



MEETING OF THE LIMESTONE COAST LOCAL GOVERNMENT ASSOCIATION

MINUTES

Date: 8th December 2023

Time: 9:30am for a 10:00am start

Location: Function Room 1 (upstairs)

Wulanda Recreation and Convention Centre

7 Margaret Street, Mount Gambier SA 5290

CITY OF MOUNT GAMBIER

1. OPENING MEETING

The meeting started at 10:00am

1.1 President's Welcome

LCLGA President, Mayor Martin OAM opened the meeting.

1.2 Host Mayor's Welcome & Acknowledgement of Country

City of Mount Gambier Mayor Martin OAM welcomed everyone to the Limestone Coast Local Government Association General Meeting at the Wulanda Recreation and Convention Centre in Mount Gambier. She also congratulated the Board on reaching one year since the Local Government Elections in November 2022. Condolences were given to the passing of Brevet Sergeant Doig who was a member of the Police Force in the Limestone Coast, serving in the Lucindale and Tatiara region.

Acknowledgement of Country was made to the Boandik People.

Welcome everyone to Wulanda, the venue for the meeting. The complex has been opened for almost a year, trending as a multi-functional facility.

Mount Gambier 2035 is the next major project the City of Mount Gambier is embarking on, seeking ideas from the broader community. Elected Members and Administration have been busy creating strategic plans for the future. Completed the first draft of the Priority Partnership and Advocacy Document for 2024-25.

2. PRESENT

Mayors

City of Mount Gambier	Mayor Lynette Martin OAM
Wattle Range Council	Mayor Des Noll OAM
District Council of Grant	Mayor Kylie Boston
Kingston District Council	Mayor Jeff Pope (10.17am)
Naracoorte Lucindale Council	Deputy Mayor Monique Crossling
Tatiara District Council	Mayor Liz Goossens

CEOs & LCLGA

City of Mount Gambier	Ms Sarah Philpott (CEO)
District Council of Grant	Mr Adrian Schultz (Works Manager)
Kingston District Council	Ms Nat Traeger (CEO) (10.17am)
Naracoorte Lucindale Council	Mr Trevor Smart (CEO)
LCLGA	Mr Colin Byles (interim EO - transition) Mr Adrian Maywald (Executive Officer) Mr Tony Elletson (CAC Officer) Ms Kate Napper (DD Manager) Ms Emma Herring (DD Coordinator) Ms Rhiannan Zammit (Regional Sporting Academy Administration Officer)

Guests

Heritage Advisory Service	Mr Ian Hamilton (Director at Arcuate Architecture)
LGASA	Ms Rowena McLean – Director Sector Development (Via On-Line)
UniSA	Mr Ian McKay (10.20am)
Coorong District Council	Cr Jeff Arthur

3. APOLOGIES

Member for Barker	Hon Tony Pasi MP
Member for Mount Gambier	Hon Troy Bell MP
Member for MacKillop	Hon Nick McBride MP
District Council of Robe	Mayor Lisa Ruffell Ms Pauline Koritsa (Acting CEO)
Naracoorte Lucindale Council	Mayor Patrick Ross
Wattle Range Council	Mr Ben Gower (CEO)
District Council of Grant	Mr Darryl Whicker (CEO)
Tatiara District Council	Ms Anne Champness
RDALC	Mr David Wheaton
LCLGA	Mr Paul Manfrin (Corporate Services Officer)

1. That the apologies be noted and accepted.

Moved: Tatiara District Council

Seconded: Wattle Range Council

CARRIED

4. CONFLICTS OF INTERESTS

NIL

5. GUESTS & SPEAKERS

Mr Ian Hamilton, Director at Arcuate Architecture - Heritage Advisory Service

Mr Hamilton updated the LCLGA Board on his two-year tender as the region's Heritage Advisory Service. He delved into the nature of the assessment of heritage properties and made some suggestions on how the process can be improved.

Two suggestions:

1. Set of Pre-application guidelines to help streamline the Heritage Assessment Process
2. Master Plans – value for potential significance

PowerPoint presentation will be provided to all Councils.

6. CONFIRMATION OF MINUTES

1. That the Minutes of the LCLGA General Meeting held at the Kingston District Council on Friday, 13th October 2023 be accepted.

Moved: Tatiara District Council

Seconded: District Council of Grant

CARRIED

7. MATTERS ARISING FROM THE MINUTES – ACTION SHEET

1. That the action sheet be noted and accepted.

Moved: Wattle Range Council

Seconded: Kingston District Council

CARRIED

8. CORRESPONDENCE

1. That the correspondence be received and noted.

Moved: Wattle Range Council

Seconded: District Council of Grant

CARRIED

9. FINANCIAL REPORT

9.1 Audit and Risk Committee Meeting - 22 November 2023

1. That the minutes of the Audit and Risk Committee meeting of the 22 November 2023 be received.

Moved: Kingston District Council

Seconded: Naracoorte Lucindale Council

CARRIED

2. That the Limestone Coast Local Government Association Board adopt Budget Review 1 as presented to the Audit and Risk Committee meeting held on the 22 November, with the addition of \$45,000 to the Heritage budget line and an explanation regarding changes to the Heritage budget line and Tourism Marketing budget line be included in the comments.

Moved: Wattle Range Council

Seconded: District Council of Grant

CARRIED

3. That the Limestone Coast Local Government Association Board adopt the Credit Card Policy as presented at the Audit and Risk Committee meeting held on 22nd of November 2023 with adjustments to,
- Clause 3.2 changing the word should to will,
 - Clause 3.6 adding the words "and Risk" after the word Audit,
 - Clause 3.8. Add in - In the case that it is the EO's card lost or stolen than the President must be notified immediately and grant approval for a replacement card.
 - Clause 4 Add in - In the case that it is a complaint against the Executive Officer then they should do so in writing to the President.

Moved: Tatiara District Council

Seconded: Kingston District Grant

CARRIED

4. That the Limestone Coast Local Government Association (LCLGA) Board adopt that the number of Credit Cards approved for usage by LCLGA staff be reduced by two (2) credit cards. The Credit Cards to be removed will be those allocated to the Destination Development Coordinator and the Administration Officer.

Moved: Wattle Range Council

Seconded: Kingston District Council

CARRIED

Comment was made by Mr Byles about the Audit and Risk Committee Work Plan and how it addresses what the Audit and Risk Committee will be working towards.

10. RECOMMENDATIONS

10.1 2024 Limestone Coast Local Government Association Meeting Dates

1. That the Limestone Coast Local Government Association (LCLGA) Board endorses the nominated dates for the 2024 LCLGA meetings.

Moved: District Council of Grant

Seconded: Tatiara District Council

CARRIED

10.2 Limestone Coast Local Government Association - Charter

Mayor Noll asked the question regarding member subscriptions and how it's worded in the Charter and whether it is clear enough. Mr Byles suggested to wait until the Working Party Review of the LCLGA Subscription Funding Model review before changes are made. This issue was addressed in item 10.4.

1. That the Limestone Coast Local Government Association Board adopt the new Limestone Coast Local Government Association Charter as presented to the 8th December 2023 Board meeting.

Moved: Wattle Range Council

Seconded: Kingston District Council

CARRIED

10.3 Limestone Coast Local Government Association – Annual Report 2022-23

1. That the Limestone Coast Local Government Association Board approve the Limestone Coast Local Government Association Annual Report for 2022-23.

Moved: Tatiara District Council

Seconded: Naracoorte Lucindale Council

CARRIED

Comment by Mr Byles highlighting that the Annual Report is noted on the Audit and Risk Committee Work Plan to meet with Council Annual Reports timelines.

10.4 Limestone Coast Local Government Association – Council Funding Model

1. That the LCLGA Executive Officer develop a discussion paper on the LCLGA subscription format, including alternative models, and present that back to the Board.

Moved: Kingston District Council

Seconded: Tatiara District Council

CARRIED

11. LCLGA REPORTS

11.1 LCLGA President's Report

1. That the Report be noted.

Moved: City of Mount Gambier

Seconded: Wattle Range Council

CARRIED

11. 2 Executive Officers Report

1. That the Report be noted.

Moved: Tatiara District Council

Seconded: Wattle Range Council

CARRIED

11.2.1 South Australian Coastal Council Alliance

1. That the Report be noted.

Moved: Wattle Range Council

Seconded: Kingston District Council

CARRIED

11.2.2 Supplementary Local Roads Funding and Special Local Roads Funding

1. That the Report be noted.

Moved: Tatiara District Council

Seconded: Kingston District Council

CARRIED

11.3 Destination Development

1. That the Report be noted.

Moved: District Council of Grant

Seconded: Naracoorte District Council

CARRIED

11.4 Connected and Active Communities

1. That the Report be noted.

Moved: Naracoorte District council

Seconded: Kingston District Council

CARRIED

11.5 Limestone Coast Regional Sporting Academy

1. That the Report be noted.

Moved: Wattle Range Council

Seconded: Tatiara District Council

CARRIED

12. LCLGA SUB-COMMITTEE MINUTES

12.1 Tourism Management Group Minutes – 16th November 2023

12.2 Risk & Audit Committee Minutes – 22nd November 2023

13. OUTSIDE ORGANISATIONS

PIRSA

Ms Schilling updated the LCLGA Board on events happening at PIRSA. They include:

- \$15 million investment over 10 years State Government commitment to Forestry Centre of Excellence, appointed Interim Director
- Regional Precinct Partnership Fund – assessment in December 2023
- Still waiting on Enabling Infrastructure Program run by PIRSA

LGASA

Ms McLean updated the LCLGA Board on events at LGASA. They include:

- Local Government Participation and Relations Review sessions were held on Wednesday, 6th December 2023. Submissions close on Friday, 2nd February 2024.
- Coastal Alliance Workshop with LGASA to be held in Robe on Monday, 11th December 2023.
- Formal Planning for the year – Mayors Forum 12 April 2024, with dinner the night before.
- Mayors and CEO Forum on 5th July 2024 with dinner the night before.

UniSA

Mr McKay updated the LCLGA Board on events at UniSA. They include:

- Centre for Forestry of Excellence progressing.
- State Parliament has agreed with the merging of UniSA with The Universities of Adelaide and South Australia to create Adelaide University. The new university will be operational from 1st January 2026.
- Working with Councils on housing. Hope the work will lead to financial assistance from the Federal Government to find solutions to this issue.

14. OTHER BUSINESS

14.1 Suggestions for future guest speakers at future LCLGA Board Meetings

- New Limestone Coast Health CEO been appointed.
- Head of new unit for Housing Infrastructure.

14.2 Late Item - Regional Growth Strategy

1. Regional Growth Strategy – Tender

CONFIDENTIAL MATTER

1. Pursuant to section 90(2) of the Local Government Act 1999, the LCLGA orders that the public be excluded from attendance at that part of the meeting relating to the Late Agenda item 1 – **Regional Growth Strategy Tender**, except the

following people: Mayor Lynette Martin, Mayor Des Noll, Mayor Kylie Boston, Mayor Liz Goossens, Mayor Jeff Pope, Deputy Mayor Monique Crossling, Sarah Philpott, Trevor Smart, Nat Traeger, Adrian Schultz, Executive Officer LCLGA Adrian Maywald and LCLGA Transitional Interim Executive Officer, Colin Byles

2. The LCLGA is satisfied that, pursuant to Section 90(3)(k) of the Act, the information to be received, discussed, or considered in relation to this agenda item is a tender for the provision of services.
3. The LCLGA is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances to prevent the disclosure of this information.

Moved: Naracoorte Lucindale Council

Seconded: District Council of Grant

CARRIED

That having considered agenda item 1 – Regional Growth Strategy Report in confidence under Section 90(3)(k) of the Local Government Act 1999, the Limestone Coast Local Government Association (LCLGA) pursuant to Section 91(7)(b) of that Act orders that all documents be retained in confidence and release the minutes when the contract has been signed.

Moved Tatiara District Council

Seconded: District Council of Grant

CARRIED

15. CALENDAR KEY DATES & NOTICE OF MEETINGS

Date	Meeting	Location
18 th Jan 2024	LGASA & SAROC	LGA House
16 th Feb 2024	LCLGA AGM & GM	Wattle Range Council
14 th Mar 2024	LGASA & SAROC	LGA House
12 th Apr 2024	LCLGA GM	District Council of Robe
16 th May 2024	LGASA & SAROC	Regional
7 th Jun 2024	LCLGA GM	Grant District Council
18 th Jul 2024	LGASA & SAROC	LGA House
9 th Aug 2024	LCLGA GM	Tatiara District Council
3 rd October 2024	Regional SAROC	Regional
11 th Oct 2024	LCLGA GM	Naracoorte Lucindale Council
5 th Dec 2024	LGASA SAROC	LGA House
13 th Dec 2024	LCLGA GM	Kingston District Council
14 th Feb 2025	LCLGA AGM & GM	City of Mount Gambier

16. NEXT MEETING

The next LCLGA Annual General Meeting and General Meeting is scheduled to take place Wattle Range Council on Friday, the 16th of February 2024.

Acceptances and apologies to admin@lclga.sa.gov.au or Phone 8723 7310.

17. CLOSE MEETING

The meeting ended at 12.12pm.


LCLGA President Signature


Date



LCLGA

Limestone Coast
Local Government
Association



ARCHITECTURE

DESIGN | HERITAGE | SUSTAINABILITY

Suggestions for new approaches to heritage assessment



Suggestions

1. Basic new pre-application design guidelines could help streamline the heritage assessment process
2. Master plan reviews could help realise the potential for development in areas of historic significance

1. Why basic new pre-application design guidelines could help



Recurring issues that are continually rebuffed by councils in development plan applications relating to heritage include...

- unsuitable choices of proposed colours (e.g. proposed roof, window and door finishes that are too dark in colour)
- proposed windows and doors out of scale and/ or poorly proportioned relative to existing heritage
- inappropriate choice of proposed modern materials (often no natural materials proposed)
- dominant built form proposed relative to existing heritage (too large, sitting in front, garages a major feature, etc)
- inappropriate proposed roof forms, architectural detailing, etc relative to existing heritage

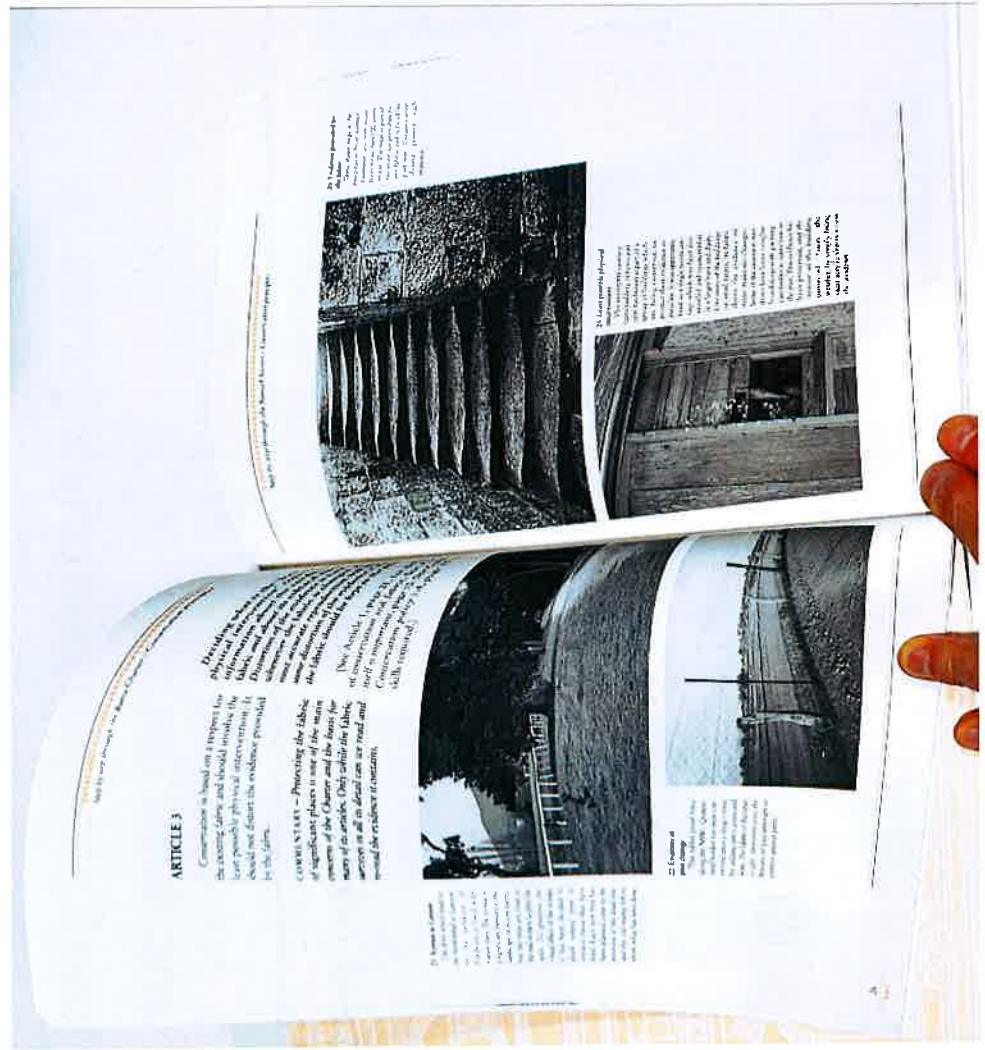
THE BURRA CHARTER

The Australia ICOMOS Charter for
Places of Cultural Significance 2013

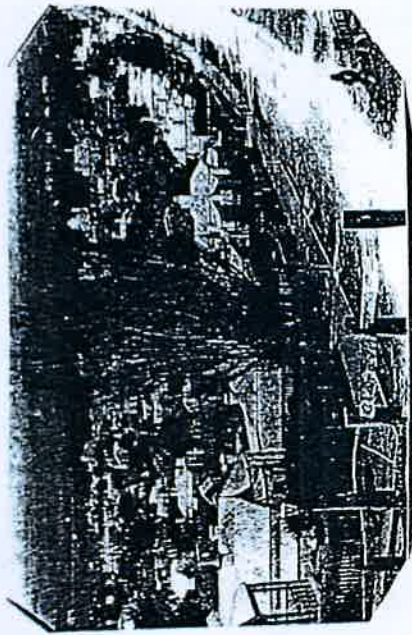


Australia ICOMOS Incorporated
International Council on Monuments and Sites

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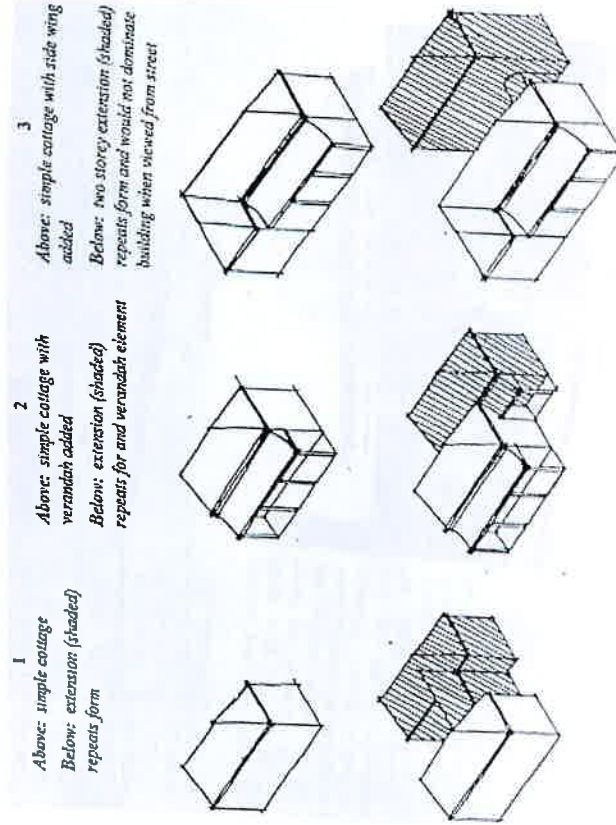


MOUNT GAMBIER RESIDENTIAL CONSERVATION GUIDELINES

1998

Prepared for
The City of Mount Gambier

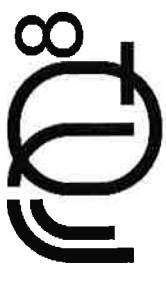
by
McDougall & Vines
Conservation and Heritage Consultants
27 Sydenham Road, Norwood, SA, 5067
Ph: (08) 8362 6399 Fax: (08) 8363 0121





...also, Heritage Overlays in the P & D Code provide direction when assessing development applications relating to heritage but they are non-specific.

A set of basic design guidelines could provide pre-application advice that would prevent continual repetition of inappropriate design proposals. This would make the DA process more efficient for councils.

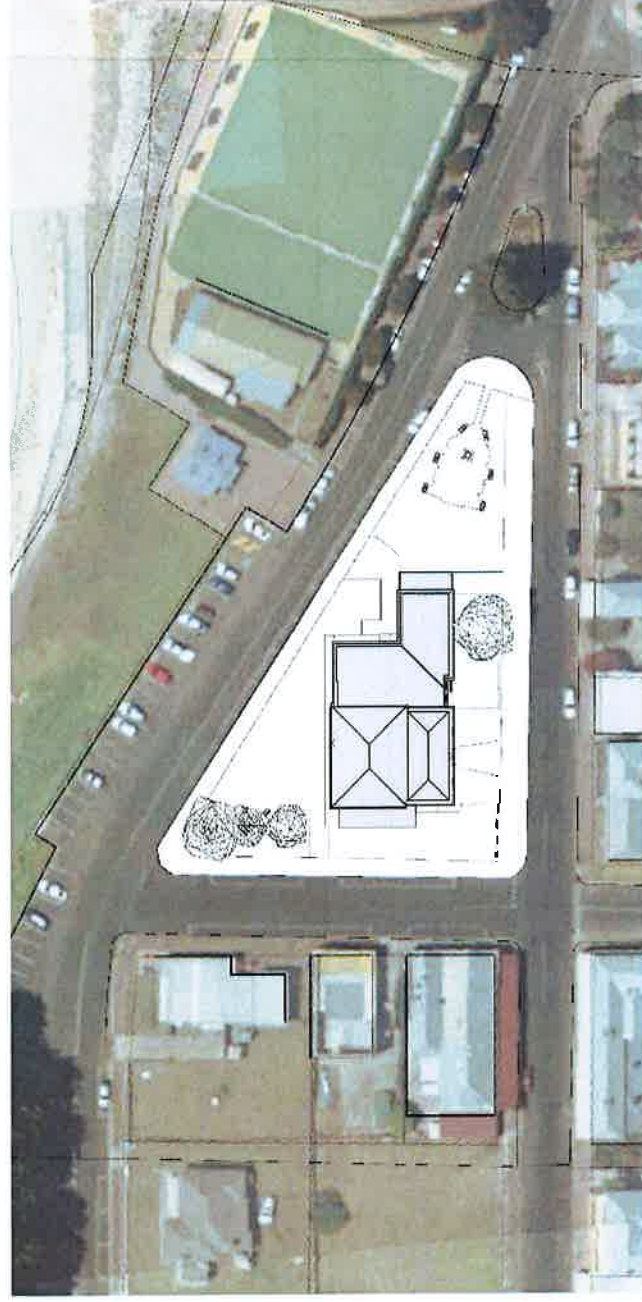


2. Why master plan reviews can help in realising the potential of development in areas of historic significance



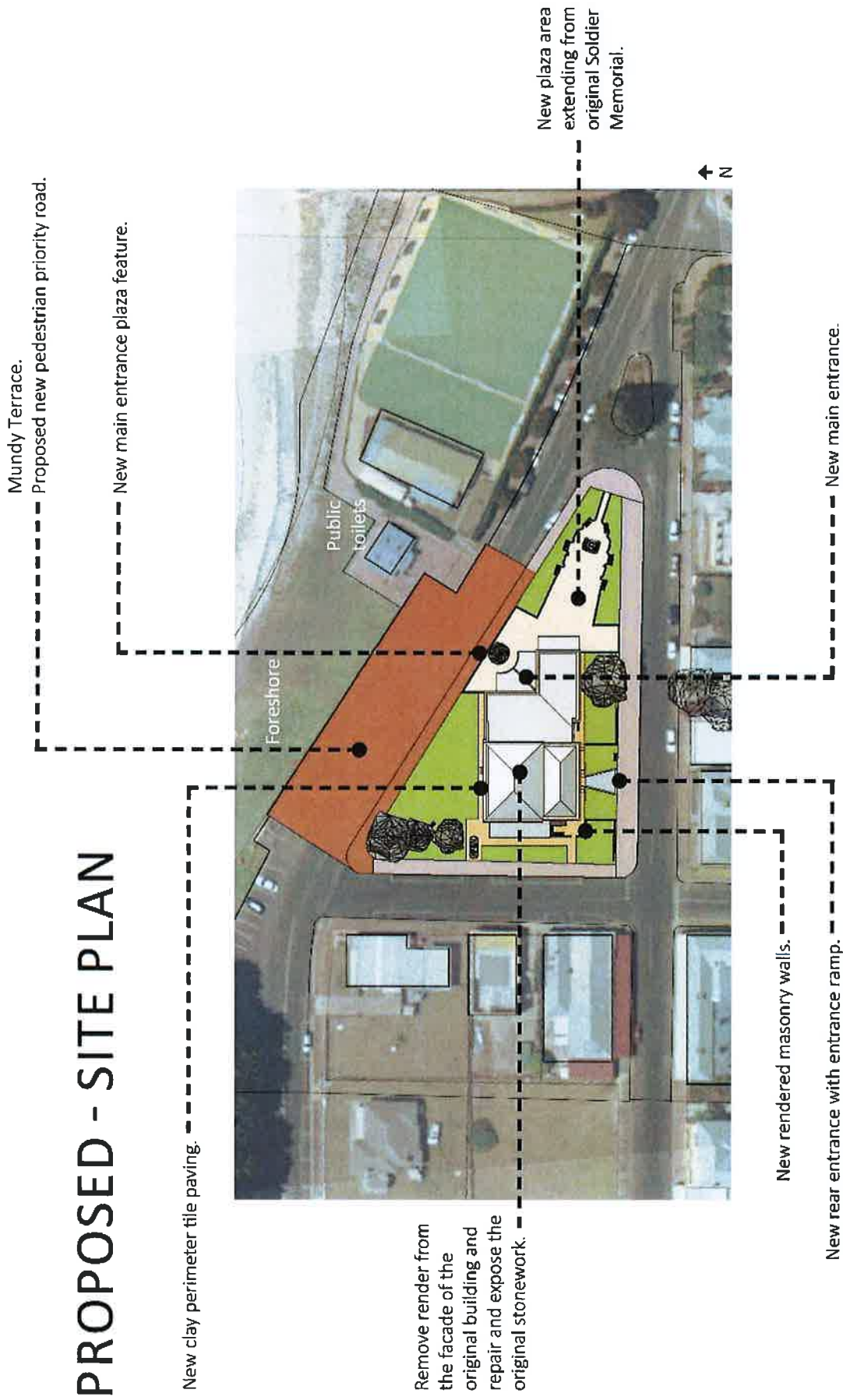
ROBE INSTITUTE
- 20 YEAR MASTERPLAN (MAY 2023)
LOT 131 MUNDY TERRACE, ROBE SA 5276

EXISTING - SITE PLAN



← N

PROPOSED - SITE PLAN



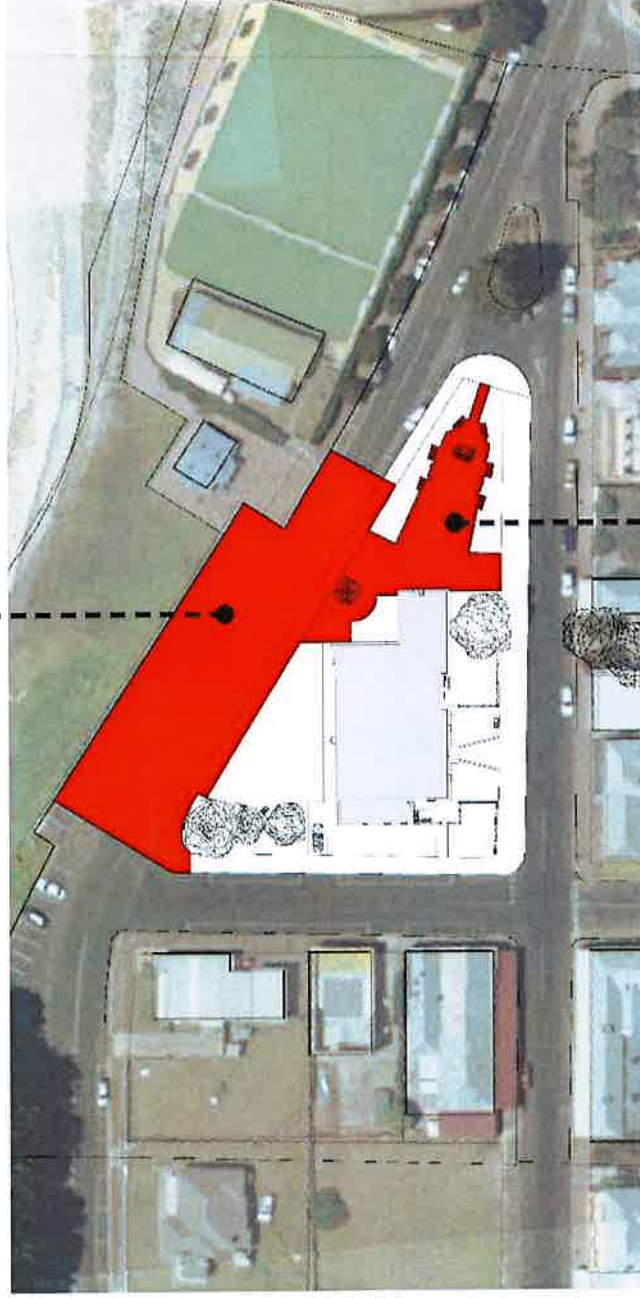
PROPOSED - NEW PLAZA PAVING

- a flexible new civic space



Proposed pedestrian priority road, to connect the open grass area, beach access and the institute plaza.

This provides more opportunity for events such as the Robe Beer Festival.



Existing paving and granite coping at the soldiers memorial adjacent to the institute building. To be continued over highlighted area.

PROPOSED - NEW MAIN ENTRANCE

Cement render removed on the institute building. Re-rendered with lime + painted with breathable paint.



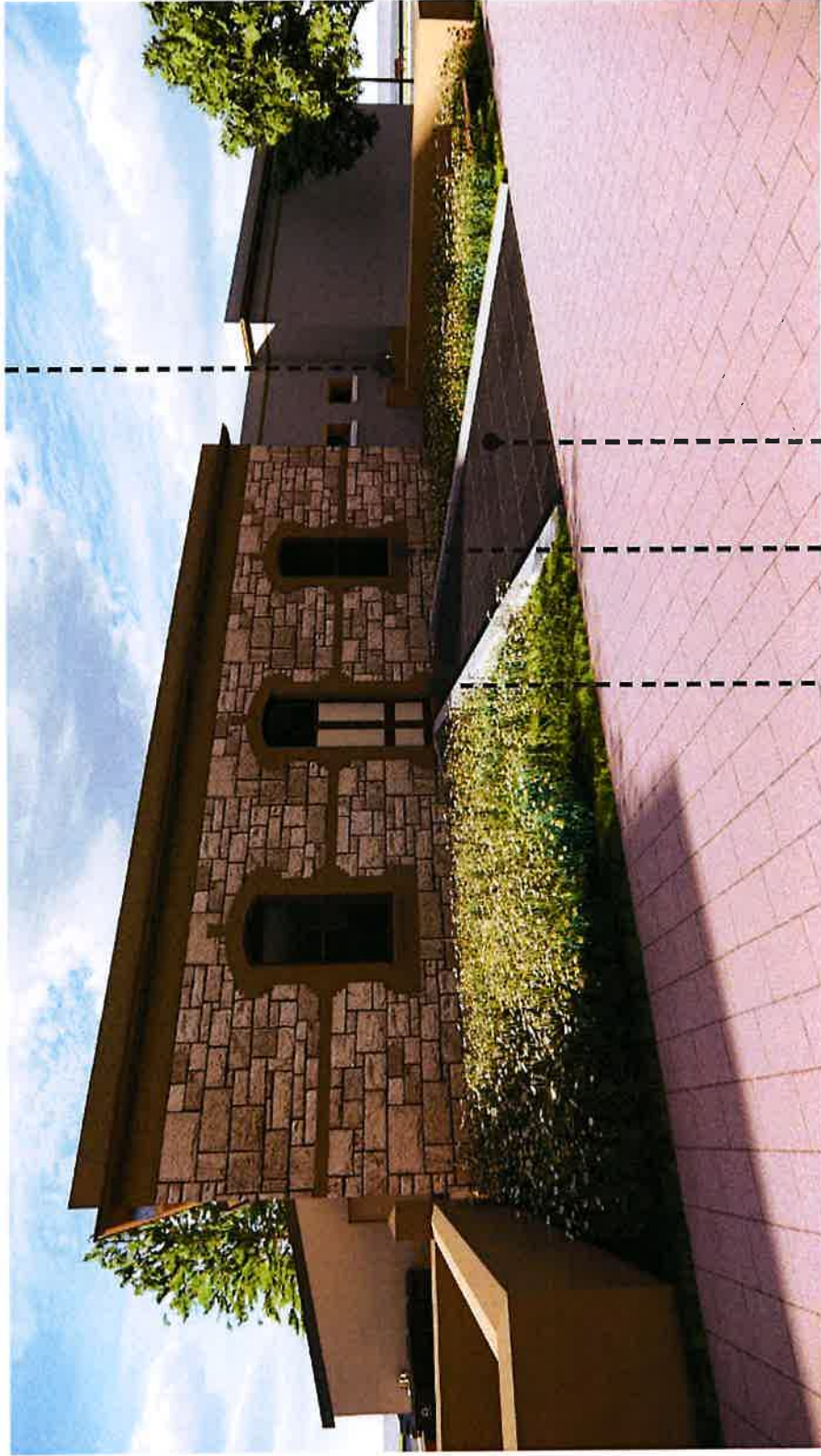
Repair and refurbish all timber framing on windows.

Brown, sandstone coloured paving.

New Jarrah hardwood timber framed main entrance lobby. Z600 Heritage Galvanised steel roof sheeting.

PROPOSED - NEW SOUTH ENTRANCE

New rendered masonry walls to match existing.



New steps either side of entrance.
Paving to match brown sandstone coloured perimeter paving.

Ramp paving is to be slate or granite slabs, 900x600mm, with concrete coping.

Repair and refurbish all timber framing on windows and doors.

ARCULATE
ARCHITECTURE





CAVE GARDEN / THUGI AND SURROUDNS
- SCOPING STUDY (SEPTEMBER 2023)

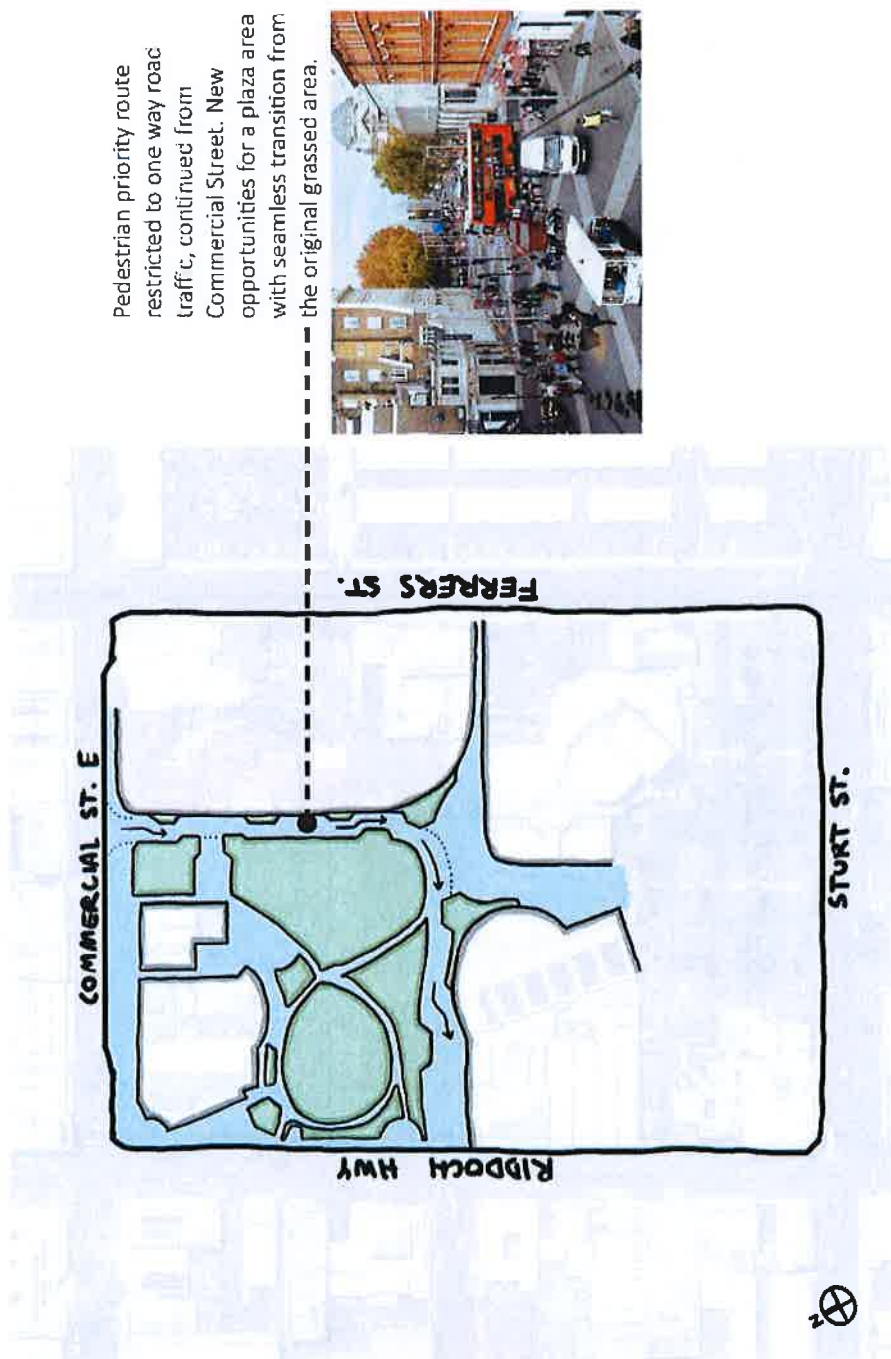
WATSON TERRACE, MOUNT GAMBIER SA 5290

EXISTING - SITE PLAN

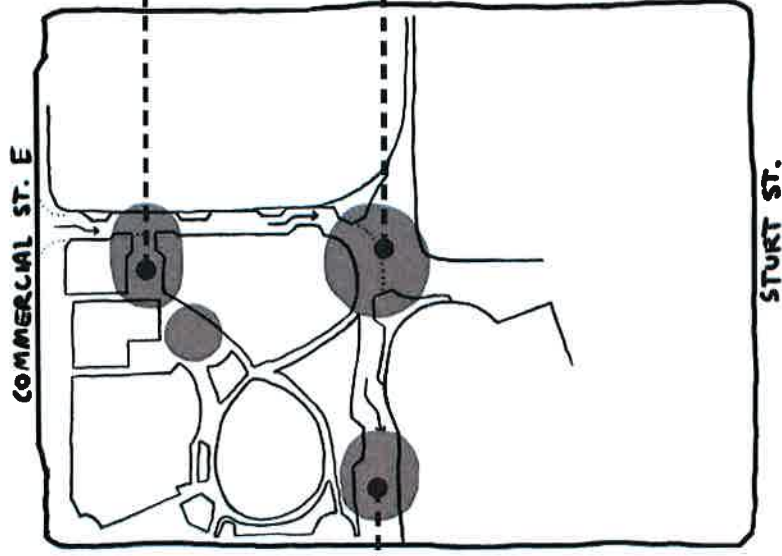


PROPOSED - SITE MAPS

REESTABLISHING CONNECTION OF WATSON TERRACE



PROPOSED - SITE MAPS PLAZA AREAS





KINGSTON HERITAGE PRECINCT OVERVIEW

MARCH 2022

Arcuate Architecture
7 Glebe Road, Glen Osmond 5064
www.arcuatearchitecture.com.au
(08) 7231 5701



2.5 Existing Properties and Structures

Existing Site Map

key

- 1 Public Toilet
- 2 Playground
- 3 Community Shelter
- 4 Powerhouse on the House Structure
- 5 Private Residence
- 6 Warehouse Shop
- 7 Warehouse Shop
- 8 Car
- 9 Post Office
- 10 Hooplar's
- 11 Royal Mail Hotel - Scilla Shop
- 12 Vacant Commercial Property
- 13 Vacant Commercial Property
- 14 Private Residence
- 15 Warehouse Shop
- 16 Private Residence
- 17 Private Residence
- 18 Bedurda
- 19 RV Park Boundary
- 20 Lovers Park Boundary



Figure 4: Site Map Illustrating Existing Properties and Structures in Precinct

Early Kingston Layout- Original Assets

key

- Original remnants still exist
- Elements that have been removed
- Railway
- Precinct Boundary

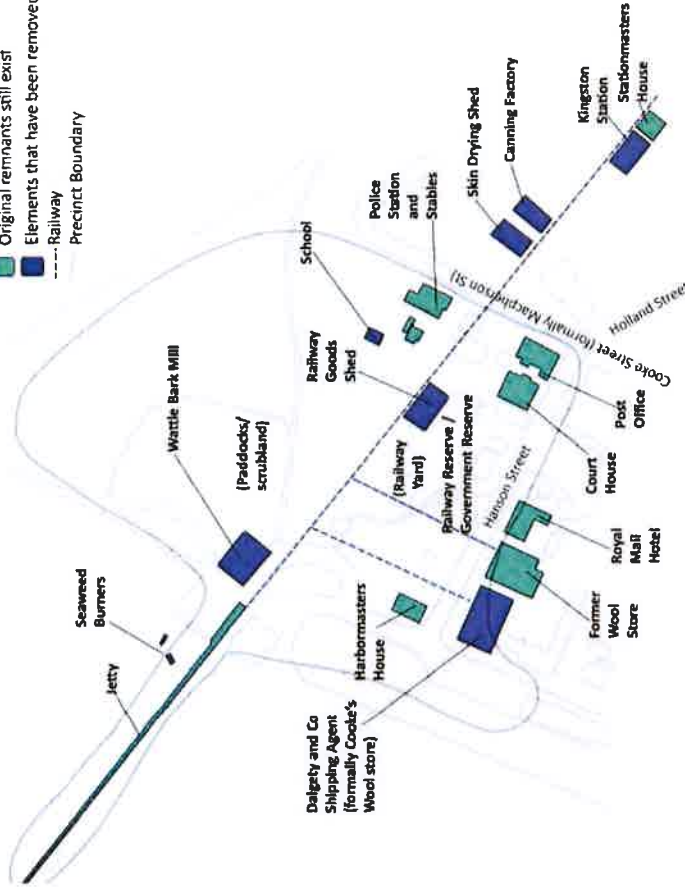


Figure 7: Site Plan illustrating early Kingston layout, indicating buildings that still remain and have been removed.

12/5/1903 Naracoorte Herald

The Canning Factory continues its course in a satisfactory manner, between 4,000 and 5,000 tins being turned out per week; but the supply from the rabbitars is not as large as could be desired. If it were, 2,000 tins per day could be comfortably achieved. This is of course a 5-day week. The building has been extended to allow more scope for the dressing- and skinning of the animal. There is a good supply of skins awaiting drying for packing now on view.



Figure 13: Image showing the Canning factory and Skin drying yard. Dated 1903.

Source Credit: Kingston National Trust SA Photo Collection

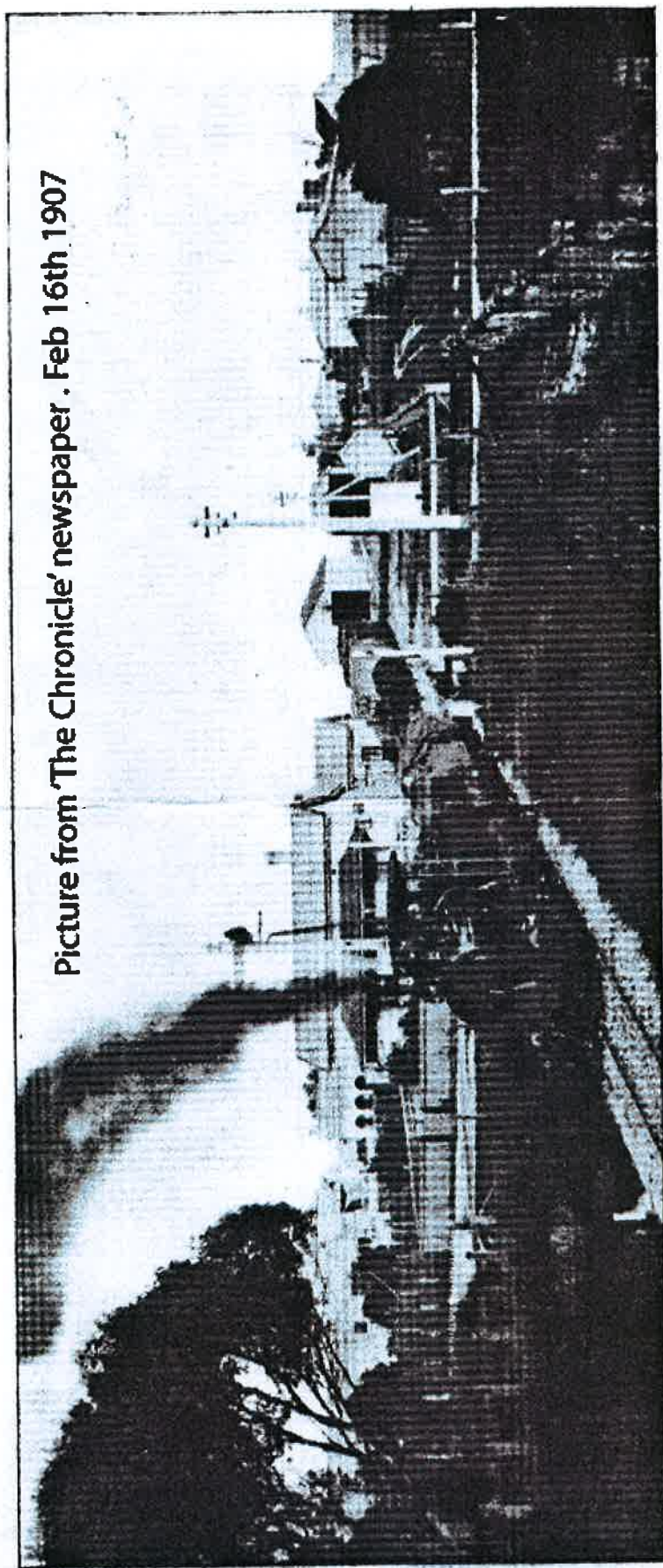


Figure 14: View of the Jetty in the early 1900's. This image provides a sense of the Jetty's original length before being shortened in 1967.

Source Credit: Kingston National Trust SA Photo Collection

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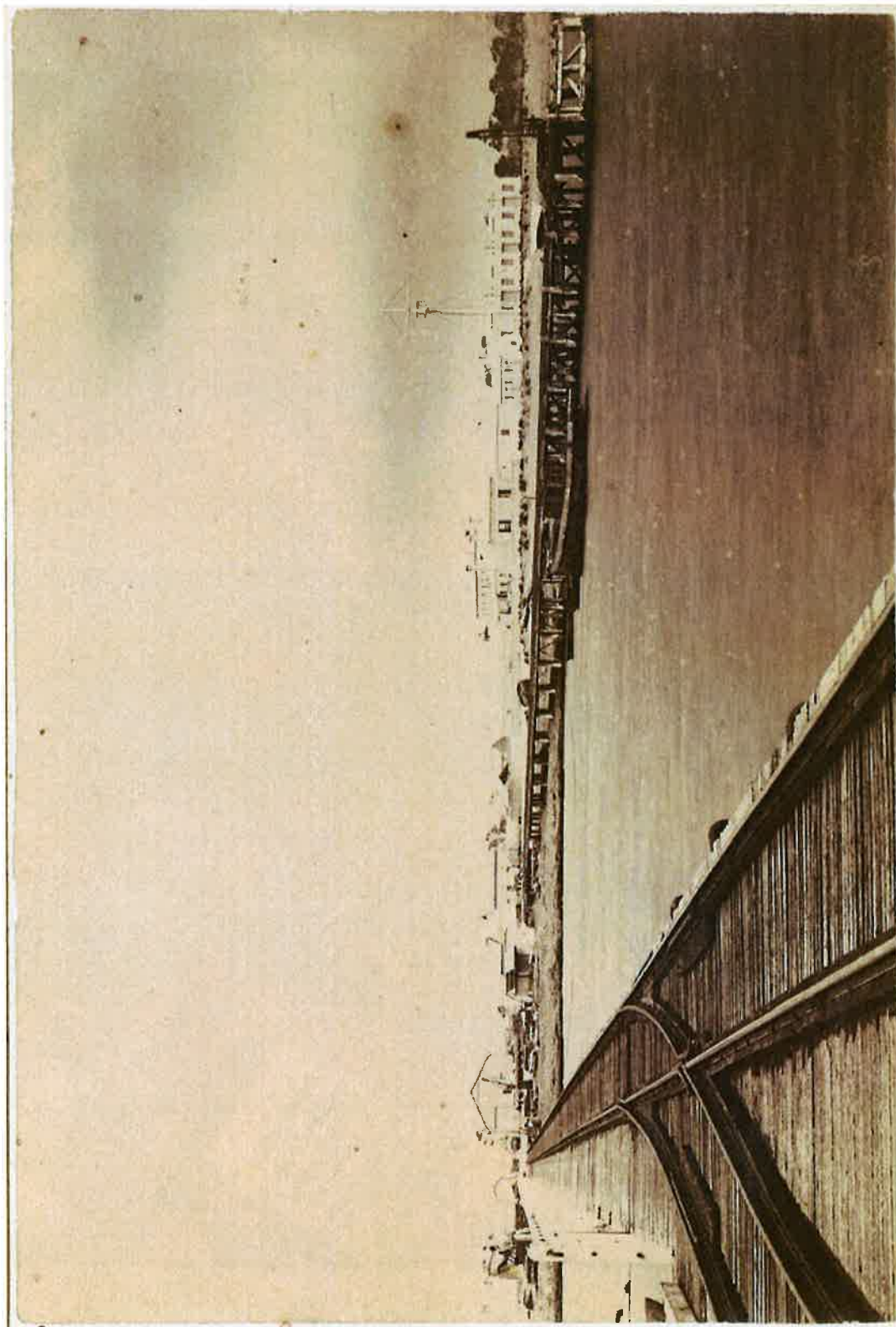
Picture from 'The Chronicle' newspaper . Feb 16th 1907



THE MORNING TRAIN LEAVING KINGSTON FOR ADELAIDE. James St. crossing

G. Wilson, photo.

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B 10037

Sea Parade, Port Macdonnell

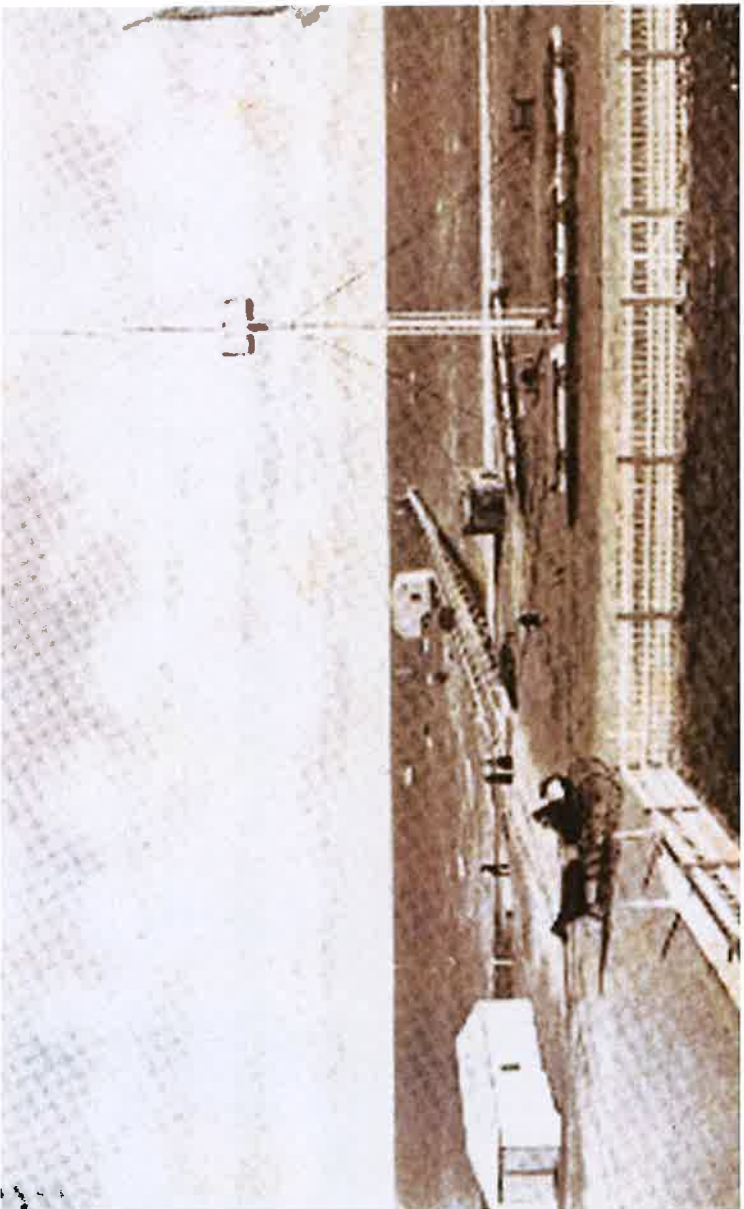


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Panoramic view of Sea Parade & Charles Street

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Suggestions

- Basic new pre-application design guidelines could help streamline the heritage assessment process
- Master plan reviews could help in realising the potential for development in areas of historic significance



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Thank you for listening