for the administration of the affairs of LCLGA.

The Board must ensure that LCLGA achieves the objectives the purposes set out in this Charter.

In addition, the Board has the following functions:

- 3.2.1 The formulation of strategic plans aimed at improving the activities of LCLGA.
- 3.2.2 To provide input and policy direction to LCLGA.
- 3.2.3 Monitoring, overseeing and evaluating the performance of the Executive Officer of LCLGA.
- 3.2.4 Ensuring that ethical behaviour and integrity is maintained by LCLGA and its Board Members in all activities undertaken by LCLGA.
- 3.2.5 Ensuring that the activities of LCLGA are undertaken in an open and transparent manner, save as otherwise permitted by this Charter.

- 3.2.6 Assisting in the development of Annual Business Plans.
- 3.2.7 Exercising the care, diligence and skill required by the Act that a prudent person of business would exercise in managing the affairs of other persons.

### **3.3 Propriety of Members of the Board**

- 3.3.1 The provisions regarding conflict of interest prescribed in the Act apply to all Board Members in the same manner as if they were elected members of a Council.
- 3.3.2 Board Members are not required to comply with Chapter 5, Part 4, Division 2 (Register of Interests) of the Act.
- 3.3.3 Board Members must at all times act in accordance with their duties of competence and confidentiality and individual fiduciary duties including honesty and the exercise of reasonable care and diligence with respect to the performance and discharge of official functions and duties as required by Chapter 5, Part 4, Division 1 of the Act and Clause 23 of Part 2 of Schedule 2 to the Act.

### **3.4 President and Vice President of the Board**

- 3.4.1 The Board will elect from the Board members a President and Vice President at the Annual General Meeting of the Board.
- 3.4.2 Where there is more than one nomination for the position of President or Vice President, the election shall be decided by ballot.
- 3.4.3 Subject to legislation and any provision in this Charter to the contrary, the President and Vice President shall hold office from the Annual General Meeting at which they are elected until the next Annual General Meeting unless he/she resigns or is removed from office by the Board or is no longer eligible to act as a Board Member.
- 3.4.4 In the event that:
  - (a) the President ceases to be a Board Member for any reason whatsoever, the Vice-President will be appointed to the role of President and the Board Members may elect from their members a person to hold the office of Vice-President until the next election;
  - (b) the Vice-President ceases to be a Board Member for any reason whatsoever, the Board Members may elect from their members a person to hold the office of Vice-President until the next election;

- (c) both the President and Vice-President cease to be a Board Member for any reason whatsoever, the Board Members may elect from their members persons to hold the offices of President and Vice President until the next election.

### **3.5 Powers of the President and Vice President**

- 3.5.1 The President shall preside at all meetings of the Board.
- 3.5.2 In the event of the President being absent from a meeting, the Vice President shall preside over meetings of the Board.
- 3.5.3 In the event of the President and Vice President being absent from a meeting, the Board shall appoint a member from those present, who shall preside for that meeting or until the President or Vice President is present.
- 3.5.4 The President shall have a deliberative vote but no second or casting vote.
- 3.5.5 The President and the Vice President individually or collectively shall have such other powers as may be decided by the Board.

### **3.6 Meetings of the Board**

- 3.6.1 The Board may determine procedures, in addition to but not inconsistent with those specified in this Charter, to apply at or in relation to its meetings.
- 3.6.2 Ordinary meetings of the Board must take place at such times and places as may be fixed by the Board or the Executive Officer of LCLGA from time to time, and in any event not less than two (2) times per financial year.
- 3.6.3 An ordinary meeting of the Board will constitute an ordinary meeting of LCLGA. The Board shall administer the business of the ordinary meeting.
- 3.6.4 For the purposes of this sub-clause, the contemporary linking together by telephone, audio-visual or other instantaneous means (“telecommunications meeting”) of the Board Members, provided that at least a quorum is present, is deemed to constitute a meeting of the Board.
- 3.6.5 Each of the Board Members taking part in the telecommunications meeting, must at all times during the telecommunications meeting be able to hear and be heard by each of the other Board Members present.
- 3.6.6 At the commencement of a telecommunications meeting, each Board Member must announce his/her presence to all other Board Members taking part in the meeting. A Board Member

must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Board Member has previously notified the President of the meeting.

- 3.6.7 Notice of ordinary meetings of the Board (including the Annual General Meeting) must be given by the Executive Officer to each Board Member and Chief Executive Officer of the Constituent Councils at least four (4) weeks prior to the holding of the meeting either by post to the Constituent Council's address or by post to any other location, or via any other means of giving notice (e.g. facsimile or email) as nominated by the Board Member in writing addressed to the Executive Officer of LCLGA.
- 3.6.8 Notice of a meeting for the purpose of making a recommendation to the Constituent Councils to wind up LCLGA will be sent to Board Members and the Chief Executive Officers of the Constituent Councils at least eight (8) weeks before the date of the meeting.
- 3.6.9 Any three (3) Constituent Councils may by delivering a written request to the Executive Officer of LCLGA require a special meeting of the Board to be held. On receipt of the request, the Executive Officer shall send a notice of the special meeting to all Board Members and Chief Executive Officers of the Constituent Councils at least three (3) days prior to the date of the special meeting in the manner provided for in this Charter. Such notice shall specify the date, time and place of the special meeting and be signed by the Executive Officer, and contain, or be accompanied by, the agenda for the meeting.
- 3.6.10 The request by any Constituent Council to the Executive Officer of LCLGA requiring a special meeting to be held must be accompanied by the proposed agenda for the meeting and any written reports intended to be considered at the meeting (and if the proposed agenda is not provided the request is of no effect).
- 3.6.11 The President may convene a special meeting of the Board at the President's discretion without complying with the notice requirements prescribed in this Charter provided always that there is a minimum one (1) hour notice given to Board Members.
- 3.6.12 The President shall convene other meetings of the Board as the Board may direct.
- 3.6.13 **Quorum**
- (a) The prescribed number of Board Members will constitute a quorum at a meeting and no business will be transacted at a meeting unless a quorum is present.

- (b) The prescribed number of Board Members means a number ascertained by dividing the total number of Board Members for the time being in office, by two (2) ignoring any fraction resulting from the division and adding one (1).

**3.6.14 Voting**

- (a) Each Board Member present at the meeting including the President, shall hold a voting card and be entitled to make a deliberative vote on behalf of that Constituent Council.
- (b) In the event of an equality of votes, the President does not have a casting vote.
- (c) Questions arising for decision at ordinary meetings of the Board will be decided by an absolute majority of votes on the basis of one (1) vote per Board Member present at the meeting, providing the number of “for” votes is not less than the absolute majority of Constituent Councils. The President may move to have a question considered for decision.
- (d) A recommendation to Constituent Council’s to wind up LCLGA requires the votes of the Board Members of an absolute majority of the Constituent Councils.
- (e) Subject to conflicts of interest, each Board Member validly present at a meeting and entitled to vote in accordance with this Charter must vote on a question arising for decision at the meeting. Failure by any Board Member to vote other than in conflict of interest situations will be deemed to be a negative vote in relation to the question for decision.
- (f) Board Members may not vote by proxy.

3.6.15 A majority of the Board Members present at a meeting of the Board may adjourn the meeting from time to time and from place to place.

3.6.16 Subject to the provisions of this Charter, meetings of the Board must be conducted in a place open to the public.

3.6.17 All Board Members must at all times keep confidential all documents and any information provided to them on a confidential basis for their consideration prior to a meeting of the Board.

3.6.18 The Board may order that the public be excluded from attendance at any meeting under provisions contained in section 90 of the Act.

This Clause does not apply to:

- (a) a Board Member; or
- (b) any other person permitted by the Board to remain in the room.

3.6.19 Where the Board has considered any information or a matter in confidence it may subsequently resolve to keep minutes and/or any other documents considered during that part of the meeting confidential in accordance with Section 91 of the Act.

3.6.20 Where an order is made under this Charter, a note must be made in the minutes of the making of the order and of the grounds on which it was made.

3.6.21 The Executive Officer must cause minutes to be kept of the proceedings at every meeting of the Board and present the minutes at the next meeting of the Board for confirmation and adoption.

3.6.22 Where the Executive Officer is excluded from attendance at a meeting of the Board pursuant to this Charter, the person presiding at the meeting shall cause the minutes to be kept.

3.6.23 Subject to this Charter a person is entitled to inspect, without payment of a fee:

- (a) minutes of a Board Meeting;
- (b) reports to the Board received at a meeting of the Board;
- (c) recommendations presented to the Board in writing and adopted by resolution of the Board.

3.6.24 Subject to the Act and this Charter and to any direction of the Constituent Councils the Board may determine its own procedures for voting, which must be fair and contribute to free and open decision making.

### 3.7 **Annual General Meeting**

The Annual General Meeting will:

- (a) be held on a day or days in the period from 1 January to 30 April in each calendar year;
- (b) receive LCLGA's Annual Report which may incorporate reports from committees and any representatives reports from other organisations;
- (c) receive the audited financial statement for the preceding financial year;
- (d) acknowledge the appointment of Board Members;

- (e) elect the:
  - (i) President; and
  - (ii) Vice President;
- (f) appoint representatives to other organisations; and
- (g) consider any other business requiring consideration by the Board Members in general meeting.

#### 4. EXECUTIVE OFFICER

- 4.1 The Board shall appoint an Executive Officer of LCLGA to manage the business of LCLGA on terms agreed between the Executive Officer and the Board.
- 4.2 The Executive Officer is responsible to LCLGA for the implementation of decisions made by LCLGA and for the efficient and effective management of the affairs of LCLGA.
- 4.3 The Executive Officer shall cause records to be kept of all activities and financial affairs of LCLGA in accordance with this Charter, in addition to other duties provided for by this Charter and those specified in the terms and conditions of appointment.
- 4.4 The Board shall delegate responsibility for the day-to-day management of LCLGA to the Executive Officer, who will ensure that sound business and human resource management practices are applied in the efficient and effective management of the operations of LCLGA.
- 4.5 The functions of the Executive Officer shall be specified in the terms and conditions of appointment and shall include but are not limited to:
  - 4.5.1 attending at all meetings of the Board unless excluded by resolution of the Board;
  - 4.5.2 ensuring that the decisions of the Board are implemented in a timely and efficient manner;
  - 4.5.3 providing information to assist the Board to assess LCLGA's performance against its Strategic Management and Business Plans;
  - 4.5.4 appointing, managing, suspending and dismissing employees of LCLGA;
  - 4.5.5 determining the conditions of employment of employees of LCLGA, within budgetary constraints set by the Board;

- 4.5.6 providing advice and reports to the Board on the exercise and performance of its powers and functions under this Charter or any Act;
  - 4.5.7 ensuring that LCLGA is at all times complying with the relevant legislation;
  - 4.5.8 co-ordinating and initiating proposals for consideration of the Board including but not limited to continuing improvement of the operations of LCLGA;
  - 4.5.9 ensuring that the assets and resources of LCLGA are properly managed and maintained;
  - 4.5.10 ensuring that records required under the Act or any other legislation are properly kept and maintained;
  - 4.5.11 ensuring that LCLGA's Annual Report is distributed to the Constituent Councils in time to be incorporated in their Annual Reports;
  - 4.5.12 exercising, performing or discharging other powers, functions, delegations or duties conferred on the Executive Officer by or under the Act or any other Act, and performing other functions lawfully directed by the Board; and
  - 4.5.13 achieving financial outcomes in accordance with adopted plans and budgets of LCLGA.
- 4.6 The Executive Officer may delegate or sub-delegate to:
- (a) a committee;
  - (b) an employee of the regional subsidiary;
  - (c) an employee of a Constituent Council; or
  - (d) a person for the time being occupying a particular office or position any power or function vested in the Executive Officer. Such delegation or sub-delegation may be subject to any conditions or limitations as determined by the Executive Officer.
- 4.7 Where a power or function is delegated to an employee, or a person occupying a particular office or position, that employee or person is responsible to the Executive Officer for the efficient and effective exercise or performance of that power or function.

- 4.8 A written record of all delegations and sub-delegations must be kept by the Executive Officer at all times.

## 5. MANAGEMENT

### 5.1 Financial Management

- 5.1.1 LCLGA shall keep proper books of accounts, and reconsider its budget in accordance with the requirements of the Local Government (Financial Management) Regulations 2011 and all applicable Australian accounting standards.
- 5.1.2 LCLGA's books of account must be available for inspection by any Board Member or authorised representative of any Constituent Council at any reasonable time on request.
- 5.1.3 LCLGA must establish and maintain a bank account with such banking facilities and at a bank to be determined by the Board.
- 5.1.4 LCLGA shall appoint no less than two Board members, the Executive Officer, the President and the Vice President as authorised operators of the bank accounts. A minimum of two authorised operators must be required to deal with the bank account at any one time.
- 5.1.5 All cheques must be signed by a person or persons authorised by resolution of the Board.
- 5.1.6 Any payments made by Electronic Funds Transfer must be made in accordance with procedures approved by the external Auditor.
- 5.1.7 The Executive Officer must act prudently in the handling of all financial transactions for LCLGA and must provide quarterly financial and corporate reports to the Board and if requested, the Constituent Councils.

### 5.2 Project Fees

- 5.2.1 LCLGA may charge Constituent Councils or any of them for a specified activity or activities in the form of Project Fees.
- 5.2.2 A Project Fee must be imposed by the Board at an ordinary meeting or an Annual General Meeting.
- 5.2.3 The Executive Officer must give notice to Constituent Councils of the purposes of a Project Fee at least four (4) weeks prior to an ordinary meeting of the Board. The notice shall be given at least eight (8) weeks prior to an Annual General Meeting.

- 5.2.4 In the event that a Constituent Council does not wish to participate in an activity or activities, that Council may elect to be excluded from that activity or activities.
- 5.2.5 The Executive Officer must give notice of the Project Fees to all affected Constituent Councils.
- 5.2.6 A Project Fee will not be binding on Constituent Councils until the expiration of one calendar month from the date of the notice.
- 5.2.7 A Constituent Council that objects in writing to the imposition of the Project Fee within one month of the date of the notice shall be exempt from payment of the Project Fee until its objection is considered at a general meeting of the Board.
- 5.2.8 A general meeting must, after consideration of the objection of a Constituent Council to a Project Fee, confirm or vary the Project Fee on that Council or exempt that Constituent Council from payment of the Project Fee
- 5.2.9 The President may convene a special general meeting to consider an objection to a Project Fee.

### **5.3 Audit**

- 5.3.1 The Board must appoint an external auditor in accordance with the Local Government (Financial Management) Regulations 2011, as amended from time to time.
- 5.3.2 The external Auditor shall hold office until the appointment is rescinded by a resolution of the Board.
- 5.3.3 The external Auditor will have the same powers and responsibilities as set out in the Act in relation to a Council.
- 5.3.4 The audit of financial statements of LCLGA, together with the accompanying report from the external Auditor, shall be submitted to both the Board and the Chief Executive Officers of Constituent Councils.
- 5.3.5 The books of accounts and financial statements shall be audited at least once per year.
- 5.3.6 Subject to approval from the relevant Minister, LCLGA is not required to establish an audit committee.

### **5.4 Annual Business Plan and Budget**

- 5.4.1 LCLGA shall prepare an Annual Business Plan linking the core activities of LCLGA to strategic, operational and organisational requirements with supporting financial projections setting out the estimates of revenue and expenditure as necessary for the period; and

- 5.4.2 A proposed Annual Business Plan and budget detailing the estimated subscriptions, revenues, costs and Project Fees for the ensuing financial year shall be submitted by the Executive Officer to the Board by 30 June in each financial year.
- 5.4.3 The proposed annual Business Plan and the budget detailing the estimated subscriptions, revenues, costs and Project Fees may be altered by the Board and shall be adopted by the Board subject to such alterations as the Board agrees upon after 31 May for the ensuing financial year and before 31 August for the current financial year.
- 5.4.4 The proposed annual Business Plan and the budget must be referred to the Constituent Councils at least eight (8) weeks prior to the date of the meeting at which the budget is to be adopted.
- 5.4.5 A Constituent Council may comment on the Annual Business Plan and the budget in writing to the Executive Officer at least fourteen (14) business days before the meeting at which the budget is to be adopted or through its Board Members at that meeting.
- 5.4.6 The Board must provide a copy of the adopted budget to the Chief Executive Officers of each Constituent Council within five (5) business days after the budget is adopted.
- 5.4.7 The Board will reconsider the Business Plan and budget at least three times during the financial year in line with the provisions of Regulation 7 of the Local Government (Financial Management) Regulations 2011.
- 5.4.8 LCLGA shall consult with the Constituent Councils prior to amending the Annual Business Plan and budget.

## 5.5 Prudential Requirements

Where consideration is being given to LCLGA undertaking a commercial or large project, the provisions of Chapter 4 Part 3 Sections 48 (1) (b), 48 (2) and 48 (3) of the Act, shall apply.

## 5.6 Strategic Management Plan

- 5.6.1 LCLGA shall prepare and implement a Strategic Management Plan.
- 5.6.2 The Strategic Management Plan will:
- (a) identify LCLGA's objectives over the period;
  - (b) identify the principal activities that LCLGA intends to undertake to achieve its objectives;

- (c) state the measures that are to be used to monitor and access the performance of LCLGA over the period;
- (d) identify the broad means by which its activities are to be carried out;
- (e) address issues associated with arranging its affairs; and
- (f) make provision for the review of LCLGA's charter and activities.

5.6.3 LCLGA may amend its Strategic Management Plan at any Board meeting, but must review the Strategic Management Plan at least once every five (5) years.

## 5.7 Reporting

5.7.1 LCLGA must submit to the Constituent Councils, at least once in each operating year and prior to 31 August of the subsequent financial year, a report on the work and operations of LCLGA detailing achievement of the aims and objectives of its Annual Business Plan and incorporating the audited Financial Statements of LCLGA and any other information or report as required by the Constituent Councils.

5.7.2 The Board shall present a balance sheet and full financial reports to the Constituent Councils at the end of each financial year in accordance with the Local Government (Financial Management) Regulations 2011.

## 6. MISCELLANEOUS

### 6.1 New Members

6.1.1 Subject to the provisions of the Act, including but not limited to Ministerial approval, this Charter may be amended by the unanimous agreement of the Constituent Councils to provide for the admission of a new Constituent Council or Councils, with or without conditions of membership, such conditions to be determined by the Board.

6.1.2 A Council may apply for Affiliate status provided that the Board is satisfied that there is good reason for the Council not to be a full member. Subject to this Charter, an Affiliate shall be entitled to attend at all meetings of the Board and shall have an opportunity to speak to the meeting, however an Affiliate shall not be entitled to vote at meetings of the Board and shall, subject to legislative requirements, have such other rights and obligations as the Board may decide.

### 6.2 Subscription

- 6.2.1 Every Constituent Council shall be liable to contribute monies to LCLGA each financial year.
- 6.2.2 Subscriptions are to be applied equitably to Constituent Councils under such terms and conditions determined by the Board.
- 6.2.3 The amount of each Constituent Council's subscription will be decided at an ordinary meeting and will be due and payable within one month of a written request from the Executive Officer for payment.
- 6.2.4 If a Council becomes a Constituent Council after the first day of July in any year, the subscription payable by that council for that financial year will be calculated on the basis of the number of months remaining in that financial year.
- 6.2.5 The subscription payable by an Affiliate shall be decided at the time Affiliate status is granted and may be determined by the Board at the Annual General Meeting.

### 6.3 **Standing Orders**

Subject to Clause 21 of Schedule 2 of the Act, LCLGA may by resolution at any meeting of the Board pass, alter or rescind standing orders or rules for the due management and regulation of LCLGA. Standing orders or rules made pursuant to this Clause shall be entered in a book that will be kept for the information of Board Members and may be printed or circulated at the discretion of LCLGA.

### 6.4 **Disqualification**

- 6.4.1 Subject to any legislative requirements including but not limited to Ministerial approval, a Council that fails to pay its subscription or any other monies due to LCLGA within six months from the date upon which the subscription or other monies become due and payable shall cease to be a Constituent Council or, as the case may be, an Affiliate.
- 6.4.2 The Executive Officer will give notice in writing to the Constituent Council that its status as a Constituent Council or, as the case may be, an Affiliate, has been terminated.

### 6.5 **Withdrawal**

- 6.5.1 Subject to any legislative requirements, including but not limited to Ministerial approval, a Constituent Council or an Affiliate may resign from LCLGA at any time by giving three months notice in writing of such withdrawal to the Executive Officer provided that its subscription of the current year and other monies outstanding prior to the date of its giving notice of withdrawal have been paid to LCLGA.

- 6.5.2 The withdrawal of any Constituent Council does not extinguish the liability of that Constituent Council to contribute to any loss or liability incurred by LCLGA at any time before or after such withdrawal in respect of any act or omission by LCLGA prior to such withdrawal.

## **6.6 Insurance and Superannuation Requirements**

- 6.6.1 LCLGA shall register with the Local Government Mutual Liability Scheme and comply with the Rules of that Scheme.
- 6.6.2 LCLGA shall advise the Local Government Risk Management Services of its insurance requirements relating to Local Government Special Risks including buildings, structures, vehicles and equipment under the management, care and control of LCLGA.
- 6.6.3 If LCLGA employs any person it shall register with the Local Government Superannuation Scheme and the Local Government Workers Compensation Scheme and comply with the Rules of those Schemes.

## **6.7 Winding Up**

- 6.7.1 LCLGA may be wound up by the Minister acting upon a unanimous resolution of the Constituent Councils or by the Minister in accordance with Schedule 2, Part 2, clause 33 (1)(b) of the Act.
- 6.7.2 In the event of a winding up of LCLGA, any surplus assets after payment of all expenses shall be returned to Constituent Councils in proportion to the subscription paid in the financial year prior to the passing of the resolution to wind up.
- 6.7.3 If there are insufficient funds to pay all expenses due by LCLGA on winding up, a levy shall be imposed on all Constituent Councils in proportion to the subscription paid in the financial year prior to the passing of the resolution to wind up.
- 6.7.4 In the event of a winding up of LCLGA, an Affiliate shall not be entitled to participate in a distribution of surplus assets and shall not be liable to pay a levy if there are insufficient funds to pay all expenses.

## **6.8 Direction by Constituent Councils**

- 6.8.1 The establishment of LCLGA does not derogate from the power of the Constituent Councils to jointly act in any manner prudent to the sound management and operation of LCLGA, provided that the Constituent Councils have first agreed by

resolution of each Constituent Council as to the action to be taken.

6.8.2 The establishment of LCLGA does not derogate from the power of any of the Constituent Councils to act independently in relation to a matter for which LCLGA has been established.

6.8.3 Provided that the Constituent Councils have all first agreed unanimously as to the action to be taken, the Constituent Councils may direct and control LCLGA.

6.8.4 For the purpose of sub-clause 6.8.3, any direction given by the Constituent Councils must be given in writing to the Executive Officer of LCLGA.

## **6.9 Alteration and Review of Charter**

6.9.1 This Charter will be reviewed by the Constituent Councils acting in concurrence at least once in every four (4) years.

6.9.2 This Charter may be amended by unanimous resolution of the Constituent Councils. The amended Charter must be ratified at a meeting of the Board.

6.9.3 Notice of a proposed alteration must be given by the Executive Officer to all Constituent Councils at least four (4) weeks prior to the Council meeting at which the alteration is proposed.

6.9.4 The Executive Officer must ensure that the amended Charter is published in the Gazette and a copy of the amended Charter provided to the Minister.

## **6.10 Disputes Between Constituent Councils**

6.10.1 The Constituent Councils agree to work together in good faith to resolve any matter requiring their direction or resolution.

6.10.2 Where the Constituent Councils are unable to resolve a matter within twenty one (21) days of the matter being presented to them, the matter will be referred by the Board to the President of the Institute of Arbitrators and Mediators Australia (or his/her nominee) for the appointment of an arbitrator.

6.10.3 Notwithstanding sub-clause 6.10.2 the Constituent Councils agree to be bound by the decision of the appointed arbitrator (except in relation to any decision relating to the acquisition or disposal of any real property) and will endeavour to work together in good faith in the implementation of that decision.

6.10.4 The costs of arbitration shall be borne equally by the Constituent Councils involved in the arbitration, or as otherwise determined by the arbitrator.

## 6.11 Committees

- 6.11.1 The Board may establish a committee of Board Members for the purpose of:
- (a) enquiring into and reporting to the Board on any matter within LCLGA's functions and powers and as detailed in the terms of reference given by the Board to the Committee;
  - (b) exercising, performing or discharging delegated powers, functions or duties.
- 6.11.2 A member of a committee established under this Clause holds office at the pleasure of the Board.
- 6.11.3 The Board may establish advisory committees consisting of or including persons who are not Board Members for enquiring into and reporting to the Board on any matter within LCLGA's functions and powers and as detailed in the terms of reference which must be given by the Board to the advisory committee.
- 6.11.4 A member of an advisory committee established under this clause holds office at the pleasure of the Board.
- 6.11.5 The President of the Board is an ex-officio member of any committee or advisory committee established by the Board.

## 6.12 Common Seal

- 6.12.1 LCLGA shall have a common seal upon which its corporate name shall appear in legible characters.
- 6.12.2 The common seal shall not be used without the express authorisation of a resolution of LCLGA and every use of the common seal shall be recorded in the minute book of LCLGA.
- 6.12.3 The affixing of the common seal shall be witnessed by the President or Vice President and the Executive Officer or such other person as LCLGA may appoint for the purpose.
- 6.12.4 The common seal shall be kept in the custody of the Executive Officer or such other person as LCLGA may from time to time decide.

**6.13 Circumstances Not Provided For**

6.13.1 If any circumstance arises about which this Charter is silent, incapable of taking effect or being implemented according to its strict provisions, the President may decide the action to be taken to ensure achievement of the objects of LCLGA and its effective administration.

6.13.2 The President shall report any such decision at the next general meeting.

## 7.3 NATIONAL FARMER FEDERATION (NFF) REGIONALISATION AGENDA

### BACKGROUND

Last year the NFF released their Regionalisation Agenda, which provides a robust advocacy platform and vision for the future of regions in Australia.

The NFF Regionalisation Agenda can be found at this link

<[https://nff.org.au/wp-content/uploads/2021/02/NFF\\_A4\\_Regionalisation-Agenda\\_2021\\_V7-compressed\\_1.pdf](https://nff.org.au/wp-content/uploads/2021/02/NFF_A4_Regionalisation-Agenda_2021_V7-compressed_1.pdf)>.

The NFF argues Covid-19 has changed the way we work and where we want to live, it also provides an opportunity to diversify and de-risk our community, grow our national economy and take the pressure of urban infrastructure.

Many of the initiatives and approaches in the Regionalisation Agenda complement the LCLGA Economic Growth Strategy and our advocacy agenda.

The approach proposed in the Agenda includes advocating for resources to increase the capability of regional RDA's and to improve the capacity of Local Councils.

The focus on priority projects, incentivising investments in regional assets and the discussion about government discount rates when assessing the viability of projects are all critical issues for Local Government and investment decision making.

The strategy identifies that "Regional Councils should be the driving force in the regionalisation agenda" but lack resources to support regional development opportunities.

The NFF Regionalisation Agenda seeks to elevate these issues to National Cabinet for commitment.

### KEY ISSUES

NFF Regionalisation Agenda appears to be gaining momentum.

There is a strong alignment between the LCLGA's priorities and the Agenda.

Engaging with the NFF to support and position the interests of the Limestone Coast will allow us to learn and garner support for our region and progress some of our complimentary strategies and initiatives.

### RECOMMENDATION

It is recommended that the LCLGA Board;

Approves the LCLGA to support our members in working with the NFF on the opportunities from the Regionalisation Agenda for our region.

**Moved,**

**Seconded,**

## 7.4 LCLHN ENGAGEMENT STRATEGY OVERSIGHT COMMITTEE

### BACKGROUND

The Limestone Coast Local Health Network (LCLHN) has undertaken a public process to seek nominations for their Engagement Strategy Oversight Committee.

As part of this process, they also directly contacted a number of organisations for nominations, including each Council.

Nominations can also be received directly from individuals. The LCLHN is specifically looking for people who can represent or have knowledge of the following areas:

Clinical Advisory Council Representative

Local Council Representative

Primary Health Network Representative

Volunteer Representative

Consumer / Community Representative including but not limited to:

- General Consumer(s)
- Aboriginal and Torres Strait Islander identified consumer(s)
- Culturally and Linguistically Diverse consumer(s)
- Disabled consumer(s)

They are seeking people who can provide advice and assist with engagement in the local political environment as they implement their engagement strategy.

The position attracts a small remuneration, and the Committee would likely meet 3-4 times per year.

I advised the Coordinator that we had sought nominations from the LCLGA Board and had not received any. However, they are keen for us to provide a nomination and have given us until COB on the 11<sup>th</sup> to provide one if we wish to.

The selection process for the Committee is for an informal interview with Local Health Network Board Directors; once they pick their shortlist and from these interviews, they will appoint their Committee.

There is no guarantee that any nomination we make will be accepted for the Committee, and as it has been a public recruitment process, they will undoubtedly have nominations from a range of sources.

### KEY ISSUES

The Limestone Coast Local Health Network is an important stakeholder and network for our community.

They have undertaken a public process to attract nominations from individuals who can provide insights into particular areas, such as local government, to assist them with insights and advice on their Engagement Strategy.

The Committee membership attracts a small (minor) payment.

The Committee would likely meet 3-4 times per year.

The Limestone Coast Local Health Network was a key stakeholder as we developed the Limestone Coast Regional Health Plan.

There is no guarantee that any nomination we provide will become their preferred Committee Member. They may, for example, choose a candidate that covers several criteria.

**RECOMMENDATION**

It is recommended that the LCLGA Board;

Advises the Executive Officer if they wish to nominate a candidate and who that candidate is.

**Moved,**

**Seconded,**

## **8.1 PRESIDENTS REPORT**

Report to be tabled at the Board meeting

## **8.1.1 AND 8.1.2 LGASA BOARD & SAROC DRAFT MINUTES**

LGASA Board and SAROC draft minutes from recent meetings can be found at the Local Government Association of South Australia website at <https://www.lga.sa.gov.au/about-lga/lga-meetings/committees>.

## 8.3 EXECUTIVE OFFICER REPORT

### BACKGROUND

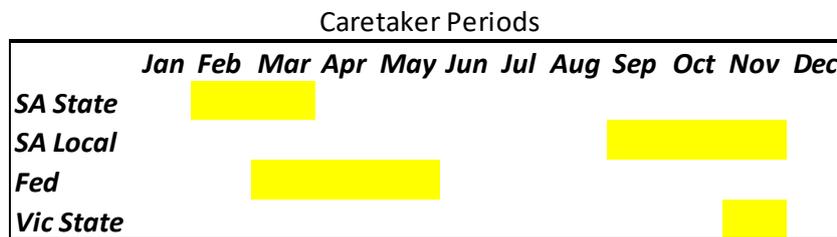
Since the last Board meeting on 10th December, most of the LCLGA team has taken leave over Christmas, New Year and early to mid-January. For most of our team, the last couple of years has been hectic as we continually seek to pivot our programs due to the Covid-19 pandemic.

Indeed Omnicron and the opening of Borders have led to further changes in our approach to project delivery, and for example, we had to rethink our strengthening program for our sports academy. We are not unique as all businesses and Councils have had to make similar decisions. For the LCLGA, where we have little internal redundancy, the team was thankful for a break, so they can return recharged for what is going to be a pretty intense next 12 months.

50% of our workforce was quarantined during the Christmas period due to close contacts.

It is worth noting that we have the following elections occurring this calendar year in our political ecosystem.

- 1) SA State election - 19<sup>th</sup> March 2022. Caretaker period starts 19<sup>th</sup> February)
- 2) Australia Federal election - 21<sup>st</sup> May 2022 at the latest. Caretaker around three months from the election)
- 3) SA Local Council election, the process starts - 23<sup>rd</sup> August (nominations), counting on 12<sup>th</sup> November 2022. Caretaker from the data nominations close, 6<sup>th</sup> September 2022
- 4) Victorian State Election – 26<sup>th</sup> November 2022. Caretaker from the 1<sup>st</sup> November 2022



The key activities during the last two months include:

- CEO and Mayor weekly meetings
- Attended the Kingston Lifetime of Friendship Mosaic opening
- MRLGA Governance review workshop
- Meeting David Lake and Tom Victory (Tom is taking over the delivery of the Regional Plan Project)
- Cross Border Commissioner forum with Western Victorian CEO's on pre-Christmas border rules.
- COVID impacts on local government forum
- Provided feedback on the LGASA discussion paper on
- Ac.Care Board meeting
- Coastal Protection Project Meeting
- Meeting with Erika Vickery, Andy Stott, Judy Nagy on the next steps for the SMLC
- Landscape Board – Roadside Vegetation Management proposal
- Meeting Ben Hood to outline our advocacy priorities
- SAROC Regional Roads Planning – consultant inception meeting

The focus for the next period:

- Implementing the business plan, including
  - Destination Development
  - Waste MRF
  - Roads – setting up the new DiT committee, engaging in GTFAP and preparing SLRP submissions for 2022/23
  - Starclub Business Plan
- Sports Academy environmental scanning
- Transition arrangement planning for the SMLC project
- Completing the shift to Cloud for LCLGA data and systems
- Improving LCLGA systems and policies (ongoing process)
- Advocacy
- Updating the LCLGA Association Charter
- Completing the development of the 2022/23 Business Plan

## 8.4 DESTINATION DEVELOPMENT PROGRAM

### OBJECTIVES

The Destination Development Program is gaining momentum, despite ongoing uncertainty in the market due to consumer confidence and long-term business hardship. The objectives remain as:

- Short-Term Objective: Maintain industry support and access to support programs and funding opportunities as the sector emerges from CoVid19.
- Medium-Term Objective: Finalise the visitor economy reference group. Onboard a new Destination Development Coordinator to the program and advance a regional solution for data collection.
- Longer-Term Objective: Deliver the Destination Tourism & Marketing Strategy.

### PROGRAM HIGHLIGHTS

- Industry support remains the priority for the program with consumer confidence low and imminent international border re-opening meaning those consumers with built up savings, access to excess annual leave will chose international travel over a domestic holiday.

Limestone Coast industry sentiment around forward bookings is concerning, so the Great State Voucher Rounds 7 + 8 (just announced) is timely along with further business support. <https://tourism.sa.gov.au/news-articles/more-great-state-vouchers-than-ever-further-business-support>

Recent data released by SATC, and Tourism Research Australia supports the notion that our covid recovery has stalled and rebuilding the visitor economy will take longer than originally forecast. The impact of interstate lockdowns (and the emergence of Omicron) is still impacting consumer confidence while increasing the pressure on workforce shortages.

The data shows that of the 24,000 job vacancies in South Australia, Accommodation & Food Services is the second highest behind health. This is an alarming statistic for businesses attempting to recover and will be another pressure point when demand returns.

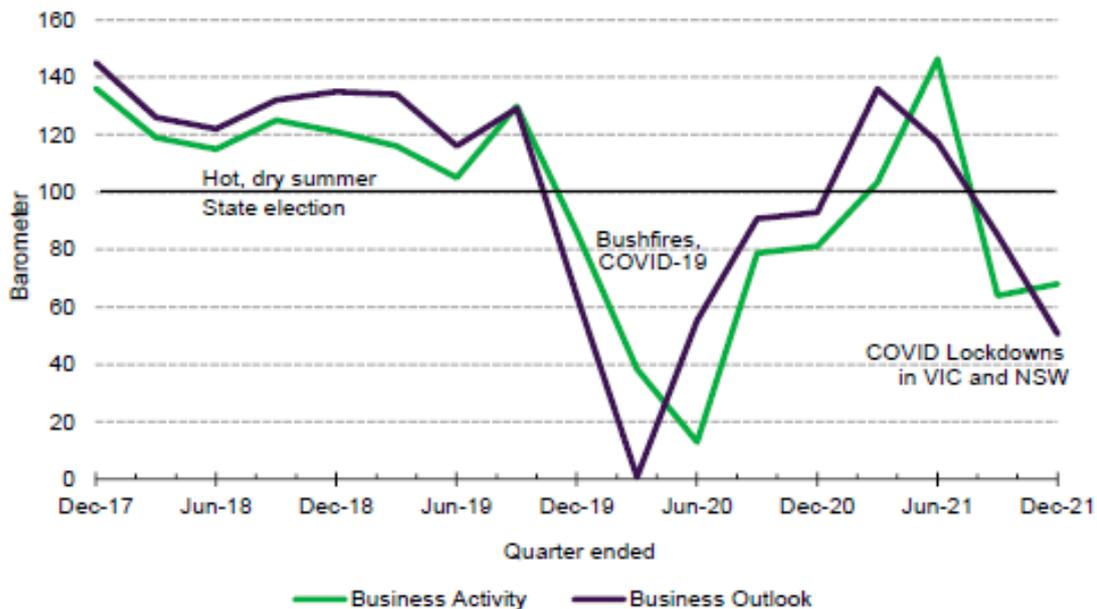
Tourism Industry Council SA released a Tourism Barometer for December 2021 with this graphic demonstrating the depth of business confidence, profitability and actual business revenue across SA.

Figure 1: TiCSA Tourism Barometer Dashboard Readings



Source: Tourism Industry Council South Australia

Figure 2: TiCSA Tourism Barometer



Source: Tourism Industry Council South Australia

- Our scheduled new blogs on the official destination website include a focus on fishing and travelling with pets (see links below).

<https://visitlimestonecoast.com.au/blog/fishing-in-the-limestone-coast/>  
<https://visitlimestonecoast.com.au/blog/pet-friendly-holidays-in-the-limestone-coast/>

To note, our blogs continue to be the number source driving traffic to our social media pages and are averaging approximately 4 mins 'time spent on our website'.

- Social Media online community has climbed to over 11,000 with posts reaching over 380,000 people during the October – December quarter. Pleasingly, some of our posts were re-shared by amplifier accounts helping us to reach potential audiences of 5.87million people.
- The latest edition of the official Limestone Coast Regional Visitor guide has been released with distribution rollout commencing via an arrangement with SATC. 50,000 units have been produced, acknowledging the collaboration across the LC Visitor Servicing network who were able to assist with fact-checking and accuracy of the content.

- The next round of Regional Event Funding has opened with applications closing Friday 22<sup>nd</sup> April 2022. <https://tourism.sa.gov.au/support/regional-event-fund>
- PIRSA has announced a \$10 million **Opening our Great Outdoors** funding program for projects supports economic generating regional tourism initiatives. This is a year-round program with applications closing June 2023 or when the pool of funding is exhausted [https://www.pir.sa.gov.au/.../opening\\_our\\_great\\_outdoors...](https://www.pir.sa.gov.au/.../opening_our_great_outdoors...) There are 2 streams
  - a) **Stream 1: Regional Tourism projects:**
  - b) **Stream 2: Regional Accommodation projects:**

The LCLGA will continue to provide support for businesses who are applying under these programs, however, it is worth noting the enquiry rate so far has been very slow.

- Tourism Australia has invited the Limestone Coast to participate in a Regional Tourism Forum in early March (& have provided free accommodation to attend). This will be an important opportunity to share our learnings during covid and come together to plan our recovery.
- With the imminent opening of the international borders, there is an urgent need to fast-track business to business arrangements between tourism operators and wholesalers/agents (called the distribution system).

The Australian Tourism Export Council is launching a new initiative to assist regions to hunt in packs and predominately be more competitive in a crowded international market, noting some international destinations have been open for some time and Australia is a 'long-haul destination. This is a developing project, but important as this sector represented \$20m to our local economy prior to covid.

The DDM have provided support for a number of businesses who are applying under these programs, again indicating the optimism in the region.

#### Project YTD Profit & Loss.

	Actual YTD	Budget FY	Variance
<b>Income</b>	<b>\$263,500</b>	<b>\$304,000</b>	<b>\$40,499</b>
<b>Expenditure</b>	<b>\$161,770</b>	<b>\$306,000</b>	<b>-\$144,229</b>
<b>Net</b>	<b>\$101730</b>	<b>-\$2064</b>	
<b>Expected Carry Over</b>			

## Project Risks

Risk	Probability	Consequence	Control
CoVid19 Pandemic ‘ Emergency – Public Health, Bushfires, Drought)	High	High International and domestic border closure affecting Melbourne to Adelaide Touring, combined expenditure impact is valued at \$155M.  High Consumer confidence to book ahead.	Build flexibility in activities that can be re-allocated. Currently re-directing regional promotion and activity to domestic, increasing digital activity to reach targeted audiences.  Support industry to access funding and recover through business capability and capacity.
Fragmentation	High  High	High Duplication of messages and inefficient use of limited resources.  High Multiple organisations approaching state and federal government, advocating for tourism sector.	Major Marketing Campaign planned to bring together all stakeholders under an umbrella theme however allows for niche messaging.  LCLGA to play a leadership role and create stakeholder connections to create ‘one voice’
Resources	Medium	High Lack of alignment of internal tourism resources could create duplication and inefficiencies.	Established a Limestone Coast Visitor Servicing Network (via Zoom) to improve communication and information sharing.
Strategic Support	Low	Low Attendance and participation at Tourism Management Group meetings reduces and strategic insight and contribution is low.	Low Ensure Tourism Management Group Meetings are timely, relevant, and succinct. Terms of Reference are in place.

## 8.5 STARCLUB AND REGIONAL SPORTS ACADEMY

### OBJECTIVES - STARCLUB

To ensure clubs in the region:

- comply with State and Federal Legislation
- are financially stable through prudent self-management and have access to appropriate funding
- maintain and build on membership, players and volunteers within the club.
- can access training and education opportunities for Clubs, Members and Associations
- are supported to secure grants and funding

### OBJECTIVES – SPORTS ACADEMY

The objectives of the Sports Academy are to:

- identify regional talent
- educate and develop youth in the region
- provide pathways to State and National representation
- develop the skills of regional coaches

### KEY HIGHLIGHTS – STARCLUB

The ORSR announced successful applicants for it's latest round of Infrastructure Grants in January.

The Limestone Coast was successful in gaining \$1,306,400 out of a total of \$5,670,00 funding delivered across the state. Almost every club that was successful in obtaining grant money had worked with the STARCLUB Field Officer (SFO) in the lead up to their application and certainly the clubs that received over \$50,000 had worked with the SFO.

[https://www.orsr.sa.gov.au/data/assets/pdf\\_file/0029/35948/2021-22-Infrastructure-Projects-Successful-Applicants.pdf](https://www.orsr.sa.gov.au/data/assets/pdf_file/0029/35948/2021-22-Infrastructure-Projects-Successful-Applicants.pdf)

The SFO recently co presented with the Robe Sport and Recreation to the Bendigo Bank Board in Robe, looking to obtain a grant for \$40,000 to complete a Masterplan for the Robe Sporting Facility Precinct. The SFO has been working with the committee that was formed in March 2021, to ensure Governance, Compliance and Financial management continued to be implemented and maintained. The Association was successful in it's presentation to the Board and work on a Masterplan will begin soon.

With the announcement that the ORSR will no longer provide funding for the STARCLUB Field Officer position, as reported at the last board meeting, the SFO and LCLGA EO have been working with the ORSR to ascertain the requirements to continue to have a Sports Officer in the Region.

The ORSR have suggested a Business Case be presented by the LCLGA Board on how the Sports Officer position would operate and the key outcomes the Officer would achieve for the community. These outcomes would need to fall in line with the Governments 'Game On Plan'. As stated in the plan - *Game On* will:

- Be innovative and change the mindset of South Australians by investing in areas that guarantee physical activity to work around people's lives.

- Build system resilience and capacity, connecting investment in infrastructure, high performance, and events.
- Improve the use of research and technology.
- Adapt and evolve sport and recreation programs, services, and approaches, placing additional focus on active recreation that provides everyone with an opportunity to participate.
- Develop 'family-friendly' fixturing across sports and alternative club structures to better harness available volunteers.
- Design and develop adequate public open spaces.
- Meet community demand to allow people increased hours to participate in activity safely.

The Key Outcomes from the plan that a Sport Officer position would need to be focused on activities with the following focus:

- Lifelong Physical Activity
- High Quality and accessible public open spaces for active recreation
- Growth in active transport
- Active young people with good coordination and strong fundamental movement skills
- Affordable sport and active recreation opportunities
- A sustainable sport and recreation sector
- More and better trained volunteers
- High quality, inclusive and accessible sport and recreation infrastructure

Local Governments role in the Game On plan is seen by the State Government and ORSR as:

- Align investment and resources and leverage local expertise to contribute to the vision and recommendations of Game On.
- Convene stakeholder groups to engage with, interpret, prioritise and respond to the eight Game On issues and outcomes in the respective regions.
- Lead recommendations in each region which improve public open space and sport and recreation systems and programs that support active lives.
- Identify areas of growth and change that support the Game On recommendations

The STARCLUB Field Officer continues to work with many clubs across the region on grant submissions, strategic planning, coach and volunteer education and governance requirements for Sporting Bodies.

## **KEY HIGHLIGHTS – SPORTS ACADEMY**

The Academy has been challenged, like everyone, again by the COVID pandemic. Planned Induction, Awards ceremonies and Gym education sessions were unable to be completed face to face with athletes, coaches and families. The Academy, working with it's partners delivered online versions of the aforementioned sessions. Athletes will continue working with coaches in a controlled COVID Safe environment for all Academy sessions.

The Academy athletes had some fantastic results in the December/January period. Four of our cycling athletes competed at the State U/17 Titles. All four athletes won medals, and two were selected in the State team to compete at Nationals in March.

Two of our Athletics program members competed at the time honoured and prestigious Bay Sheffield Athletics meet in December. One was the winner of the U/18 Female 120m final, whilst the other athlete finished 3<sup>rd</sup> in the U/18 Male Final, (as the backmarker, coming off a 10metre handicap), he also qualified for the Senior Mens 120m final. This is a fantastic achievement.

All our sporting partners have committed to continue on for 2022. We are also in discussions with other State Sporting Bodies as the interest to be involved in our program grows.

Whilst we will not be adding sporting programs in 2022, the potential to add more sports is dependent on future funding.

Our Academy athletes are doing amazing things in their chosen sport. The LCLGA encourages members to look at the Academies Facebook page to see some of these outstanding achievements.

<https://www.facebook.com/LCRSA>

Figure 1: Year To Date Project P&L

	Actual YTD	Budget FY	Variance
<b>Income</b>	<b>\$139,928</b>	<b>\$221,500</b>	<b>-\$80,571</b>
<b>Expenditure</b>	<b>\$88,959</b>	<b>\$241,099</b>	<b>-\$152,139</b>
<b>Net</b>	<b>\$50,968</b>	<b>-\$19,599</b>	
<b>Expected Carry Over and</b>			

### Project Risks

Risk	Probability	Consequence	Control
Funding loss	M	H	Programs would dissolve
Access to facilities	L	H	Maintain strong relationships with councils and facility management
Delivering programs to young adults and pre-teen children	M	H	Ensure child safe policies and procedures are adhered to
The program grows too quickly beyond staffing levels leading to program standard deterioration.	H	H	Secure required funding, keep the program sized to available resources; and operate the program efficiently.
A program loses its reputation for supporting elite athletes.	M	H	Ensure the recruitment and participation monitoring has the proper focus on elite potential and elite participation.

## 8.6 SUBSTANCE MISUSE LIMESTONE COAST

### OBJECTIVES

- Build community awareness of addiction issues
- Provide training for front-line community service workforce and families
- Supporting secondary schools to imbed evidence-based alcohol and other drug education into curriculum
- Community and stakeholder engagement
- Establishing community partnerships to reduce isolation in the region
- Consult with Western Region Alcohol and Drug Service (WRAD)
- Establish an active and diverse Board representing community interests to build the development of infrastructure incorporating a community-based model to address alcohol and other drug issues
- Establishment of legal entity, website, and facilities for Board

### KEY HIGHLIGHTS

One of SMLC's key objectives is to advocate for the many agencies and staff working in the Limestone Coast, and as part of SMLC's advocacy for the AOD sector. A Summit was convened in Mount Gambier in November 2021 to highlight gaps in services provision from both the consumer and provider perspectives.

This Summit was the first time that Limestone Coast regional agency leaders and staff and have had the opportunity to meet to discuss shared problems and challenges in AOD services. Working together to determine future planning needs for the region will be a part of the next steps to capitalise on the Summit outcomes.

Participants were asked to respond to a number of questions about the structure of the Summit and how it facilitated information exchanges. In particular how the practical role-play provided a useful foundation for workshops to discuss the services currently available in the Limestone Coast and to consider whether the presentations were relevant and timely for the AOD sector. Participants were also asked what were their main takeaway points from the Summit, if there was any interest in future forums, and how information gained might be used.

The data gathered from those in attendance clearly shows that the Summit was extremely successful with many agencies from across the region benefiting from the free workshop. 28 programs from 24 agencies participated in the workshop showing a broad reach and interest in the opportunity to gather and discuss needs and gaps, with 24 evaluations received. The following are noted as key outcomes;

- Participants overwhelmingly identified networking and the need for collaborative strategic planning for the region as essential.
- 92% confirmed they would be interested in attending future summits annually.
- Lack of knowledge about current services and agency websites were out of date and confusing.
- The importance of specific AOD services which are under-resourced with excessive waiting times.

- Increased awareness of SMLC & SANDAS, and funding allocations to South Australian services.
- The importance of language to de-stigmatise.
- Will promote local services and now have an awareness of [knowyouroptions](#) and [Path2Help](#)
- Websites for promotion to colleagues and clients.
- South Australia received \$193m for Mental Health services and \$4m for AOD services.
- Guest speakers were very beneficial.

The opportunity for agencies operating in the same area to come together is rare in regions. From the lively exchanges and engaged conversations during breaks, it was clear that agencies valued the opportunity network and to discuss shared issues.

Interestingly in 2016, SMLC funded workshops for front-line workers (the Summit included both leaders and front-line workers) where one of the key outcomes was the value placed on being able to meet with others over two days to learn what other people were doing and how they had similar or over-lapping problems.

While the opportunity to meet is valuable, in both 2021 and 2016, the feedback highlights that agencies are disconnected from each other with limited knowledge about the services each provide in the region and this has not changed over time.

Agencies clearly wish this wasn't so and are keen to work collaboratively. The reference to inadequate and poorly maintained websites in the survey is indicative of the timing issues associated with project-based funding. By the time everything is well established and working, it is not uncommon for projects to wind down with a new provider being funded for something different. Keeping websites current in this type of context would not necessarily be a priority making it very difficult for potential clients, as our role play with *Ani Boddie* illustrated. The disconnection also does little for creating a clear understanding of client needs and the effectiveness of services.

Those attending had no doubt that needs are rising as rental market challenges and Covid-19 related stresses across the region challenge personal coping strategies. Advocacy for improved services across the region will be possible through a clearer understanding of agency inter-relationships. This viewpoint was underscored by Sally Underdown, South Australian State Manager Alcohol and Drug Foundation, who posted on social media about the Summit stating;

*"I spent last week in the Limestone Coast of South Australia with a group of savvy and committed people working to make their region healthy, strong and connected. The collaboration and change that [Sophie Bouchier](#) and the [Substance Misuse Limestone Coast](#) are creating in the region is truly inspiring. The [Alcohol and Drug Foundation](#) is so grateful for all the amazing work that they do."*

*-LinkedIn 09/11/2021*

Discussions during the Summit clearly showed that local, state and national agencies wish to continue conversations and a united approach to advocating for ongoing and long-term funding for the Limestone Coast region. Working towards a sustainable collaborative model of care requires a collective approach by all agencies. Attendees registered a desire to meet regularly and advocate on the issue of resource depletion in the regional AOD sector and coming up with solutions for those who are in need of AOD services.

In the short-term, SMLC will facilitate the sharing of information gathered during the Summit to local, state and national agencies, politicians and peak AOD bodies, along with proactive media coverage of issues raised. SMLC will also continue our ongoing partnership with the ADF

coordinating the trial of the Planet Youth preventative model and working with all schools in the region to implement evidence-based AOD education as another early preventative strategy.

Long-term, SMLC will continue to provide leadership, advocacy, and education opportunities. This work will include advocating on behalf of agencies and offering further collaboration opportunities to continue the conversation about attracting ongoing funding for a long-term sustainable model for the Limestone Coast region.

SMLC brought Family Drug Support to the region in November 2021, to provide therapeutic training for families and regional community members who support someone with a drug or alcohol dependence.

Facilitating the provision of therapeutic training for families is part of our ongoing commitment to supporting families. Further to this training, Family Drug Support is initiating an online group for attendees to sustain support for them.

In total, 17 family members made contact and all expressed interest in engaging with Family Drug Support on an ongoing basis.

Professionals from the area including caseworkers, counsellors, psychologists, nurses, social workers and other front-line professionals expressed an interest in the courses Family Drug Support offer. Family Drug Support will now work on delivering a tailored course directed at Mount Gambier professionals via Zoom in 2022. All course attendees expressed frustration at the lack of services available in the Limestone Coast region, and they were all actively referred to several services in the area. Every attendee confirmed attendance at the new Family Drug Support on-line group beginning on January 4<sup>th</sup>, 2022, aimed at the southern coastal area of South Australia.

The feedback from the Limestone Group was overwhelmingly positive, with messages sent to SMLC advocating for more local support groups.

SMLC have re-scheduled domestic and family violence workforce training for the second time to the 28<sup>th</sup> of February 2022. A decision has been made to switch the one day workshop to an online training method, using break out rooms for workshop discussions and furthering agency networking opportunities. Fifty-six front-line professionals have expressed an interest in attending the workshop, which is being delivered by 360Edge, a leading Australian health consultancy specialising in alcohol and other drug and allied sectors.

By request, in January 2022 SMLC has provided the Federal Health Minister with a detailed report on all activities since the commencement of Commonwealth Funding.

SMLC regularly meets with the following Networks:

- Alcohol and Drug Foundation Community Advisory Committee - Chair
- Limestone Coast Drug Action Team
- Alcohol & Drug Foundation LDAT
- South Australia Network of Drug and Alcohol Services
- Planet Youth South Australia
- Millicent Social Issues
- Naracoorte Network Services Group
- Limestone Coast Service Round Table
- Naracoorte Suicide Prevention Network
- Family Violence Action Group
- Mt Gambier Suicide Prevention Network
- Community Services Aboriginal Focus Network

## Year To Date Project P&L

	Actual YTD	Budget FY	Variance
<b>Income</b>	<b>\$109,895</b>	<b>\$173,000</b>	<b>-\$63,105</b>
<b>Expenditure</b>	<b>\$109,895</b>	<b>\$173,000</b>	<b>-\$63,105</b>
<b>Net</b>	<b>\$0</b>	<b>\$0</b>	
<b>Expected Carry Over and</b>			

Note: there is \$90,895 in project liabilities for the SMLC project.

### RISKS

Description	Treatment
Schools are time-poor and not able to commit investing time to implement a 'new to them' evidence-based alcohol & drug education program.	Continue conversations with schools, Governing Councils & Education Departments. Showcase engaged schools in local media and networking opportunities.
Families have a low interest or are embarrassed and ashamed, resulting in not attending or asking about targeted education, resources, help and information sessions.	Target communication plan to general community and agencies working with families, with a view to attracting families Communication plan to include multiple media platforms Communication plan to highlight the importance of correct use of language by media.
The Media communications plan is misinterpreted, and key stakeholder agencies withdraw support	The communication plan includes multiple media platforms with clear and concise messaging.
Programs delivered are not addressing the needs of participants, risking SMLC reputation.	Ensure organisations and agencies are qualified, reputable, accredited and professional. Evaluate activities
Funding ends after three (3) years	Evaluate activities. Increase Project Profile. Continue ongoing communication with Government funding bodies.
Covid-19 pandemic social and work-related restrictions impacts on our ability to deliver activities for families and workforce.	Increase communication via on-line platforms, print and radio media. SMLC is continually learning from other national agencies and can consider new ways of delivering on objectives.
Changes in school staffing occur, and working relationships change and require additional resources.	As schools adapt to new ways of student learning, including on-line learning, the likelihood of changed relationships is high. However, several schools are highly engaged and invested in the work SMLC is undertaking with them, and schools are currently happy to share their good news stories for others to see.
The reputation of the organisation is questioned.	Advisory Board members are well qualified and experienced professionals.
One full-time employee.	A third-year Social Work student has been engaged on a contractual basis to provide project support to the Project Officer.

Figure 2: Project Key Risks

## 8.7 LCLGA Programs

### OBJECTIVES

Deliver the following programs:

- Regional Growth Strategy / Limestone Coast Economic Development Group
- Regional Roads / Special Local Roads Program & Regional Transport Plan review
- Regional Waste / Material Recovery Facility modelling
- Regional Health & Wellbeing Plan
- Shared Capability / Roads & Waste & Resource Sharing
- Heritage Advisory Service

### KEY HIGHLIGHTS

- LCLGA Regional Roads & Transport Management Group meeting is scheduled for Tuesday 8<sup>th</sup> February to finalise the Regional Action Plan & Roads Database. SLRP funding applications will also be discussed to confirm this years regional road priorities
- We continue to progress the transaction and business case of a regional MRF in the Limestone Coast.

*Figure 1: Year To Date Profit and Loss*

	Actual YTD	Budget FY	Variance
<b>Income</b>	\$63,600	\$63,600	
<b>Expenditure</b>	\$35,536	\$115,463	
<b>Net</b>	\$28,064	-\$85,463	
<b>Expected Carry Over</b>			

Note the recovery of salary and overheads for programs is covered under Administration and the only costs in the current business plan are specific spends for consultants and external contractors.

*Figure 2: Project Risks*

Risk	Probability	Consequence	Control
Competing priorities, especially given unplanned work, such as Submissions	High	Medium	Engagement with EO to confirm priorities and trade-offs
Availability of EO to support and assist due to competing priorities	Medium	Medium	Schedule regular briefing updates
Lack of redundancy amongst LCLGA	Medium	High	Establish Work Plans

Lack of allocated and secure funding sources to deliver some projects	Medium	Medium	Seek and secure funding and income
1 x .6FTE on multiple programs	Medium	High	Steering Committees to support Staff
Availability of Council staff on Committees	Low	Low	Terms of References and Work Plans developed

## **9.0 LCLGA SUB-COMMITTEE MINUTES**

No minutes to table since the December Board meeting.

**10.0 OUTSIDE ORGANISATIONS AND COMMITTEES**

10.2 Report 10.2 RDALC Nov - Dec Report

# RDALC REPORT TO LCLGA

NOVEMBER - DECEMBER 2021

## ABOUT US

Regional Development Australia Limestone Coast (RDALC) has evolved into the area's key regional development agency, focusing on the success and growth of businesses in the Limestone Coast. We do this by supporting and mentoring businesses in a way that maximises opportunities, reduces costs and builds economic resilience.

RDALC provides a free one-on-one business support service for business owners. We help with starting and operating a business, including business plan development and review, licensing and registration, recruitment (including connection to job seekers and accessing the skilled migration program), and information on (and referral to) State and Federal Government programs and grants.

We also assist with developing marketing and communications strategies, and help operators further their online presence. This includes facilitating the delivery of the Government's Australian Small Business Advisory Services (ASBAS) workshops on a variety of digital topics.

RDALC also provides tailored support for businesses and organisations across our region that are seeking private investment as well as funding through grants. We provide economic impact analysis reports for applications, assist with the development of Information Memorandums and Investment Prospectus and assist with framing grant applications.

## SMALL BUSINESS SUPPORT

From 1 November to 31 December 2021, **21** businesses/organisations accessed Regional Development Australia Limestone Coast's small business support and capacity building. A further **21** businesses/organisations were supported in their applications for investment (grants and funding).



### THE BIG PICTURE

To date this financial year, RDALC has provided support to a total of **126** businesses/organisations.

**126**  
BUSINESSES  
SUPPORTED



## MOUNT GAMBIER ROADSHOW

Our final Regional Business Information Roadshow for the year was held in Mount Gambier on 23 November 2021.

We had over 30 businesses at the session, which highlighted upcoming and current programs, services and funding on offer to businesses in the area.

This event was sponsored by the Adelaide Business Hub and facilitated by CEO City of Mount Gambier, Sarah Philpott. The Adelaide Business Hub is the South Australian provider for the Australian Small Business Advisory Service. They provide small businesses with one-on-one mentoring support to work through specific digital and business management issues.

Guest speakers included representatives from State and Federal Government, Mount Gambier Chamber of Commerce and Women in Business and Regional Development.

Presentations covered starting/growing a business, addressing workforce needs, investment, export and trade, financial support and commercialising novel products, as well as connecting with other businesses and agency representatives.

During the 2021 calendar year we partnered with councils around the region to welcome more than 160 people to seven Regional Business Information Roadshows.



*Brandon Blaser, Suzy Rope, Sarah Philpott & Tania Dunduk*



*Lyn Howes & Mayor Lynette Martin*



*Sandra Melrose & Lee Morgan*

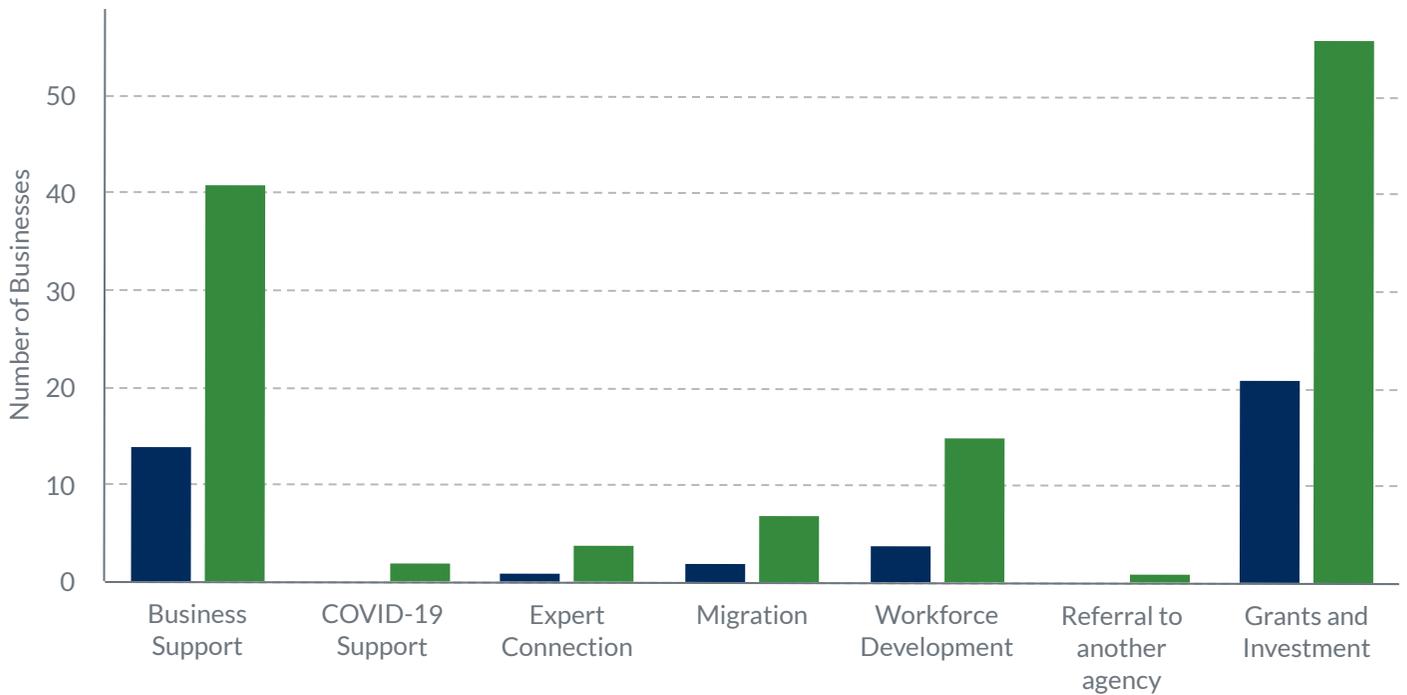


*Mount Gambier Roadshow Presenters: Cathy Beckman, Hayley Neumann, David Wheaton, Doug White, Sarah Philpott, David Hill, Elise Gordon, Tania Dunduk and Marcus Kuller.*



# TYPE OF SUPPORT PROVIDED

■ Nov - Dec 2021 ■ Financial YTD

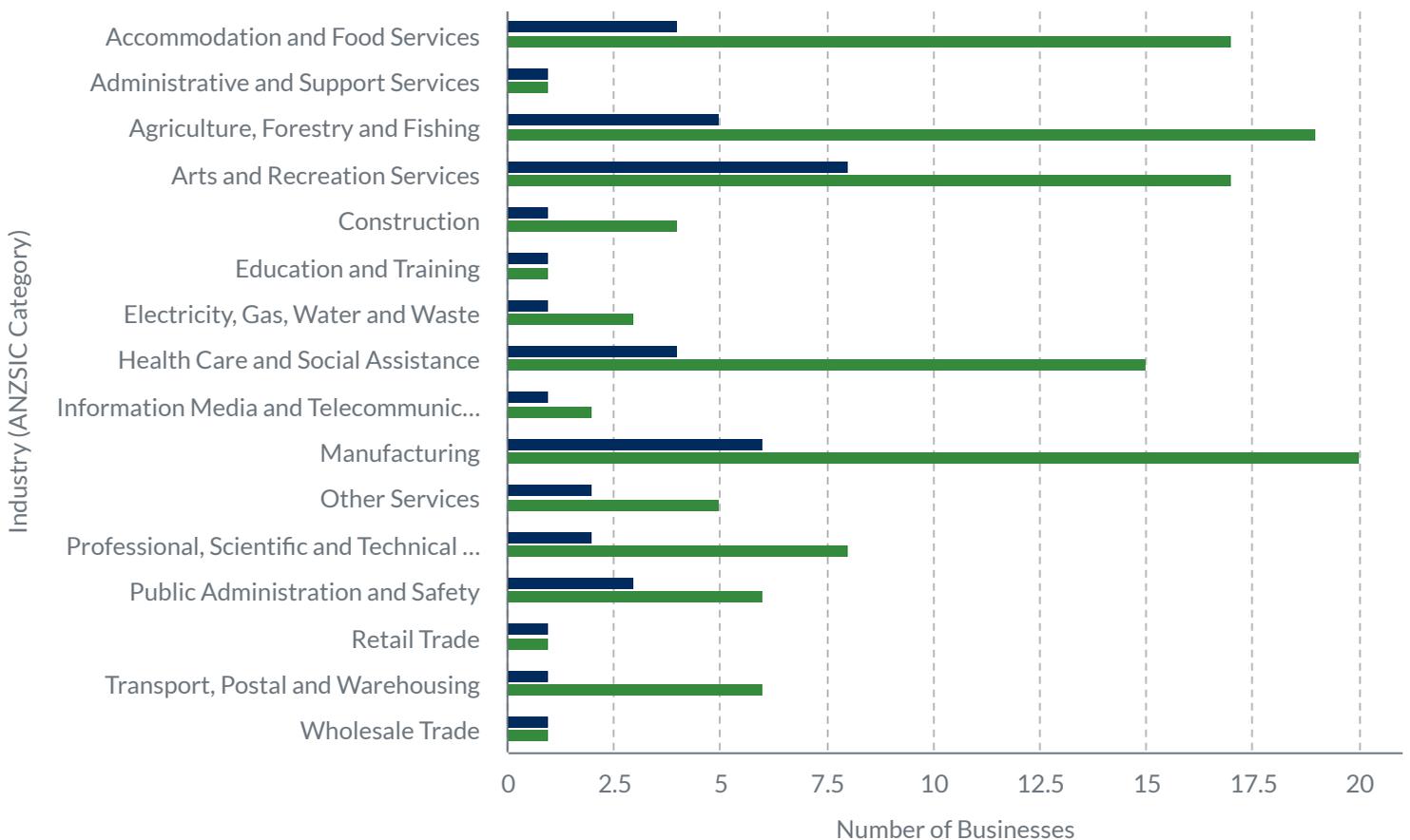


Type of Support Provided by RDALC



# INDUSTRY RECEIVING RDALC SUPPORT

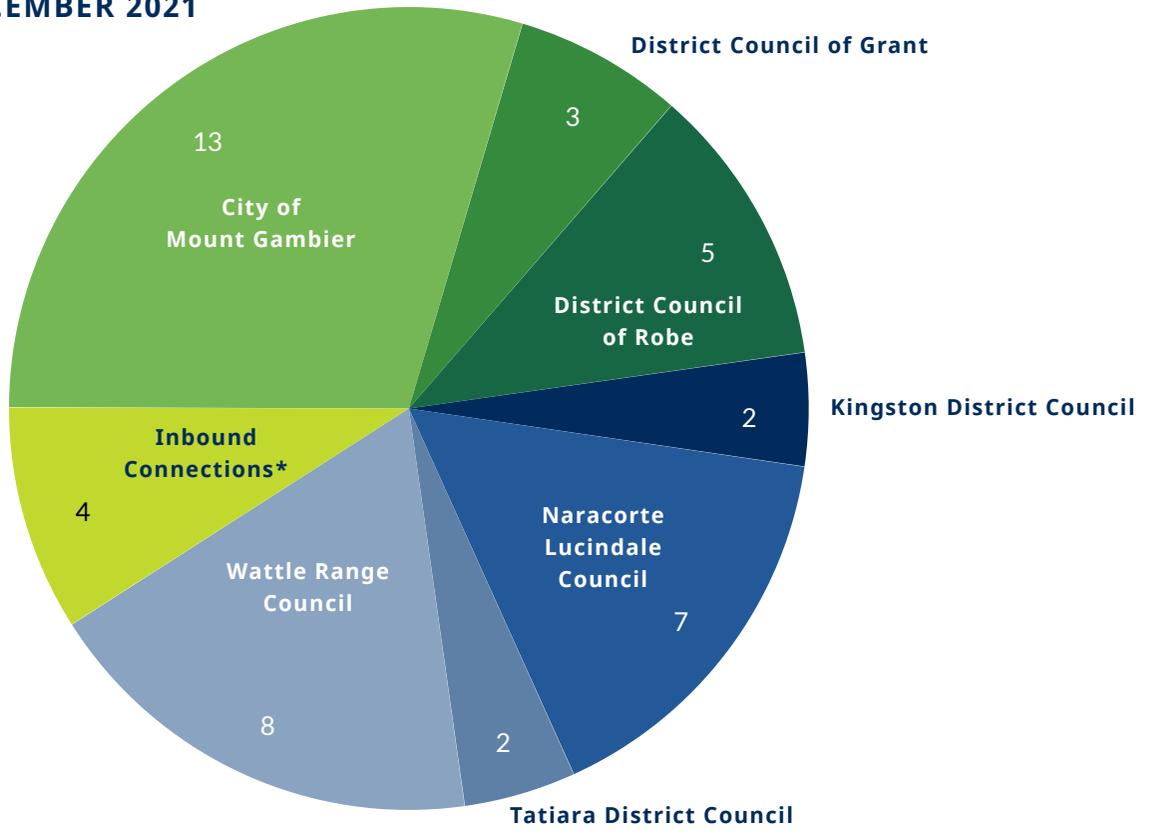
■ Nov - Dec 2021 ■ Financial YTD



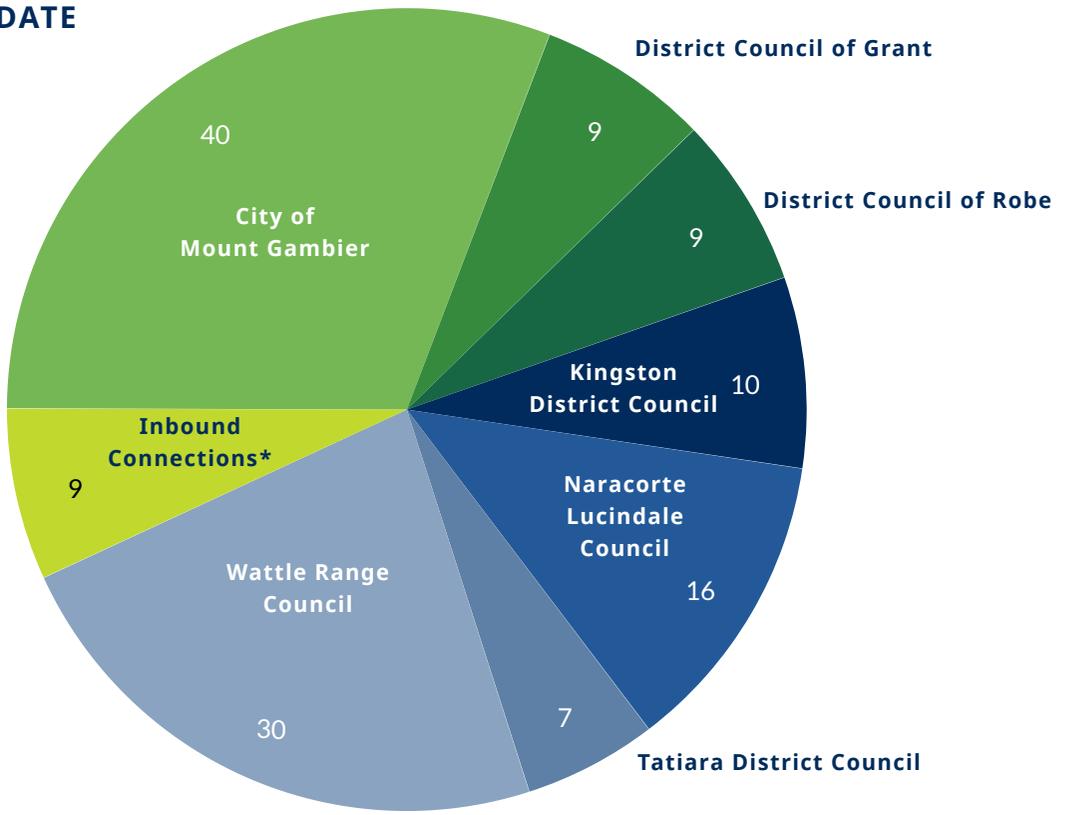


# LOCATION OF BUSINESSES RECEIVING RDALC SUPPORT

## NOVEMBER - DECEMBER 2021



## FINANCIAL YEAR TO DATE



\* The inbound connections figure represents businesses that are not located in the Limestone Coast, but are either looking to expand into our region, or are collaborating on a project with a Limestone Coast business.

**11.0 OTHER BUSINESS**